



SPECIAL ORGANIZATIONAL MEETING MINUTES
BOARD OF ALDERMEN
CITY OF SHELTON, CT
TUESDAY, NOVEMBER 16, 2021
Shelton Senior Center, 81 Wheeler Street

Call to Order/Pledge of Allegiance

Mayor Lauretti called the Special Organizational Meeting of the Board of Aldermen to order at 6:45 p.m. at the Senior Center at 81 Wheeler Street. All those present stood and pledged allegiance to the Flag of the United States of America.

Roll Call

Alderman John F. Anglace, Jr., President- Present

Alderman Eric McPherson, Vice President- Present

Alderman Cris Balamaci- Present

Alderman Michele Bialek - Present

Alderman Lorenzo Durante – Present

Alderman Porter McKinnon - Present

Alderman Anthony Simonetti- Present

Alderman Bernie Simons- Present

Administration:

Mayor Mark A. Lauretti

Agenda Items:

1. BOARD MEETINGS TO BE GOVERNED BY ROBERTS RULES OF ORDER

Alderman Anglace MOVED, pursuant to the Code of Ordinances Article II Section 2-28, that all meetings shall be conducted under and governed by parliamentary procedure as defined by Robert's Rules of Order.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

2. ADOPTION OF BOARD POLICY GOVERNING PUBLIC PORTION OF REGULAR BOARD OF ALDERMEN MEETINGS

Alderman Anglace MOVED to adopt the Board of Alderman Policy that allows for Public Comment at the beginning of each meeting (at regular meetings and any special meetings that may contain a public portion) of up to 5 minutes per speaker with such comments being summarized in the minutes of the meeting. Further, any member of the public wishing to add more comment may do so by submitting comments in writing to the Board of Aldermen.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

3. ELECTION OF THE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the President of the Board of Aldermen.

Alderman Balamaci MOVED to nominate Alderman John Anglace for the Office of President of the Board of Aldermen.

Seconded by Alderman McPherson.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Being none, we will close the nominations and have the secretary cast one ballot for Alderman John Anglace for the Office of President of the Board of Aldermen.

A voice vote was taken, the motion PASSED unanimously.

4. ELECTION OF THE VICE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the Vice President of the Board of Aldermen.

Alderman Simonetti MOVED to nominate Alderman Eric McPherson for the Office of the Vice President of the Board of Aldermen.

Seconded by Alderman Simons.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Being none, we will close the nominations and have the secretary cast one ballot for Alderman Eric McPherson for the Office of Vice President of the Board of Aldermen.

A voice vote was taken, the motion PASSED unanimously.

5. APPOINTMENT OF ASSISTANT CORPORATION COUNSEL

Alderman Anglace MOVED per the City Charter Section 6.2.3 to appoint Attorney Thomas Galvin Cotter of Cotter Law Firm, Stratford, CT, as Assistant Corporation Counsel effective immediately with said term to expire November 21, 2023.

Seconded by Alderman McPherson.

A voice vote was taken, the motion PASSED unanimously.

6. APPOINTMENT OF THE CLERK OF THE BOARD

Move per the City Charter Section 4.5.2 to appoint Theresa Adcox as Clerk of the Board for a term of two years, said term to expire November 21, 2023.

Seconded by Alderman McPherson.

Alderman Anglace: Mr. Mayor I would like to comment on the exemplary performance that Theresa Adcox has given the board, this board and previous boards for 16 years. She is always there, she does a great job, she anticipates our needs and it's a privilege to work with her and it's a pleasure to appoint her once again.

Mayor Lauretti: Well said, certainly not an easy job.

A voice vote was taken, the motion PASSED unanimously.

7. COMMITTEE APPOINTMENT ANNOUNCEMENTS

Alderman Anglace: Pursuant to the Code of Ordinances Article II Section 2-29, the President of the Board of Aldermen makes the following committee appointments:

Finance Committee

Anthony Simonetti - Chairman

John Anglace

Porter McKinnon

Public Health & Safety Committee

Cris Balamaci – Chairman

Bernard Simons

Michele Bialek

Street Committee

Eric McPherson – Chairman

Lorenzo Durante

Anthony Simonetti

8. ADOPTION OF THE 2022 BOA MEETING SCHEDULE

Alderman Anglace MOVED to adopt the following Board of Aldermen Meeting Schedule for 2022 as attached hereto:

- 8.1 A. Board of Aldermen Full Board Regular Meeting
- 8.1 B. Board of Aldermen Public Hearing on Ordinances Meeting
- 8.1 C. Board of Aldermen Finance Committee Meeting
- 8.1 D. Board of Aldermen Public Health & Safety Committee Meeting
- 8.1 E. Board of Aldermen Street Committee

8.1 A FULL BOARD OF ALDERMEN

The second Thursday of each month shall be established as the regularly scheduled meeting date of the Full Board of Aldermen. Meetings are to be held in the auditorium at City Hall.

City of Shelton Regular Full Board 2022 Meeting Schedule	
January	13
February	10
March	10
April	14
May	12
June	9
July	14
August	11
September	8
October	13
November	10
December	8

8.1 B PUBLIC HEARING ON ORDINANCES

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Public Hearing on Ordinances. Meetings are to be held in the auditorium at City Hall.

City of Shelton Public Hearing Ordinances 2022 Meeting Schedule	
January	25
February	22
March	22
April	26
May	24
June	28
July	26
August	23
September	27
October	25
November	22
December	27

8.1 C. ALDERMANIC FINANCE COMMITTEE

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Finance Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Finance Committee 2022 Meeting Schedule	
January	25
February	22
March	22
April	26
May	24
June	28
July	26
August	23
September	27
October	25
November	22
December	27

8.1 D. PUBLIC, HEALTH & SAFETY COMMITTEE

The first Wednesday of each month shall be established as the regularly scheduled meeting date of the Public, Health & Safety Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Public Health & Safety Committee 2022 Meeting Schedule	
January	5
February	2
March	2
April	6
May	4
June	1
July	6
August	3
September	7
October	5
November	2
December	7

8.1 E. STREET COMMITTEE

The first Tuesday of each month shall be established as the regularly scheduled meeting date of the Street Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Street Committee 2022 Meeting Schedule	
January	4
February	1
March	1
April	5
May	3
June	7
July	5
August	2
September	6
October	4
November	1
December	6

Seconded by Alderman McPherson.

A voice vote was taken, the motion PASSED unanimously.

ADJOURNMENT

Alderman Anglace MOVED to adjourn the Board of Aldermen Special Organizational Meeting.

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed unanimously. Meeting adjourned at 6:55 p.m.

Respectfully Submitted

Theresa Adcox

Theresa Adcox
Clerk, Board of Aldermen

DATE APPROVED _____ BY: _____
Mayor Mark A. Laretti

