



BOARD OF ALDERMEN  
REGULAR FULL BOARD MEETING AGENDA  
THURSDAY, JANUARY 13 2022 AT 5:00 P.M. IN THE AUDITORIUM  
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT  
*Live-Streamed at [www.cityofshelton.org](http://www.cityofshelton.org)*

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*The Board of Aldermen Regular Meeting will be live-streamed. The public may access the meeting on the home page of the City of Shelton's website: [www.cityofshelton.org](http://www.cityofshelton.org). Members of the public may also attend the meeting in person at Shelton City Hall. Please note, due to COVID-19, this meeting will only have seating for a maximum of fifty persons with adequate spacing between all seats.*

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- PUBLIC PORTION
- AUDIT PRESENTATION
- AGENDA ITEMS

**MINUTES FOR APPROVAL**

1. MINUTES FOR APPROVAL

- 1.1 BOARD OF ALDERMEN SPECIAL MEETING – DECEMBER 7, 2021
- 1.2 BOARD OF ALDERMEN SPECIAL MEETING – DECEMBER 13, 2021

**5.1 FINANCE COMMITTEE**

5.1.1 NO ITEMS

**5.2 PUBLIC HEALTH & SAFETY COMMITTEE**

5.2.1 NO ITEMS

**5.3 STREET COMMITTEE**

5.3.1 NO ITEMS

**REPORT OF THE MAYOR**

**REPORT OF THE PRESIDENT**

**6 – LEGAL REPORT**

- 6.1 CORPORATION COUNSEL BILLING
- 6.2 ASSISTANT CORPORATION COUNSEL BILLING

**7 – LEGISLATIVE – OLD**

- 7.1 ITEMS FROM PUBLIC HEARING
- 7.1 A. NO ITEMS

**8 – FINANCIAL BUSINESS – OLD**

- 8.1 NO ITEMS

**9 – FINANCIAL BUSINESS – NEW**

9.1 JANUARY STATUTORY REFUNDS

9.2 FUNDING FOR RENOVATIONS TO CITY-OWNED PROPERTY –  
45 GROVE STREET

9.3 WAIVER OF BID FOR PUBLIC WORKS TRUCK

9.4 RENEWAL OF CELL TOWER LEASE ON BOOTH HILL ROAD

9.5 FUNDING FOR ENGINEERING SERVICES FOR SHELTON HIGH SCHOOL'S  
FINN STADIUM CONCESSION STAND

**10 – LEGISLATIVE – NEW**

10.1 ITEMS TO PUBLIC HEARING

10.1 NO ITEMS

**11 - EXECUTIVE SESSION**

11.1 A. REQUEST TO MOVE TO EXECUTIVE SESSION

11.1 REQUEST TO PURCHASE CITY PROPERTY

ADJOURNMENT

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## **1. MINUTES FOR APPROVAL**

Move to waive the reading and approve the following meeting minutes

- 1.1 BOARD OF ALDERMEN SPECIAL MEETING – DECEMBER 7, 2021
- 1.2 BOARD OF ALDERMEN SPECIAL MEETING – DECEMBER 13, 2021

*Minutes can be viewed on the city website: [www.cityofshelton.org](http://www.cityofshelton.org).*

## **5.1 FINANCE COMMITTEE**

5.1.1 NO ITEMS

## **5.2 PUBLIC HEALTH & SAFETY COMMITTEE**

5.2.1 NO ITEMS

## **5.3 STREET COMMITTEE**

5.3.1 NO ITEMS

## **REPORT OF THE MAYOR**

## **REPORT OF THE PRESIDENT**

**6 – LEGAL REPORT**

**6.1 CORPORATION COUNSEL BILLING**

MOVE to authorize a total payment of \$\$6,775 to Corporation Counsel Teodosio Stanek, LLC, for services rendered per statements dated January 3, 2022, with funds to come from the following Legal Services Accounts:

Professional Services -	001-1900-411.30-01	\$
Legal Fees -	001-1900-411.30-03	\$6,275.00
Foreclosure Fees -	001-1900-411.50-01	\$ 500.00
Court Costs -	001-1900-411.80.84	\$

