



BOARD OF ALDERMEN REGULAR MEETING AGENDA
THURSDAY, OCTOBER 9, 2025 AT 5:30 P.M. IN AUDITORIUM
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT

The Board of Aldermen Regular Meeting will be live-streamed on the City of Shelton's website:
www.cityofshelton.org. Members of the public may also attend the meeting in person at Shelton City Hall.

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- PUBLIC PORTION
- AGENDA ITEMS

MINUTES FOR APPROVAL

1.1 MINUTES FOR APPROVAL

- 1.1 BOARD OF ALDERMEN REGULAR MEETING – SEPTEMBER 11, 2025
- 1.2 BOARD OF ALDERMEN SPECIAL MEETING – SEPTEMBER 29, 2025

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 76 HOWE AVENUE, SIDEWALK REIMBURSEMENT

REPORT OF THE MAYOR

REPORT OF THE PRESIDENT

6- LEGISLATIVE – OLD

- 6.1 ITEMS FROM PUBLIC HEARING
- 6.1 NO ITEMS

7 – FINANCIAL BUSINESS – OLD

- 7.1 NO ITEMS

8 - FINANCIAL BUSINESS - NEW

- 8.1 OCTOBER STATUTORY REFUNDS
- 8.2 FUNDING FOR REFRIGERANT CANNISTERS FOR CITY SCHOOL'S A/C UNITS
- 8.3 FUNDING FOR VOLTA INCLUSIVE SPINNERS FOR EAST VILLAGE PARK
& RIVERVIEW PARK PLAYGROUNDS

Stephanie D. Johnson
2025 OCT - 9 A. 10: 52
CITY OF SHELTON
TOWN CLERK

9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

9.1 A. PROPOSED AMENDMENT TO CODE OF ORDINANCES SECTION 4-4
ESTABLISHING FIRE LANES & SEC. 4-5 ACCESS TO FIRE HYDRANTS (ORD. #709
AND ORD. #865)

9.2 RE-APPOINTMENTS/APPOINTMENTS TO THE BOARD OF ASSESSMENT APPEALS

10 - EXECUTIVE SESSION

10.1 REQUEST TO MOVE TO EXECUTIVE SESSION

10.2 NO ITEMS

ADJOURNMENT

MINUTES FOR APPROVAL

1.1 MINUTES FOR APPROVAL

Move to waive the reading and approve the following meeting minutes:

1.1 BOARD OF ALDERMEN REGULAR MEETING – SEPTEMBER 11, 2025

1.2 BOARD OF ALDERMEN SPECIAL MEETING – SEPTEMBER 29, 2025

Minutes can be viewed on the city website: www.cityofshelton.org.

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 76 HOWE AVENUE, SIDEWALK REIMBURSEMENT

Move, per the recommendation of the Street Committee, to approve a reimbursement of \$720.00 made payable to Glenn Ganz, 18 Bridge End Farm Lane, Sandy Hook, CT 06482 for the repair of a sidewalk at 76 Howe Avenue, per Ordinance #877 (Section 14-9) with funding to come from the Sidewalk Reimbursement Account #001-3600-713.80-43.



City of Shelton
Office of the City Engineer
54 Hill Street
Shelton, Connecticut 06484-3207

203-924-1555 ext 1509
Fax: 203-924-1136
Email: shelton.eng@cityofshelton.org

Rimas J. Balsys
City Engineer

September 25, 2025

✓ Eric McPherson, Chairman
Street Committee, Board of Aldermen
City of Shelton
54 Hill Street
Shelton, CT 06484-3207

Re: 76 Howe Avenue, Sidewalk Reimbursement Request

Dear Mr. McPherson:

This office issued a permit for the replacement of concrete sidewalks for the above referenced location.

All of the work was inspected by this office and completed in a neat and workmanlike manner, and as such the property owner is entitled to reimbursement in the amount of \$720.00 as per Ordinance No. 877 (Section 14-9 of the Code of Ordinances.)

