



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FULL BOARD MEETING
THURSDAY, FEBRUARY 11, 2016

Call to Order / Pledge of Allegiance

Mayor Mark A. Lauretti called the meeting of the Board of Aldermen to order at 7 p.m. All those present stood and pledged allegiance to the flag.

Roll Call

Alderman John F. Anglace, Jr., President – present
Alderman Lynne Farrell – present
Alderman John “Jack” Finn – present
Alderman Stanley Kudej – present
Alderman Noreen McGorty – present
Alderman Jim Capra – present
Alderman Eric McPherson – not present
Alderman Anthony Simonetti – present

Administration:

Mayor Mark A. Lauretti, City of Shelton
Attorney Thomas Welch, Corporation Counsel

PUBLIC PORTION

Linda & Krogen Carreno, 281 Coram Avenue

We are relatively new residents of Shelton; in fact, it will be two years. In that time, unfortunately we have heard or witnessed at least ten traffic accidents at this intersection: Hill Avenue and Coram Avenue, and that is why we are really here. I have on occasion have worked out of my home office from time to time, and I have heard the accident where that little girl was hit at that intersection. For us, we really want to see action taken and from our perspective from being residents in the community and as having seen or heard many accidents happen ever since the time of being here, is really a twofold issue. It is visibility; it is not only the lighting but it is also visibility to traffic. Unfortunately, over here at the church, parishioners will park in areas where they are already deemed as no parking, but they habitually disregard that signage and it blocks the view for anyone that is coming up or down Hill Avenue, to seeing traffic that is coming on Coram Avenue. The second issue is the traffic itself; it is a very heavy traffic area. We live on Coram Avenue as I have mentioned; my husband and I both park our

cars on the street and have had to make maneuvers not to do that because both of our cars have been hit while being parked right in front of our house. So, it is combination of the speed of traffic, and I think maybe no traffic signage as far as speed limit in the vicinity of coming up or down the hill. People are constantly zooming by and not even paying attention. In fact, we thought this meeting was last Thursday and on our way walking here last Thursday, we were crossing at the crosswalk and someone was sitting at the northbound end of Hill Avenue was turning left onto Coram Avenue, going west bound and came within inches of hitting us because we were just trying to cross the street and she just did not see us. She was not speeding but she did not see us. So I understand that there are some plans to increase the lighting at that intersection, which I think will help but I really think it is really going to take traffic, as well. I understand that there are the state laws that say you cannot put up stop signs to control speed, but there must be something that can be done to help the other end of the problem because the visibility is only one part of the issue. The other issue is to make sure the people abide by the traffic signs that are in place and that people are not speeding through here. We want to keep the community safe, and we want to be more active in the community now that we are residents. We have small children and we just do not want to see anyone else get hurt; we do not want to hear anymore accidents happening. I think last summer someone got hit on a bike; we just want to see some revisions done. Thank you.

Alderman Anthony Simonetti

Today I was apprised of the situation that the Avalon project, located in Downtown Shelton, has been awarded in the Top 100 in the nation as a complex. I would like to congratulate our new alderman, Jim Capra, who is the manager of the Avalon. Thank you for bringing that kind of honor to the City of Shelton.

Alderman Capra: Thank you. We are in the Top 100; there are 2.5 million complexes in the nation and we had won for customer service. People love it there!

Alderman Finn MOVED to shift Item 10.3 – Resolution Designating the Orange Coneflower as the City of Shelton’s Official Flower, to the beginning of the agenda.

SECONDED by Alderman Simonetti. A voice vote was taken and motion passed.

10.3 RESOLUTION DESIGNATING THE ORANGE CONEFLOWER AS THE CITY OF SHELTON’S OFFICIAL FLOWER

Alderman Anglace MOVED to approve the following resolution:

Many communities select a flower that will represent their city or town and encourage its residents to grow this flower in their gardens. To this end, the Olde Ripton Garden

Club presents the Orange Coneflower to the Board of Aldermen for their consideration.

