



BOARD OF ALDERMEN
CITY OF SHELTON
REGULAR FULL BOARD MEETING MINUTES
FEBRUARY 8, 2024
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT
Live-Streamed at www.cityofshelton.org

Call to Order/Pledge of Allegiance

Mayor Laretti called the regular Board of Aldermen meeting to order at 5:30 p.m. in the auditorium at Shelton City Hall. All those present stood and pledged allegiance to the Flag of the United States of America.

Roll Call

Alderman John F. Anglace, Jr., President – Present
Alderman Eric McPherson, Vice President – Present
Alderman Cris Balamaci – Present
Alderman Lorenzo Durante – Present via Zoom
Alderman Porter McKinnon – Present
Alderman Anthony Simonetti – Present via Zoom
Alderman Bernie Simons – Present
Alderman Benjamin Perry – Present

Administration

Mayor Mark A. Laretti
Fran Teodosio, Corporation Counsel – Present
Thomas Cotter, Assistant Corporation Counsel – Present
Kellie Vazzano, Administrative Assistant to the Mayor
Frances Freer, Administrative Assistant to the Mayor
Lynne Piscitelli, Assistant Finance Director

Dave Cappelletti, Clermont & Associates, Auditor

PUBLIC PORTION

Mayor Laretti asked if anyone wished to address the board.

Roberta Reynolds
16 Soundview Drive

Good evening. I am a volunteer with the Friends of the Shelton Animal Shelter. We are here tonight to simply remind you that we are an active and intricate part of the community since 1996. Since that year we have received some financial aid from the City upon filing our yearly request. For some reason unknown to us, in 2023 we were denied our funding. A number of us contacted our specific Ward Alderman for any kind of explanation, yet none of us received anything. Our biggest benefit to the City is our yearly Rabies Clinic. We successfully provide very low cost and required vaccinations to dogs and

cats. This takes place in the downtown Farmer's Market and is a wonderful opportunity for the citizens in our town, particularly those who live downtown and may not have transportation to abide by the law and keep their animals vaccinated and healthy. We use the City's provided funds to cover the insurance for the Clinic and this provides liability to cover for the City in case something happens. In 2023 we provided \$17,000 worth of medical assistance to the animals of our town shelter. Without our assistance, these animals may not have been provided with the spaying and neutering or necessary medical attention to make them adoptable. Adoptability of these animals in our shelter alleviates shelter burden. We would truly appreciate your consideration to once again financially assist in funding our organization in your new budget and the following years. I appreciate your time. Does anyone have any questions?

Mayor Lauretti: Normally we don't engage in a conversation in the public portion so that the public can say what they need to say, but I have to tell you I don't recall that last year. How much did you ask for?

Roberta Reynolds: We have always asked for \$2500 and that is what we have always received.

Mayor Lauretti: The only thing I can say is I think it probably fell through the cracks. You are short this year that amount? The year we are in now?

Roberta Reynolds: 2023-24.

Valerie Torphy: I am the treasurer. I am the one that fills out the 4a forms every year. I filled it out last year like always for fiscal 23-24 and it is like it went up in smoke. When I asked for disbursement of the funds, assuming we had been approved like we had been for the last 20 years, I got no explanation. This year, frankly we are asking for \$3500. I wanted to make sure that you know that we have submitted everything that has been requested of us and we humbly ask that we do receive funds this year.

Mayor Lauretti: Next week some time, make an appointment through my office and let me try to understand what happened. Lynne, do you remember seeing a request come in last year?

Lynne Piscitelli: There was a request. It could have gotten missed.

Mayor Lauretti: Things like that usually just go on the run as part of the request.

Valerie Torphy: If I may, the strange thing to me was that the previous year the person that I always dealt with, Cathy, she retired. I didn't know. I never got the email with the 4a request form to fill out. I called Paul Hiller's office and left a voicemail asking where the forms were, didn't get a response. I called Cathy's number and didn't get a response. Finally I showed up in person about this time of the year. Somehow we had indeed fallen through the cracks to even receive the form. Thanks to the good work of whoever was responsible, our \$2500 request got pushed through and we did receive our money. So it was quite surprising last year when we did everything when we should, it didn't get done.

