



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
SPECIAL VIRTUAL MEETING MINUTES
THURSDAY, AUGUST 13, 2020

Call to Order/Pledge of Allegiance

Mayor Mark Lauretti called the Special Virtual Meeting of the Board of Aldermen to order in the Auditorium at Shelton City Hall at 11:49 a.m. All those present stood and pledged allegiance to the Flag of the United States of America.

Roll Call

Alderman John F. Anglace, Jr., President- Present
Alderman Eric McPherson, Vice President- Present
Alderman Cris Balamaci- Present
Alderman David Gidwani- Present via phone
Alderman Stanley Kudej- Present
Alderman Noreen McGorty- Not Present
Alderman Anthony Simonetti- Present
Alderman Bernie Simons- Present

Administration

Mayor Mark A. Lauretti – Present
Fran Teodosio, Corporation Counsel – Present via phone
Thomas Cotter, Assistant Corporation Counsel - Present

PUBLIC PORTION

Mayor Lauretti asked if anyone from the public wished to speak, there being none he closed the public portion of the meeting.

1. MINUTES FOR APPROVAL

Alderman Anglace MOVED to waive the reading and approve the following meeting minutes:

1.1 SPECIAL VIRTUAL MEETING – JULY 9, 2020

1.2 SPECIAL VIRTUAL BOA & CRC JOINT MEETING – JULY 15, 2020

1.3 SPECIAL VIRTUAL PUBLIC HEARING ON REVISIONS TO THE CITY CHARTER MEETING –JULY 23, 2020

Alderman Anglace: I have some suggested changes. For the Special Virtual Meeting of July 9, 2020, Item #4–Funding for Zero Turn Rotary Mower for the Parks & Recreation Department, I would like to make a technical correction. I made the motion to appropriate \$27,000 for the purchase of a Zero Turn Rotary Mower and then we made a second motion without rescinding the first. So, this correction rescinds the first motion with board approval. Regarding Item #6 Corporation Counsel Billing, I would like to insert at the very beginning the words “Alderman Anglace moved.” For Item #8 Request To Go Into Executive Session, down toward the bottom, it says “Alderman Anglace moved to reconvene and noted that there were no votes taken in Executive Session.” Strike out the words “there were.” That’s all the corrections I have.

SECONDED by Alderman Kudej.

A voice vote was taken and the motion passed 7-0.

Minutes can be viewed on the city website: www.cityofshelton.org.

2. CORPORATION COUNSEL BILLING

Alderman Anglace MOVED to authorize a total payment of \$1,750 to Corporation Counsel Teodosio Stanek, LLC, for services rendered per statements dated August 4, 2020, with funds to come from the following Legal Services Accounts:

Professional Services - 001-1900-411.30-01 \$

Legal Fees	-	001-1900-411.30-03	\$1,750.00
Foreclosure Fees	-	001-1900-411.50-01	\$
Court Costs	-	001-1900-411.80.84	\$

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed 7-0.

3. AUGUST STATUTORY REFUNDS

Alderman Anglace MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of \$9,287.52 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

SECONDED by Alderman Simonetti.

Alderman Anglace: I hope this is not an indicator of how the taxes are being paid because this is certainly much lower than you would expect this time of year.

A voice vote was taken and the motion passed 7-0.

4. 2020 EMERGENCY MANAGEMENT PERFORMANCE GRANT

Alderman Anglace MOVED to adopt the following resolution:

Be is hereby resolved, that the City of Shelton Board of Aldermen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

Further be in resolved, that Mark A. Lauretti, as Mayor of the City of Shelton, CT/Shelton Board of Aldermen, is authorized and directed to execute and deliver any and all documents on behalf of the City of Shelton/Board of Aldermen, and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

Seconded by Alderman McPherson.

Alderman Anglace: This grant is for \$20, 698.50 and I believe it is for a part of Mike Maglione's salary.

Mayor Lauretti: Right, it's the reimbursement for the Director of Emergency Management Services position.

A voice vote was taken and the motion passed 7-0.

5. U.S. EPA COMMUNITY WIDE ASSESSMENT GRANT ADMINISTRATIVE SERVICES FUNDS

Alderman Anglace MOVED to adopt the following resolution:

Be it resolved that the Board of Aldermen acknowledge the receipt of the U.S. EPA Community Wide Assessment Grant in the amount of \$200,000 for the area wide assessment of properties along Canal Street and any other locations deemed necessary by the City of Shelton and to authorize the Mayor of the City of Shelton to take any and all actions necessary to implement the grant, and to designate the Shelton Economic Development Corporation as the implementation agency for this program.

Further, the City of Shelton appropriates \$40,000 with funding to come from Aldermanic Bonding pursuant to Section 7.16 of the City Charter to support the administrative expenses in carrying out the brownfield assessment activities for work associated with the U.S. EPA grant award.

