



BOARD OF ALDERMEN SPECIAL MEETING AGENDA
THURSDAY, JUNE 29, 2023 AT 5:30 P.M. IN THE AUDITORIUM
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT
Live-Streamed at www.cityofshelton.org

The Board of Aldermen Special Meeting will be live-streamed. The public may access the meeting on the home page of the City of Shelton's website: www.cityofshelton.org. Members of the public may also attend the meeting in person at Shelton City Hall.

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- AGENDA ITEMS

1. WAIVER OF BID FOR NEW OFFICE TRAILER AT TRANSFER STATION – LOCIP ELIGIBLE
2. FUNDING FOR CITYWIDE ROAD REHABILITATION
3. FUNDING FOR BOARD OF EDUCATION MAINTENANCE PROJECTS
4. FUNDING FOR A CONCESSION STAND PATIO AT SHELTON HIGH SCHOOL'S FINN STADIUM
5. FUNDING FOR CHROMEBOOKS FOR SHELTON PUBLIC SCHOOLS
6. FUNDING FOR HVAC REPLACEMENT AT PLUMB MEMORIAL LIBRARY
7. INTEREST FORGIVENESS REAL ESTATE TAX
8. OPEN.GOV PURCHASING MODULE
9. APPROVAL OF ADMINISTRATIVE CLERICAL UNION CONTRACT - LOCAL 1303-238, COUNCIL #4, AFSCME, AFL-CIO

ADJOURNMENT

2023 JUN 29 5:30 PM

1. WAIVER OF BID FOR NEW OFFICE TRAILER AT TRANSFER STATION – LOCIP ELIGIBLE

Move, per the recommendation of the Finance Director, to waive the bidding process for the purchase of a new office trailer and building materials at the Transfer Station and further add to the Capital Improvement Plan with funding in an amount of \$8,845.00 to come from LoCIP.



City of Shelton
Department of Public Works-Highways & Bridges
41 Myrtle Street
Shelton, CT 06484

Brian M. Roach
Superintendent
b.roach@cityofshelton.org

Ph. 203-924-9277
Fax 203-924-9961

June 22, 2023
Board of Alderman
Re: Purchase of Office Trailer for Transfer Station

- 8' X 20' T-111 A frame shed with:
 1. Insulated windows
 2. Steel door
 3. Delivery
 4. Placement\$6,525.

 - All electrical, plumbing and carpentry to be completed by the City, including but not limited to:
 1. Insulation
 2. Sheetrock
 3. Walls and Door for bathroom
 4. Toilet
 5. Sink
 6. Baseboard Heat
 7. Air Conditioning
 8. Lighting
 9. Electrical Outlets
 10. Light switches\$2,320.
- Total \$8,845.

Thank you.

CC: Mayor Lauretti
Mike Kanios

City of Shelton
Purchasing Department
Waiver of Bid

Date: June 27, 2023

To: Board of Alderman

From: Brian Roach

Re: Waiver of Bidding Process for Purchase of New Trailer for Transfer Station

In accordance with Charter Section 7.14.3(c) and the letter attached from Brian Roach, Superintendent of Public Works, City of Shelton, dated June 27, 2023 a waiver of bidding process is hereby recommended for Aldermanic consideration because the bidding process would be unwise per the information received.

Cc: Mayor Mark A. Lauretti
Board of Alderman



CITY OF SHELTON

PUBLIC WORKS DEPARTMENT

41 Myrtle Street, Shelton, CT 06484

b.roach@cityofshelton.org

June 27, 2023

City of Shelton

54 Hill Street

Shelton, CT 06484

Attn: Purchasing Department

Purchasing;

I am writing to request that a bid waiver be granted for the purchase of a new Office Trailer for the Transfer Station. The old trailer was damaged by a U-Haul truck back in March 2023. The cost to purchase a new trailer is comparable to the cost to repair the old trailer. Previous bids in prior years have resulted in no bidders.