Mayor Lauretti: So it is this year you didn't get any funding for?

Valerie Torphy: Correct, 23-24. We submitted for the coming budget year.

Mayor Lauretti: What did you do this year to compensate, if anything?

Roberta Reynolds: We tried to do a little more fundraising. We held a raffle ticket event on the town green.

Mayor Lauretti: You did your vaccinations?

Roberta Reynolds: Yes, we did that regardless as it is quite important.

Mayor Lauretti: Call my office. We could have a phone conversation. I will try to figure out what happened and we will see if we can take care of it for you.

Roberta Reynolds: Thank you very much for your time.

Jerry Bloom
24 Fairfield Avenue

Mayor Lauretti: I told them to fix the fence over at the library.

Jerry Bloom: Not fixed yet or the light poles..

Alderman McPherson: They are fixed.

Jerry Bloom: I applaud you all for having an anti-litter committee. There is plenty of litter out there, but a committee is not going to pick it up. As someone once said, if there was a committee to decide whether Christopher Columbus was going to sail to the new world, he would still be sitting at the dock. Early voting location? Eh. There is a voting receptacle out front, right? Why do we need that?

We have an emergency medical services violation that occurs every December here in Shelton in that we have a fire engine roaming the streets in Shelton at about 5 mph with Santa Claus sitting atop with the lights and sirens running. I understand, Mayor, you have approved that. However, light and sirens on emergency vehicles are not for entertainment. Please halt.

The road in Riverside Park has yet to be paved. I have a letter from Alderman McPherson dated July saying that, I have spoke to the Mayor as well as Highways and Bridges and they have assured me that this is on the list of repairs that will be addressed. That was six months ago. Like I said last month, there is nothing to be done unless there is a deadline. Do you care to make a deadline this year? No.

To quote Monty Python, something completely different and does pertain to Shelton. I bought this book at the Plumb Library last month because I am into arts. It says Arts. *The Arts* written by Hendrik Willem Van Loon. He was a quite prolific author. He has over 20 books to his credit and 20 have been translated into various other languages as well as brail. It is not quite an art book. It is a political history of art.

Upon reading it I came upon Chapter 15. Islam. This is pertinent to Shelton because of what happened to me here in townhall four days ago. Islam, the art of the desert people. I will only read you the first paragraph. "Mohammad was the Hitler of the Arabs. He focused his people, divided into hundreds of tribes that were forever fighting each other. He united them by giving them a common purpose. That in the choice of his means, he was quite as relentless and as unscrupulous as his famous imitator does not detract from the undeniable fact that without him the Arabs would probably have suffered the fate of Abyssinians of today and that under his leadership they were able to conquer a very considerable part of the world. Islam's stated goal is to make the world Islamic." Hmm, world domination. Where have we heard that before? They do this via the age-old tactic of the Trojan Horse. They immigrate into western societies; they do not assimilate into their societies. They segregate themselves. I guess the best thing to do is to go onto Sky News and look at *London Has Fallen*. So, where it relates to here, today, to Shelton, I was down in the tax office paying my taxes, and it is a rather closed area, you can get quite claustrophobic in there. As I turned to leave, there is a man and someone that might have been a man or might have been a woman, but that person was clad in a full burqa. It caused me quite alarm, in fact I was actually in fear. I have not had that level of fear since September 1, 2018 when I was the victim of a failed armed robbery attempt in Bridgeport. I want to propose to Shelton to do something to line yourself up with Switzerland, France, Belgium, The Republic of Congo, Chad, Caban, Bulgaria, Latvia, Austria and Denmark along with Sri Lanka who have banned the burqa. Please do so.

