

**SHELTON BOARD OF EDUCATION
REGULAR MEETING
BOARD OF EDUCATION ADMINISTRATIVE OFFICES
382 LONG HILL AVENUE
BOARD ROOM, 2ND FLOOR
JULY 24, 2013**

Chairman Mark Holden called the Regular Meeting of the Board of Education to order at 7:02 p.m.

Roll Call:

Mark Holden, Chairman
Thomas Minotti, Vice Chairman
Arlene Liscinsky, Secretary
Win Oppel
Timothy Walsh (excused)

John Francino-Quinn
James Orazietti
Mike Pacowta
Kathleen Yolish

Quorum – 8 present; 1 absent

Board of Education Administration present:
Superintendent of Schools, Freeman Burr
Assistant Superintendent, Lorraine Rossner
Finance Director, Allan Cameron

(1 tape on file in City/Town Clerk's Office)

The Pledge of Allegiance was recited.

Approval of Agenda

Win Oppel moved to approve the agenda; seconded by Thomas Minotti; vote 8-0; motion passed.

Public Hearing

Judson Crawford, 8 Jordan Avenue, spoke about the entrance to the Administrative Office and asked the board to consider measures to beautify the grounds.

Approval of Minutes

Win Oppel moved to approve the minutes of the Special Meeting of June 26, 2013 and the Regular Meeting of June 26, 2013; seconded by James Orazietti and Mike Pacowta; vote 7-0-1 (abstention - Thomas Minotti); motion passed.

Communications to the Board

Freeman Burr noted a letter received from SHS student Yarden Tepper in appreciation of the board's contribution of \$350 toward the cost to participate in national gymnastic competitions. Also discussed was a fundraising opportunity request from John Niski to be considered at the next Policy Committee meeting.

Superintendent's Commentary

Freeman Burr discussed the district's application to the state's School Security Competitive Grant Program requesting funding toward updated state-of-the-art internal and external security cameras for the five elementary schools. Copies of the draft narrative were distributed.

Mr. Burr reported notification by the State Department of Education that test results for Connecticut Mastery and CAPT are not available yet with no explanation as to why. It is hoped that results will be received by August 15. The board will be advised.

Freeman Burr gave a progress report of the summer school program, which is halfway through. He invited board members to participate in a propane bus ride to the summer school program at SIS. The trip is scheduled for 11 a.m. on Thursday, July 25, at the Administrative Office.

Superintendent Burr reported that the replacement steps have been poured at SHS and railings are expected next week.

Approved Field Trips

The board was advised of the following approved field trip:

- SHS Italian/English trip to Italy, April 10-18, 2014

Items Voted On

Win Oppel moved to approve the fundraising requests listed below; seconded by Jay Francino-Quinn; vote 8-0; motion passed.

- **Swim Team Parents Club**
- **Long Hill School PTA**
- **SHS Goal Club (Boys Soccer)**
- **SHS Girls' Cross Country Parents' Club**
- **SHS Marching Gaels Parents Association**

Comments by the Board Chair

Chairman Mark Holden responded to Mr. Crawford's comments on the landscaping project at the BOE Administrative Office and noted completion is expected by August 15. Mr. Holden stated good progress is being made on the SHS fire code violations. He said all 60 school buses have arrived and still need to be inspected by the state. Chairman

Holden said due to the delay in receiving test scores from the state, only one session of the retreat will be held next week. Since a significant part of the retreat usually is spent evaluating test scores to set goals, a second retreat session will be scheduled upon receipt of the scores.

Reports of Standing Committees

Teaching and Learning – Thomas Minotti summarized the topics covered at the meeting held July 16: Reading Foundations test information; summer curriculum hours; Teacher Evaluation Pilot information and timeline; Parent/Teacher Conference calendar revision. The next meeting is scheduled for Tuesday, August 13, at 11 a.m.

Policy – Kathy Yolish said there was not a quorum to hold a meeting, but informal conversation took place.

James Oraziotti moved to consider proposed Policy #6141.322, Bring Your Own Device (B.Y.O.D.) to sit for adoption at the next regular meeting of the Board of Education; seconded by Jay Francino-Quinn; vote 8-0; motion passed.

Ad Hoc Full-Day Kindergarten Committee – Kathy Yolish said the committee met on July 15 and there was discussion of the Trumbull site visit. Next steps will be to explore the various options available as well as instruction and budgetary demands of the program. The committee will develop an outline for budgetary numbers for the full-day kindergarten program for 2014. Visits will be organized to explore programs possibly in Stratford, New Milford, and Milford, with a possible re-visit to Trumbull. Next meeting is scheduled for Tuesday, August 13, at 12:30 p.m.