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**TEODOSIO STANEK, LLC**  
ATTORNEYS AT LAW

375 BRIDGEPORT AVENUE  
SHELTON, CONNECTICUT 06484  
TELEPHONE: 203-925-3000  
FACSIMILE: 203-925-3003

FRANCIS A. TEODOSIO  
Email: fteodosio@tsattorneys.com

**PLEASE REPLY TO SHELTON**

*Oxford Office*  
481 OXFORD ROAD  
OXFORD, CONNECTICUT 06478  
TELEPHONE: 203-881-3600  
FACSIMILE: 203-881-3606

January 3, 2022

City of Shelton  
54 Hill Street  
Shelton, Connecticut 06484

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Corporation Counsel Billing

Professional Services - 001-1900-411.30-01	\$	0.00
Legal Fees - 001-1900-411.30-03	\$	6,275.00
Foreclosure Fees - 001-1900-411.50-01	\$	500.00
Court Costs - 001-1900-411.80.84	\$	0.00

**TEODOSIO STANEK, LLC  
375 BRIDGEPORT AVENUE  
SHELTON, CONNECTICUT 06484  
Telephone: 203-925-3000**

<b>TO: City of Shelton 54 Hill Street Shelton, CT 06484</b>		
<b>STATEMENT:</b>		<b>DATE: 01/03/2022</b>
		<b>ATTORNEY: FAT</b>
		<b>FILE ID: COS</b>
		<b>HOURLY RATE: \$175.00</b>
<b>TITLE: CORPORATION COUNSEL LEGAL SERVICES NOVEMBER AND DECEMBER 2021</b>		
<b>DATE</b>	<b>SERVICES RENDERED:</b>	<b>AMOUNT</b>
	<b>LEGAL FEE – Account #001-1900-411.30-03</b>	
	<b><u>School Bus Driver CBA</u></b>	
11/02/2021	Review of signature draft. 1	\$175.00
11/17/2021	Final review of signature draft and tables. 1	\$175.00
	<b><u>Autoswage Bankruptcy</u></b>	
11/16/2021	Review and comment on bankruptcy third plan to sell assets. 4	\$700.00
12/29/2021 & 12/30/2021	Review of closing receipt delivery.	\$2,500.00 <sup>1</sup>
	<b><u>Shelton Tax Square Tax Appeal</u></b>	
11/18/2021	Participation in initial court hearing regarding status and scheduling order. 1.25	\$218.75
12/16/2021	Preparation for and participation of deposition (Bill Gaffney) 2.5	\$437.50
	<b><u>Loan for Newtown Savings Bank (\$5,055,000)</u></b>	
12/14/2021	Preparation for and closing of title.	\$1,500.00 <sup>2</sup>
	<b><u>Moore v. Shelton FOIC Hearing</u></b>	
12/30/2021	Preparation for FOIC hearing set for 02/03/2022. 1.25	\$218.75
	<b><u>Teamsters/Shelton MPP Complaint re: 4 E'ees</u></b>	
12/30/2021	Review of Labor Board decision. .5	87.50

<sup>1</sup> This matter involved the resolution and completion of a foreclosure action started against the property. Had the foreclosure not been stopped by the bankruptcy proceeding the fees would have been paid by the debtor. However, the bankruptcy caused the taxes due to be a secured claim but not the attorney's fees. The City of Shelton did receive \$561,720.33 in back taxes which were delivered to the tax collector on December 30, 2021.

<sup>2</sup> This matter involved representation of the City of Shelton in a commercial transaction. It is billed based on the level of complexity and amount of the resources and staff which were involved in the matter.