The large, daisy-like flowers have orange rays and a dark purple brown center with deep green foliage. It can be grown in containers or an open garden. It is a native plant, assuring that it will readily grow here; it is a perennial, assuring that it will return to our gardens year after year; it is attractive to the pollinators that are needed for our gardens to thrive; it blooms from midsummer through the fall, providing a long season of color.

Therefore, it is hereby resolved by the Board of Aldermen of the City of Shelton that the Orange Coneflower, (*rudbeckia fulgida* Goldsturm) is named the official flower of the City of Shelton.

SECONDED by Alderman Simonetti. A voice vote was taken and the motion passed unanimously.

Agenda Items

MINUTES FOR APPROVAL

Alderman Finn MOVED to waive the reading and approve the following meeting minutes:

1. Regular Meeting – January 14, 2016

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

Minutes can be viewed on the city website: www.cityofshelton.org

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 UPGRADE OF STREETLIGHT AT CORNER OF HILL STREET AND CORAM AVENUE

Alderman McGorty MOVED, per the recommendation of the Public Health & Safety Committee, to authorize the installation of an arm and increase of wattage for Pole #379 at the corner of Hill Street and Coram Avenue from 150 watts to 400 watts at an increased monthly cost of \$44.01 with funding to come from Street Lights Account #001-4600-716.35-03.

SECONDED by Alderman Finn.

Discussion:

Alderman Simonetti: I think we should compliment the Public Health & Safety Committee for moving quickly on this to help that corner out.

A voice vote was taken and the motion PASSED unanimously.

5.3 STREET COMMITTEE

5.3.1 – NO ITEMS

REPORT OF THE MAYOR – None presented.

REPORT OF THE PRESIDENT –

Alderman Anglace: At the last meeting I had reported on the Board of Education's insurance reserve account, and told the board that the Board of Education transferred \$150,000 without Board of Aldermen approval. I had suggested an investigation either in-house, counsel, outside counsel or the auditor. The auditor has completed his audit, and I am pleased to report that we will schedule a meeting with the auditor on February 23rd at which he will present his audit, his findings and you will have the opportunity to ask any questions that you want and we will see where we go from there.

6.0 LEGAL REPORT

6.1 CORPORATION COUNSEL BILLING

Alderman Anglace MOVED to authorize a total payment of \$2,896.00 to Corporation Counsel Welch, Teodosio, Stanek and Blake, LLC, for services rendered per statement dated February 1, 2016, with funds to come from the following Legal Services Accounts:

Legal Fees	001-1900-411.30-03	\$ 467.50
Foreclosure Fees	001-1900-411.30-03	\$2,428.50

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

6.2 ASSISTANT CORPORATION COUNSEL BILLING

Alderman Anglace MOVED to authorize a total payment of \$577.50 to Assistant Corporation Counsel Ramon Sous for services rendered per statement dated February 1, 2016, with funds to come from the following Legal Services Accounts:

Legal Fees	001-1900-411.30-03	\$577.50
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SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

7 LEGISLATIVE - OLD

7.1 ITEMS FROM PUBLIC HEARING

7.1 A NO ITEMS

8 FINANCIAL BUSINESS OLD

8.1 NO ITEMS

9 FINANCIAL BUSINESS NEW

9.1 FEBRUARY STATUTORY REFUNDS

Alderman Anglace MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of \$12,652.22 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

(Supporting documentation from the Tax Collector is on file with the Board of Aldermen Clerk.)

9.2 FUNDING FOR GYMNASIUM / DANCE STUDIO FLOORS AT COMMUNITY CENTER

Alderman Anglace MOVED to add the purchase and the installation of the new flooring for the Community Center gymnasium and dance/aerobics studios to the Capital Improvement Plan in the amount of **\$93,331.00** with funding to come from LOCIP.