The breakdown is as follows:

20x6 = 120 SF of concrete walk @ \$10.75 = \$1290 x 60% = \$774

Your concurrence with this reimbursement is requested. The payment will be charged to General Fund Account No. 3600-713.80-43, Sidewalk Reimbursement. The check will be issued to:

Glenn Ganz
18 Bridge End Farm Lane
Sandy Hook, CT 06482

Very truly yours,

Rimas J. Balsys
City Engineer

cc: Theresa Adcox, Clerk, Board of Aldermen
Lynne Piscitelli, Assistant Finance Director

Enc: Reimbursement Request, Invoice, Permit# DRV-25-67

File: 1) Sidewalks
2) Howe Avenue

Glenn Ganz
18 Bridge End Farm Ln
Sandy Hook CT 06482

Engineering Department
City of Shelton
54 Hill St
Shelton CT

203-305-5227

Re: sidewalk replacement on Crescent St
76 Howe Ave
Shelton, CT 06484

Dear Sir,

I am requesting reimbursement for the replacement of a broken sidewalk at 76 Howe Ave, Shelton CT 06484, corner of Crescent street.

The area to be considered is 6x20x5. See attached photo.

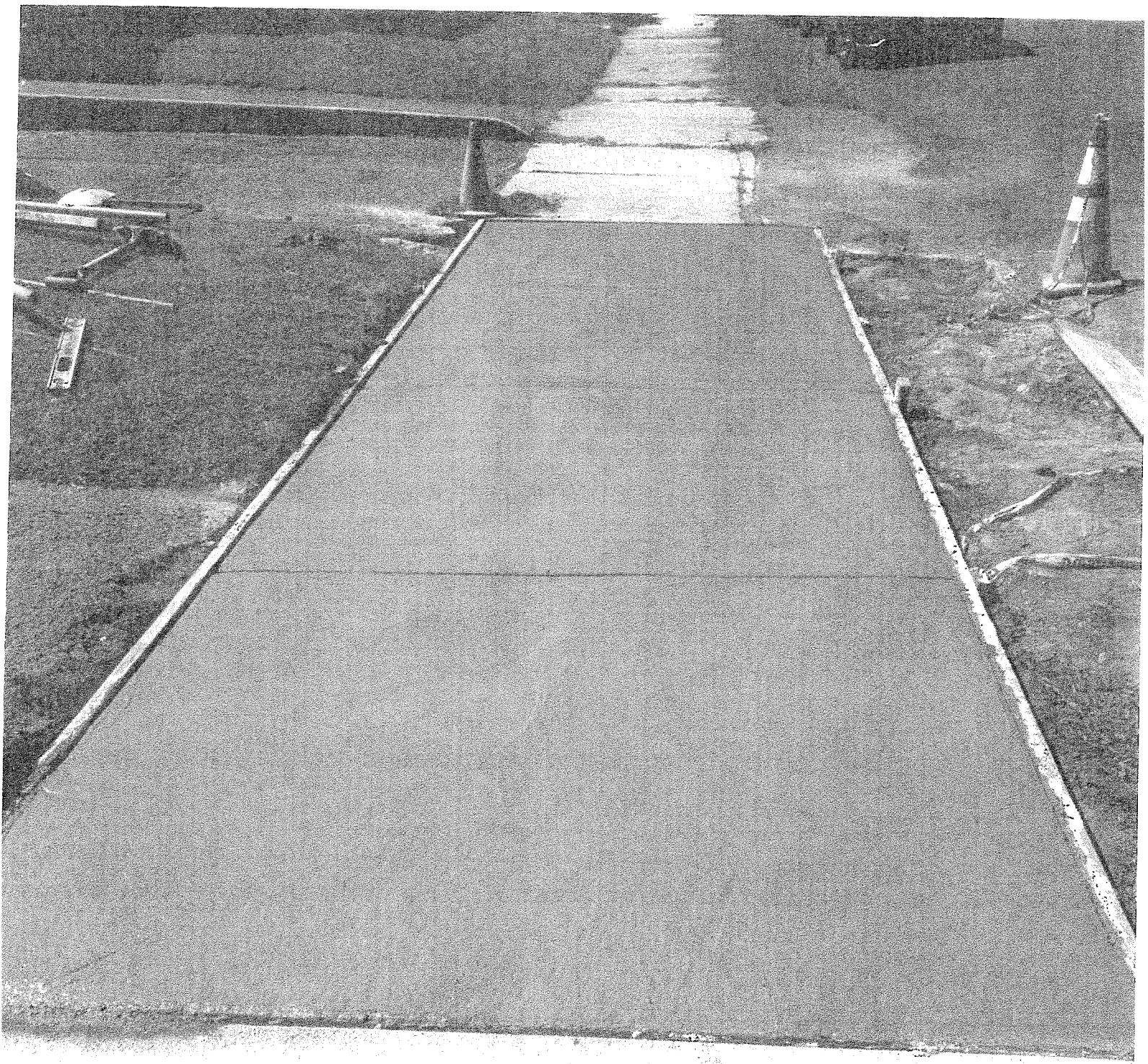
Please send reimbursement to:

Glenn Ganz
18 Bridge End Farm Lane
Sandy Hook, CT 06484

Thank you for your attention.

