



**CITY OF SHELTON
BOARD OF APPORTIONMENT & TAXATION
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING
6:00 PM Thursday, October 27, 2011
SHELTON CITY HALL
54 HILL STREET
Room 104
SHELTON, CT 06484**

Roll Call

Mark Holden, Chairman, present
Judson Crawford, present
Gene Sullivan, Purchasing Agent, present

Others Present

Faith Hack, Board of A&T
Wayne Bragg, 85 Park Avenue (Shelton resident)
Kate Bragg, 85 Park Avenue (Shelton resident)

Call To Order/Pledge of Allegiance

The meeting was called to order by Chairman Holden with the Pledge of Allegiance at 6:00 p.m. on Thursday, October 27, 2011 in Room 104.

Agenda Add-Ons

Judson Crawford motions to add the following item to the Agenda under Old Business for Award Bid #32-14 Re-Bid Indoor/Outdoor Recycling System. A voice vote is taken. Motion passes (2-0).

Approval of the Minutes

Faith Hack motions to approve the minutes for the Regular Meeting of October 13, 2011. A voice vote is taken. Motion passes (2-0). Judson Crawford abstains from voting.

Judson Crawford motions to approve the minutes of the September 22, 2011 Regular Meeting and the September 29, 2011 Special Meeting. A voice vote is taken. Motion passes (2-0).

City of Shelton
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New Business

OPEN BID #32-21 BATTERIES, BRAKES, FILTERS AND ROTORS FOR HIGHWAY DEPT (4 bidders)

Exact Auto Warehouse, Fairfield, CT submits a non-collusion affidavit and various bids on all the components.

Fair Auto Supply of Newtown, CT submits a non-collusion affidavit. Chairman Holden indicates that they will have to refer this to Corporation Counsel because the non-collusion affidavit form is signed but not notarized. Corporation Counsel will have to determine if this document can be notarized after the fact. Fair Auto Supply also submits various bids on all the components.

Shelton Quality Auto Parts of Shelton, CT submits a non-collusion affidavit and various bids for all of the filters. They did not bid on Rotors #68010 and #68129. Also, they did not bid on Part #452PG, #636PG, #316RR, and #777PG.

Service Auto Parts of Ansonia, CT submits a non-collusion affidavit and various bids. They did not bid on the following filters: Part #33911; #42035; #46218; Compressor Filter Part #42715; Part #46976; Part #46837; Part #49990; Part #49083; Part #49137; Part #49462; Part #49463; Part #49908; Part #49968; Part #49978; and Part #58847.

*Chairman's Note: They will refer the Fair Auto Supply bid to Corporation Counsel because non-collusion affidavit is signed but not notarized.

Judson Crawford accepts the 4 bids received for Bid #32-21 Batteries, Brakes, Rotors, Filters for Highway Dept. and refers them to Assistant Superintendent of the Highway Department for review and recommendation. A voice vote is taken. Motion passes (2-0).

OPEN BID #32-22 OIL, GREASE, AND LUBE FOR HIGHWAY DEPARTMENT (3 bidders)

Service Auto Parts of Ansonia, CT submits a non-collusion affidavit and various prices on all components except Section 1: 75 Wt Synthetic Gear Oil.

LF Powers Co., Inc. of Waterbury, CT submits a non-collusion affidavit and various prices. They do not submit bids on Section 4 Type F or Section 6: Grease.

Dennison Lubricants Inc. of Lakeville, MA submits a non-collusion affidavit and various prices on all the bid components.

Judson Crawford motions to accept the three bids received for Bid #32-22 Oil, Grease, and Lube for Highway Dept. and refer them to the Asst. Superintendent of the Highway Department for review and recommendation. A voice vote is taken. Motion passes (2-0).

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OLD BUSINESS

AWARD BID #32-16 SNOW PLOW BLADES

Judson Crawford motions to Award Bid #32-16 Snow Plow Blades to the low bidder, Chemung Supply Corp. A voice vote is taken. Motion passes (2-0).

AWARD BID #32-18 SNOW BOX PUSHER

Judson Crawford motions to Award Bid #32-18 Snow Box Pusher to the low bidder, Bobcat of Connecticut. A voice vote is taken. Motion passes (2-0).

AWARD BID #32-19 ROAD DE-ICING SYSTEM

Judson Crawford motions to Award Bid #32-19 Road De-Icing System to the low bidder, Universal Body & Equipment in the amount of \$13,010.

AWARD BID #32-14 RE-BID INDOOR/OUTDOOR RECYCLING CONTAINERS

Chairman Holden indicates that the recommendation from Highways & Bridges is to award the Bid #32-14 would be awarded to Busch Systems with \$86 on a 23-gallon container and \$305 for a on a 45-gallon container. Cesco was a lower bidder with the 23 gallon unit but did not meet all the specifications with it.

Based upon the recommendation of Highways & Bridges, Judson Crawford motions to award Bid #32-14 Indoor/Outdoor Recycling Containers to the lowest bidder meeting all specifications, Busch Systems. A voice vote is taken. Motion passes (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 6:30 p.m. He indicated that the Board of A&T Full Board Meeting would begin at 6:35 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk's Office.