



REVISED

BOARD OF ALDERMEN REGULAR MEETING AGENDA
THURSDAY, DECEMBER 11, 2025 AT 5:30 P.M. IN AUDITORIUM
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- **PROCLAMATION FOR FORMER ALDERMAN ERIC MCPHERSON**
- PUBLIC PORTION
- AGENDA ITEMS

MINUTES FOR APPROVAL

1. BOARD OF ALDERMEN REGULAR MEETING – NOVEMBER 13, 2025
2. BOARD OF ALDERMEN SPECIAL MEETING – NOVEMBER 18, 2025
3. BOARD OF ALDERMEN SPECIAL MEETING – DECEMBER 2, 2025
4. BOARD OF ALDERMEN SPECIAL PUBLIC HEARING – DECEMBER 2, 2025

5.1 FINANCE COMMITTEE

- 5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

- 5.2.1 NO ITEMS

5.3 STREET COMMITTEE

- 5.3.1 NO ITEMS

REPORT OF THE MAYOR

REPORT OF THE PRESIDENT

6- LEGISLATIVE – OLD

6. ITEMS FROM PUBLIC HEARING
- 6.1 AMENDMENT TO ORDINANCE #712 - HEARING PROCEDURE FOR MUNICIPAL CITATIONS

7 – FINANCIAL BUSINESS – OLD

- 7.1 NO ITEMS

8 - FINANCIAL BUSINESS - NEW

- 8.1 DECEMBER STATUTORY REFUNDS
- 8.2 FUNDING FOR TWO FIRE TRUCKS – ADOPTION OF NEWTOWN SAVINGS BANK RESOLUTION**
- 8.3 FUNDING FOR MOHEGAN SCHOOL ROOF – ADOPTION OF NEWTOWN SAVINGS BANK RESOLUTION**
- 8.4 FUNDING FOR PURCHASE OF FOUR USED PROPANE BUSES - WAIVER OF BID**

[Handwritten Signature]
2025 DEC 11 A 11:03
CITY OF SHELTON
TOWN CLERK

9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

9.1 A. NO ITEMS

10 - EXECUTIVE SESSION

10 REQUEST TO MOVE TO EXECUTIVE SESSION

10.1 A NO ITEMS

ADJOURNMENT

Revision #1 in red

DRAFT RESOLUTION

8.2 FUNDING FOR TWO FIRE TRUCKS – ADOPTION OF NEWTOWN SAVINGS BANK RESOLUTION

DRAFT

MOVE to ADOPT the following resolution as presented with the proposal letter as part of the document and as authorized at the July 7, 2022 BOA Special Meeting for the purchase of two fire trucks:

1. That the Borrower be and it hereby is authorized to borrow the sum of _____) – Dollars (the “Loan”) from Newtown Savings Bank (the “Bank”) pursuant to a financing commitment letter from the Bank to the Borrower dated _____, 2025, as may be amended, and to grant such collateral securing the Loan as may be required by Bank; and it is
2. Further resolved, that the borrower be and it hereby is authorized to execute and deliver all such instruments, documents or agreements as Bank shall reasonably require in order to enable Bank to make said Loan to the Borrower: and it is
3. That the Bank be and hereby is designated a depository of the funds of this Borrower, and the Mayor is authorized to negotiate the terms of and to execute and deliver for and on behalf of the Borrower, each of the instruments, documents and agreements as may be necessary to consummate the Loan and/or as may be necessary or convenient to carry out any of the foregoing resolutions, is hereby authorized to sign, for and on behalf of this Borrower, any and all checks, drafts and other orders with respect to any funds at any time(s) to the credit of this Borrower with the Bank, and/or against any account(s) of this Borrower maintained at any time(s) with the Bank, inclusive of any such checks, drafts and other orders in favor of any of the above designated officer(s) and/or other persons(s), and that the Bank be and hereby is authorized: (a) to pay the same to the debit of any account(s) of this Borrower then maintained with it; (b) to receive for deposit to the credit of this Borrower, and/or for collection for the account of this Borrower, any and all checks, drafts, notes and other instruments for the payment of money, whether or not endorsed by this Borrower, which may be submitted to it for such deposits and/or collection, it being understood that each such item shall be deemed to have been unqualifiedly endorsed by this Borrower, and (c) to receive, as the act of this Borrower, any and all stop-payment instructions (inclusive of any relative agreement) with respect to any such checks, drafts, and other orders as aforesaid and reconciliation(s) of account when given by any one or more of the officer(s) and/or other person(s) as hereinbefore designated.
4. That Mark A. Lauretti, Mayor, is hereby authorized, for and on behalf of this Borrower, to transact any and all other business with or through the Bank which at any time(s) may be deemed by the said officer(s) and/or other person(s) transacting the same to be advisable, including, without limited the generality of the foregoing authority to: (a) discount and/or negotiate notes, drafts and other commercial paper; (b) apply for letters or other forms of credit; (c) borrow money, with or without security; (d) assign, transfer, pledge or otherwise hypothecate any property of the Borrower: (e) purchase, exchange, sell, or otherwise deal in or with any stocks, bonds and other securities; (f) execute and deliver automated customer

