

**BOARD OF ALDERMEN**  
**SPECIAL ORGANIZATIONAL**  
**MEETING**

**TUESDAY, NOVEMBER 18, 2025**

Immediately following the Inauguration Ceremony set for 6:30 p.m.  
AT THE SHELTON SENIOR CENTER

81 WHEELER STREET  
SHELTON, CT

**AGENDA**

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- ◆ CALL OF THE MEETING
- ◆ PLEDGE OF ALLEGIANCE
- ◆ AGENDA ITEMS

**ITEMS**

1. BOARD MEETINGS TO BE GOVERNED BY ROBERT'S RULES OF ORDER
2. ADOPTION OF BOARD POLICY GOVERNING PUBLIC PORTION OF REGULAR BOARD OF ALDERMEN MEETINGS
3. ELECTION OF THE PRESIDENT OF THE BOARD OF ALDERMEN
4. ELECTION OF THE VICE PRESIDENT OF THE BOARD OF ALDERMEN
5. APPOINTMENT OF ASSISTANT CORPORATION COUNSEL
6. ADOPTION OF THE 2026 BOA MEETING SCHEDULE

**ADJOURNMENT**

*Tommy Clement*  
2025 NOV 17 A.D. 5:50  
CITY OF SHELTON  
TOMMY CLEMENT

**A G E N D A**

**1. BOARD MEETINGS TO BE GOVERNED BY ROBERTS RULES OF ORDER**

Move, pursuant to the Code of Ordinances Article II Section 2-28, that all meetings shall be conducted under and governed by parliamentary procedure as defined by Robert's Rules of Order.

**A G E N D A**

**2. ADOPTION OF BOARD POLICY GOVERNING PUBLIC PORTION OF REGULAR BOARD OF ALDERMEN MEETINGS**

Move to adopt the Board of Alderman Policy that allows for Public Comment at the beginning of each meeting (at regular meetings and any special meetings that may contain a public portion) of up to 5 minutes per speaker with such comments being summarized in the minutes of the meeting. Further, any member of the public wishing to add more comment may do so by submitting comments in writing to the Board of Aldermen.

**A G E N D A**

**3. ELECTION OF THE PRESIDENT OF THE BOARD OF ALDERMEN**

Are there any nominations for the Office of President of the Board of Aldermen?

Move to nominate \_\_\_\_\_ for the President of the Board of Aldermen.

Are there any other nominations for the Office of President of the Board?

If none, a motion would be in order to close nominations and have the secretary cast one ballot for the election of \_\_\_\_\_ as President of the Board of Aldermen.

**A G E N D A**

**4. ELECTION OF THE VICE PRESIDENT OF THE BOARD OF ALDERMEN**

Are there any nominations for the Office of Vice President of the Board of Aldermen?

Move to nominate \_\_\_\_\_ for the Vice President of the Board of Aldermen.

Are there any other nominations for the Office of Vice President of the Board?

If none, a motion would be in order to close nominations and have the secretary cast one ballot for the election of \_\_\_\_\_ as Vice President of the Board of Aldermen.

**A G E N D A**

**5. APPOINTMENT OF ASSISTANT CORPORATION COUNSEL**

Move per the City Charter Section 6.2.3 to appoint Attorney Thomas Galvin Cotter of Cotter Law Firm, Stratford, CT, as Assistant Corporation Counsel effective immediately with said term to expire November 18, 2027.

**A G E N D A**

**6. ADOPTION OF THE 2026 BOA MEETING SCHEDULE**

Move to adopt the following Board of Aldermen Meeting Schedule for 2026 as attached hereto:

- 6.1 A. Board of Aldermen Full Board Regular Meeting
- 6.1 B. Board of Aldermen Public Hearing on Ordinances Meeting
- 6.1 C. Board of Aldermen Finance Committee Meeting
- 6.1 D. Board of Aldermen Public Health & Safety Committee Meeting
- 6.1 E. Board of Aldermen Street Committee

**A G E N D A**

**6.1 A FULL BOARD OF ALDERMEN**

The second Thursday of each month shall be established as the regularly scheduled meeting date of the Full Board of Aldermen with the exception of February 12<sup>th</sup> when City Hall is closed for Lincoln's Birthday and the meeting will take place on Wednesday, February 11<sup>th</sup>. Meetings are to be held in the auditorium at City Hall.

<b>City of Shelton Regular Full Board 2026 Meeting Schedule</b>	
January	8
February	11
March	12
April	9
May	14
June	11
July	9
August	13
September	10
October	8
November	12
December	10

**A G E N D A**

**6.1 B PUBLIC HEARING ON ORDINANCES**

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Public Hearing on Ordinances. Meetings are to be held in the auditorium at City Hall.

<b>City of Shelton Public Hearing Ordinances 2026 Meeting Schedule</b>	
January	27
February	24
March	24
April	28
May	26
June	23
July	28
August	25
September	22
October	27
November	24
December	22

**A G E N D A**

**6.1 C. ALDERMANIC FINANCE COMMITTEE**

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Finance Committee. Meetings are to be held in the auditorium at City Hall.

<b>City of Shelton Finance Committee 2026 Meeting Schedule</b>	
January	27
February	24
March	24
April	28
May	26
June	23
July	28
August	25
September	22
October	27
November	24
December	22

**A G E N D A**

**6.1 D. PUBLIC, HEALTH & SAFETY COMMITTEE**

The first Wednesday of each month shall be established as the regularly scheduled meeting date of the Public, Health & Safety Committee. Meetings are to be held in the auditorium at City Hall.

<b>City of Shelton Public Health &amp; Safety Committee 2026 Meeting Schedule</b>	
January	7
February	4
March	4
April	1
May	6
June	3
July	1
August	5
September	2
October	7
November	4
December	2

**A G E N D A**

**6.1 E. STREET COMMITTEE**

The first Tuesday of each month shall be established as the regularly scheduled meeting date of the Street Committee. Meetings are to be held in the auditorium at City Hall.

<b>City of Shelton Street Committee 2026 Meeting Schedule</b>	
January	6
February	3
March	3
April	7
May	5
June	2
July	7
August	4
September	1
October	6
November	3
December	1

**Adjournment**