



Shelton Parks and Recreation

June Commission Meeting Minutes

Time: 7:30 P.M.

Date: June 18th, 2026

Location: 41 Church Street, Shelton, 06484
Huntington Branch Library Meeting Room

Commission Members Present

Chairman Dave Zamba
Vice Chairman Bob Zuraw
Debra McGlone
Jeff Van Scoy
Sharna Kozak
Chris Battistelli
Gary Cahill
Mike Gonsalves

Commission Members Excused

Darrin Besescheck
Lorenzo Durante
Matt Pivovar
Michelle Haywood

Staff Present

Director, Bill Manion
Assistant Director Allison Wells
Administrative Assistant/Recording Secretary Briana Cole
Recreation Supervisor Kevin Belden

CALL TO ORDER

Chairman Dave Zamba calls the meeting to order at 7:29 P.M.

PLEDGE OF ALLEGIANCE

All of those who were present rose and recited the Pledge of Allegiance.

PUBLIC PORTION

Chairman Zamba acknowledged that there were no members of the public in attendance.

ACCEPTANCE OF MINUTES

Chairman Zamba asked the commission whether everyone had a chance to review the May Minutes.

CORRESPONDENCE

Chairman Dave Zamba stated that there was no correspondence to review.

STAFF REPORTS

Director's Report: Bill Manion

Director Bill Manion shared that the Fourth of July Fireworks are scheduled for July 2nd, with a rain date of July 5th, including a concert at 7:00 P.M. and fireworks at approximately 9:20 P.M. Central Maine Pyrotechnics will provide the

display, with staff and volunteers assisting during the event. Gazebo Fund has received \$10,200 in donations, that brings the account to \$71,579.

Mr. Manion continued to share that outdoor camps and programs are open for registration. Summer staffing is in place for the Playground Program and park maintenance.

Additionally, Mr. Manion stated that the Board of Aldermen approved the purchase of new maintenance equipment and the department budget in the amount of \$2,260,113. Weekend Park monitoring will take place at Sunnyside Boat Ramp and South Bank Park.

Director Bill Manion concluded his report by sharing that field drainage issues at East Village were repaired, and irrigation remains delayed due to a leaking hydrant.

Assistant Director's Report: Allison Wells

Assistant Director Allison Wells reported that registrations for year-round and summer programs remained consistent, with several programs showing increased enrollment. Programs with lower registration numbers had been posted later due to delayed facility confirmation, and additional registrations were anticipated. Programs continue to be promoted through social media.

Ms. Wells stated that traffic concerns related to car wash fundraisers at the Community Center had been addressed. Fundraiser hosts were required to assign staff to direct traffic and maintain access to the main parking lot. A car wash check list was created by Administrative Clerk Briana Cole for all future events.

Recreation Supervisor's Report: Kevin Belden

Recreation Supervisor Kevin Belden reported that the Men's Open, Co-ed, and Over-35 softball leagues had begun and were operating smoothly. Due to repairs at East Village upper field, games were relocated to Riverview Park. The Women's softball league was scheduled to begin on June 29th with five teams participating.

Mr. Belden reported that 36 participants attended the Yankees Red Sox bus trip on June 6th; however, the game was postponed due to thunderstorms and rescheduled for August 29th. Issues were encountered with digital ticket access, and extra tickets were used to assist patrons. Future bus trips to professional sporting events will include distributing tickets in advance and providing instructions on access.

Aquatics Director's Report: Jon Taylor

Waived by Chairman Dave Zamba.

Parks Superintendent Report: Kenneth Roberts

Waived by Chairman Dave Zamba.

The Commission discussed solutions to the South Bank Park dumping issues.

The Commission discussed concerns with additional trees on Huntington Green. Director Bill Manion addressed the concerns by confirming the trees were added with the department's knowledge and an outside arborist runs inspections every other year.

MOTION 1.

Vice Chairman Bob Zuraw made a motion to accept the Staff Reports. Commissioner Debra McGlone Seconded, and all were in favor. Motion passed.

COMMITTEE REPORTS

Finance: Vice Chairman Bob Zuraw

Vice Chairman Zuraw highlighted the following expenses:

- Youth Lacrosse
- Flag Football
- Reimbursements
- American Legion Baseball
- Girls Basketball
- Robert Hansen Landscaping
- Turf Products
- New England Specialty Soils
- Lifeguard Tubes
- J & M Landscaping
- FTW Landscaping
- Fence Builders USA
- Big Belly
- G.I. Johns
- Pioneer Manufacturing
- Community Center instructors
- Fit Tech Equipment
- Lights Attendants
- Home Depot
- Shoe & Pant Allotments.

Gazebo: Chairman Dave Zamba

Chairman Dave Zamba shared that the Music Under the Stars Concert Series was scheduled to begin on Wednesday and asked for the advertisement board to be posted on the Huntington Green.

Fields: Jeff Van Scoy

Comm. Van Scoy mentioned the fields are in good shape with activities winding down for the summer. Mr. Van Scoy shared his plans to build dug outs at the Nike Site. He's Pending the Mayors approval.

The Commission discussed an approach to painting the garage at the Nike Site.

CHAIRMAN REPORTS

Chairman Dave Zamba stated that there was no Chairman's Report.

OLD BUSINESS

The Huntington Center Clock is under litigation regarding repair costs.

NEW BUSINESS

Director Bill Manion shared that he has scheduled a ride along with the mayor to review previously discussed issues and sites. This includes South Bank Park, high school tennis courts, East Village tennis courts, and high school track. The mayor did approve two new marry go rounds. The mayor also approved the full list of equipment requests to the Board of Alderman for June.

MOTION 2.

Vice Chairman Bob Zuraw made the motion to adjourn. Commissioner Gary Cahill seconded; all were in favor. Motion passed. The meeting concluded at 7: 47 P.M.

Respectfully submitted,

Briana Cole