MINUTES FOR APPROVAL

1. MINUTES FOR APPROVAL

1.1 BOARD OF ALDERMEN REGULAR MEETING – JANUARY 11, 2024

1.2 BOARD OF ALDERMEN PUBLIC HEARING – PROPOSED FLAG – JANUARY 23, 2023.

Minutes can be viewed on the city website: www.cityofshelton.org.

Alderman Anglace MOVED to waive the reading and approve the minutes of the January 11, 2023 Board of Aldermen meeting and the January 23, 2023 Board of Aldermen Public Hearing on the proposed flag.

Seconded by Alderman McKinnon.

A voice vote was taken and motion passed unanimously (8-0).

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 NO ITEMS

REPORT OF THE MAYOR

Mayor Lauretti: I have no report.

REPORT OF THE PRESIDENT

Alderman Anglace: I have no report.

REPORT OF THE FISCAL YEAR 2022-2023 AUDIT

Mayor Lauretti: For the benefit of everyone, the audit is due on December 31st, the last day of the year, but we did ask for an extension because we spent a lot of time wrestling with the final numbers for the Board of Education.

Dave Cappelletti: We did have a 30-day extension on the filing of the report. Again, we are giving an unmodified opinion on the financial statements and usually I start with Page 10, Exhibit F with the budget to actual of the general fund. As you can see, the revenues were just about flat with a little bit extra coming in on the investment income and the charges for services as construction is still strong within the City. However, you did fall short with a \$5 million deficit which you did a budget amendment to cover those costs. Included in those which you talked about, the Board of Education as well as the healthcare costs increasing in the City. That left you with a deficit of \$5 million which hits your surplus income, which leaves now \$5.2 million to be used in the subsequent budget 2023-24.

Mayor Lauretti: The budget year we are in now. Does everybody understand that? This is kind of important because we have never been in this situation before. In simple terms, and Dave correct me where I am wrong, the Board of Education was overspent by \$2.7 million of which \$2.2 was healthcare?

Dave Cappelletti: The Board of Education was overspent by \$3.7 million. \$2.6 being healthcare and \$1.8 being tuition and related transportation for excess costs for Special Education.

Mayor Lauretti: I'll take your word for it. I have a different interpretation. Go ahead.

Dave Cappelletti: There was one time before where the City did deplete their fund balance, however it bounced back up the year after.

Mayor Lauretti: The fund balance is one thing, but the point I wanted to make before was of the \$5 million, 4 of it was healthcare, in round numbers.

Dave Cappelletti: Correct, in round numbers.

Mayor Lauretti: Which we are currently wrestling with right now. It is important to understand it. With the exception of healthcare overruns we would be right on par as we were for so many years. Coming off this pandemic, it is an issue. I went to a meeting, the GFOA meeting last week and sat with the Finance Director of Westport who told me that their overrun, just for the Board of Education in Westport was \$8 million. We are not alone in this arena, but we do have to deal with it. It has created a problem in terms of our fund balance. If I said anything you don't agree with, please respond.

Dave Cappelletti: No. Anyone else have any questions on the general fund? So we will move forward to Exhibit C and D. The government wide financial statements. Page 7 and 8, C and D. The first column which was the general fund. You see you are showing a \$5 million deficit. The capital projects also has a negative fund balance of \$2.1 million, but that will be solved with your bonding that was right after the year end. You have the American Recovery Fund of which you still have \$4.2 million available. You also earned \$21,000 in income this year that is also welcome to be used.

Alderman Anglace: It is impossible to follow you. You are talking 7 and 8, two pages and we have no reference as this is the first time we have seen this thing. I can't even find the numbers.

