



SPECIAL ORGANIZATIONAL MEETING MINUTES
BOARD OF ALDERMEN
CITY OF SHELTON
NOVEMBER 21, 2023
Shelton Senior Center, 81 Wheeler Street, Shelton, CT

Call to Order/Pledge of Allegiance

Mayor Lauretti called the Special Organizational Meeting of the Board of Aldermen meeting to order at 7 p.m. at the Senior Center at 81 Wheeler Street. All those present stood and pledged allegiance to the Flag of the United States of America.

Roll Call

Alderman John F. Anglace, Jr., President – Absent
Alderman Eric McPherson, Vice President – Present
Alderman Cris Balamaci – Present
Alderman Lorenzo Durante – Present
Alderman Porter McKinnon – Present
Alderman Anthony Simonetti – Present
Alderman Bernie Simons – Present
Alderman Ben Perry – Present

Administration

Mayor Mark A. Lauretti

Agenda Items:

1. BOARD MEETINGS TO BE GOVERNED BY ROBERTS RULES OF ORDER

Alderman Simonetti MOVED, pursuant to the Code of Ordinances Article II Section 2-28, that all meetings shall be conducted under and governed by parliamentary procedure as defined by Robert's Rules of Order.

Seconded by Alderman Simons.

A voice vote was taken and motion PASSED unanimously.

2. ADOPTION OF BOARD POLICY GOVERNING PUBLIC PORTION OF REGULAR BOARD OF ALDERMEN MEETINGS

Alderman McPherson MOVED to adopt the Board of Alderman Policy that allows for Public Comment at the beginning of each meeting (at regular meetings and any special meetings that may contain a public portion) of up to 5 minutes per speaker with such comments being summarized in the minutes of the meeting. Further, any member of the public wishing to add more comment may do so by submitting comments in writing to the Board of Aldermen.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

3. ELECTION OF THE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the President of the Board of Aldermen.

Alderman McPherson MOVED to nominate Alderman John F. Anglace, Jr., our distinguished colleague from the Third Ward for the Office of President of the Board of Aldermen.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Hearing none, we will close the nominations.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

4. ELECTION OF THE VICE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the Vice President of the Board of Aldermen.

Alderman Simonetti MOVED to nominate the distinguished Second Ward Alderman Eric McPherson for the Office of the Vice President of the Board of Aldermen.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Hearing none, we will close the nominations.

Seconded by Alderman Simons.

A voice vote was taken, the motion PASSED unanimously.

5. APPOINTMENT OF ASSISTANT CORPORATION COUNSEL

Alderman McPherson MOVED, per the City Charter Section 6.2.3., to appoint Attorney Thomas Galvin Cotter of Cotter Law Firm, Stratford, CT, as Assistant Corporation Counsel effective immediately with said term to expire November 18, 2025.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

6. APPOINTMENT OF THE CLERK OF THE BOARD

Alderman McPherson MOVED, with great pleasure, per the City Charter Section 4.5.2 to appoint Theresa Adcox as Clerk of the Board for a term of two years, said term to expire November 18, 2025.

Seconded by Alderman Balamaci.

A voice vote was taken, the motion PASSED unanimously.

7. COMMITTEE APPOINTMENT ANNOUNCEMENTS

Alderman McPherson: Pursuant to the Code of Ordinances Article II Section 2-29, the President of the Board of Aldermen makes the following committee appointments:

Finance Committee

- Anthony Simonetti – Chairman
- John Anglace
- Porter McKinnon

Public Health & Safety Committee

- Cris Balamaci – Chairman
- Bernard Simons
- Ben Perry

Street Committee

- Eric McPherson – Chairman
- Lorenzo Durante
- Anthony Simonetti

8. ADOPTION OF THE 2024 BOA MEETING SCHEDULE

Move to adopt the following Board of Aldermen Meeting Schedule for 2024 as attached hereto:

- 8.1 A. Board of Aldermen Full Board Regular Meeting
- 8.1 B. Board of Aldermen Public Hearing on Ordinances Meeting
- 8.1 C. Board of Aldermen Finance Committee Meeting
- 8.1 D. Board of Aldermen Public Health & Safety Committee Meeting
- 8.1 E. Board of Aldermen Street Committee

8.1 A FULL BOARD OF ALDERMEN

The second Thursday of each month shall be established as the regularly scheduled meeting date of the Full Board of Aldermen. Meetings are to be held in the auditorium at City Hall.

City of Shelton	
Regular Full Board	
2024 Meeting Schedule	
January	11
February	8
March	14
April	11
May	9
June	13
July	11
August	8
September	12
October	10
November	14
December	12

8.1 B PUBLIC HEARING ON ORDINANCES

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Public Hearing on Ordinances. Meetings are to be held in the auditorium at City Hall.

City of Shelton	
Public Hearing Ordinances	
2024 Meeting Schedule	
January	23
February	27
March	26
April	23
May	28
June	25
July	23
August	27
September	24
October	22
November	26
December	24

8.1 C. ALDERMANIC FINANCE COMMITTEE

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Finance Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton	
Finance Committee	
2024 Meeting Schedule	
January	23
February	27
March	26
April	23
May	28
June	25
July	23
August	27
September	24
October	22
November	26
December	24

8.1 D. PUBLIC, HEALTH & SAFETY COMMITTEE

The first Wednesday of each month shall be established as the regularly scheduled meeting date of the Public, Health & Safety Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton	
Public Health & Safety Committee	
2024 Meeting Schedule	
January	3
February	7
March	6
April	3
May	1
June	5
July	3
August	7
September	4
October	2
November	6
December	4

8.1 E. STREET COMMITTEE

The first Tuesday of each month shall be established as the regularly scheduled meeting date of the Street Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton	
Street Committee	
2024 Meeting Schedule	
January	2
February	6
March	5
April	2
May	7
June	4
July	2
August	6
September	3
October	1
November	5
December	3

Seconded by Alderman Balamaci.

A voice vote was taken and motion passed unanimously.

ADJOURNMENT

Alderman Simonetti MOVED to adjourn the Board of Aldermen Special Organizational Meeting.

Seconded by Alderman Balamaci.

A voice vote was taken and the motion passed unanimously. Meeting adjourned at 7:20 p.m.

Respectfully Submitted

Donna Fonda

Donna Fonda
Acting Clerk, Board of Aldermen

DATE APPROVED _____

BY: _____
Mayor Mark A. Lauretti