BID SUMMARY

BID #	Product	Vender Awarded	Bid Open Date	Award Date	Agreement Extended?	Agreement End Date	Account
42-12	Drainage Pipe	No Bidders	10/14/2021				001 3200 712.60-09
42-13	Plow Blades	CANCELLED				9/19/2021	
42-14	Free-Draining Material	JJ.Brennan/Tilcon	10/28/2021	11/4/2021		11/4/2022	001 3200 712.60-09
42-15	Extension Constitution West	JJBrennan (Richards Corp)	11/10/2021	3/2/2022			
42-18	Rebid 20' X 8' Office Trailer	No Bidders	11/18/2021				
R42-18	Rebid 20' X 8' Office Trailer	No Bidders	12/7/2021				
42-20	Police Vehicles	Northwest Hills Automotive	12/16/2021	1/11/2022			401-BOA 1/13/2021
42-21	Police Vehicles Up-Fitting	Fleet Auto Supply	12/16/2021	1/11/2022			401-BOA 1/13/2021
42-24	Household Hazardous Waste Day	MXI	2/3/2022	3/3/2022		11/3/2024	001-3800-714.80-27
Waiver	2011 Dump Truck-Town of Thomaston	BOA Approval 1/13/2022		Waiver			Town Aid
42-29	PreCast Concrete	No Bidders	Purchase under State Bid			1/7/2022	001 3200 712.60-09
42-12 R	Drainage Pipe	Farrelly	2/24/2022	3/1/2022		3/1/2023	001 3200 712.60-09
42-30	Crack Sealing	indus	2/24/2022	3/1/2022		3/1/2024	Various
42-37	Tree Pruning & Removal	Not awarded (Razors Edge)	4/6/2022				001 3700 719.30-28
42-39	Rotors-Administrative, Police & Bus	West Springfield (Parts Authority)	6/2/2022	6/13/2022			Various
42-46	Sweeper REAR Brooms	United Rotary Brush	4/20/2022	5/3/2022		6/17-Cnts	
42-47	Sweeper GUTTER Brooms	United Rotary Brush	4/20/2022	5/3/2022			
42-51	Bituminous Concrete	HOLD					Purchase under State Bid
42-55	Plow Blades	Wear Parts	6/1/2022	8/30/2022		8/30/2023	
42-58	56 Blacks Hill DEMO	Fer-Nap CT Demo	6/1/2022				
42-60	Electronic Recycling	Take 2 Inc.	6/15/2022				Income
42-62	Dump Trucks	Freightliner	7/13/2022	9/1/2022			BOA 5/23/2022
Agreement	Various Fuels	East River	7/1/2022			12/30/2022	Various



City of Shelton

Building Maintenance

41 Church Street, Shelton, CT 06484-0668

☎ (203) 925-8576

Estimate for repairing the trailer at the Transfer Station

Fix/ replace load bearing exterior walls	\$800
Fix/ replace exterior metal	\$1200
Fix/ replace bathroom plumbing	\$600
Reset building to original position on slab	<u>\$3000</u>
Total	\$5600

- Existing trailer is at least 35 years old and was struck by a U-Haul on March 1, 2023.
- Above is quote by building maintenance for repairs.

2. FUNDING FOR CITYWIDE ROAD REHABILITATION

Move to appropriate an amount of \$1,226,774 for the rehabilitation of roads citywide with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

3. FUNDING FOR BOE MAINTENANCE PROJECTS

Move to appropriate an amount of \$200,000 for Board of Education maintenance projects with funding to come from American Rescue Plan Funds.

Boa Clerk

From: John Calhoun <jcalhoun@sheltonpublicschools.org>
Sent: Tuesday, June 27, 2023 9:59 AM
To: Boa Clerk
Subject: SPS Small Capital List

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Here is the list, hard to manipulate on a cell phone without Excel. Let me know if it works. The only thing that didn't transfer was the \$200,000 total at the bottom.

John

		Shelton Public Schools Facilities Capital Plan 2022-23 Budget in Priority Order				
<u>PRIORITY</u>	<u>LOCATION</u>	<u>DESCRIPTION</u>	<u>ESTIMATE</u>	<u>TOTAL(S)</u>		
Tier 1, A	<u>Shelton Intermediate:</u>	Hot water heater replacement	18,500			
Tier 1, B	<u>Perry Hill:</u>	Pressure reduction valve replacement in hot water closet	5,100			
Tier 1, C	<u>Shelton Intermediate:</u>	Refinish Gymnasium Floor	49,000			
Tier 1, D	<u>Perry Hill:</u>	Refinish Gymnasium Floor	36,000			
Tier 1, E	<u>District-Wide:</u>	Replace work truck (On hold)				
Tier 1, F	<u>District-Wide:</u>	Replacement off bad water shut-off valves throughout the district	14,100			
TIER 1	SUBTOTAL			122,700		
Tier 2, A	<u>Various Buildings:</u>	Sprinkler system repairs @ BHS, SIS, MOH, PHS & SHS	11,900			
Tier 2, B	<u>Sunnyside:</u>	Create additional tutor/instruction spaces	4,200			