Glenn Ganz





CONTRACT/INVOICE

3D MASONRY LLC **HIC.0655095**
 190 Anderson Ave
 Waterbury, CT 06708
 Phone: 475-235-9137 | Email: threedmasonryllc@aol.com

JOB SITE SAME
START DATE
COMPLETION DATE:

Glenn Ganz
 76 Howe Avenue
 Shelton CT 06484

	Description	Unit Price	Total
	We will break the old concrete walkway concrete and replace with new concrete 20 ft L by 6 ft W. We will put 4-inch gravel underneath and we will install wire mesh		
SUBTOTAL			\$ 3,200.00
CT SALES TAX		6.35 %	\$ 203.20
GRAND TOTAL including labor, material & CT Sales and Use Tax			\$ 3,403.20

REPORT OF THE MAYOR

REPORT OF THE PRESIDENT

6- LEGISLATIVE – OLD

6.1 ITEMS FROM PUBLIC HEARING

6.1 A. NO ITEMS

7 – FINANCIAL BUSINESS – OLD

7.1 NO ITEMS

8 - FINANCIAL BUSINESS - NEW

8.1 OCTOBER STATUTORY REFUNDS

Move that the report of the Tax Collector relative to the refund of taxes for a total amount of \$23,629.23 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

(Supporting documentation from the Tax Collector is on file with the agenda in the Town Clerk's Office)

start - 482-68 +
 183-17 +
 328-02 +
 244-99 +
 103-88 +
 244-36 +
 284-92 +
 290-15 +
 183-65 +
 552-53 +
 241-86 +
 173-00 +
 111-00 +
 156-84 +
 176-27 +
 233-86 +
 214-59 +
 159-47 +
 58-96 +
 409-47 +
 58-96 +
 469-24 +
 112-94 +
 44-38 +
 131-61 +
 73-62 +
 168-72 +
 279-29 +
 53-83 +
 9-88 +
 203-00 +
 203-00 +
 203-00 +
 208-00 +
 228-00 +
 78-52 +
 26-07 +
 191-97 +
 35-38 +
 160-16 +
 2166-47 +
 16-19 +
 82-48 +
 54-33 +
 16-15 +
 118-76 +

October 2025 Refunds

October 2025 Refunds

29-60 +
 394-17 +
 260-43 +
 292-52 +
 157-53 +
 183-63 +
 223-96 +
 320-32 +
 240-71 +
 191-78 +
 245-05 +
 204-52 +
 212-98 +
 372-59 +
 372-59 +
 28-96 +
 26-14 +
 11018-16 +
 441-12 +
 288-66 +
 422-54 +
 426-34 +
 63-14 +
 375-84 +
 202-50 +
 48-18 +
 70-99 +
 137-82 +
 171-39 +
 128-11 +
 64-72 +
 751-11 +
 276-17 +
 446-17 +
 348-96 +
 306-56 +
 522-37 +
 242-03 +
 269-50 +
 280-79 +
 355-51 +
 355-51 +
 275-90 +
 397-29 +
 520-75 +
 208-00 +
 228-00 +