services and other agreements relative to performance of various computer services, and (g) in reference to any of the business or transactions referred to in this subdivision make, enter into, execute and deliver to the Bank such negotiable or non-negotiable instruments,

indemnity, guaranty and other agreements, obligations as may be deemed by the officer(s) and/or other person(s) so acting to be necessary or desirable.

5. That any and all withdrawals of money and/or other transactions heretofore had in behalf of this Borrower with the Bank are hereby ratified, confirmed and approved, and that the Bank (and any interested third party) may rely upon the authority conferred by this entire resolution unless, and except to the extent that, this resolution shall be revoked or modified by a subsequent resolution of this Board, and until a certified copy of such subsequent resolution has been received by the Bank.

6. That the Bank be promptly notified in writing of any change of any holder or holders of such offices, and that, until so notified and receipt acknowledged by it in writing, the Bank shall be indemnified and saved harmless from any loss suffered or liability incurred by it in continuing to act in pursuance of these resolutions after such change without such notice.

Boa Clerk

From: Fran Jones
Sent: Tuesday, December 9, 2025 4:26 PM
To: Boa Clerk
Subject: Pictures of new apparatus





Francis T. Jones III
Fire Chief
Shelton Fire Department
203-924-1555 x 1337
203-892-5131
F.jones@cityofshelton.org

DRAFT RESOLUTION

8.3 FUNDING FOR MOHEGAN SCHOOL ROOF – ADOPTION OF NEWTOWN SAVINGS BANK RESOLUTION

DRAFT

MOVE to ADOPT the following resolution as presented with the proposal letter as part of the document and as authorized at the March 13, 2025 BOA Regular Meeting for the funding of the Mohegan School Roof:

1. That the Borrower be and it hereby is authorized to borrow the sum of _____) – Dollars (the “Loan”) from Newtown Savings Bank (the “Bank”) pursuant to a financing commitment letter from the Bank to the Borrower dated _____, 2025, as may be amended, and to grant such collateral securing the Loan as may be required by Bank; and it is

2. Further resolved, that the borrower be and it hereby is authorized to execute and deliver all such instruments, documents or agreements as Bank shall reasonably require in order to enable Bank to make said Loan to the Borrower: and it is

3. That the Bank be and hereby is designated a depository of the funds of this Borrower, and the Mayor is authorized to negotiate the terms of and to execute and deliver for and on behalf of the Borrower, each of the instruments, documents and agreements as may be necessary to consummate the Loan and/or as may be necessary or convenient to carry out any of the foregoing resolutions, is hereby authorized to sign, for and on behalf of this Borrower, any and all checks, drafts and other orders with respect to any funds at any time(s) to the credit of this Borrower with the Bank, and/or against any account(s) of this Borrower maintained at any time(s) with the Bank, inclusive of any such checks, drafts and other orders in favor of any of the above designated officer(s) and/or other persons(s), and that the Bank be and hereby is authorized: (a) to pay the same to the debit of any account(s) of this Borrower then maintained with it; (b) to receive for deposit to the credit of this Borrower, and/or for collection for the account of this Borrower, any and all checks, drafts, notes and other instruments for the payment of money, whether or not endorsed by this Borrower, which may be submitted to it for such deposits and/or collection, it being understood that each such item shall be deemed to have been unqualifiedly endorsed by this Borrower, and (c) to receive, as the act of this Borrower, any and all stop-payment instructions (inclusive of any relative agreement) with respect to any such checks, drafts, and other orders as aforesaid and reconciliation(s) of account when given by any one or more of the officer(s) and/or other person(s) as hereinbefore designated.