Further authorize Mayor Mark A. Lauretti to execute any and all documents to effectuate same.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

9.3 FUNDING FOR VEHICLES FOR MAINTENANCE DEPARTMENT

Alderman Anglace MOVED to appropriate an amount of \$68,780 for the purchase of one pickup truck and one cargo van for the Maintenance Department with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

9.4 FUNDING FOR VEHICLES FOR POLICE DEPARTMENT

Alderman Anglace MOVED, per the recommendation of the Purchasing Agent, to waive the bids for the purchase of two 2014 Police Interceptors for Canine to include police radios and striping for the Police Department in the amount of \$114,744 with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Kudej.

Discussion:

Alderman Anglace: It will be noted that these two 2014 vehicles are brand new; there is no mileage on them and they are coming right off of the showroom.

Alderman Finn: Mr. Mayor, are there any trade-ins with these?

Mayor Lauretti: No. We do not trade in police cars; we use them until they are done.

A voice vote was taken and the motion PASSED unanimously.

9.5 EXTENSION OF AGREEMENT BETWEEN CITY OF SHELTON AND TRASHMASTER

Alderman Anglace MOVED to approve the extension of the contract dated July 31, 2012 between the City of Shelton and Trash Master, LLC for the collection of Municipal Solid Waste and Recycling as well as the lease of the four (4) automated refuse trucks from September 1, 2015 through August 31, 2018 pursuant to the option set forth in the Municipal Solid Waste and Recycling Collection.

Further authorize Mayor Mark A. Lauretti to execute any and all documents to effectuate same.

SECONDED by Alderman Finn.

Discussion:

Mayor Lauretti: I just want to note for the record that I disagree with this motion being before the Board tonight. This is the second time that we have approved this agreement. In the original agreement, it calls for automatic renewals at the City's discretion. So as many years have passed, I have always exercised that right in these contracts and now all of a sudden we are here to approve them. I do not want anyone to say; hey you did not do what you were supposed to do because I think I understand these contracts pretty well. Once these things are approved, they become part of the administrative function of what I do and what our department heads do on a daily and on an annual basis.

A voice vote was taken and the motion PASSED unanimously.

9.6 SELF-INSURED MEDICAL-DENTAL INSURANCE RESERVE ACCOUNT

Alderman Anglace MOVED to approve the following resolution:

RESOLUTION

Whereas, the City of Shelton and the Board of Education have chosen to provide medical and dental insurance to their employees using a self-insured plan model and,

Whereas, such benefit approach is subject to a fixed premium rate plus an administrative fee subject to risk over and above the premium and stop-loss provision and,

Whereas, it is the intent of the Board of Aldermen to address this risk,

Now therefore, the Board of Aldermen does hereby create a Medical and Dental Risk Reserve Account as follows:

The sum of \$500,000 is hereby transferred from the General Fund to the newly created medical and Dental Risk Reserve Account.

This Reserve Account shall be used to address contingencies resulting from either the City or Board of Education Self-Insured Medical and/or Dental Plans.

This Reserve Account shall be administered subject to approval of the Office of the Mayor.

SECONDED by Alderman Simonetti.

Discussion:

Mayor Lauretti: I question the heading when you incorporate the dental risk. Our dental coverage is extremely limited, and anything that progresses from a medical standpoint related to dental, becomes a medical issue.

Alderman Anglace: Dental is probably is highly unlikely that we will exceed the risk retention. It will not hurt to leave it in there.

Mayor Lauretti: No it does not, and it is in fact, almost impossible.

Alderman Anglace: I think the Board of Education has about five times more employees in the program than the City does, so the likelihood of usage will probably be more on the Board of Education running into a situation more than the City but you never can tell, it is a game of chance, but it is worth the risk.

Mayor Lauretti: I would not characterize it that way. In anything if you manage things properly, you pay attention to them, you can mitigate your risk to a very good extent. Things do happen; you can have catastrophic events that could occur with peoples' health, with situations in the workplace, etc. If you do not manage, and if you do not pay attention to these things then they take control of you. We just went through that issue a few years back with Worker's Comp, and I am happy to say that we made some significant changes, both on the Board and the City side, that curtailed the escalation of Worker's Comp claims.