SECONDED by Alderman Simonetti.

Mayor Lauretti: This is standard for the numerous grants that we received over the years, this is our share.

A voice vote was taken and the motion passed 7-0.

6. FEDERAL FISCAL YEAR 2020 HOMELAND SECURITY GRANT

Alderman Anglace MOVED to adopt the following resolution:

Be it hereby resolved, that the Board of Aldermen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate; and

Further be it resolved, that Mark A. Lauretti, as Mayor of the City of Shelton, is authorized and directed to execute and deliver any and all documents on behalf of the City of Shelton and to do and perform all acts and things which he deem to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

SECONDED by Alderman Simonetti.

Mayor Lauretti: This is just a boiler plate motion that we do every year. It's pretty self-explanatory.

Alderman Anglace: These kinds of motions come from the state and we are specifically asked not to change anything in the motion. Upon reading this motion, the English language is severely challenged. There are a number of things I would change but as the Mayor said, it's a standard motion that the state wants, so let's approve it as is.

A voice vote was taken and the motion passed 7-0.

7. AFFORDABLE HOUSING TECHNICAL ASSISTANCE GRANT

Alderman Anglace MOVED to adopt the following resolution:

Be it resolved, that the City of Shelton Board of Aldermen does hereby enter into with and deliver to the State of Connecticut Department of Housing, any and all documents which it deems to be necessary or appropriate relative to an Award of a \$15,000 Affordable Housing Plan Technical Assistance Grant; and

Further be it resolved, that Mark A. Lauretti, as Mayor of the City of Shelton, is authorized and directed to execute and deliver any and all documents on behalf of the Shelton Board of Aldermen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

SECONDED by Alderman Balamaci.

A voice vote was taken and the motion passed 7-0.

8. AMENDMENT TO THE CITY'S CITIZEN PARTICIPATION PLAN

Alderman Anglace MOVED to adopt the following resolution:

Be it hereby resolved that in response to the COVID-19 Pandemic, the City of Shelton is amending its Citizen Participation Plan, to promote and support "social distancing" and the prevention, preparation and response to the COVID-19 Pandemic while continuing to offer the public an opportunity to provide valuable citizen input and insight into the policies and procedures of the City of Shelton, particularly as it relates to the administration and implementation of its federal programs. The following process will be used to solicit citizen participation and input into any programmatic amendments necessary to quickly and effectively administer federal funding made available either directly or indirectly as a result of the COVID-19 Pandemic.

- Effective April 2, 2020, consistent with the Mega-waiver issued by HUD on March 31, 2020, and for a period ending June 30, 2021, community input prior to drafting a substantial amendment to any plan will be waived, including but not limited to the proposed uses of Community Block Grant (CDBG) funds.
- The City will prepare an amendment to any respective plan, where applicable, and the amendment shall include a discussion of the amount of assistance the City expects to receive, the range of activities it will undertake with this assistance, and, to the extent possible, the benefit to low and moderate income people of these proposed activities.
- The Amendment will be posted in a prominent place on the City's website, along with a notice identifying the availability of the amendment. The Notice will include the opportunity to provide electronic comment for a period of not less than five days and information on participation in a "virtual public hearing."
- As part of the Notice, the town will provide information on how citizens who have special needs may obtain the Amendment in a form which is acceptable to them.
- Such notice will be published in an e-newspaper of daily general circulation and on the DAS website.

- Any comments received, either at the virtual public hearing or during the public comment period will be considered by the agency before the final amended action plan is submitted to the State of Connecticut Department of Housing (DOH). A summary of the comments and the City's responses will be an attachment to the final amended action plan.
- The procedures and actions discussed above will constitute the City's citizen participation plan for any substantial amendments, which may need to be made during the program year. A "substantial amendment" to the plan is one which implements a change of use and/or method of distributing those funds. This amended citizen participation plan will itself be made available to the public for a five-day public comment period prior to implementation, and any interest groups may review and comment accordingly.

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed 7-0.

9. STATE OF CONNECTICUT'S SMALL TOWN ECONOMIC ASSISTANCE PROGRAM (STEAP) GRANT APPLICATION FOR FUNDING-CONSTITUTION BOULEVARD EXTENSION

Alderman Anglace MOVED to adopt the following resolution:

Be it resolved that Mayor Mark A. Lauretti be, and hereby is, authorized to accept on behalf of the City of Shelton, a 2020 Connecticut STEAP Grant in the amount of \$128,205 for Constitution Boulevard Extension; and

Further be it resolved, that Mayor Mark A. Lauretti is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2020 STEAP Grant with the State of Connecticut.

SECONDED by Alderman McPherson.