Tier 2, C	<u>Shelton High & Intermediate:</u>	Interior & Exterior Bleacher Inspections & Repairs	3,900				
Tier 2, D	<u>Shelton High:</u>	HVAC repairs and renovations: RTUs	21,700				
TIER 2	SUBTOTAL			41,700			
Tier 3, A	<u>Shelton High:</u>	Add on to storage building near stadium	21,500				
Tier 3, B	<u>Central Office</u>	Handicapped ramp repair in back of the building	8,300				
Tier 3, C	<u>Perry Hill:</u>	Concrete repairs throughout courtyard	5,800				
TIER 3	SUBTOTAL			35,600			
	<u>Total All Projects</u>						

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John Calhoun
Director of Facilities

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John Calhoun
Director of Facilities

The Board of Education complies with all applicable federal, state and local laws prohibiting the exclusion of any person from any of its educational programs or activities because of race, color, religious creed, gender, age, national origin, ancestry, marital status, orientation, gender identity or expression, disability, past or present history of mental disorder, physical disability, genetic information, or any other basis prohibited by Connecticut state and/or general nondiscrimination laws.

4. FUNDING FOR A CONCESSION STAND PATIO AT SHELTON HIGH SCHOOL'S FINN STADIUM

Move to appropriate an amount of \$20,340 for the construction of a concession stand patio at Shelton High School's Finn Stadium with funding to come from Contingency General Account #001-9900-900.99-00.

Shelton High School Concession Patio
Public Bid No. 2023 - 51

I Peter D Prizio hereby state that I have received specifications and posted addenda numbered 0 through 0 posted at www.ct.gov/dshw/bid and have included their provision in my bid relating to Bid 2023-51, Shelton High School Concession Patio. I further state that I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc. to complete the Shelton High School Concession Patio per specifications of this bid.

1. Cost of Labor to install 1260 SF patio per specifications
2. Cost of Labor and Materials needed for retaining wall

817,640.00

82,700.00

TOTAL of Items 1 and 2

820,340.00

TOTAL of Items 1 and 2 in words: Twenty Thousand Three Hundred Forty

3. Cost per SF of any 4x8 bricks needed to complete the project 8 7.00

Work shall commence no later than: August 1, 2023

Work shall be completed no later than: September 7, 2023

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in the Bid Form.

Date: 6/22/23

Submitted by: Sound Construction, Inc
Company Name

Address: 52 Flat Rock Rd
Easton, CT 06612

By: [Signature]
Signature
Peter D Prizio
Printed or Typed Name

Title: President

Telephone: 203-395-6301

Corporate Seal:

Facsimile: _____

Email: soundconst@aol.com

5. FUNDING FOR CHROMEBOOKS FOR SHELTON PUBLIC SCHOOLS

Move to add the purchase of chromebooks for the Shelton Public School system to the Capital Improvement Plan with funding in an amount of \$344,700 to come from LoCIP.



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

GLENN NEWMAN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NKPG077	6/6/2023	LENOVO 300E G4	4998586	\$344,700.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Lenovo 300e Yoga Chromebook Gen 4 - 11.6" - MediaTek Kompanio 520 - 4 GB RA</u> Mfg. Part#: 82W20003US Contract: Capitol Region Ed. Council-Chromebooks Only (022-G)	900	7382967	\$267.00	\$240,300.00
<u>Lenovo 3 Year Depot Support with ADP Warranty (School Year Term)</u> Mfg. Part#: 5PS0N75610 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Capitol Region Educational Council (022-G)	900	4473777	\$79.00	\$71,100.00
<u>Google Chrome Education Upgrade</u> Mfg. Part#: CROS-SW-DIS-EDU-NEW Electronic distribution - NO MEDIA Contract: Capitol Region Educational Council (022-G)	900	5988499	\$30.00	\$27,000.00
<u>CDW•G EDU White Glove Service for Chromebooks and Chrome OS Devices T1</u> Mfg. Part#: CDWCHROMEOSVVC1 UNSPSC: 43232401 Contract: Capitol Region Educational Council (022-G)	900	3254461	\$7.00	\$6,300.00

SUBTOTAL	\$344,700.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$344,700.00

PURCHASER BILLING INFO

DELIVER TO

Paul Hiller

From: Ken Saranich <ksaranich@sheltonpublicschools.org>
Sent: Wednesday, June 14, 2023 3:31 PM
To: Mark Lauretti
Cc: Paul Hiller; Todd Heffelfinger
Subject: Chromebooks
Attachments: NKPG077.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hello Mayor -

Per your request, here are the total counts of chromebooks currently in circulation at our schools. We keep a small amount of loaners available as they are issued to students when a repair is needed. Most repairs are covered at no cost under the warranty, but we need to ship them to the company, so loaners are needed to continue instruction. If a repair is not under warranty, we repair them internally through our tech center staff.