A voice vote was taken and the motion PASSED unanimously.

9.7 FUNDING FOR PROFESSIONAL SERVICES FOR WAVERLY ROAD BRIDGE

Alderman Anglace MOVED TO appropriate an amount of \$71,000 for professional services for the Waverly Road Bridge with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

Further authorize Mayor Mark A. Lauretti to execute any and all documents to effectuate same.

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

9.8 FUNDING FOR NEW SOFTWARE FOR TAX COLLECTION PROCESS

Alderman Anglace MOVED to approve the agreement between the City of Shelton and Quality Data Service, Inc. for the installation and implementation of Tax Collection software and appropriate an amount of \$155,100 to be provided by bonding pursuant to Section 7.16 of the City Charter.

Further authorize Mayor Mark A. Lauretti to execute any and all documents to effectuate same.

SECONDED by Alderman Finn.

Discussion:

Mayor Lauretti: Just for the record, the current system that we are using is going on 26 years old; I think we got our money's worth.

A voice vote was taken and the motion PASSED unanimously.

9.9 FUNDING FOR C-MED AGREEMENT – TRANSFER FROM CONTINGENCY

Alderman Anglace MOVED to transfer an amount of \$16,500 from Contingency General Account #001-9900-900.99-00 to Board/C-Med Com System Account #001-2100-513.01-39 for payment for C-Med agreement.

SECONDED by Alderman Simonetti. A voice vote was taken and motion PASSED unanimously.

10 – LEGISLATIVE - NEW

10.1 ITEMS TO PUBLIC HEARING

Public Hearing Scheduled for February 23, 2016

10.1 A. AMENDMENT TO CODE OF ORDINANCE CHAPTER 16 ARTICLE II SEC. 16-34 WINTER PARKING RESTRICTIONS

- A) No person shall park or cause to be parked any motor vehicle on the streets of the city between the hours of 12:01 a.m. and 6:00 a.m. during the months of January, February, March and December, except as follows:
- 1) On odd numbered days ~~months~~, parking shall be permitted during the aforementioned hours, only on the odd numbered side of any street.
 - 2) On even numbered days ~~months~~, parking shall be permitted during the aforementioned hours only on the even numbered side of any street, provided any previously established parking regulation shall remain in effect and shall be superior to the provisions of this section.
- B) No parking shall be permitted on any street during any snowstorm where the parking interferes with snow removal or cleaning operations.
- C) This section is supplemental to any previously enacted ordinance concerning the parking of motor vehicles.

- D) Any vehicles towed shall be stored at the police authorized towing company address. The fees for towing are regulated by the State of Connecticut.
 - E) A snow/winter storm emergency may be declared by the mayor of the city or the mayor's designee. The Mayor shall cause each declaration made pursuant to this chapter to be publicly announced by means of broadcast, telecasts from stations with normal operating range covering the city. Additionally, posting said declaration notice in newspapers of general circulation, and on the city's official web page. Each announcement shall describe the action taken by the mayor including the time it became or will become effective. Said notice may be issued by use of media, by the posting of signs or by any other appropriate means. The mayor or the Mayor's designee may further announce when said snow emergency will cease.
 - F) When such snow emergency is in effect, there shall be no on street parking in sections of the city where access to off-street parking is available including driveways and parking lots, unless otherwise exempted by the police department.
 - G) Any person violating the provisions of this ordinance may be fined \$25.00 for the first violation and \$50 for repeat violations.
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**10. 1 B AMENDMENT CHAPTER 9 ARTICLE II SOLICITORS AND
CANVASSERS SECTION 9-16**

Public Hearing Scheduled for February 23, 2016

Be it ordained by the Board of Aldermen of the City of Shelton to amend Ordinance #812 entitled "Solicitors and Canvassers" as follows:

Section 1. Definitions. For the purpose of this article, the following words as used herein shall be considered to have the meaning herein ascribed thereto:

Registered solicitor shall mean and include any person who has obtained a valid certification of registration as hereinafter provided, which certificate is in the possession of the solicitor or his or her person while engaged in soliciting.