Dave Cappelletti: I'll go slower for you. Pages 7 and 8, Exhibits C and D. On D, the last number, the final number, it shows you the fund balance at the end of the period. That would be on Page 8 to 9. You can see the general fund remains at \$5.3 million, we just went through that from \$10 million the year before. It had a \$5 million loss that we went through on Exhibit F. In the second column, the capital projects, we are showing a \$2.1 million deficit, but that was corrected after the year end because of a bond, borrowing from a bank. The next line, again on page 8 in the middle called American Recovery, the only thing we are showing here is a \$21,000 balance because that is the income that was received on the grant money. The federal government did make an exception that you are allowed to earn interest and spend it. That is different than other federal grants. If you go back to Exhibit C on the top, you are going to see a \$4.2 million number. We haven't recorded that as revenue yet because you haven't expended it yet, but it is still available to spend. The other governmental funds, typically you want the fund balance to be approaching zero or close to it, however you do have some large numbers here. The first one I want to pay attention to is the cash balance of \$10 million, on Exhibit C under other governmental, first number. A large portion of that is from the Board of Education that held on to some funds that needed to be reimbursed to the general fund. We did write a significant finding on that and a corrective action plan will be looking for for the City for the Board of Education to submit. What we would really like to see is those reimbursements that happen more routinely so that number does not get – at the year end the Board of Education owed the City a little over \$5 million in cash which should have probably been reimbursed on a monthly basis. We do not like to see that much cash outside the general fund or the finance office, simply because of the oversight and control of the cash as well as being able to have a proper investment policy for your cash. That is a unique item. You are showing a \$6.4 million fund

balance, all summed together and that is the number on the bottom. One of the reasons is because of that cash balance. Any questions with those?

One other area that is usually of interest is the amount of debt outstanding at year end. I am going to have you change to page 31. We broke this up into long term debt which is outstanding notes and bonds. The long-term debt began the year at \$16.5 million and ended the year with \$10,414,000. That is coming down as normal. You have a significantly low balance in debt compared to the other cities your size. However, underneath it you are going to see an increase in other long-term liabilities, the largest one being the net pension obligation of \$16.7 million. That increase is specifically due to the CMER pension, which is administered by the State of Connecticut. That is actually determined and administered by the State. It will be your liability, it will be paid over the life of the pension, but unfortunately the City has limited to no control over the administration of that.

Mayor Lauretti: It is not really a big number comparatively speaking.

Dave Cappelletti: No, it is not a big number comparatively speaking, simply because you only offer pensions to one department basically, it is not offered for the whole City. It potentially could be offered to all unions. Any questions?

Mayor Lauretti: The debt is really a shining area of the City because when your debt is as low as we are, and I think it will be retired in another two and a half years if we don't borrow anymore and for all purposes we will be debt-free. There are always other expenses that we will have to put on the books, but I guess my point is if you look at neighboring towns that have debt of \$250 million or \$168 million to be paid back over the next 30-35 years, no body compares to us in this category. I need to continue to say that.

Dave Cappelletti: The final item I typically report on, we reported a finding of the special revenues of the Board of Education, they do typically have an outstanding debt to the City. This year they are able to liquidate the debt from the cafeteria fund which was a positive thing for the City, but they did increase the summer school programs of \$63,000. We are still looking at that as well. Those programs should be either self-funded or charged to the general fund. Overall that was a positive step for the Board of Education.

Mayor Lauretti: So of the \$5.3 million that the Board of Education owes us, they did send a check over on Tuesday for \$3.1 million.

Dave Cappelletti: We are going to look for a better process of that happening. Instead of doing one check or two checks during the year, maybe a monthly check.

Mayor Lauretti: It is a complicated document. I think maybe what we should do is when the Finance Committee meets again, bring it up and we can have either our Finance Director or our auditor come back and spend a little more time. It is tough to look at a document of this size for the first time and expect to understand it and have questions. Any other questions or comments?

Alderman Simonetti: Would you please, just for the general public and for all of us, could you summarize the situation of the finances for the City of Shelton. Are we in good condition? Are we having any problems we should know about right away?

