



BOARD OF ALDERMEN SPECIAL MEETING AGENDA
WEDNESDAY, OCTOBER 11, 2023 AT 5:30 P.M. IN ROOM 104
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT
Live-Streamed at www.cityofshelton.org

The Board of Aldermen Special Meeting will be live-streamed on the City of Shelton's website: www.cityofshelton.org. Members of the public may also attend the meeting in person at Shelton City Hall.

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- AGENDA ITEMS

MINUTES FOR APPROVAL

1. MINUTES FOR APPROVAL

1.1 BOARD OF ALDERMEN REGULAR MEETING – SEPTEMBER 14, 2023

5.1 **FINANCE COMMITTEE**

5.1.1 NO ITEMS

5.2 **PUBLIC HEALTH & SAFETY COMMITTEE**

5.2.1 NO ITEMS

5.3 **STREET COMMITTEE**

5.3.1 44-46 OAK AVENUE, SIDEWALK REIMBURSEMENT REQUEST

REPORT OF THE MAYOR

REPORT OF THE PRESIDENT

6- LEGISLATIVE – OLD

6.1 ITEMS FROM PUBLIC HEARING

6.1 A. NO ITEMS

7 – FINANCIAL BUSINESS – OLD

7.1 NO ITEMS

Stephanie D. Ferguson

2023 OCT -5 P 3:08

CITY OF SHELTON
TOWN CLERK

8 - FINANCIAL BUSINESS - NEW

8.1 OCTOBER STATUTORY REFUNDS

8.2 FUNDING FOR STUDENT TRANSPORTATION

8.3 CONNECTICUT RECREATIONAL TRAILS PROGRAM GRANT

8.4 FUNDING FOR ARCNET CONTROLLER FOR SENIOR CENTER HVAC

8.5 FUNDING FOR ASSEMBLY OF STORAGE BUILDING AT SHELTON HIGH SCHOOL

8.6 APPOINTMENT OF PUBLIC IMPROVEMENT BUILDING COMMITTEE TO OVERSEE
THE CONSTRUCTION OF A NEW MULTI-PURPOSE SYNTHETIC TURF FIELD AT 120
MEADOW STREET

9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

9.1 NO ITEMS

10 - EXECUTIVE SESSION

10.A. REQUEST TO MOVE TO EXECUTIVE SESSION

10.1 EXETER 65 TRAP FALLS VS. CITY OF SHELTON

ADJOURNMENT

1. MINUTES FOR APPROVAL

Move to waive the reading and approve the following meeting minutes:

1.1 BOARD OF ALDERMEN REGULAR MEETING – SEPTEMBER 14, 2023

Minutes can be viewed on the city website: www.cityofshelton.org.

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 44-46 OAK AVENUE, SIDEWALK REIMBURSEMENT REQUEST

Move, per the recommendation of the Street Committee, to approve a reimbursement in an amount of \$4,771.02, made payable to Fereshteh Ahmadian, 66A Howe Avenue, Shelton, CT 06484, for the repair of a sidewalk at 44-46 Oak Avenue, per Ordinance #877 (Section 14-9 of the Code of Ordinances) with funding to come from the Sidewalk Reimbursement Account #001-3600-713.80-43.

REPORT OF THE MAYOR

REPORT OF THE PRESIDENT

6– LEGISLATIVE – OLD

6.1 ITEMS FROM PUBLIC HEARING

6.1 NO ITEMS

7 – FINANCIAL BUSINESS – OLD

7.1 NO ITEMS



City of Shelton
Office of the City Engineer
54 Hill Street
Shelton, Connecticut 06484-3207

203-924-1555 ext 1509
Fax: 203-924-1136
Email: shelton.eng@cityofshelton.org

Rimas J. Balsys
City Engineer

September 29, 2023

Eric McPherson, Chairman
Street Committee, Board of Aldermen
City of Shelton
54 Hill Street
Shelton, CT 06484-3207

Re: 44-46 Oak Avenue, Sidewalk Reimbursement Request

Dear Mr. McPherson:

This office issued a permit for the replacement of concrete sidewalks and concrete curb for the above referenced location.

All of the work was inspected by this office and completed in a neat and workmanlike manner, and as such the property owner is entitled to reimbursement in the amount of \$4,771.02 as per Ordinance No. 877 (Section 14-9 of the Code of Ordinances.)