-finish

23,629-23

23,629.23

2024-03-0086987	86987	VAULT TRUST	CITY	-78.52	0.00	0.00	0.00	0.00	10/01/2025	M021	-78.52	B888205	1C4HJXD8M669487
2024-03-0086992	86992	VAULT TRUST	CITY	-26.07	0.00	0.00	0.00	0.00	10/01/2025	M021	-26.07	BD62011	1C4HJXD8M669487
2024-03-0087006	87006	VAULT TRUST	CITY	-191.97	0.00	0.00	0.00	0.00	10/01/2025	M021	-191.97	BF61415	1C4HJXD8M669487
2024-03-0087012	87012	VAULT TRUST	CITY	-35.38	0.00	0.00	0.00	0.00	10/01/2025	M021	-35.38	BG08680	1C4HJXEGXNW142312
2024-03-0087092	87092	VCFS AUTO LEASING CO	CITY	-276.17	0.00	0.00	0.00	0.00	10/01/2025	M022	-276.17	928XNV	YV4L12RKIN1946357
2024-03-0087094	87094	VCFS AUTO LEASING CO	CITY	-446.17	0.00	0.00	0.00	0.00	10/01/2025	M022	-446.17	AR86478	YV4062RLIN1963690
2024-03-0087096	87096	VCFS AUTO LEASING CO	CITY	-348.96	0.00	0.00	0.00	0.00	10/01/2025	M022	-348.96	AS90237	YV4162UKIN2770534
2024-03-0087104	87104	VCFS AUTO LEASING CO	CITY	-306.56	0.00	0.00	0.00	0.00	10/01/2025	M022	-306.56	BE90508	LPSED3KABNL057370
2024-03-0087105	87105	VCFS AUTO LEASING CO	CITY	-522.37	0.00	0.00	0.00	0.00	10/01/2025	M022	-522.37	BJ15105	YV4L12PKXP1908180
2024-03-0088280	88280	WESTCO BROWN LLC	CITY	-242.03	0.00	0.00	0.00	0.00	10/01/2025	M022	-242.03	C208244	1FTYR2ZMXXKA09606
2024-03-0088281	88281	WESTCO BROWN LLC	CITY	-269.50	0.00	0.00	0.00	0.00	10/01/2025	M022	-269.50	C208721	1FTYR2ZMOKA20619
2024-03-0088282	88282	WESTCO BROWN LLC	CITY	-280.79	0.00	0.00	0.00	0.00	10/01/2025	M022	-280.79	C273982	1GTW7AFG6K1257533
2024-03-0088283	88283	WESTCO BROWN LLC	CITY	-355.51	0.00	0.00	0.00	0.00	10/01/2025	M022	-355.51	C282685	1FTBR2YGSMA97931
2024-03-0088284	88284	WESTCO BROWN LLC	CITY	-355.51	0.00	0.00	0.00	0.00	10/01/2025	M022	-355.51	C282686	1FTBR2YGTAKA97932
2024-03-0088285	88285	WESTCO BROWN LLC	CITY	-275.90	0.00	0.00	0.00	0.00	10/01/2025	M022	-275.90	C283856	NMOLS7S24N1507027
2024-03-0088286	88286	WESTCO BROWN LLC	CITY	-397.29	0.00	0.00	0.00	0.00	10/01/2025	M022	-397.29	C306675	1FTBR2C89NKA49656
2024-03-0088287	88287	WESTCO BROWN LLC	CITY	-520.75	0.00	0.00	0.00	0.00	10/01/2025	M022	-520.75	C334111	1FTBR2C81PKA41439

TOT MV	# Of Accts: 61	CITY	-14,299.69	0.00	0.00	0.00	0.00	0.00	10/01/2025	M022	-14,299.69		
YEAR 2024	# Of Accts: 62	CITY	-16,466.16	0.00	0.00	0.00	0.00	0.00	10/01/2025	M022	-16,466.16		
GRAND TOTAL	# Of Accts: 93	CITY	-23,629.23	0.00	0.00	0.00	0.00	0.00	10/01/2025	M022	-23,629.23		

(Recap & total) Valt
 for total

8.2 FUNDING FOR REFRIGERANT CANNISTERS FOR CITY SCHOOL'S A/C
UNITS

Move to appropriate an amount of \$7,495 for the purchase of 10 R-22, 30 lb. Refrigerant Cannisters for citywide school's A/C units funding to come from aldermanic bonding pursuant to Section 7.16 of the City Charter.

Boa Clerk

From: John Calhoun <jcalhoun@sheltonpublicschools.org>
Sent: Thursday, September 4, 2025 11:41 AM
To: Elizabeth Saint John; Boa Clerk
Subject: Re: BOA Funded Facilities Capital Purchase
Attachments: R-22 requisition BOA 9-4-25.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Please find the attached documents for the purchase of R-22 Refrigerant. This is a necessary purchase as it extends the life of our older rooftop A/C units, thus saving the City money for costly replacements. This will come from money earmarked for capital projects during the budget process.

Thank You,

John Calhoun
Director of Facilities

The Board of Education complies with all applicable federal, state and local laws prohibiting the exclusion of any person from any of its educational programs or activities because of race, color, religious creed, gender, age, national origin, ancestry, marital status, orientation, gender identity or expression, disability, past or present history of mental disorder, physical disability, genetic information, or any other basis prohibited by Connecticut state and/or general nondiscrimination laws.