Residence shall mean and include every separate living unit occupied for residential purposes by one (1) or more person, contained within any type of building or structure.

Soliciting shall mean and include any one (1) or more of the following activities while calling at residences without the previous consent of occupant:

- a. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services, of any kind, character or description whatever for any kind of consideration whatever;
- b. Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or publication;
- c. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication;
- d. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit association, organization, corporation or project, or
- e. Solicitation as defined therein shall not include telephone communication.
- f. Distribution of advertising materials, books, telephone books which have not been requested by the residence.

2) "Residence" shall mean and include every separate living unit occupied for residential purposes by one or more person, contained within any type of building or structure.

3) "Registered Solicitor" shall mean and include any person who has obtained a valid certificate of registration as hereinafter provided, which certificate is in the possession of the solicitor or his or her person while engaged in soliciting.

Section 2. Certificate of registration. Every person desiring to engage in soliciting as herein defined from persons in residences within this municipality, is hereby required to make written application for a certificate of registration as hereinafter provided. Such certificate shall be carried by the solicitor.

Section 3. Application for certificate of registration. Application for a certificate of registration shall be made upon a form provided by the municipality. The Certificate of Registration shall be obtained from the Shelton Police Department. The applicant shall truthfully state in full the information requested on the application, to wit:

- a) Name and address or present place of residence and length of residence at such address; also business address if other than present address;
- b) The address of place of residence during the past three (3) years if other than present address;
- c) Age of applicant;

- d) Physical description of the applicant;
- e) Name and address of the person, firm or corporation or association or other entity by whom the applicant is employed or otherwise represents, and the length of time of such employment or representation;
- f) The name and address of applicant's employer during the past three years if other than the present employer;
- g) A description sufficient for identification of the subject matter of the solicitation in which the applicant will engage;
- h) The period of time for which the certificate is applied;
- i) The date, or approximate date, of the latest previous application for certificate under this ordinance, if any;
- j) A statement as to whether or not any certificate or registration issued to the applicant under this ordinance has ever been revoked;
- k) A statement as to whether the applicant has ever been convicted of a violation of a felony under the laws of the state or any other state or federal law of the United States.
- l) The names of three most recent communities where the applicant has solicited house to house;
- m) A description of the proposed method of operation;
- n) The signature of applicant;
- o) The social security number of applicant.

All statements made by the applicant upon the application or in connection therewith shall be under oath.

Section 4. Upon receipt of an application for a certificate of registration, the Chief of Police shall cause an investigation of applicant to be made in such a manner and to such extent as the Chief of Police deems advisable and within ten (10) business days of the filing of the application the Chief of Police shall issue the certificate applied for except that no permit shall be issued to an individual who has been convicted of a felony under the laws of this state or of any other state or the federal law of the United States within five (5) years prior to the date of the application nor to any person who has been convicted of a violation of any of the provisions of this article nor to any person whose prior certificate of registration issued under this article has been revoked.

Section 5. Fingerprinting. The applicant for a certificate of registration shall be required to submit to fingerprinting by the police department of the municipality in connection with the application for the certificate.

Section 6. The chief of police shall cause to be kept in the office of the police department an accurate record of every application received and acted upon together with all other information and data pertaining thereto and all certificates of registration issued under the provisions of this article, and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed, and every certificate issued, and any renewal thereof, shall be identified with the duplicate number of the application upon which it was issued.

Section 7. Term; revocation of certificate. Any certificate of registration issued under the provisions of this article shall be valid for a period of two (2) years from the date of issuance. Any certificate of registration issued hereunder shall be revoked by the chief of police if the holder of the certificate is convicted of a violation of any of the provisions of this article. Immediately upon such revocation, written notice thereof shall be given by the chief of police to the holder of the certificate in person or be certified United States mail addressed to his or her residence address set forth in the application.