The breakdown is as follows:

95 LF of concrete curb @ \$30 =	\$2,850.00	x 30%=	\$ 855.00
600 SF (100 LF x 6 IN) of concrete walk @ \$10 =	\$6,000.00	x 60%=	\$ 3,600.00
36 SF (12 x 3) of additional apron @ \$10 =	\$360.00	x 60%=	\$ 216.00
16.67 SF of concrete walk @ M.H. @ \$10 =	\$166.70	x 60%=	\$ 100.02
TOTAL			\$ 4,771.02

Your concurrence with this reimbursement is requested. The payment will be charged to General Fund Account No. 3600-713.80-43, Sidewalk Reimbursement, which currently has a balance of \$15,000. Once approved, the check will be issued to:

Fereshteh Ahmadian
66A Howe Avenue
Shelton, CT 06484

Very truly yours,

Rimas J. Balsys
City Engineer

cc: ✓ Theresa Adcox, Clerk, Board of Aldermen

Enc: Reimbursement Request, Invoice, Permits

File: 1) Sidewalks
2) Oak Avenue

8 – FINANCIAL BUSINESS – NEW

8.1 OCTOBER STATUTORY REFUNDS

Move that the report of the Tax Collector relative to the refund of taxes for a total amount of \$8,579.77 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

(Supporting documentation from the Tax Collector is on file with the BOA Clerk or Town Clerk's Office)

8.2 FUNDING FOR STUDENT TRANSPORTATION

Motion to come

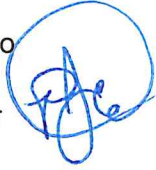

8.3 CONNECTICUT RECREATIONAL TRAILS PROGRAM GRANT

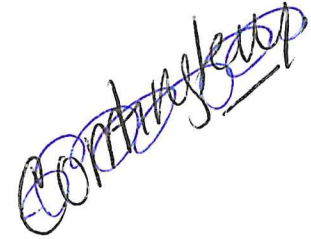
Be it RESOLVED that Mayor Mark A. Laretti be, and hereby is, authorized to accept on behalf of the City of Shelton, a CT Recreation Trails Grant in the amount of \$113,000 for the Design and Engineering Services of the Housatonic Riverwalk from 223 Canal Street through to 267 Canal Street; and appropriate the required matching share of \$28,250 with funding to come from the aldermanic bonding pursuant to 7.16 of the City Charter.

FURTHER RESOLVED, that the Shelton Economic Development Corporation has been tasked to administer the CT Recreation Trails Grant and perform all activities to carry out the program work as specified in the grant contract as provided by the CT DEEP Bureau of Outdoor Recreation, State Parks Division.

SEDC

Memo

To: Kellie Vazzano 
From: Paul Grimmer 
cc: File
Date: September 29, 2023
Re: Connecticut Recreation Trail Grant



The City of Shelton has received a \$113,000 grant from the CT DEEP to support the engineering and design of the Housatonic Riverwalk between 223 Canal Street and 267 Canal Street.

The grant award needs to be accepted by the Board of Alderman, as it requires a matching share of \$28,250.00 from the City of Shelton. Can we get this on the next Aldermanic Agenda?

I have attached a copy of the grant application along with the contract that needs to be signed by Mayor Lauretti.

8.4 FUNDING FOR ARCNET CONTROLLER FOR SENIOR CENTER HVAC

Move to appropriate an amount of \$25,000 for the purchase and installation of the Arcnet Controller for the HVAC system at the Senior Center with funding to come from the aldermanic bonding pursuant to 7.16 of the City Charter.

Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate the same.

AutomatedLogic

8/28/2023

Subject: Shelton Senior Center

Dear Chris,

Please find requested quote below for Arcnet Controller and installation:

- OFHI-A
- ALC Labor

Total NTE..... \$25,000.00

This price does not include any applicable sales tax. Any additional labor will be quoted separately.

This price will be firm for a period of thirty (30) days.

Please provide us with your acceptance by signing below and returning signed copy and initialed Terms and Conditions copy via email, include the PO.

Customer Acceptance & work Authorization Per ALC Terms:

Customer Signature

PO # or Job Reference

Date

Name of Person Authorizing
Work

Title

Phone Number

Sincerely

Furah J. Khan

Furah Khan

Service Coordinator

AUTOMATED LOGIC

(203) 284-0100 Option 1

Furah.Khan@carrier.com

Automated Logic Contracting Services, Inc.