Dave Cappelletti: The City of Shelton obviously has a very strong growing grand list which is probably the positive thing in the growth and increased tax revenues are expected. Those are some of the good things we see. We spent a little bit of time, and probably where we need to look is healthcare which I believe management is looking at, but the unpredictability of having a self-insured fund causes additional risks in the City and that is what we are seeing now. The ability not to predict these costs from year to year can make surprises in the budget. That would be your risk, I would say.

Alderman Simonetti: Thank you very much. If anyone is watching or reviews the video or tape of this or their notes, I want them to realize that the Mayor, the Aldermen, the City departments are doing their best to be careful with the funds that they get from our taxpayers.

6– LEGISLATIVE – OLD

6.1 ITEMS FROM PUBLIC HEARING

6.1 A.NO ITEMS

7 – FINANCIAL BUSINESS – OLD

7.1 NO ITEMS

8 – FINANCIAL BUSINESS – NEW

8.1 STATUTORY REFUNDS

Alderman Anglace MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of \$1,400.98 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

Seconded by Alderman McKinnon.

No discussion.

A voice vote was taken and motion passed unanimously (8-0).

8.2 FUNDING FOR USED FURNITURE IN VARIOUS CITY DEPARTMENTS

Alderman Anglace MOVED to appropriate an amount of \$26,675 for the purchase, installation and delivery of used furniture for various city departments with funding to come from American Rescue Plan Funds.

Seconded by Alderman McPherson.

Discussion:

Mayor Lauretti: I will tell you that this motion also needs a waiver of bid from the Board and I do not understand why it is not on here. This is used furniture that is coming out of Stamford, but the furniture is far from used. It is probably the nicest stuff we have ever been able to get and there is actually quite a bit of it. The furniture itself is about \$15,000. We hired a company to be able to go down there, disassemble it, bring it back to Shelton and reassemble it for us for about \$11,000 and change. This was not an item that was able to be bid. We were supposed to get a recommendation from the purchasing agent, i.e. Finance Director, and we do not have that.

Attorney Teodosio: You can make your motion contingent upon receipt of that.

Mayor Lauretti: I would entertain an amendment to that effect.

Alderman McPherson MOVED to amend the motion as follows: To appropriate an amount of \$26,675 for the purchase, installation and delivery of used furniture for various city departments with funding to come from American Rescue Plan Funds contingent upon receipt of a waiver of bid letter from the Finance Director.

Seconded by Alderman Balamaci.

A voice vote was taken on the amended motion passed unanimously (8-0).

Alderman McKinnon: What is the furniture for?

Mayor Lauretti: Most of it is coming to City Hall. The Finance Department, third floor Planning & Zoning. There are things that are going to the Police Department. There should have been a list of all this.

Alderman Anglace: Just pictures. This was a company that went out of business and there was a time frame they had to dispose of all the furniture.

Mayor Lauretti: There is a variety of workstations for employees, a number of conference tables. I believe we are trying to get a conference table for down in front here. This one was built in the early 90s by our maintenance department. Then there is a variety of different chairs for the offices as well. Lynne, can you give us a quick rendition of what is going to Finance?

Lynne Piscitelli: There are going to be six cubicles and filing cabinets for the center. We are replacing all the filing cabinets that are old, dented or don't work anymore. Everyone will have their own cubicle, desk area with private space.

Mayor Lauretti: State of the art work station. It was too good a deal to pass up. Does everyone understand the motion now? We will vote on the motion

Alderman McPherson MOVED to approve the amended motion as above.

Seconded by Alderman Balamaci.

A voice vote was taken on the motion as amended and motion passed unanimously (8-0).

See Attachment: Waiver of Bid Letter for Furniture.

8.3 FUNDING FOR MULTIFUNCTION TRACTOR IN PARKS & RECREATION DEPT.

Alderman Anglace MOVED to appropriate an amount of \$203,375 for a Series 7 Trackless municipal tractor for the Parks and Recreation Department with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

Seconded by Alderman Simons.