	<b><u>Teamsters/Shelton MPP re: Discovery in Arbitration</u></b>	
12/30/2021	Attendance at/participation in preliminary hearing. 1.5	\$262.50
	<b><u>DISBURSEMENTS</u></b>	
	GJR & Associates (real property appraisals)	\$500.00
<b>Total Fees:</b>		<b>\$6,275.00</b>
<b>Total Disbursement:</b>		<b>\$500.00</b>
<b>Balance Due:</b>		<b>\$6,775.00</b>



6.2 ASSISTANT CORPORATION COUNSEL BILLING

No Invoice

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**7- LEGISLATIVE – OLD**

7.1 ITEMS FROM PUBLIC HEARING

7.1 A. NO ITEMS

**8 – FINANCIAL BUSINESS – OLD**

8.1 NO ITEMS

**9 – FINANCIAL BUSINESS – NEW**

**9.1 JANUARY STATUTORY REFUNDS**

Move that the report of the Tax Collector relative to the refund of taxes for a total amount of \$15,808.51 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

*(Supporting documentation from the Tax Collector is on file with the BOA Clerk or Town Clerk's Office)*

Bill #	S-D Name	Tax Paid	Int Paid	Lien Paid	Fee Paid	Bint Paid	Last Date RF	110 COUNTRY PLACE	110 COUNTRY PLACE
2018-01-0006023	RODRIGUEZ LUCAS & ANA 77 13 110	-67.26	0.00	0.00	0.00	0.00	01/04/2022	-67.26	-67.26
<b>TOT REAL ESTATE</b>	<b># Of Accts: 1</b>	<b>-67.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>-67.26</b>	<b>-67.26</b>
2018-03-0075828	NUNEZ MARIO P 75828	-210.30	0.00	0.00	0.00	0.00	01/04/2022	-210.30	-210.30
<b>TOT MV</b>	<b># Of Accts: 1</b>	<b>-210.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>-210.30</b>	<b>-210.30</b>
<b>YEAR 2018</b>	<b># Of Accts: 2</b>	<b>-277.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>-277.56</b>	<b>-277.56</b>
2019-01-0006023	RODRIGUEZ LUCAS & ANA 77 13 110	-67.26	0.00	0.00	0.00	0.00	01/04/2022	-67.26	-67.26
<b>TOT REAL ESTATE</b>	<b># Of Accts: 1</b>	<b>-67.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>-67.26</b>	<b>-67.26</b>
2019-03-0055534	CCAP AUTO LEASE LTD 55534	-258.55	0.00	0.00	0.00	0.00	01/04/2022	-258.55	-258.55
2019-03-0055588	CCAP AUTO LEASE LTD 55588	-59.57	0.00	0.00	0.00	0.00	01/04/2022	-59.57	-59.57
2019-03-0065580	HONDA LEASE TRUST 65580	-69.39	0.00	0.00	0.00	0.00	01/04/2022	-69.39	-69.39
2019-03-0067440	JP MORGAN CHASE BANK NA 67440	-75.56	0.00	0.00	0.00	0.00	01/04/2022	-75.56	-75.56
2019-03-0076167	NUNEZ MARIO P 76167	-193.04	0.00	0.00	0.00	0.00	01/04/2022	-193.04	-193.04
2019-03-0079408	REED RUSSELL L 79408	-121.83	0.00	0.00	0.00	0.00	01/04/2022	-121.83	-121.83
2019-03-0079409	REED RUSSELL L 79409	-9.91	0.00	0.00	0.00	0.00	01/04/2022	-9.91	-9.91
2019-03-0079410	REED RUSSELL L 79410	-42.73	0.00	0.00	0.00	0.00	01/04/2022	-42.73	-42.73
2019-03-0079411	REED RUSSELL L 79411	-260.47	0.00	0.00	0.00	0.00	01/04/2022	-260.47	-260.47
2019-03-0085448	TOYOTA LEASE TRUST 85448	-142.15	0.00	0.00	0.00	0.00	01/04/2022	-142.15	-142.15
2019-03-0085588	TOYOTA LEASE TRUST 85588	-104.90	0.00	0.00	0.00	0.00	01/04/2022	-104.90	-104.90
2019-03-0086663	VAULT TRUST 86663	-305.70	0.00	0.00	0.00	0.00	01/04/2022	-305.70	-305.70
2019-03-0086669	VAULT TRUST 86669	-244.56	0.00	0.00	0.00	0.00	01/04/2022	-244.56	-244.56
2019-03-0086670	VAULT TRUST 86670	-316.75	0.00	0.00	0.00	0.00	01/04/2022	-316.75	-316.75
2019-03-0086673	VAULT TRUST 86673	-128.55	0.00	0.00	0.00	0.00	01/04/2022	-128.55	-128.55
2019-03-0086674	VAULT TRUST 86674	-290.23	0.00	0.00	0.00	0.00	01/04/2022	-290.23	-290.23
2019-03-0086677	VAULT TRUST 86677	-96.52	0.00	0.00	0.00	0.00	01/04/2022	-96.52	-96.52
2019-03-0086695	VAULT TRUST 86695	-80.98	0.00	0.00	0.00	0.00	01/04/2022	-80.98	-80.98
2019-03-0086703	VAULT TRUST 86703	-406.41	0.00	0.00	0.00	0.00	01/04/2022	-406.41	-406.41
<b>TOT MV</b>	<b># Of Accts: 19</b>	<b>-3,207.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>-3,207.80</b>	<b>-3,207.80</b>
2019-04-0082486	JP MORGAN CHASE BANK NA 82486	-301.96	0.00	0.00	0.00	0.00	01/04/2022	-301.96	-301.96
2019-04-0082546	JP MORGAN CHASE BANK NA 82546	-41.81	0.00	0.00	0.00	0.00	01/04/2022	-41.81	-41.81
<b>TOT MVS</b>									