Immediately upon the giving of such notice the certificate of registration shall become null and void.

The certificate of registration shall state the expiration date thereof.

Section 8. Certificate required to be carried. It shall be the obligation of every person who has obtained a certificate of registration under the terms of this article to carry the certificate upon his person at any time while soliciting within the boundaries of the city. Any such solicitor who gains entrance to any residence or any property shall immediately and peacefully depart there from when requested to do so by the occupant.

Section 9. Notice regulating soliciting. Every person desiring to secure the protection provided by the regulations pertaining to soliciting contained in this article, shall comply with the following directions, to wit:

Notice of the determination by the occupant of giving invitation to solicitors, or the refusal of invitation to solicitors, to any residence, shall be given in the manner following:

A sign or notice approximately three (3) inches by four (4) inches in size, shall be exhibited upon or near the main entrance door to the residence, indicating the determination by the occupant, containing the applicable words, as follows:

"Only Solicitors Registered in Shelton Invited"

or

"No Solicitors Invited"

The letters shall be at least one-third inch in height. For the purpose of uniformity a sign may be provided by the chief of police to persons requesting, at the cost thereof.

Such sign so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence of the information contained thereon.

Section 10. Duty of solicitors. It shall be the duty of every solicitor upon going onto any premises in the municipality upon which a residence as herein defined is located, to first examine the notice provided for in this article, if any is attached, and be governed by the statement contained on any if the notice states "Only Solicitors Registered in Shelton Invited", then the solicitor not possessing a valid certificate of registration as herein provided shall immediately and peacefully depart from the premises, and if the notice states "No Solicitors Invited," then the solicitor, whether registered or not, shall immediately and peacefully depart from the premises.

Any solicitor who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

Sec. 11. Uninvited soliciting prohibited. It is hereby declared to be unlawful and shall constitute a nuisance for any person to enter upon any premises and ring the door bell upon or near any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of securing an audience with the occupant thereof and engage in soliciting as herein defined, in defiance of the notice exhibited at the residence in accordance with the provisions of section 9 of this ordinance.

Section 12. Time limit on soliciting. It is hereby declared to be unlawful and shall constitute a nuisance for any person whether registered under this article or not, to go upon any premises and ring the door bell upon or near any door of a residence located thereon, or rap or knock upon any door or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of securing an audience with the occupant thereof and engage in soliciting as herein defined, ~~prior to 9:00 a.m. or after 9:00 p.m. of any weekday, or at any time on a Sunday or on a State or national holiday.~~ **after one-half hour before sunset of any weekday, or at any time on a Saturday or on a State or national holiday.**

Section 13. Fee. Any person making application for a certificate of registration under the terms of this article shall be required to pay a fee of twenty-five dollars (\$25.00).

Section 14. Penalty. Any person violating any of the provisions of this article shall be subject to a fine of not more than Two Hundred and Fifty Dollars (\$250.00) for each offense. Each sale or attempt to sell or contact with a residence in violation of this article shall be deemed a separate violation.

10.1 C REQUEST TO DISCONTINUE CITY MAINTENANCE OF A PORTION OF HIAWATHA TRAIL

Mayor Lauretti stated: This item is not going to Public Hearing.

**10.1 D AMENDMENT TO CODE OF ORDINANCE CHAPTER 2 ARTICLE VI
PERSONNEL RULES AND MERIT SYSTEM SECTION 11.3**

Public Hearing Scheduled for February 23, 2016

Amend: Section 11.3 Vacation by adding the following additional language:

11.3 All full-time employees shall be eligible for paid vacation as follows:

One (1) year to six (6) years - two (2) weeks

Six (6) years to twelve (12) years – three (3) weeks

More than twelve (12) years – four (4) weeks

(ADD NEW) Notwithstanding the foregoing, newly hired supervisors or directors may be granted additional vacation time within a range that is commensurate with their qualifications, background and experience, including the amount of vacation the new employee may have had at their present or most immediate past employment. Such additional vacation time for newly hired supervisors and/or directors shall be recommended by the head of the department subject to approval by the Administrative Assistant and final approval of the Mayor.

