

Application For Approval To Connect To Sewerage Collection System

From The City Of Shelton Water Pollution Control Authority

Applicant Information

Name of Applicant: _____ Contact Name: _____
Print Name Print Name

Name of Firm: _____ Business Phone: _____

Firm's Address: _____ Cell Phone: _____

City & State: _____ Email Address: _____

Project Information

Name of Project: _____ Proposed Project Start Date: _____

Street Address of Connection: _____ Estimated Completion Date: _____

Existing Zoning District: _____ Is project requesting a P&Z zone change? Yes No

Does applicant have written approval from P&Z? Yes No Provide written document of approval? Yes No

Has developer's permit agreement been executed? N/A Yes (attach copy) No Parcel Map/Lot #: _____

Easements required through unpaved areas? No Yes, describe surface conditions: _____

Sewer Connection Information

Type of Flow: Gravity Pipe Pressurized Sewer extension maintenance by City after completion? Yes No

Is there an assessment associated with this project? Yes No Outdoor grease interceptor tank required? Yes No

Sewer main trunk pipe diameter & material: _____ Lateral pipe diameter & material: _____

Description	Calculation Method	# of Units	Daily Flow (GPD)
Rooming House (per City Ordinance)	70 GPD per sleeping room		
Efficiency (Studio) Apartments, Hotels	140 GPD per sleeping room		
Single Family Houses	210 GPD per dwelling unit		
Multi-Family Houses, Apartments	210 GPD per dwelling unit		
Commercial/Retail/Warehouse/Lt Industrial	Gross Area × 0.1 GPD/ft ²		
Class III/IV Food Service Establishment	Gross Area × 70% ÷ 10 ft ² /seat × 20 GPD/seat		
Other Use Cases	Attach Engineering Data	N/A	
Average Daily Flow	Daily Flows Added Together		GPD
Peak Hour Flow Rate	Average Daily Flow × 3.0 ÷ 1,440 GPM/GPD		GPM
Total Number of EDUs	Average Daily Flow ÷ 210 GPD per EDU		EDUs
Benefit Connection Charge	Total Number of EDUs × \$2,600 per EDU	\$	

Required Drawings for Review: One paper and one electronic PDF copy of site, elevations, profiles, and details – 24"×36". Show nearest street intersection, property lines & lot #. Include all equipment specifications, cut sheets and engineering data to support design. Provide "As-Built" record drawings to Sewer Administrator at project completion.

Acceptance of Application

Signature of Applicant: _____ Date: _____
Applicant or Applicant's representative must be present during WPCA review hearing

Application Accepted by: _____ Date: _____
City of Shelton Sewer Administrator – Confirm application is properly and fully completed

For City Use Only

Date of WPCA Action: _____ Approval or Denial [Circle One] Application Number: _____

Use ORIGINAL form only – Faxed copies not acceptable. Sewershed Number: _____

APPLICATION TO CONNECT – PROCESS & PROCEDURE

CITY OF SHELTON WATER POLLUTION CONTROL AUTHORITY

54 Hill St. Shelton, CT. 06484
(203) 924-1555, Ext. 1511

The City of Shelton, Water Pollution Control Authority, requires an approved WP-0401 application (if more than one dwelling) in order to connect to the City's sanitary sewer collection system. The application process is explained below, if additional help is needed, please do not hesitate to call the WPCA at 203.924.1555 ext. 1511. If you are building one house or less this application process is not necessary. **An applicant must have final zoning approval prior to submitting an application to the WPCA.** Once your forms are filled out, print them out and bring them to Shelton City Hall - Room 305. We will then schedule your application with the WPCA Board. The City's WPCA Administrator or representative thereof will advise you of your scheduled meeting. Form WP-0404 explains the costs to connect known as the "Benefit Connection Charge".

Application Process:

1. The applicant shall provide the approved Shelton Planning & Zoning Commission land development plan(s) to the WPCA as part of the Application to Connect to the City's Sanitary Sewer System.
2. After the applicant has written zoning approval then (1) go to the city's website www.cityofshelton.org (2) under the "City Departments pull down" click on the "Water Pollution Control Authority". (3) Scroll down the WPCA page until you see "Sanitary Sewer Forms and Documents". (4) Form WP-0401 & WP-0402 are there for applying to connect.
3. Submit Form WP-0401 and all associated drawings, specifications, and engineering data to the Sewer Administrator in Room 305 of Shelton City Hall. All applications must be submitted a minimum of one week in advance of the WPCA Boards monthly meeting. If the meetings agenda is too full for that given month, then subsequently the application will be heard on a month following, that the agenda allows.
4. It is the responsibility of the applicant or their representative to attend the WPCA meeting to which their application is being heard.
5. There is a Consultant Engineering Fee charged for reviewing the application. The WPCA Administrator, his staff or representative thereof will inform you of the cost of such fee and request payment upon being informed.
6. The "Benefit Connection Charge" must be paid to the WPCA Administrator prior to requesting a "Certificate of Occupancy" from the Building Department.