Discussion:

Mayor Lauretti: I would ask that we amend this motion to change the price to \$160,000. I didn't have time to evaluate all of the appliances that go with this machine. We have a machine like this already. I don't want to spend money duplicating something that is seasonal and we may not need right away because things are a little tight. I may be back to you in a couple of months asking for the balance of this, but right now I think it is important that we buy the tractor and \$160,000 will cover that. This was bid. This is a very handy machine, by the way. We use it for a variety of different things. Plowing snow on the sidewalks all over town. It has a snow blower component on it. We are now using it to trim back the sides of the road. We used to have a big tractor that was problematic over the years. We went to this one over the last two years and it seems to be working out.

Alderman McPherson MOVED to amend the above motion to change the price of the Series 7 Trackless municipal tractor to \$160,000.

Seconded by Alderman Simons.

A voice vote was taken on the amendment passed unanimously (8-0).

Alderman Simonetti: Which appliances are coming with it to start?

Mayor Lauretti: I am not sure which appliances will be coming with it at this point. I haven't had time to evaluate what we should be getting and what we can wait on.

Alderman Simonetti: I am very serious about having a sidewinder. That is our biggest problem for White Hills, getting the corners trimmed off to make it around the corner easier.

Mayor Lauretti: This is not a machine that would go on the streets and do that.

Alderman McPherson MOVED to appropriate \$160,000 for the purchase of a Series 7 Trackless tractor per the amended motion.

Seconded by Alderman Simons.

A voice vote was taken and the motion as amended passed unanimously (8-0).

8.4 FUNDING FOR COMPLETED ROAD PAVING REPAIRS IN 2023

Alderman Anglace MOVED to appropriate an amount of \$469,870.76 for completed milling and paving repairs performed by Cocchiola Paving, Inc. in 2023 with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

Seconded by Alderman McPherson.

Discussion:

Mayor Lauretti: This is a bill from last year. There was a list that was generated per the Street Committee and all these streets were on there. We were short x amount of dollars to complete all that paving, so it was either going to get completed last year or completed this year. At this point they went ahead and did the paving last fall. It is completed now and it will reduce what we have to do this year.

A voice vote was taken and motion passed unanimously (8-0).

8.5 FUNDING FOR RENOVATIONS TO THE MEN'S POOL SHOWER AREA AT THE COMMUNITY CENTER – LOCIP ELIGIBLE

Alderman Anglace MOVED to add the renovations to the men's pool shower area at the Community Center to the Capital Improvement Plan in an amount of \$14,748 to come from LoCIP.

Seconded by Alderman McPherson.

Discussion:

Alderman Anglace: The work will be done inhouse?

Mayor Lauretti: Yes.

A voice vote was taken and motion passed unanimously (8-0).

8.6 FUNDING FOR STRUCTURAL FIREFIGHTING GEAR AND EQUIPMENT FOR FIRE DEPARTMENT

Alderman Anglace MOVED to appropriate an amount of \$180,000 for the purchase of structural firefighting gear and equipment for the Fire Department with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

Seconded by Alderman Simons.

Discussion:

Alderman Anglace: Could you clarify. The request was for \$275,000. Can you clarify how that is going to work.

Mayor Lauretti: In looking at the numbers and trying to balance out our expenditures for this year, by the time some of this stuff will come in it will be the next fiscal year anyway, so the balance can be made up after July 1st.

Alderman Anglace: So they will have to pick and choose the \$180,000 that gets ordered now.

Mayor Lauretti: I think, Fran (fire chief) you told me that the structure fire gear is about four months from the time you order until the time you receive it? (Fran: 90-120 days). You can go ahead and place that order and give a deposit if necessary and by the time it comes in we will appropriate the rest of the money. Everyone should know, all this stuff has been bid. (Fran: All gear has been bid and some of the other items are through a collaborative bidding process).

Alderman McKinnon: So the intent is to fully fund this, but part of it might be next year’s budget.

A voice vote was taken and motion passed unanimously (8-0).