**10.2 RESOLUTION FOR APPLICATION FOR SMALL CITIES BLOCK GRANT ON BEHALF OF
SHELTON HOUSING AUTHORITY**

Alderman Anglace MOVED to approve the following resolution:

Whereas, federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-3 83, as amended; and,

Whereas, pursuant to Chapter 127c, and part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

Whereas, it is desirable and in the public interest that the City of Shelton make application to the State for \$800,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, there, should one be offered.

Now, therefore, be it resolved by the Board of Aldermen:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the City of Shelton in an amount not to exceed \$800,000 is hereby approved, and that Mark A. Lauretti the Mayor of the City of Shelton is hereby authorized and directed to file such application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, rescission, and revisions thereto, and to act as the authorized representative of the City of Shelton.

SECONDED by Alderman Simonetti. A voice vote was taken and motion PASSED unanimously.

10.4 RESOLUTION RELATIVE TO THE REFUND OF BUILDING PERMITS

Alderman Anglace MOVED to approve the following resolution:

If the Building Official determines that a building permit fee that was paid is to be refunded and said sum is less than \$1,000.00, the Building Official, with the approval of the Administrative Assistant, may process said refund with the Finance Office and there is no need to obtain Aldermanic approval. Said refund shall be paid from the Building Permit Fee Revenue Account. On each occasion where a refund is provided as set forth above, the Building Official shall send a written report to the Mayor and the Board of Aldermen.

SECONDED by Alderman Finn. A voice vote was taken and motion PASSED unanimously.

10.5 LEASE OF STATE LAND – SHELTON STATE ROUTE NO. 8 FILE NO. 126-54-77C

Alderman Anglace MOVED to approve extension of lease for Shelton State Route No. 8 File No. 126-54-77C as submitted with funding in the amount of \$500.00 for administrative fees to come from Contingency General Account #001-9900-900.99-00.

Further authorize Mayor Mark A. Lauretti to sign all documents pursuant to the agreement and to effectuate said agreement.

Discussion:

Alderman Anglace: Underneath the Route 8 Bridge where the Riverwalk begins, the Riverwalk goes underneath the bridge and it is that portion of the Riverwalk, which is state land. They want to lease it and that \$500.00 is just an administrative fee.

Mayor Lauretti: The walkway wraps around the supports of the bridge.

SECONDED by Aldermen Finn. A voice vote was taken and motion PASSED unanimously.

EXECUTIVE SESSION

At approximately 7:30 PM, Alderman Anglace MOVED to enter into Executive Session to discuss the following items:

11.1 DAVID MOORE WORKER'S COMPENSATION

11.2 JOHN HOFFMAN WORKER'S COMPENSATION

and invited Corporation Counsel Welch to remain in the auditorium during the Executive Session; SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

RETURN TO EXECUTIVE SESSION

At approximately 7:33 p.m. Alderman Simonetti MOVED to return to Regular Session; SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

It was noted that no votes were taken in Executive Session.

11.1 DAVID MOORE WORKER'S COMPENSATION

NO ACTION TAKEN.

11.2 JOHN HOFFMAN WORKER'S COMPENSATION

NO ACTION TAKEN.

ADJOURNMENT

Alderman Finn MOVED to adjourn; SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

The meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,

Brittany Gannon

Brittany Gannon, Clerk

FEBRUARY 11, 2016

**BOARD OF ALDERMEN
FULL BOARD MEETING**

Board of Aldermen

DATE APPROVED: _____ BY: _____

Mark A. Lauretti
Mayor, City of Shelton