Types of Dwelling Units:

Per the City of Shelton's Municipal Code of Ordinances, the following definitions and classification of residential units are provided as they relate to connection to the city's sewage collection system.

Dwelling Unit:

(City of Shelton's Municipal Code of Ordinances, Part II, Chapter 8, Article I, Section 8-4)

A dwelling unit shall mean any room or group of rooms located within a dwelling and forming a single habitable unit with facilities which are used or intended to be used for living, sleeping, cooking, and eating.

Equivalent Dwelling Unit (EDU):

(City of Shelton's Municipal Code of Ordinances, Part II, Chapter 17, Division 4, Section 17-113)

The charge to users for discharge of domestic (sanitary) wastes to the sewer system shall be on the basis of equivalent dwelling units. The equivalent dwelling unit shall be an assumed single-family house with a statistical average discharge of two hundred ten (210) gallons per day to the sewer system.

Rooming Unit (Sleeping Room)

70 GPD Per Sleeping Room – 1/3 EDU = \$ 867

(City of Shelton's Municipal Code of Ordinances, Part II, Chapter 8, Article I, Section 8-4)

A Rooming (Sleeping) unit shall mean any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes, excluding rooms in convalescent and nursing homes.

Efficiency (Studio) Apartment

140 GPD Per Dwelling Unit – 2/3 EDU = \$1,733

(City of Shelton's Municipal Code of Ordinances, Part II, Chapter 17, Article 3, Division 4, Section 17-113)

An "efficiency/studio dwelling unit" is a dwelling unit having no exclusive rooming/sleeping unit separate from the main living area, exclusive of bathroom, kitchen, laundry, pantry, foyer, communicating corridors or closets and exclusive of any dining alcove with less than seventy (70) square feet of floor area. Efficiency/Studio apartments shall be defined the same as hotel/motels.

One-Bedroom Apartments

210 GPD Per Dwelling Unit – 1 EDU = \$2,600.00

(City of Shelton's Municipal Code of Ordinances, Part II, Appendix A, Chapter 1, Section 5.4.1)

Apartment buildings discharging domestic wastes will be charged based on the equivalent dwelling units as set forth in the tables and formulas shown herein.

One-bedroom dwelling unit: A "one-bedroom dwelling unit" is a dwelling unit in a dwelling containing four (4) or more dwelling units and having only one (1) room exclusive of one (1) bedroom, exclusive of bathroom, kitchen, laundry, pantry, foyer, communicating corridors or closets and exclusive of any dining alcove with less than seventy (70) square feet of floor area.

Single-Family Houses/Multi-Family Houses **210 GPD Per Dwelling Unit – 1 EDU = \$2,600.00**
(City of Shelton’s Municipal Code of Ordinances, Part II, Chapter 17, Article 3, Division 4, Section 17-113)

Each one-family dwelling shall be considered to be one (1) equivalent dwelling unit.

Multifamily dwelling units discharging domestic wastes will be charged based on the equivalent dwelling units as set forth in the tables and formulas shown herein.

Hotels/Motels **140 GPD Per Sleeping Room – 2/3 EDU = \$1,733**
(City of Shelton’s Municipal Code of Ordinances, Part II, Chapter 8, Article I, Section 8-4)

Hotel shall mean a building or portion of a building used as a place where sleeping accommodations are furnished for hire or other consideration, with or without board for sixteen (16) or more guests or employees of the management. The term “hotel” shall include all clubs, schools, dormitories, or other buildings which have similar sleeping accommodations, but shall not include apartment houses, hospitals, penal institutions, or buildings housing the insane. Members of the management’s family shall not be considered as guests or employees. Motel shall be defined the same as hotel.

I have read the attached “**Application to Connect – Process & Procedure**” and understand its content.

Name of Project: _____

Name of Applicant (Printed): _____

Signature of Applicant: _____

Date: _____

See the City of Shelton Website for WPCA Meeting Dates at www.cityofshelton.org/events/