Quote Results
City of Shelton
Central Purchasing Department

Date: 9-4-25 Requisition #: _____

Department: FACILITIES BOE

Description: R-22 Refrigerant Purchase

Line Item to be Charged: _____

Are Funds Available: Yes/No: Yes PO # _____

Vendor	Quantity	Unit Price	Delivery Charge	Install Charge	Total
Grainger	10	1430.85			14,308.50
Johnstown Supply	10	957.15			9,571.50
Trane Supply	10	749.50			7,495.00

Award to: New Vendor: Yes or No (Circle one)

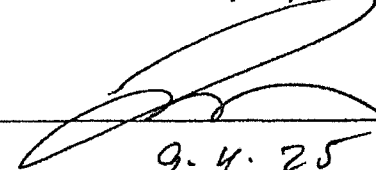
Vendor (lowest): TRANE SUPPLY

Address: 178 WALLACE STREET

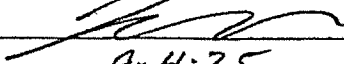
City, State, Zip: NEW HAVEN, CT 06511

Telephone: 860-437-6208 Fax: _____

Email: Newhaven@trane.supply.com

Signature of Department Head:  _____
Date: 9.4.25

Purchase Requisition

Requested by (print):	John Calhoun
Authorized Signature:	
Date:	9-4-25
Reason for Purchase:	R-22 Needed to keep all of our
Account Title:	older A/C units running - to extend the lives of the equipment
Suggested Vendor:	TRANE SUPPLY
If NEW Vendor, Include: Address:	178 WALLACE STREET
City, State, Zip Code:	NEW HAVEN, CT 06511
Telephone Number:	860-437-6208
EMAIL Fax-Number:	newhaven@tranesupply.com

Quantity	Com-Sub Com #	Description	Price	Total
10	-	R-22 30 LB	749.50	7495.-
	-	Refrigerant		
	-	Cannisters		
	-			
	-			
	-			
	-			
	-			
	-			
	-			
	-			
	-			
	-	Shipping & Handling:		
	-	TOTAL:		7495.00

Account #: _____

Approval: _____ Date: _____

Requisition#: _____ Date Entered: _____

PO #: _____

8.3 FUNDING FOR VOLTA INCLUSIVE SPINNERS FOR EAST VILLAGE PARK
& RIVERVIEW PARK PLAYGROUNDS

Move to add the purchase and installation of a Volta Inclusive Spinner at Riverview Park and East Village Park playgrounds to the Capital Improvement Plan with funding in an amount \$25,516 to come from LoCIP.

Boa Clerk

From: Bill Manion
Sent: Tuesday, September 30, 2025 11:12 AM
To: Boa Clerk
Subject: RE: Agenda

Sure thing! They were also the only bidder.

From: Boa Clerk <boaclerk@cityofshelton.org>
Sent: Tuesday, September 30, 2025 11:11 AM
To: Bill Manion <b.manion@cityofshelton.org>
Cc: Elizabeth Saint John <e.saintjohn@cityofshelton.org>
Subject: RE: Agenda

Thanks Bill...Any chance you could have Elizabeth send me the Bid Award Document so the BOA can see that it was the lowest bidder etc.?

From: Bill Manion <b.manion@cityofshelton.org>
Sent: Tuesday, September 30, 2025 10:51 AM
To: Boa Clerk <boaclerk@cityofshelton.org>
Subject: Agenda

Theresa;

The mayor asked me to get this item put on the agenda for the boa this month. The item is a Volta inclusive spinner. It is a piece of playground equipment that will replace our old metal merry go rounds. We previously had 4 merry go rounds and will be looking to replace two of them this year and two next year. The two this year will be placed at Riverview Park and East Village Park. The old equipment has already been removed as they were broken and no longer able to be repaired from those parks. They were believed to have been installed in the late 1990's. So, we got everything we could out of them. Information and pictures of the Volta inclusive spinner is attached and the winning bid price is attached. The price is for two spinners. When he asked me to have this added to the agenda he had not decided on how to fund it yet. Please let me know if you need anything more from me!