4. That Mark A. Lauretti, Mayor, is hereby authorized, for and on behalf of this Borrower, to transact any and all other business with or through the Bank which at any time(s) may be deemed by the said officer(s) and/or other person(s) transacting the same to be advisable, including, without limited the generality of the foregoing authority to: (a) discount and/or negotiate notes, drafts and other commercial paper; (b) apply for letters or other forms of credit; (c) borrow money, with or without security; (d) assign, transfer, pledge or otherwise

hypothecate any property of the Borrower: (e) purchase, exchange, sell, or otherwise deal in or with any stocks, bonds and other securities; (f) execute and deliver automated customer services and other agreements relative to performance of various computer services, and (g) in reference to any of the business or transactions referred to in this subdivision make, enter into, execute and deliver to the Bank such negotiable or non-negotiable instruments, indemnity, guaranty and other agreements, obligations as may be deemed by the officer(s) and/or other person(s) so acting to be necessary or desirable.

5. That any and all withdrawals of money and/or other transactions heretofore had in behalf of this Borrower with the Bank are hereby ratified, confirmed and approved, and that the Bank (and any interested third party) may rely upon the authority conferred by this entire resolution unless, and except to the extent that, this resolution shall be revoked or modified by a subsequent resolution of this Board, and until a certified copy of such subsequent resolution has been received by the Bank.

6. That the Bank be promptly notified in writing of any change of any holder or holders of such offices, and that, until so notified and receipt acknowledged by it in writing, the Bank shall be indemnified and saved harmless from any loss suffered or liability incurred by it in continuing to act in pursuance of these resolutions after such change without such notice.

8.5 FUNDING FOR A NEW ROOF AT MOHEGAN SCHOOL

Alderman Anglace MOVED to authorize the borrowing of \$1.4 million for the purpose of funding the new roof at Mohegan School.

Further, authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate the same.

Seconded by Alderman Balamaci.

Discussion:

Alderman Simonetti: Did we only have one bidder?

Mayor Lauretti: No, this is not bid. This is the architect's estimate, which is required by the State. We have done a lot of these roofs. We are just following the State's procedure. The \$1.4 million represents the City's share. If you don't know, the State gives us, I want to say a 39% cost-share on that for that project.

A voice vote was taken and motion passed unanimously (8-0).

8.6 ADOPTION OF THE LOCAL OPTION TO USE A HIGHER MOTOR VEHICLE DEPRECIATION SCHEDULE

Alderman Anglace MOVED to adopt the following resolution:

Be it resolved that the Shelton Board of Aldermen hereby directs the City of Shelton Tax Assessor to apply the modified schedule of depreciation for the valuation of motor vehicles as referenced in Section 2 of House Bill 7067. Further, such schedule shall be applied for the assessment year commencing on or after October 1, 2024, thereafter, the assessor shall adjust and republish the grand list not later than April 15, 2025.

Seconded by Alderman Simonetti.

Discussion:

Mayor Lauretti: I will turn this over to the Assistant Tax Assessor to be here to explain how we got to this point.

Robert Fazekas, Deputy Assessor

Originally the State came up with a new bill to lower everybody's motor vehicle assessment. We had to take the MSRP's this year and depreciate them by a set schedule. For all new cars up to one year, it was 85% of the MSRP times 70% for your assessment. We lost about \$65 million off the Grand List. Municipalities went to the legislators and they came up with this thing where we could have a local



BOARD OF ALDERMEN
CITY OF SHELTON
REGULAR FULL BOARD MEETING MINUTES
THURSDAY, FEBRUARY 9, 2023
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT
Live-Streamed at www.cityofshelton.org

Call to Order/Pledge of Allegiance

Alderman Anglace called the Regular Board of Aldermen Meeting to order at 5:30 p.m. in the auditorium at Shelton City Hall. All those present stood and pledged allegiance to the Flag of the United States of America.

Roll Call

Alderman John F. Anglace, Jr., President – Present
Alderman Eric McPherson, Vice President – Present
Alderman Cris Balamaci – Present
Alderman Michele Bialek – Not present
Alderman Lorenzo Durante – Present
Alderman Porter McKinnon – Present
Alderman Anthony Simonetti – Present
Alderman Bernie Simons – Present

Administration

Mayor Mark A. Lauretti
Fran Teodosio, Corporation Counsel – Present
Kellie Vazzano, Administrative Assistant to the Mayor
Frances Freer, Administrative Assistant to the Mayor

I hereby certify that this is a true copy of the Original Document.
Margaret Domodoc, City/Town Clerk

8.8 MOHEGAN SCHOOL ROOF REPLACEMENT GRANT APPLICATION

Alderman Anglace MOVED to approve the following resolution:

Resolved, that the Board of Aldermen authorizes the City of Shelton Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Roof Replacement at Mohegan School.

