



City of Shelton Job Posting

Title: Part-Time Library Assistant -Plumb Memorial Library

Hourly Rate: \$17.50 per hour

Hours: 10 hours per week at the Huntington Branch Library.

Schedule includes: Tuesday: 12:45-5 pm. Wednesday: 1:15: to 7:00 p.m. and one or two Saturdays a month Saturday: 9:45 a.m. to 3:00 p.m.

General Description and Responsibilities:

Include all circulation procedures and assisting patrons with light reference, readers' advisory and computer help.

Knowledge, Skill, and Abilities:

Must possess good customer service and computer skills. Prior library experience and knowledge of Bibliomation's Evergreen System are helpful.

Salary: \$17.50 per hour, with no benefits.

Send application and resume (including name, addresses and phone numbers of three references) to the Human Resources Dept at: l.colon@cityofshelton.org
Employee applications are available from the city website: www.cityofshelton.org.
(City Hall tab and select Human Resources from drop down menu). Applications accepted up to: May 8, 2026.

This position description is not intended to be a comprehensive listing of all duties and responsibilities and does not constitute a contract of employment.

The City of Shelton is an equal-opportunity employer. EOE/M/F/D/V.