



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING  
6:30 PM Thursday, December 10, 2009  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

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**Roll Call**

Mark Holden, Chairman, present  
Gene Sullivan, Purchasing Agent, present  
Judson Crawford, present  
Faith Hack, Board of A&T

**Others Present**

Fire Comm. Bruce Kosowsky  
Arnie Jones Jr., A&B Mechanical, LLC

**Call to Order**

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on December 10, 2009 by Chairperson Mark Holden.

**Approval of the Minutes**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES FROM THE REGULAR MEETING OF NOVEMBER 19, 2009. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Agenda Add-Ons**

**JUDSON CRAWFORD MOTIONS TO ADD-ON THE FOLLOWING ITEMS TO THE AGENDA BEFORE ITEM #5 ADJOURNMENT:  
AWARD BID #30-31 HOSE TESTING FOR THE FIRE DEPARTMENT  
AWARD BID #30-32 LADDER TESTING FOR THE FIRE DEPARTMENT  
AWARD BID #30-33 HYDROTESTING FOR THE FIRE DEPARTMENT  
A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**New Business**

**OPEN BID #30-37 CALL IN SERVICE FOR VARIOUS PLUMBING ISSUES FOR CITY-OWNED BUILDINGS (4 bidders)**

County Plumbing & Heating Co. LLC of Seymour, CT submits a non-collusion affidavit and the following bids:

- Hourly rate per man/normal working hours \$90/hour
- Overtime rate (Time + ½) (4 p.m. – 12:00 a.m.; 4 p.m. – 12 a.m. Saturdays 8 a.m. – 4 p.m. and Holidays) \$135/hour
- Overtime rate (Double Time) (Saturdays 4 p.m. – 8 a.m.) \$180/hour
- Response time to job from departure point is within 60 minutes.
- Truck & Travel time are included in the hourly rate.

Southeast Plumbing Corporation of Brewster, NY submits a non-collusion affidavit and the following bids:

- Hourly rate  
8 a.m. – 4 p.m. \$140/hour  
4 p.m. – 8 a.m. \$210/hour  
4 p.m. on Friday – 8 a.m. on Monday \$280/hour  
All day on Holidays
- Response Time is 2 hours

A&B Mechanical LLC of Monroe, CT submits a non-collusion affidavit and the following bids:

- Hourly rate
- Regular rate \$85/hour
- Overtime rate \$127.50/hour
- Response Time is within 2 hours
- Material Mark-up is noted to be 30%

West State Mechanical of Torrington, CT submits a non-collusion affidavit and the following bids:

- Hourly rate \$95/hour
- Overtime rate \$142.50/hour
- Response Time for routine calls is within 72 hours
- Response Time for emergency calls is within 1 – 2 hours
- Material Mark-up is noted to be 20%
- Apprentice & Helper rates are indicated, if required, at 2/3 or 66.6% of hourly rates listed.

Judson Crawford comments for the record that it is up to the Department Head to make a recommendation back to the Finance Committee for whom they feel is most suitable for the City of Shelton. He inquires as to what is the going, hourly rate for their own Maintenance personnel and are they coming under this overtime rate formula. Additionally, he noticed that the first two applicants (County Plumbing & Southeast) did not mention anything in regard to Material Mark-up, which was not requested in the bid specification.

He wanted his inquiries and comments to be brought to the attention of the Department Heads if they feel it would be in the City's best interest to put this back out for a re-bid.

Chairman Holden responded that the Material Mark-up would have been good to include in the bid specs but fortunately, the two vendors who provided that information are among the more competitive bidders.

Gene Sullivan, Purchasing Agent responded in regard to the use of in-house Maintenance personnel and their overtime rates by stating that the purpose in going out to bid is so that they don't have to use the in-house personnel because they are already inundated by their present workload.