AF12442 1C4RJFBG7HC651797 <sup>legit</sup>  
 AL78851 2C3CDXJG1HH644950 <sup>legit</sup>  
 AR65798 1HGCV2F50JA033932 <sup>legit</sup>  
 A1KN SALVP2BG6HH169842 <sup>legit</sup>  
 AJ31543 1FMCU9GX1EUC56006 <sup>legit</sup>  
 AK40426 5SFPB2920KEA05268 <sup>legit</sup>  
 AN26225 16VAX1212K2006826 <sup>legit</sup>  
 AR65734 JHLRE48357C046868 <sup>legit</sup>  
 SYKOTC 3GTU2NEC2JG227439 <sup>legit</sup>  
 545ZMJ 58ABK1GG2H0045803 <sup>legit</sup>  
 AJ52814 5TDZ23DC6HS818909 <sup>legit</sup>  
 4AEJF7 1C4RJFBG1GC504955 <sup>legit</sup>  
 AC21621 1C4BJWDG4GL137757 <sup>legit</sup>  
 AE92417 2C3CDZBT6GH284452 <sup>legit</sup>  
 AH23947 1C4RDJAG0HC725606 <sup>legit</sup>  
 AH62483 1C4RJFAG2HC727363 <sup>legit</sup>  
 AH97165 1C4RDJAG1HC850985 <sup>legit</sup>  
 AM92372 2C4RC1GGXJRI57498 <sup>legit</sup>  
 AR56019 1C4BJWFG2HL728488 <sup>legit</sup>

AJ31543 1FMCU9GX1EUC56006 <sup>legit</sup>  
 2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
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 AW62073 JF1VALH69L9801744 <sup>legit</sup>

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 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
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 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
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2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

2ARNF9 JM3KFBCH8K0635964 <sup>legit</sup>  
 AW62073 JF1VALH69L9801744 <sup>legit</sup>