Cheers;

Bill Manion
Director of Parks & Recreation
41 Church Street, Shelton CT
(P) 203-925-8422
Email: b.manion@cityofshelton.org

OFFICIAL AWARD DOCUMENT
CITY OF SHELTON
CENTRAL PURCHASING DEPARTMENT

This document is for Purchasing Department Use

Shelton Bid Number: 2026 - 07
 Department Requesting Purchase: Parks + Recreation
 Description of Item/Service Purchased: Volta inclusive Spinner for Playground
 General Ledger Acct # for Funding: _____
 Funds Approved and Available? _____
 Recommendation to Award To: Ben Shaffer Recreation
 Authorized Signature: *Bill Manin*
 Print Name: Bill Manin
 Date: 8/22/25

Bids received:

Vendor Name	Amount of Bid	Specifications Met: Yes/No
<u>Ben Shaffer Recreation</u>	<u>25,516</u>	<u>Yes</u>

Contract Awarded to: Ben Shaffer Recreation
 Date: 8/22/25

For CHRO Contracts:

City construction projects exceeding \$50,000, funded in whole or in part by the State of Connecticut for renovations, improvements, rehabilitations, extensions or demolition of a public building or highway require additional CHRO information.

State Issued Project #: _____
 State Funding Agency and Program: _____
 State Funded Portion of the Contract amount: _____
 Project work dates: Start date: _____ End Date: _____
 Project address: _____
 Name of Contract Signer (Vendor): _____

FEATURED PLAY EVENTS



Volta® Inclusive Spinner

The universally designed Volta Inclusive Spinner is a spinning social space designed for users of all shapes, sizes and abilities. Multiple seating positions allow up to 9 children to play in the same space.

FEATURED PLAY E



9 – LEGISLATIVE – NEW

9.1 ITEMS TO PUBLIC HEARING

- 9.1 A. PROPOSED AMENDMENT TO CODE OF ORDINANCES SECTION 4-4
ESTABLISHING FIRE LANES & SEC. 4-5 ACCESS TO FIRE HYDRANTS (ORD. #709
AND ORD. #865)

Public hearing to be scheduled for October 28th.

CURRENT ORDINANCES

- **Sec. 4-4. - Fire lanes.**

Fire lanes shall be established by the fire marshal at all buildings and structures designed for human occupancy, to minimize danger to life and safety from fire or other emergencies. This section shall encompass all places of assembly and occupancies as defined in chapter 4, section 29-41-4.01 through section 29-41-4.11 of the State Fire Safety Code. Nothing herein shall prevent the use of an existing driveway or public street from serving as a fire lane providing, in the judgment of the fire marshal, said existing driveway or public street provides sufficient access for fire and other emergency vehicles to the particular building.

It shall be the responsibility of the property owner to mark and maintain, in legible condition, the fire lane upon the pavement. The property owner shall install traffic control signs on buildings or stanchions at the elevation of approximately eight (8) feet zero (0) inches to the bottom of a sign ten (10) inches in width and eighteen (18) inches high. This sign shall read "Fire Lane - No Parking or Standing" - Tow Zone".

Any person violating the provisions of this section shall, upon conviction, be punished in accordance with section 1-11 and the enforcing authority is empowered to have motor vehicles towed away at the owner's expense in order to clear a fire lane.

(Ord. No. 370, §§ 1—3, 3-12-79; Ord. No. 865, 4-12-12)

Cross reference— Parking, stopping and standing, § 16-21 et seq.

- **Sec. 4-5. - Access to fire hydrants. (a)**

No person shall place, deposit, or maintain any object, debris, garbage, trash or other material on any public sidewalk, highway or right-of-way within ten (10) feet of a fire hydrant.

No person shall, in the course of removing or plowing snow from private property, deposit, pile or leave any such snow on any public sidewalk or public right-of-way within ten (10) feet of any fire hydrant.

Any person who violates this section shall be subject to a fine not to exceed one hundred dollars (\$100.00).

(Ord. No. 709, §§ 1—3, 3-13-98)

Sec. 4-4. - Fire lanes and Emergency Apparatus Access Roads.

(NEW)

Fire lanes and emergency access roads shall be established by the Fire Marshal for every facility, new and existing buildings, or portion of a building hereafter constructed or relocated. Emergency apparatus roads shall consist of roadways, fire lanes, parking lot lanes or a combination thereof.

Required fire lanes and emergency access roads shall be in accordance with the applicable Connecticut Fire Safety Code, Connecticut Fire Prevention Code, and applicable codes and regulations.

Nothing herein shall prevent the use of an existing driveway, public street or entry point from serving as a fire lane providing, in the judgment of the Fire Marshal, said existing driveway, public street or entryway provides sufficient access for fire and other emergency vehicles or personnel to the particular building.

When required by the Fire Marshal it shall be the responsibility of the property owner to mark and maintain, in legible condition, designating the fire lane upon the pavement.