Resolved, that the Public Improvement Building Committee is hereby established as the building committee with regard to the Roof Replacement at Mohegan School.

Resolved, that the Board of Alderman hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roof Replacement at Mohegan School.

Seconded by Alderman McPherson.

A voice vote was taken and motion passed unanimously (7-0).

8.4 FUNDING FOR PURCHASE OF FOUR USED PROPANE BUSES - WAIVER OF BID

Move, per the recommendation of the Finance Director, to waive the bidding process for the purchase of four (4) used propane Bluebird School buses in an amount of \$6,600 with funding to come from Contingency General Account #001-9900-900.99-00.



City of Shelton
Purchasing Department
Waiver of Bid

Date: December 10, 2025

To: Board of Alderman

From: Grace Zweig, Director of Finance

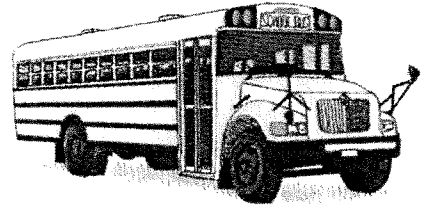
Re: Waiver of Bidding Process for Purchase of Four (4) Used Propane Buses

In accordance with Charter Section 7.14.3(c) and information provided by Frank Scalzo, Director of Shelton Student Transportation Services, a waiver of bidding process is hereby recommended for Aldermanic consideration and deemed to be in the best interest of the City based upon the immediate availability of the hard-to-find used vehicles at a total cost of \$6,600. The Bluebird Propane Buses meet the necessary specifications and , upon inspection, will be used for student transportation and/or parts.

Cc: Mayor Mark A. Lauretti

Board of Alderman

Shelton Student Transportation Services
40 Riverdale Ave
Shelton, CT 06484
203-922-1311



December 10th, 2025

Hello Grace,

As the Director of Shelton Student Transportation Services (SSTS), I am requesting to purchase four (4) used 2014 Bluebird manufactured 40 passenger, air conditioned, and propane buses. Used Bluebird propane buses for sale in CT are very rare to find.

Upon inspection these buses will be used for transportation or parts for our fleet of 60 buses. The Cost of each bus is \$1,650.00 for a Total cost of 6,600.00 delivered. SSTS is seeking a bid waiver because these buses meet the specifications sought by the City.

Respectfully,

A handwritten signature in cursive script that reads "Frank Scalzo".

Frank Scalzo
Director of Operations
F.Scalzo@cityofshelton.org
(203)598-9801 cell

Toria Truck Rental & Leasing, Inc.
880 Wethersfield Avenue
Hartford, CT 06114

Bill of Sale

Toria Truck Rental & Leasing, Inc.

880 Wethersfield Avenue
Hartford, CT 06114

860.296.2616

CT Dealer License No. U8472

City of Shelton
54 Hill St
Shelton CT 06484

Date 11/25/2025

Sold To/Purchaser

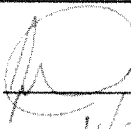
Invoice/Bill No. 279181

City of Shelton
54 Hill St
Shelton CT 06484

Stock No.	Year/Make/Model/VIN	Sale Price
2014 Bluebird - 300430	2014 Bluebird - 1BAKBCBAXEF300430	1,650.00
2014 Bluebird - 300581	2014 Bluebird - 1BAKBCBA9EF300581	1,650.00
2014 Bluebird - 300604	2014 Bluebird - 1BAKBCBA6EF300604	1,650.00
2014 Bluebird - 300610	2014 Bluebird - 1BAKBCBA1EF300610	1,650.00
*** Includes delivery to Shelton***		
Sales Tax (6.35%)		\$0.00

The seller agrees to sell the vehicle(s) listed above and the above named purchaser agrees to purchase said vehicles upon the following conditions, it being agreed by both parties hereto that this contract embodies all terms and conditions of sale.
SOLD "AS IS"

Total \$6,600.00

Accepted  _____
Date 11/25/25
for Toria Truck Rental & Leasing, Inc.

Accepted for Purchaser by:

Sold subject to approval of an executive of the company.

Print Name and Title