I have also attached the updated quote for this year's request. We were able to apply a savings of \$69,300 from the capital plan.

AUE Date	Device Model	# of Devices	
Elementary Schools			
Jun 2025	Lenovo Gen 1 - 300e	81	
Jun 2025	Lenovo Gen 2 - 300e MTK	413	
May 2026	Lenovo Gen 2 - 300e AST	324	
Jun 2029	Lenovo Gen 3 - 300e	136	ECF Grant Chromebooks
Total:		954	
Perry Hill School			
Jun 2025	Lenovo Gen 2 - 300e MTK	30	Library Loaners
May 2026	Lenovo Gen 2 - 300e AST	30	Library Loaners
May 2026	Lenovo Gen 2 - 300e AST	388	6th Grade
Jun 2029	Lenovo Gen 3 - 300e	294	5th Grade
Jun 2029	Lenovo Gen 3 - 300e	77	ECF Grant Chromebooks
Total:		819	
Intermediate School			
Jun 2025	Lenovo Gen 2 - 300e MTK	30	Library Loaners

May 2026	Lenovo Gen 2 - 300e AST	30	Library Loaners
May 2026	Lenovo Gen 2 - 300e AST	430	8th Grade
Jun 2029	Lenovo Gen 3 - 300e	404	7th Grade
Total:		894	
High School			
Jun 2025	Lenovo Gen 2 - 300e MTK	60	Library Loaners
Jun 2025	Lenovo Gen 2 - 300e MTK	83	1:1
Jun 2027	HP 11 G8	60	Library Loaners
Jun 2027	HP 11 G8	595	1:1
Jun 2027	Lenovo Gen 2 - 500e	620	1:1
Total:		1418	

We did a manual count of all of the chromebooks currently being utilized in K-4 schools. Chromebooks that have reached their "auto update expiration" (AUE) set by Google should no longer be used as they are no longer able to complete state assessments and do not receive security or other updates from Google. We were able to squeeze another year out of the Acers by preemptively updating them but they will no longer be testable after June. The goal for chromebook purchases in the next two years is to replace the ones that have gone end of life for K-4 while spreading the cost out over the next two years and addressing the next round that will go end of life. This should provide enough devices for all K-4 students to have access if the capital plan request is approved this year and next. Please note that we typically need to replace chromebooks the year before their AUE expiration date to ensure we receive them and can deploy them for the start of the required school year otherwise we risk not being able to complete NWEA or state assessments.

Manual Count June 2023 (K-4)							
	AUE	BHS	ESS	LHS	MOH	SSS	Model Totals
Lenovo Gen 1	06/25	21	13	37	8	2	81
Lenovo Gen 2 - MTK	06/25	37	140	99	92	45	413
Lenovo Gen 2 - AST	06/26	57	67	54	84	62	324
TOTAL TESTABLE DEVICES		115	220	190	184	109	818
Acer	06/22	80	125	126	69	98	498
HP	09/21	31	21	32	30	31	145
TOTAL EXPIRED DEVICES		111	146	158	99	129	643
TOTAL DEVICES IN BUILDING		226	366	348	283	238	1461

Let me know if you have any questions,

Ken

6. FUNDING FOR HVAC REPLACEMENT AT PLUMB MEMORIAL LIBRARY

Move to appropriate an additional amount of \$10,000 for the HVAC unit replacement at Plumb Memorial Library with funding to come from aldermanic bonding pursuant to 7.16 of the City Charter.

Note: Per backup, first appropriation for the replacement was made July 8, 2021 in an amount of \$137,600.



City of Shelton

Building Maintenance Dept.
41 Church Street, Shelton, CT 06484
(203) 925-8576

June 22, 2023

To: John Anglace, President Board of Aldermen
Cc: Mark Lauretti, Mayor
From: Chris Potucek, Building Maintenance Supervisor
Re: HVAC replacement at Plumb Memorial Library

I am requesting additional funding in the amount of \$10,000.00 for the increase in price of material for the installation of the HVAC unit since the initial request which was an estimate at that time.

Thank you.

for right now the Huntington Branch Library windows are the most pressing. It should have been done a couple years ago and so we are doing it now.

A voice vote was taken, the motion PASSED 8-0.

**9.4 FUNDING FOR HVAC REPLACEMENT AT PLUMB MEMORIAL LIBRARY –
WAIVER OF BID**

Alderman McPherson MOVED, per the recommendation of the Director of Finance, to waive the bidding process for HVAC replacement at the Plumb Memorial Library in an amount of \$137,600 with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter. Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate the same.