When required by the Fire Marshal, the property owner shall install traffic control signs on buildings or stanchions at the elevation of approximately eight (8) feet zero (0) inches to the bottom of a sign ten (10) inches in width and eighteen (18) inches high. This sign shall read "Fire Lane - No Parking or Standing" - Tow Zone" in contrasting colors.

In lieu of stanchions, building signs and pavement painting the property owner(s) may, when approved by the Fire Marshal, post signage at all entrances to the property and, if required by the Fire Marshal, throughout the property which shall read;

WARNING

All roadways in this complex are considered fire lanes. Park in designated areas only. Parking in undesignated areas is a violation and vehicles will be ticketed and/or towed at the owner's expense.

City Ordinance #Sec. 4.4

Any person violating the provisions of this section shall be punished in accordance with [section 1-11](#) and the enforcing authority is empowered to have motor vehicles immediately towed away at the owner's expense in order to clear a fire lane.

Any person who violates this section shall be subject to a fine not to exceed one hundred dollars (\$100.00).

- **Sec. 4-5. - Access to fire hydrants and fire service connections.**

(NEW)

No person shall place, deposit, or maintain any object, debris, garbage, trash or other material on any public sidewalk, highway or right-of-way within four (4) feet of either side or front of a fire hydrant or fire department connection.

No person shall, in the course of removing or plowing snow from private property, deposit, pile or leave any such snow on any public sidewalk or public right-of-way within four (4) feet of either side or front of a fire hydrant or fire department connection.

Any person violating the provisions of this section shall, be subject to enforcement in accordance with [section 1-11](#) and the enforcing authority is empowered to have motor vehicles immediately towed away at the owner's expense in order to clear a fire hydrant.

Any person who violates this section shall be subject to a fine not to exceed one hundred dollars (\$100.00).

(Ord. No. 709, §§ 1—3, 3-13-98)

ESTABLISHING FIRE LANES AT PLACES OF PUBLIC ASSEMBLY
AND OTHER PLACES OF HUMAN OCCUPANCY

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SHELTON THAT:

1. Fire lanes shall be established by the Fire Marshal at all buildings and structures designed for human occupancy, to minimize danger to life and safety from fire or other emergencies. This ordinance shall encompass all places of assembly and occupancies as defined in Chapter 4, Section 29-41-4.01 through Section 29-41-4.11 of the State Fire Safety Code. Nothing herein shall prevent the use of an existing driveway or public street from serving as a Fire Lane providing, in the judgment of the Fire Marshal, said existing driveway or public street provides sufficient access for fire and other emergency vehicles to the particular building.
2. It shall be the responsibility of the property owner to mark and maintain, in legible condition, the fire lane upon the pavement. The property owner shall install traffic control signs on buildings or stanchions at an elevation of approximately 8' 0" to the bottom of a sign 10" in width and 18" high. This sign shall read "FIRE LANE" - "NO PARKING OR STANDING" - TOW ZONE".
3. There shall be a \$25.00 fine for violation of this ordinance and the enforcing authority is empowered to have motor vehicles towed away at the owner's expense in order to clear a Fire Lane.

Ordinance #865
**Establishing Fire Lanes at Places of Public Assembly and Other
Places of Human Occupancy**

Be it ordained by the Board of Aldermen of the City of Shelton that:

1. Fire lanes shall be established by the Fire Marshal at all buildings and structures designed for human occupancy, to minimize danger to life and safety from fire or other emergencies. This ordinance shall encompass all places of assembly and occupancies as defined in Chapter 4, Section 29-41-4.01 through Section 29-41-4.11 of the State Fire Safety Code. Nothing herein shall prevent the use of an existing driveway or public street from serving as a Fire Lane providing, in the judgment of the Fire Marshal, said existing driveway or public street provides sufficient access for fire and other emergency vehicles to the particular building.
2. It shall be the responsibility of the property owner to mark and maintain, in legible condition, the fire lane upon the pavement. The property owner shall install traffic control signs on buildings or stanchions at the elevation of approximately 8' 0" to the bottom of a sign 10" in width and 18" high. This sign shall read "Fire Lane" - "No Parking or Standing" - Tow Zone".
3. Any person violating the provisions of this section shall, upon conviction, be punished in accordance with section 1-11 and the enforcing authority is empowered to have motor vehicles towed away at the owner's expense in order to clear a Fire Lane.