Mayor Lauretti: This is another boiler plate motion provided by the state for funding that they are making available for municipalities. It's a competitive grant, so I am sure there will be many other applicants.

Alderman Anglace: I just want to make a clarification. We are approving the submission of this application, not the acceptance. That will come later if we are awarded the grant.

A voice vote was taken and the motion passed 7-0.

10. FUNDING FOR THE REFURBISHMENT OF OFFICES/ROOMS AT CITY HALL – LOCIP ELIGIBLE

Alderman Anglace MOVED to add the refurbishment of the Town Clerk’s Office, Economic Development Office and the Lunch Room at City Hall in an amount of \$20,000 to the Capital Improvement Plan with funding to come from LOCIP.

SECONDED by Alderman Simonetti.

Mayor Lauretti: These are ongoing requests for City Hall. Over the years we have done a number of these. These will all be done in-house. Some of these areas have not been touched in years, such as the Town Clerk’s Office, and there are some small changes being done to the Economic Development Office. Again, this is just an estimate because as we move forward with these improvements, things change, and it could be plus or minus.

A voice vote was taken and the motion passed 7-0.

11. FUNDING FOR ROOFTOP HVAC UNITS FOR THE SENIOR CENTER - LOCIP

Alderman Anglace moved to add the purchase and installation of two rooftop HVAC units for the Senior Center in an amount of \$29,487 to the Capital Improvement Plan with funding to come from LOCIP.

SECONDED by Alderman McPherson.

Alderman Anglace: This is going to be welcome by the seniors because I don’t know how many times, I have been told about the heat up there.

A voice vote was taken and the motion passed 7-0.

12. FUNDING FOR PURCHASE OF APPLIANCES FOR CITY-OWNED PROPERTY AT 58 PERRY HILL ROAD

Alderman Anglace MOVED to appropriate an amount of \$2,812 for the purchase and delivery of appliances for city-owned property at 58 Perry Hill Road with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Simonetti.

Mayor Lauretti: As you know this has been before the board on several occasions, I believe this will be the last one for 58 Perry Hill Road. One of the units is rented. We are about to rent the other one. The house will be fully occupied. I know we spent quite a bit of money on this property. If all things go well, we are going to take in about \$30,000 for the year. You can see that in about three years our investment will be paid off.

Alderman Anglace: It doesn't appear that there were any other bids on this item. The purchasing agent needs to get three quotes. That should be brought to the attention of the purchasing agent. He should get three quotes before this is spent. I think it would be appropriate that when the project is complete that the board be given a full report on how much money we spent and the expected revenues.

Mayor Lauretti: I think we have given that to you. We spent about \$90,000.

Alderman Anglace: Let's approve this contingent upon the purchasing agent getting two more quotes to cover all the bases as Section 7.14 of the City Charter states.

Mayor Lauretti: I just want you to know that we didn't do that because it's me overseeing this project and there aren't enough of me and if someone wants to criticize me for it, then I will accept it. Again, this is one of those charter items that we want to be transparent and want to be good stewards of taxpayers' money but you would spend more money if you had to hire somebody to oversee the whole project. We were at the point where the property was finished and we had someone who wanted to rent it.

Alderman Anglace: I appreciate that and I don't mean to be critical and I understand the urgency to get the renter in there, but we would be remiss if we didn't do it. We are just asking the purchasing agent to get some other quotes.

A voice vote was taken and the motion passed 7-0.

13. FUNDING FOR ADDITIONAL IMPROVEMENTS ON CITY-OWNED PROPERTY AT 27 OLD TOWN ROAD

Alderman Anglace MOVED to appropriate an amount of \$18,800 for additional improvements to city-owned property at 27 Old Town Road with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Simonetti.

Mayor Lauretti: Theresa, you didn't have numbers on this one so please forward the board of copy of those numbers. Do a running total of all the appropriations.

Alderman Anglace: We have some excellent photos of the work that's being done up there and it's like new.

Mayor Lauretti: It's exactly like new. That's why I had them take before and afters both on Perry Hill and Old Town Road. The work we have done is extensive. We may have to redo the septic next. These are properties that probably haven't been touched in thirty years. Everything was outdated, including the electrical and the plumbing and now everything is up to code. We moved some walls and we did everything in-house and the way it came out, we will have no problem renting these properties for a good number and if the board is so inclined to subdivide and sell it, that would be the better approach.

Alderman Anglace: Let's make a profit on the improvements and get it back on the tax rolls.

Mayor Lauretti: Right. As you know I am proponent of that. There are several city parcels that the city really does not need to own but we do. I will tell you I got approached today with a request to sell a third of an acre off of Grove Street that the city owns. I don't know why we own it but we do. It's landlocked and the guy behind it wants to purchase it. My way of thinking is we ought to sell it to him. I don't know why we would hold on to it. Get it back on the tax rolls.