9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

9.1 NO ITEMS

9.2 REAPPOINTMENTS TO WATER POLLUTION CONTROL AUTHORITY

Alderman Anglace MOVED to reappoint the following residents to the Water Pollution Control Authority for a four-year term effective immediately.

Donald Ramia – R
195 Birdseye Road
Shelton, CT 06484
Expires: December 12, 2027

Steve Chuckta, Jr. – R
33 Cranston Avenue
Shelton, CT 06484
Expires: December 12, 2027

Michael Duncan – U
13 Sharon Drive
Shelton, CT 06484
Expires: December 12, 2027

Seconded by Alderman McPherson.

No Discussion

A voice vote was taken and motion passed unanimously (8-0).

9.3 APPOINTMENT TO ANTI-LITTER COMMITTEE

Removed from the agenda.

9.4 2023 EMERGENCY MANAGEMENT PERFORMANCE GRANT

Alderman Anglace MOVED to approve the following resolution:

BE IT HEREBY RESOLVED, that the Board of Aldermen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Mark A Lauretti, as Mayor of the City of Shelton, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Aldermen and to do and perform all acts and things which he/she deem to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Seconded by Alderman McPherson.

No discussion.

A voice vote was taken and motion passed unanimously (8-0).

9.5 DESIGNATION OF CITY HALL, ROOM 104 AS EARLY VOTING LOCATION

Alderman Anglace MOVED to designate Shelton City Hall, 54 Hill Street, Room 104 as the early voting location for the City of Shelton.

Further, authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

Seconded by Alderman Balamaci.

Discussion:

Alderman Anglace: I don't know if there is any additional information, but it will be forthcoming I would imagine. How often are they going to use it, etc?

Mayor Lauretti: That is up to the Town Clerk as the Town Clerk runs the election.

A voice vote was taken and motion passed unanimously (8-0).

Mayor Lauretti: Fran Freer, I want you to get hold of Brian Roach and find out what is going on with that fence over in the parking lot. I know it is an insurance claim, but this is ridiculous how long. Tell him to get it fixed and we will let the insurance company work it out. It is going on 9 months or longer.

10 - EXECUTIVE SESSION

10.A. REQUEST TO MOVE TO EXECUTIVE SESSION

Mayor Lauretti: At this time I am going to entertain a motion to go into Executive Session and ask that Corporation Counsel and Assistant Corporation Counsel and the Administrative Assistants join us.

Alderman McPherson MOVED to go into Executive Session as stated above at 6:20 p.m.

Seconded by Alderman Balamaci.

A voice vote was taken and motion passed unanimously (8-0)

Mayor Lauretti: At this time I will entertain a motion to end Executive Session.

Alderman McPherson MOVED to end Executive Session.

Seconded by Alderman Balamaci.

Executive Session ended at 7 pm.

A voice vote was taken and motion passed unanimously (8-0).

Mayor Lauretti: Let the record reflect that were no votes taken in the Executive Session.

10.1 TAX APPEAL - 100 PARROTT DRIVE, LLC.

Not discussed/No action

10.2 TAX APPEAL - ONE ENTERPRISE DRIVE SHELTON LLC.

10.3 TAX APPEAL - WATERVIEW CORAM LOT D-3-A, LLC.

10.4 TAX APPEAL - CANAL STREET ASSOCIATES, LLC.

10.5 TAX APPEAL - ESTATE OF JOHN W. WATTS

Corporation Counsel offered the following motion for 10.2, 10.3, 10.4 and 10.5: "To accept and approve the tax assessor's recommendations for stipulated judgments with regard to properties at One Enterprise Drive, 50 Waterview Drive, 0 Wooster Street and 0 Canal Street."

Alderman McPherson So MOVED the motion.

Seconded by Alderman Balamaci.

No Discussion.

A voice vote was taken and motion passed unanimously (8-0).

10.6 PURCHASE OF PROPERTY - 63 CENTER STREET

Corporation Counsel offered the following motion: "To authorize the purchase of 63 Center Street for \$260,000 with money to be spent totaling \$262,560.33 with funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter."