ORDINANCE CITY OF SHELTON

709

ACCESS TO FIRE HYDRANTS

NOW, THEREFORE:

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SHELTON:

1. No person shall place, deposit, or maintain any object, debris, garbage, trash or other material on any public sidewalk, highway or right-of-way within 10 feet of a fire hydrant.
2. No person shall, in the course of removing or plowing snow from private property, deposit, pile or leave any such snow on any public sidewalk or public right-of-way within 10 feet of any fire hydrant.
3. Any person who violates this Ordinance shall be subject to a fine not to exceed \$100.00.

.....
Adopted by the Board of Aldermen

..... March 13, 1997

Mark A. Savitt
.....

Approved by the Mayor

..... 3.27 1997

(CT POST - 3/18/97)

Attest

Andy M. Bean
.....
City Clerk

(OVER)

9.2 RE-APPOINTMENTS/APPOINTMENTS TO THE BOARD OF ASSESSMENT APPEALS

Move to reappoint the following residents to the Board of Assessment Appeals effective immediately.

Patrick Carey – R
6 Blueberry Lane
Shelton, CT 06484
Tel. 203-929-3202
Term Expiration: January 12, 2028

Paul Jenson – U
19 Winthrop Woods
Shelton, CT 06484
Tel. 203-925-8788
Term Expiration: January 12, 2028

Linda Schauwecker – U
Real Estate Two -100 Huntington Street
Shelton CT 06484
203-926-1122
Term Expiration: January 12, 2029

Move, per Ordinance #754, to appoint the following residents to the Board of Assessment Appeals.

Jody Dawley - U
102 Blueberry Lane
Shelton, CT 06484

Tracy Perry – R
22 Windflower Lane
Shelton, CT 06484

ORDINANCE #754 CITY OF SHELTON

BOARD OF ASSESSMENT APPEALS – ADDITIONAL MEMBERS

Additional Members to the Board of Tax Review, now known as the Board of Assessment Appeals.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SHELTON THAT:

The Board of Aldermen of the City of Shelton may appoint two (2) additional members to the Board of Tax Review, also known as the Board of Assessment Appeals, for any assessment year in which a revaluation becomes effective, for the assessment year of revaluation and for the assessment year following such year of revaluation. No more than two (2) of which shall be from the same political party. The term of said additional member shall be for one (1) year.

Adopted by the Board of Aldermen: June 14, 2001
Date

Approved by the Mayor: 6.21.01 Mark A. Faint
Date *Mayor's Signature*

Attested to: [Signature]
City/Town Clerk

Printed in the Connecticut Post: June 23, 2001.

Subject: Assessment Appeals

Mayor Mark,

I hope all is well,

As you are aware Shelton is undergoing reassessments during this year.

I have served on the Assessment Appeals Board for several years and I know that there were years where we had more than three board members doing appeals. This was over twenty years ago. Real Estate values have skyrocketed in Shelton so I would expect a record setting number of appeals early in 2026. Most taxpayers will see their much higher assessment and not realize that there may be a mill rate adjustment so they will appeal.

I would suggest that you consider the following.

If the number of Assessment Appeal Board Members is not limited by Charter, I suggest that you consider adding two new members preferably with some real estate or financial experience. This will help the Board with the expected high number of appeals next March. This would also allow us to bring in new people and get them accustomed to how the board functions.

I know that our three members (Paul, Linda and Myself) plan on continuing to serve.

Pat Carey

Carey & Guarrera Real Estate
Owner/Broker
Cell - (203)-231-0157

BOARD OF ASSESSMENT APPEALS

Appointed by the Board of Aldermen. Consisting of three (3) members, no more than two (2) from the same political party. Serve for staggered terms of three (3) years as prescribed by CT General Statutes.

Patrick M. Carey (R)

6 Blueberry Lane
Shelton, CT 06484
Tel: (203) 929-3202

Term Expiration: January 12, 2020

Paul F. Jenson (U)

19 Winthrop Woods
Shelton, CT 06484
Tel: (203) 925-8788

Term Expiration: January 12, 2020

Linda Schauwecker (U)

Real Estate Two
Wk: 100 Huntington Street
Home: 35 Blackberry Lane
Shelton, CT 06484
Wk: (203) 926-1122
H: (203) 929-5111
Wk Fax: (203) 929-9808

Term Expiration: January 10, 2019

*need
to
reappoint*

Revised: 01/26/2017

10 - EXECUTIVE SESSION

10.1 REQUEST TO MOVE TO EXECUTIVE SESSION

10.2 NO ITEMS

Adjournment