A voice vote was taken and the motion passed 7-0.

14. FUNDING FOR REFURBISHED RECUMBENT BIKE FOR PARKS & RECREATION DEPARTMENT

Alderman Anglace MOVED to appropriate an amount of \$1,500 for the purchase of a refurbished recumbent bike for the Parks and Recreation Department with funding to come from Contingency General Account #001-9900-900.99-00.

SECONDED by Alderman Simonetti.

Mayor Lauretti: This item and the next are two pieces of equipment that are going to the workout center at the Community Center. They normally wouldn't be before us but when Ronnie put in his budget, he wanted to incorporate some money to spend for these items and I told him not to do that because I was trying to hold the line on departmental increases for everybody across the board and I told him we would fund this separately and that's what we are doing.

A voice vote was taken and the motion passed 7-0.

15. FUNDING FOR REFURBISHED LIFE FITNESS INTEGRITY TREADMILL

Alderman Anglace MOVED to appropriate an amount of \$2,400 for the purchase of a refurbished Life Fitness Integrity Treadmill for the Parks and Recreation Department with funding to come from Contingency General Account #001-9900-900.99-00.

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed 7-0.

16. FUNDING FOR AERATOR FOR PINE ROCK PARK

Alderman Anglace MOVED, in accordance with paragraph 5 and other provisions of the "Pine Rock Environmental Impact Fund", to approve the purchase and installation of an aerator for Pine Rock Park per the recommendation of the Ward 3 Aldermen, Alderman Anglace & Alderman Balamaci in an amount of \$2,242.75 with funding to come from the Pine Rock Environmental Impact Fund.

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed 7-0.

17. APPOINTMENT TO WATER POLLUTION CONTROL AUTHORITY

Alderman Anglace MOVED to appoint the following member to the Water Pollution Control Authority effective immediately:

John Pushkar - R
166 Pheasant Ridge
Shelton, CT 06484

SECONDED by Alderman Balamaci.

A voice vote was taken and the motion passed 7-0.

18. CLERMONT & ASSOCIATES AGREEMENT FOR AUDITING SERVICES

Alderman Anglace MOVED to approve the agreement between Clermont & Associates LLC and the City of Shelton auditing services.

Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

SECONDED by Alderman Simonetti.

Alderman Anglace: I think it should be stated that there were two bids and there was considerable difference in the cost. This was the low bidder and it's for a one-year period.

A voice vote was taken and the motion passed 7-0.

19. RESOLUTION TO SEND BOA PROPOSED CHARTER REVISIONS TO THE CHARTER REVISION COMMISSION

Alderman Anglace MOVED to adopt the following resolution:

Whereas the Board of Aldermen is required by statute to review the City Charter on a ten-year basis and,

Whereas the Board of Aldermen has appointed a Charter Revision Commission for this purpose and,

Whereas the Charter Revision Commission has conducted deliberations and two (2) public hearings on their findings and,

Whereas the Board of Aldermen has conducted a public hearing on the recommended changes and,

Whereas the Board of Aldermen has compiled its recommendations for the Charter Revision Commission and,

Now therefore, the Board of Aldermen does hereby move to convey such recommendations to the Charter Revision Commission for its final consideration and awaits receipt of the final Charter Revision Commission document for final Board of Alderman action to accept or reject.

SECONDED by Alderman McPherson.

A voice vote was taken and the motion passed 7-0.

20. EXECUTIVE SESSION

20.A REQUEST TO MOVE TO EXECUTIVE SESSION

Alderman Simonetti MOVED to go into executive session for the following items and asked that Corporation Counsel and Assistant Corporation Counsel be included.

20.1 PIOTROWSKI WORKER'S COMPENSATION

SECONDED by Alderman McPherson.

A voice vote was taken and the motion passed unanimously.

Alderman Anglace MOVED to reconvene and noted that no votes were taken in executive session.

SECONDED by Alderman Simonetti.

A voice vote was taken and the motion passed 7-0.

20.1 PIOTROWSKI WORKER’S COMPENSATION

Alderman Simonetti MOVED to approve the recommendation of Assistance Corporation Counsel in regards to Piotrowski Worker’s claim of September 22 as referenced in Executive Session.

Secoded by Simonetti.

A voice vote was taken and the motion passed 7-0.

ADJOURNMENT

Alderman Anglace MOVED to adjourn the Special Virtual Board of Aldermen meeting.

SECONDED by Alderman Balamaci.

A voice vote was taken and the motion passed 7-0.

Meeting adjourned at 12:32 p.m.

Respectfully Submitted

Theresa Adcox

Theresa Adcox
Board of Aldermen, Clerk

Date Approved BY: _____
Mayor Mark A. Lauretti