Chairman Holden added that the City's workers hourly rates would reflect other factors such as worker's compensation, benefits, etc.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS FOR BID #30-37 WITH HIS NOTED COMMENTS AND TURN THEM OVER TO THE APPLICABLE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID #30-38 ELECTRICAL SERVICE FOR CITY-OWNED BUILDINGS (6 bidders)**

C.A.G. Electric of Hamden, CT submits a non-collusion affidavit and the following bids:

- Hourly rate \$65/hour/per man
- Overtime rate (after 4:30 p.m. & Saturdays) \$97.50/hour
- Minimum Charge of 2 hours per call
- Response Time is within 2 hours of call.
- Travel is included in the above rates.
- Aerial truck service is available, if necessary \$85/hour
- Minimum Charge of 4 hours applies.
- Rates do not reflect prevailing wage rates.

L. Holzner Electric of Bridgeport, CT submits a non-collusion affidavit and the following bids:

- Hourly rate for licensed electrician \$49/hour
- Overtime rate for licensed electrician \$73.50/hour
- Electrical Apprentice – Hourly rate \$47/hour
- Electrical Apprentice – Overtime rate \$70.50/hour
- General Laborer – Hourly rate \$40/hour
- General Laborer – Overtime rate \$60/hour
- Overtime rates apply from 4 p.m. – 6 a.m. Monday through Friday and all day on Saturday and Sunday.
- 24 hour emergency service is available with an average Response Time of 1 hour.

G.C. Monaco Electric of CT Inc. of Shelton, CT submits a non-collusion affidavit and the following bids:

- Hourly rate for electrician (normal working hours) \$88.50/hour
- Overtime rate for electrician \$132.75/hour
- Bucket Truck, if needed \$85/hour
- Response time will be within 2 hours of initial call

Edgerton, Inc. of Monroe, CT submits a non-collusion affidavit and the following bids:

- Standard hourly rate (7:30 a.m. – 5:30 p.m.) \$95/hour
- Overtime 5:30 p.m. \$142.50/hour  
7:30 a.m. Monday – Friday  
Saturday and Sunday
- Building on site, no travel charge, 24/7 Service with call back within 2 hours and response to job site within 5 hours.

Guardian Electrical Services LLC of Ansonia, CT submits a non-collusion affidavit and the following bids:

- Hourly rate \$70/hour
- Hourly rate for a 2<sup>nd</sup> man \$40/hour
- Emergency Call \$105/hour
- Emergency rate for a 2<sup>nd</sup> man \$60/hour
- Overtime hourly rate \$105/hour
- Overtime rate for a 2<sup>nd</sup> man \$60/hour
- Normal business hours are Monday through Friday 7 a.m. – 4 p.m.
- Response time is 20 minutes.
- No truck or travel time charges.

Environmental Engineering Inc. of Milford, CT submits a non-collusion affidavit and the following bids:

- Hourly rate including truck charges \$89/hour
- Overtime rate \$130/hour
- Response time is 2 hours.
- Material Mark-Up is noted to be 20%.

Judson Crawford comments that he would like the same questions asked of this Department Head as previously noted in the last bid opening.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 6 BIDS FOR BID #30-38 AND TURN THEM OVER TO THE APPLICABLE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID #30-39 CALL IN SERVICE FOR VARIOUS HEATING & AIR CONDITIONING PROBLEMS FOR CITY-OWNED BUILDINGS (5 bidders)**

Barnum Engineering Services, Inc. of Derby, CT submits a non-collusion affidavit and the following bids:

- Hourly Rate (regular weekday hours) \$80/hour
- Overtime Rate (all other days & holidays) \$120/hour
- Minimum Service call is 1 ½ hours to cover truck & travel
- Normal response time is 12-24 hours

Southeast Mechanical Corporation of Brewster, NY submits a non-collusion affidavit and the following bids:

- Hourly Rate \$140/hour
- Overtime Rate
  - Monday – Friday between 4 p.m. and 8 a.m. \$210/hour
  - Friday 4 p.m. - Monday 8 a.m. \$280/hour
  - All day on Holidays \$280/hour
- Response time is 2 hours

A & B Mechanical LLC of Monroe, CT submits a non-collusion affidavit and the following bids:

- Hourly Rate \$85/hour
- Overtime Rate \$127.50/hour
- Response time is 2 hours
- Material Mark-up is noted to be \$30%

West State Mechanical of Torrington, CT submits a non-collusion affidavit and the following bids:

- Hourly Rate \$95/hour
- Overtime Rate \$142.50/hour
  - (Outside of 7 a.m. – 5 p.m. Monday- Friday excluding holidays)
- Response time for routine calls is 72 hours.
- Emergency call response time is within 1 – 2 hours.
- Material Mark-up is noted to be 20%.
- Apprentice/Helper rate is offered at 2/3 of above hourly rates.