Seconded by Alderman Simonetti.

Alderman Anglace: I couldn't hear that too well, what was the dollar amount again?

Mayor Lauretti: It's \$137,600 and I can probably tell you that it's an estimate at this point. The request for waiver of bid is because of the pandemic there is a lack of everything you can think of, it's very tough to get building materials. The stock and supply of materials for just about everything across the board is not available. For a replacement for the library, we are looking at a minimum of 12 weeks. I don't need to tell anyone what time of year this is. So, to put together a spec to get out to bid to award the bid would be a month and a half to two months and we are in the height of summer. The unit is the original unit from when the addition was put on the building many years ago.

A voice vote was taken, the motion PASSED 8-0.

10 – LEGISLATIVE – NEW

10.1 ITEMS TO PUBLIC HEARING

10.1 A NO ITEMS

11 - EXECUTIVE SESSION

11.1 A. REQUEST TO MOVE TO EXECUTIVE SESSION

Alderman McPherson MOVED to go into executive session and asked the Corporation Counsel be included.

7. INTEREST FORGIVENESS REAL ESTATE TAX

Move to approve the forgiveness of interest on real estate tax for 60 Woodland Park in an amount of \$13,347.82 through June 30, 2023.

CITY OF SHELTON

DELINQUENT STATEMENT

TAX COLLECTOR
 P O BOX 273
 SHELTON, CT 06484
 (203) 924-1555 Ext : 1501

OUR RECORDS INDICATE
 AS OF 06/27/2023
 A BALANCE ON THE FOLLOWING
 TAX GRAND LIST

BUCCIERI CAROL ESTATE
 C/O BRANDON BUCCIERI
 53 LAKE PL N
 DANBURY, CT 06810-7233

BILL #	UNIQUE ID	TYPE	PROPERTY DESCRIPTION	TAX	INTEREST	B-INT	L/FEES	TOTAL
2020-01-0003605	: 50 14 60	REAL	60 WOODLAND PARK	1,256.82	395.90	0.00	24.00	1,676.72
	50 14 60	-BACK TAXES						
2019-01-0003605	: 50 14 60	REAL	60 WOODLAND PARK	1,279.06	633.14	0.00	24.00	1,936.20
	50 14 60	-BACK TAXES						
2018-01-0003605	: 50 14 60	REAL	60 WOODLAND PARK	1,279.06	863.36	0.00	24.00	2,166.42
	50 14 60	-BACK TAXES						
2017-01-0003605	: 50 14 60	REAL	60 WOODLAND PARK	1,263.66	1,080.43	0.00	24.00	2,368.09
	50 14 60	-BACK TAXES						
2016-01-0003608	: 50 14 60	REAL	60 WOODLAND PARK	1,267.08	1,311.42	0.00	24.00	2,602.50
	50 14 60	-BACK TAXES						
2015-01-0003555	: 50 14 60	REAL	60 WOODLAND PARK	1,510.16	1,834.84	0.00	24.00	3,369.00
	50 14 60	-BACK TAXES						
2014-01-0001731	: 50 14 60	REAL	60 WOODLAND PARK	1,510.16	2,106.68	0.00	24.00	3,640.84
	50 14 60	-BACK TAXES						
2013-01-0001692	: 50 14 60	REAL	60 WOODLAND PARK	1,510.16	2,378.50	0.00	24.00	3,912.66
	50 14 60	-BACK TAXES						
2012-01-0001695	: 50 14 60	REAL	60 WOODLAND PARK	1,488.42	2,576.31	0.00	24.00	4,088.73
	50 14 60							
2021-01-0003605	: 50 14 60	REAL	60 WOODLAND PARK	1,238.80	167.24	0.00	24.00	1,430.04
	50 14 60	-BACK TAXES						
TOTAL				13,603.38	13,347.82	0.00	240.00	

June tax June interest Liens

** TOTAL DUE: 27,191.20

PAYMENT MADE AFTER 06/27/2023
 NOT REFLECTED ON THIS STATEMENT
 INTEREST APPLIES THRU 06/30/2023

Does not include new July 2023 tax

8. OPEN.GOV PURCHASING MODULE

Motion and backup to come.

9. APPROVAL OF ADMINISTRATIVE CLERICAL UNION CONTRACT -
LOCAL 1303-238, COUNCIL #4, AFSCME, AFL-CIO

Move to approve the Administrative Clerical Union Contract with the City of Shelton as negotiated and ratified by Union members of Local 1303-238, Council #4, AFSCME, AFL-CIO.

Further authorize Mayor Mark. A. Lauretti to sign any and all necessary documents.

Adjournment