YEAR 2019	Bill #	S-D Name	# Of Accts: 2	# Of Accts: 22	Tax Paid	Int Paid	Lien Paid	Fee Paid	Bint Paid	Last Date RE	Date: 01/04/2022 Page: 2
2020-01-0002080	33 64	SANTOS MAURA			-343.77	0.00	0.00	0.00	0.00	-343.77	18 FERN DR -
2020-01-0006023	77 13 110	RODRIGUEZ LUCAS & ANA CITY			-3,618.83	0.00	0.00	0.00	0.00	-3,618.83	110 COUNTRY PLACE -
<b>TOT REAL ESTATE</b>			<b># Of Accts: 2</b>	<b># Of Accts: 22</b>	<b>-2,491.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,491.05</b>	
2020-03-0050115		ACAR LEASING LTD CITY			-208.80	0.00	0.00	0.00	0.00	-208.80	4ADUD7 1G1ZD5STOKF131597
2020-03-0050252		ACAR LEASING LTD CITY			-122.37	0.00	0.00	0.00	0.00	-122.37	AL63718 KL4CJESB3HB172703
2020-03-0050290		ACAR LEASING LTD CITY			-110.26	0.00	0.00	0.00	0.00	-110.26	AP99967 1GKKNULS0JZ129551
2020-03-0055280		CCAP AUTO LEASE LTD CITY			-358.39	0.00	0.00	0.00	0.00	-358.39	AK52198 1C4RJFEG5HC862335
2020-03-0055282		CCAP AUTO LEASE LTD CITY			-286.99	0.00	0.00	0.00	0.00	-286.99	AK74227 1C4RJFEG3HC955287
2020-03-0055306		CCAP AUTO LEASE LTD CITY			-398.94	0.00	0.00	0.00	0.00	-398.94	AM44117 1C4RJFEG0JC200880
2020-03-0055326		CCAP AUTO LEASE LTD CITY			-119.73	0.00	0.00	0.00	0.00	-119.73	AP50005 1C4RJFEG2JC13407
2020-03-0055331		CCAP AUTO LEASE LTD CITY			-74.79	0.00	0.00	0.00	0.00	-74.79	AP52357 3C4NJDBB6JT115067
2020-03-0055333		CCAP AUTO LEASE LTD CITY			-107.06	0.00	0.00	0.00	0.00	-107.06	AP53400 1C4RJFAGXJC318324
2020-03-0057517		DAIMLER TRUST CITY			-182.85	0.00	0.00	0.00	0.00	-182.85	339XOB WDD1K6GB5JF036490
2020-03-0057538		DAIMLER TRUST CITY			-182.08	0.00	0.00	0.00	0.00	-182.08	860YUG WDC0G6EB2JV033542
2020-03-0057544		DAIMLER TRUST CITY			-136.96	0.00	0.00	0.00	0.00	-136.96	WDD5J4GB3JN506307
2020-03-0057568		DAIMLER TRUST CITY			-85.68	0.00	0.00	0.00	0.00	-85.68	AA43786 WDC0G4KB9JV086053
2020-03-0059975		EISLER ILONA M CITY			-15.44	0.00	0.00	0.00	0.00	-15.44	AP15755 WDC0G4KB9JV086053
2020-03-0064791		HONDA LEASE TRUST CITY			-301.53	0.00	0.00	0.00	0.00	-301.53	238WAH JA32V2FW3GU005552
2020-03-0064983		HONDA LEASE TRUST CITY			-62.83	0.00	0.00	0.00	0.00	-62.83	5J8TB4H35JL006312
2020-03-0065025		HONDA LEASE TRUST CITY			-49.59	0.00	0.00	0.00	0.00	-49.59	3HGGK5H88JM732778
2020-03-0065159		HONDA LEASE TRUST CITY			-383.36	0.00	0.00	0.00	0.00	-383.36	2HGF2F64KH529458
2020-03-0066774		JP MORGAN CHASE BANK NA CITY			-73.49	0.00	0.00	0.00	0.00	-73.49	5FNYF6H55L8070085
2020-03-0066780		JP MORGAN CHASE BANK NA CITY			-186.90	0.00	0.00	0.00	0.00	-186.90	JM3KE4CE5D0138042
2020-03-0066869		JP MORGAN CHASE BANK NA CITY			-443.02	0.00	0.00	0.00	0.00	-443.02	JF2SJAABC4HH527833
2020-03-0066873		JP MORGAN CHASE BANK NA CITY			-292.31	0.00	0.00	0.00	0.00	-292.31	SA1VF2BG6HH169842
2020-03-0066875		JP MORGAN CHASE BANK NA CITY			-131.30	0.00	0.00	0.00	0.00	-131.30	JF2SJAARCKHH538051
2020-03-0066878		JP MORGAN CHASE BANK NA CITY			-219.61	0.00	0.00	0.00	0.00	-219.61	4S3GKAM67H3615930
2020-03-0066884		JP MORGAN CHASE BANK NA CITY			-42.08	0.00	0.00	0.00	0.00	-42.08	JF1VA1L67H9833025
2020-03-0066892		JP MORGAN CHASE BANK NA CITY			-150.36	0.00	0.00	0.00	0.00	-150.36	4S3GKAU6XK93609779
						0.00	0.00	0.00	0.00		4S4BSACC3H3208264

*Silvestri*  
*add'l*  
*2-28-11-PTW*  
*12C*  
*end*  
*vel*  
*sol*  
*12C*  
*end*  
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*12C*  
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*12C*  
*end*  
*vel*  
*sol*  
*12C*  
*end*  
*vel*  
*sol*



9.2 FUNDING FOR RENOVATIONS TO CITY-OWNED PROPERTY –  
45 GROVE STREET

Move to authorize an amount of \$37,000 for additional renovations at 45 Grove Street with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.