Tech-Star of Milford, CT submits a non-collusion affidavit and the following bids:

- Hourly Rate \$90/hour
- Overtime Rate \$135/hour
- Normal working hours are 7 a.m. – 4 p.m.
- Response time is 2 hours

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 5 BIDS FOR BID #30-39 AND TURN THEM OVER TO THE APPLICABLE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0)**

**OPEN BID #30-42 TECTUM ROOF DECK SYSTEM FOR THE BOARD OF EDUCATION (0 bidders)**

Chairman Holden indicates that there were no bids received for Bid #30-42.

**OPEN BID #30-43 SURPLUS (4) VEHICLES; (3) GENERATORS; (1) TRAILER  
SCRAP; (41) VOTING MACHINES; DEHUMIDIFIER(1) PRICE PER TON (1 bidder)**

Leveilles Auto Recycles of Somers, CT submits a non-collusion affidavit and the following bids:

Surplus (4) Vehicles

DPW 3	1994	S10 Chevy Pick-up	\$177.77
DPW19	1981	GMC Sander Mounted Truck	\$217.77
DPW49	1973	F250 Ford	\$157.77
DPW 28	1974	Int'l 2010 Crane Truck w/Stetco Basin Crane	\$417.77

Lot of (41) Voting Machines \$217.77

Generators (3)

ONAN Diesel Model 220	\$577.77
Cummins Diesel Model 500	\$577.77
Cummins Diesel Model 400	\$577.77

\*Judson Crawford notes for the record, that with only one bid being received, the Department Head might consider a re-bid in the best interest of the City.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 1 BID WITH THE STIPULATION FOR BID #30-43 AND TURN THEM OVER TO THE APPLICABLE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Old Business**

**AWARD BID #30-31 HOSE TESTING FOR THE FIRE DEPARTMENT**

PER THE RECOMMENDATION OF THE FIRE DEPT., JUDSON CRAWFORD MOTIONS TO AWARD BID #30-31 HOSE TESTING TO WATERWAY IN THE AMOUNT OF 21 CENTS/FOOT. THEY WERE THE LOW BIDDER, SPECIFICATIONS WERE MET AND FUNDS ARE APPROVED AND AVAILABLE FOR PURCHASE. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0)

**AWARD BID #30-32 LADDER TESTING FOR THE FIRE DEPARTMENT**

PER THE RECOMMENDATION OF THE FIRE DEPT., JUDSON CRAWFORD MOTIONS TO AWARD BID #30-32 LADDER TESTING TO THE SINGLE BIDDER, FIRE 1 AT \$31/LADDER AND \$550/AERIAL DEVICES. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0)

**AWARD BID #30-33 HYDROTESTING FOR FIRE DEPARTMENT**

PER THE RECOMMENDATION OF THE FIRE DEPARTMENT, JUDSON CRAWFORD MOTIONS TO AWARD THE BID TO SHIPMAN'S AT \$30/BOTTLE. THEY WERE THE

**LOW BIDDER, BID SPECIFICATIONS WERE MET AND FUNDS ARE APPROVED AND AVAILABLE FOR PURCHASE. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0)**

**PER THE RECOMMENDATION OF THE FIRE DEPARTMENT, JUDSON CRAWFORD MOTIONS TO AWARD THE POSI-CHECK OF SCBA TO THE SURVIVAL GROUP AT \$65/PACK. THEY WERE THE ONLY BIDDER TO MEET BID SPECIFICATIONS.**

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:15 p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation  
Tape (1) on File with the City Town Clerk's Office.