Alderman McPherson So MOVED .

Seconded by Alderman Simonetti.

Discussion:

Mayor Lauretti: Just so everyone is clear. The motion reflects the purchase of 63 Center Street for a specified dollar amount, 262,560.33 and the money will be coming from aldermanic bonding pursuant to Section 7.16 of the City Charter.

A voice vote was taken and motion passed unanimously (8-0).

10.7 CSEA, SEIU, LOCAL 2001 SCHOOL BUS WORKERS AGREEMENT

Corporation Counsel offered the following motion: "To approve the collective bargaining agreement with the school bus worker's union, CSEA, SEIU, Local 2001 for the period from September 1, 2023 to August 31, 2026."

Alderman McPherson So MOVED.

Seconded by Alderman Simons.

No Discussion.

A voice vote was taken and motion passed unanimously (8-0).

10.8 WPCA- INTERNATIONAL BROTHERHOOD OF TEAMSTER, LOCAL 145 AGREEMENT

10.9 HIGHWAYS & BRIDGES - INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 145 AGREEMENT

Corporation Counsel offered the following motion for all three contacts together: "To approve Water Pollution Control Authority collective bargaining agreement from July 1, 2018 to June 30, 2021 between the Teamsters and the City of Shelton. Also to approve the Water Pollution Control Authority collective bargaining agreement July 1, 2021 to June 30, 2024 between the Teamsters and the City of Shelton. Also to approve the Highways and Bridges Parks and Maintenance collective bargaining agreement for the duration of July 1, 2021 to June 30, 2024 between the Teamsters and the City of Shelton. Further authorize the Mayor to resolve all MPPs, grievances and appeals pertaining to that particular union, the Teamsters."

Alderman McPherson So MOVED.

Seconded by Alderman Simons.

Discussion:

Alderman Anglace: The motion that is on the floor incorporates acceptance of what we are given as item 10.8 and 10.9 on our agenda.

A voice vote was taken and motion passed unanimously (8-0).

10.10 EXCAVATION CONTRACT NEGOTIATIONS

Corporation Counsel offered the following motion: "To approve the excavation contract for the second phase of Constitution Boulevard with JBG Materials, LLC with modifications, if necessary, as recommend by the Mayor or Corporation Counsel."

Alderman McPherson So MOVED.

Seconded by Alderman Simons.

Discussion:

Alderman Anglace: What excavation contract are we talking about?

Mayor Lauretti: The excavation of Phase 2 of Constitution Boulevard.

A voice vote was taken and motion passed unanimously (8-0).

ADJOURNMENT

Alderman McPherson MOVED to adjourn the Board of Aldermen Meeting.

Seconded by Alderman Simons.

A voice vote was taken and the motion passed unanimously (8-0). Meeting adjourned at 7:10 pm.

Respectfully Submitted

Donna Fonda

Donna Fonda
Acting Clerk, Board of Aldermen

DATE APPROVED _____ BY: _____
Mayor Mark A. Lauretti



203-924-1555


*City of Shelton
54 Hill Street
Shelton, CT 06484*

City of Shelton
Purchasing Department
Waiver of Bid

Date: February 14, 2024
TO: Board of Alderman
FROM: Paul Hiller, Director of Finance, City of Shelton
RE: Waiver of Bidding Process Regarding Purchase of Furniture and Moving of Furniture

In accordance with Charter Section 7.14.3(d) and the information received from Jane Dowty, a waiver of the bidding process is hereby recommended for Aldermanic consideration. The furniture was immediately ready. It would have been unwise to go out to bid, as we'd lose the exceptionally low pricing of \$ 15,000.00 for the furniture purchase from Mark Constantini and \$ 11,675.00 for the moving/installation of furniture by Premiere Office Installation.

Sincerely,


Paul H. Hiller
Director Of Finance
City of Shelton

cc: Mark Lauretti, Mayor