23 Village Lane, Wallingford, CT 06482 · Phone 203.284.0100 · Fax 203.265.149757

260 Griffith Road, Chicopee, MA 01022 · Phone 413.547.6595 · Fax 413.547.6657

95 Shawmut Road, Unit #3, Canton, MA 02021 · Phone 781.774.6370 · Fax 781.821.0463

Sole Source with Written Justification Form

Requisition Number: _____

PO # _____

Supplier Name: AUTOMATED LOGIC

Contact Name: FURAH KHAN

Address: 23 VILAGE LA

City: WALLINGFORD

State: CT

Zip Code: 06492

Telephone: 203-284-0100

Amount: \$ 25,000.00

Written Justification (please attach any additional documents):

SOLE SOURCE VENDOR; ONLY COMPANY TO WORK
ON CITY HVAC BUILDING MANAGEMENT SYSTEM,
IT IS A PROPRIETARY SYSTEM MAINTAINED BY AUTO LOGIC
* Main Controller for the HVAC system
of the Senior Center.
FUNDING FROM ALDERMANIC BONDING.

Description of goods/services: * SEE ABOVE

Department Head Requesting Sole Source: Chris Poducek

Date of Request: 10/4/23

Signature of Department Head, _____

Committee Chair, Commission: _____


Date Signed: 10/4/23

8.5 FUNDING FOR ASSEMBLY OF STORAGE BUILDING AT SHELTON HIGH SCHOOL

Move to appropriate an amount of \$58,500 for the assembly of the storage building at Shelton High School.

Note: Funding to come from BOA's \$200,000 appropriation made on June 29th, 2023 for BOE Maintenance projects to be taken from American Rescue Plan Funds.

Purchase Requisition

Requested by (print):	John Calhoun
Authorized Signature:	
Date:	9/13/23
Reason for Purchase:	New Steel building needs to be constructed on site.
Account Title:	
Suggested Vendor:	Sound Construction
IF NEW Vendor, Include: Address:	52 FIAT ROCK ROAD
City, State, Zip Code:	Easton, CT 06612
Telephone Number:	203-395-6301
Fax Number:	203-367-0719

Quantity	Com-Sub Com #	Description	Price	Total
1	-	Installation of New Steel Building to be located @ The Shelton High School	\$58,500.	58,500.
	-			
	-			
	-			
	-			
	-	BID Waiver has already been approved by BoA		
	-			
	-			
	-			
	-	Shipping & Handling:		
	-	TOTAL:		58,500. ⁰⁰

Account #: _____

Approval: _____ Date: _____

Requisition#: _____ Date Entered: _____

PO #: _____

Quote Results
City of Shelton
Central Purchasing Department

Date: SEPTEMBER 13, 2023 Requisition #: _____

Department: FACILITIES - BOE

Description: SHS storage building CONSTRUCTION

Line Item to be Charged: TBD - This was a waiver of Bid PER BOA & Mayor.

Are Funds Available: Yes/No: Yes / Per Mayor PO# _____

Vendor	Quantity	Unit Price	Delivery Charge	Install Charge	Total
G.PIC & SONS	1	\$ 85,000.00	—	—	85,000.00
Sound construction	1	\$ 58,500.00	—	—	58,500.00
VAZ quality WRKS	1	\$ 124,410.00	—	—	124,410.00

Award to: New Vendor: Yes of No (Circle one)

Vendor (lowest): Sound Construction

Address: 52 Flat Rock Road

City, State, Zip: EASTON, CT 06612

Telephone: 203-395-6301 Fax: 203-367-0719

Email: Peter@soundconstructioninc.com

Signature of Department Head: _____
Date: 9/13/23

8.6 APPOINTMENT OF PUBLIC IMPROVEMENT BUILDING COMMITTEE TO
OVERSEE THE CONSTRUCTION OF A NEW MULTI-PURPOSE
SYNTHETIC TURF FIELD AT 120 MEADOW STREET

Move, pursuant to Charter Section 5.3.2, to authorize the Public Improvement Building Committee (PIBC) to oversee the construction of a new multi-purpose synthetic turf field turf at Shelton High School's lower field at 120 Meadow Street.

9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

9.1 NO ITEMS

10 - EXECUTIVE SESSION

10.A. REQUEST TO MOVE TO EXECUTIVE SESSION

10.1 EXETER 65 TRAP FALLS VS. CITY OF SHELTON

Adjournment