Finance – Arlene Liscinsky reviewed the topics addressed at the July 17 meeting. Encumbrances were the lowest she could recall, and the year ended with \$5,808 surplus to be returned to the city. Line item transfers will be made pending reconciliation by the city. Mark Holden commended Allan Cameron and his Finance staff for an outstanding job on the year-end encumbrances.

Reports of Special Committees

CES – No report was given.

CABE – Kathy Yolish said information is online regarding workshops to be offered at the Annual CABE/CAPSS Conference on November 15-16. Mrs. Yolish stated the Connecticut Science Center in Hartford is offering free admission through September 1 to educators with valid identification.

For Your Information

Chairman Mark Holden referenced the attachments in packet including Enrollment and Vacancy Reports. The following staff appointments were announced and those present were introduced:

Certified Staff Appointments:

Alyssa Aquilino to the position of Visual Arts teacher at Shelton Intermediate School, effective 8/27/13. Step 4, Bachelor's Lane

Isaac Brown to the position of Physics teacher at Shelton High School, effective 8/27/13. Step 4, Bachelor's Lane

Kelly Gavin to the position of English teacher at Shelton Intermediate School, effective 8/27/13. Step 1, Bachelor's Lane

Ashley Gelozin to the position of Mathematics teacher at Shelton Intermediate School, effective 8/27/13. Step 1, Master's Lane

James Goddard to the position of Physics teacher at Shelton High School, effective 8/27/13. Step 14, 6th Year Lane

Jeffrey Jones to the position of Spanish teacher at Shelton High School, effective 8/27/13. Step 5, Master's Lane

Maria Letizia Trevetten to the position of Social Studies teacher at Shelton High School, effective 8/27/13. Step 5, Master's Lane

Non-Certified Staff Appointment:

Peter Abenante to the position of Custodian at Elizabeth Shelton School, effective 7/8/13.

It was noted that the following information is in the Human Resources report included in the packet:

Staff Resignations:

Tracy Nolan-Hussey, Special Education/Department Chair, Shelton Intermediate School, effective 7/1/13

Susan Weir, Visual Arts teacher, Shelton Intermediate School, effective 6/30/13

Stipend Appointment:

Michael DeFelice, Assistant Football Coach, SHS

Academic Stipend Reappointments:

Robert Ayer, Social Studies Department Chair, SIS
Elisabeth Blum, Mathematics Department Chair, SIS
Mary Clark, Science Curriculum Leader, SHS
Amy Corris, Language Arts Department Chair, SIS
Ellen Cox, K-12 Visual Arts Department Chair, District Wide
Nancy Duffy, Business/Technology Education Department Chair, SIS/SHS
Ronald Fabrizi, District Webmaster, District Wide
Allegra Fitzgerald, Special Education Department Chair, SHS
Karen Giordano, World Languages Department Chair, SIS/SHS
James Hill, Social Studies Curriculum Leader, SHS
Edward Kacey, Transition Coordinator, SHS
Dana Jeanette-Kneen, English Curriculum Leader, SHS
Deborah Keller, K-12 Performing Arts Department Chair, District Wide
James O'Toole, Mathematics Curriculum Leader, SHS
Kathleen Riddle, Advanced Placement Coordinator, SHS
Kathleen Riddle, K-12 Guidance Counselor Curriculum Leader, District Wide
Joan Tichy, K-12 Library Media Department Chair, District Wide

Athletic Stipend Reappointments:

Clifford Barone, Freshman Coach/Football, SHS
Michael Barone, Assistant Varsity Coach/Football, SHS
LeAnne Bianchine, Head Girls' Coach/Volleyball, SHS
Katelyn Botsford, Head Girls' Coach/Cross Country, SHS
Catherine Burgholzer, Freshman Girls' Coach/Soccer, SHS
Sara Collimore, Head Varsity Girls' Coach/Swimming, SHS
Joseph D'Auria, Head Boys' Coach/Soccer, SHS
Katharine Devonshuk, Head Girls' Coach/Cross Country
Michael Gambardella, Head Boys' Coach/Cross Country, SHS

Adjournment

Chairman Holden adjourned the meeting at 7:40 p.m.

Diane Luther

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Recording Secretary – Board of Education

July 29, 2013