*City of Shelton*

Building Maintenance Dept.  
41 Church Street, Shelton, CT 06484  
(203) 925-8576

December 17, 2021

To: John Anglace, President Board of Aldermen

From: Chris Potucek, Building Maintenance Supervisor

Re: Additional funding for renovations to 45 Grove Street

I am requesting additional funding in the amount of \$37,000.00 for renovations at the city-owned property at 45 Grove Street with funding to come from aldermanic bonding.

The additional funds are for the following; flooring, counters, doors/windows, cabinets, appliances, fixtures, plumbing and sheetrock.

Thank you.

### 9.3 WAIVER OF BID FOR PUBLIC WORKS TRUCK

Move, per the recommendation of the Acting Purchasing Agent, to waive the bidding process for the purchase of a 2011 dump truck for the Public Works Department.



To: City of Shelton, Board of Aldermen  
From: Twig Holland, C.P.M., Acting Purchasing Agent  
Date: 4 January 2022  
Re: Waiver of Bid Request

On behalf of the public works / highway department, a waiver of bid is requested to permit the purchase of a 2011 International dump truck from the Town of Thomaston for \$35,000 without first publishing a bid.

The vehicle has been thoroughly inspected by city mechanics, who find it a) meets all requirements for function and purpose, b) has low mileage (51,700 miles) and is in very good condition, and c) is available immediately.

We believe it would be impracticable to publish a bid based on this vehicle's specification and miss the city's opportunity to purchase a vehicle that is a good value.

Thank you for your consideration.

## 9.4 RENEWAL OF CELL TOWER LEASE ON BOOTH HILL ROAD

Motion and back up to come

**9.5 FUNDING FOR ENGINEERING SERVICES FOR SHELTON HIGH SCHOOL'S FINN STADIUM CONCESSION STAND & RESTROOMS**

Move to appropriate an amount of \$26,300 for payment to The WBA Group for Engineering Services for the refurbishment of Shelton High Schools Finn Stadium Concession Stand and Restrooms with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

**10 – LEGISLATIVE – NEW**

10.1 ITEMS TO PUBLIC HEARING

10.1 NO ITEMS

**11 - EXECUTIVE SESSION**

11.1 A. REQUEST TO MOVE TO EXECUTIVE SESSION

11.1 REQUEST TO PURCHASE CITY PROPERTY

Adjournment

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ATHLETIC FACILITY DESIGN • PLANNING • ENGINEERING • LANDSCAPE ARCHITECTURE

The WBA Group, Inc.

# INVOICE

October 5, 2021

Gary DeFilippo, Project Manager  
City of Shelton  
City Hall  
54 Hill Street  
Shelton, CT 06484

V8367

Re: Design Services  
Finn Stadium, Shelton High School  
Concession/Restrooms Renovations

For Professional Services per Proposal August 12, 2021.

	<u>Fee</u>	<u>Completed to Date</u>	<u>Total Due</u>
1. Data Collection and Site Analysis	\$ 7,000.	100%	\$ 7,000.
2. Design Phase	\$ 8,000.	-0-	-0-
3. Contract Documents Phase	\$ 8,000.	-0-	-0-
4. Construction Administration	<u>\$ 3,000.</u>	-0-	<u>-0-</u>
	\$ 26,000.		\$ 7,000.
5. Additional Services			
a. Project Sign			\$ 300.
			<u>\$ 7,300.</u>
			Payments to Date
			-0-
			<u>\$ 7,300.00</u>

**TOTAL DUE AND PAYABLE**

**\$ 7,300.00**

MAZ  
12-27-2021

#001-6900-991-60-17

#21-14Invoice#1.doc

**From:** boaclerk@cityofshelton.org,

**To:** theresaadcox@aol.com,

**Subject:** FW: 09092021 BOA Meeting Minutes - Item 9.2 Engineering Services Agreement for SHS Finn Stadium Concession Stand

**Date:** Thu, Jan 6, 2022 11:11 am

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**From:** Lynne Piscitelli <l.piscitelli@cityofshelton.org>

**Sent:** Thursday, January 6, 2022 10:37 AM

**To:** Boa Clerk <boaclerk@cityofshelton.org>

**Subject:** FW: 09092021 BOA Meeting Minutes - Item 9.2 Engineering Services Agreement for SHS Finn Stadium Concession Stand

**From:** Boa Clerk <boaclerk@cityofshelton.org>

**Sent:** Tuesday, September 14, 2021 11:14 AM

**To:** Jack Bashar <j.bashar@cityofshelton.org>; Paul Hiller <p.hiller@cityofshelton.org>; allancameron@sheltonpublicschools.org; Ken Saranich (ksaranich@sheltonpublicschools.org) <ksaranich@sheltonpublicschools.org>; Lynne Piscitelli <l.piscitelli@cityofshelton.org>; Cyndee Burke <c.burke@cityofshelton.org>; Fran Teodosio <fteodosio@tsattorneys.com>; Wendy Gally <w.gally@cityofshelton.org>

**Subject:** 09092021 BOA Meeting Minutes - Item 9.2 Engineering Services Agreement for SHS Finn Stadium Concession Stand

THURSDAY, SEPTEMBER 9, 2021

BOARD OF ALDERMEN MEETING MINUTES

To: Jack B., Paul H., Allan C., Ken S., Lynne P., Cyndee B., Fran T., Wendy G.,

9.2 ENGINEERING SERVICES AGREEMENT FOR SHELTON HIGH SCHOOL'S  
FINN STADIUM CONCESSION STAND

Alderman McPherson MOVED, per the recommendation of the Finance Director, to waive the bidding process and approve the agreement between the City of Shelton and The WBA Group, Inc. for engineering services for ADA and Health Code compliant construction renovations to Shelton High

School's Finn Stadium Concession Stand. Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate the same.

Seconded by Alderman Simons.

Alderman Anglace: I would like to point out that we are waiving the bidding process for engineering services for this. This company, the WBA Group, Inc., has worked with the Board of Education before. Once they determine the scope of the work, they are going to continue on in the capacity of Clerk of the Works, so to speak, to oversee this project to make sure it's done right. I believe this agreement is enlightening and anyone who wishes to follow it can read it. It's posted on the city website under the September 9<sup>th</sup> Board of Aldermen agenda.

Alderman Simonetti: The scope of the work is listed right here. It's just five bullet points right here.

Alderman Anglace: The document is four pages. As it says on page 4, the entire compensation services for this engineering agreement are \$26,000. They are going to determine the scope of the work and then they are going to oversee the work and ensure it gets done the way that we agree to have it done.

Alderman Simonetti: If I may, the scope of the services is stated on the first page of the document: 1. Expand and renovate existing concession room. 2. Construction of new women and men restrooms. 3. Conversion of existing restrooms to storage space. 4. Reconstruction of roof as necessary based on building expansion and 5. All improvements shall be in compliance with ADA and Health Code requirements. If you have been up to the field in the last couple of years you can see that it needs renovation. This is a very good thing to be getting done. Again, this is due to the great cooperation between the Board of Aldermen and Board of Education.

Alderman Simons: We have worked with this company in the past. They were integral in the resurfacing of the field and the track and also the water drainage, which no one ever realized that the field was basically floating on top of a lake. They saved us considerable amounts of money because they not only showed us ways to save but how to do the job better than it could have been done. They also found ways to utilize material that otherwise would have been hauled away, we had to pay for scrap and we had to create the emergency exit for ambulances, etc. out to Constitution Boulevard. This company has really done us right. This was handled by the Public Improvement Building Committee.

Alderman Balamaci: I just have one question. On page 4 where it says "Other Conditions...I know that the \$26,000 will not include anything that may be discoverable, so if there were issues that needed to be addressed, basically how do we go about that?"