

SHELTON PARKS & RECREATION COMMISSION MINUTES

The Shelton Parks and Recreation Commission held a regular meeting on Thursday, February 19, 2015 at 7:30 pm at the Shelton Community Center, 41 Church Street, Shelton, CT.

Commission Members

John Papa, Chairman (excused)
David Zamba, Vice Chairman
Lorenzo Durante
Michelle Haywood
Stanley Kudej
Debra McGlone
Jeff Van Scoy
Gary Cahill
Joseph DeFilippo
Terrance Gumbs (excused)
Harry Labonda (excused)
Robert Zuraw

Staff Members

Ronald Herrick, Jr., Director of Parks and Recreation
Dean Cawthra, Parks Superintendent
Jon Taylor, Provisional Aquatics Director
Brett Beatty, Recreation Supervisor

Vice Chairman David Zamba opened the meeting at 7:30 with the Pledge of Allegiance.

PUBLIC PORTION: No one present for the Public Portion.

ACCEPTANCE OF MINUTES

Robert Zuraw made a motion to accept the January minutes, seconded by Michelle Haywood. All were in favor, motion carried.

CORRESPONDENCE

- Letter from the United States Department of the Interior, addressed to Mayor Mark A. Lauretti, Copied to Ron Herrick, in regards to the development of the Nike Site. Due to the site inspection, which was found to be well maintained, stewardship report will be required once every five years, as opposed to every two years, according to deed agreement in place.
- Ron Herrick discussed possible future discussions on matters pertaining to quotes received on sound system located on Shelton Green.

STAFF REPORTS

Director's Report:

Ron Herrick spoke about Chairman Papa and gave update on condition. 2 newly hired Recreation Supervisors was also discussed, Brett Beatty and Bill Manion. Ron also spoke about income, which is up compared to last year numbers. Will need to request transfer of funds to accommodate for overtime pay.

Aquatics Director's Report:

Jonathan Taylor discussed the completion of transition to the Red Cross program. All instructors who took test (8) passed and (4) more will need to complete course when they return from college. Aquatic Aerobics was also discussed, business was down due to heavy snow. Also, pumps for the pool heaters went down, which may delay upcoming spring activities about a week. Also, update on business for physical therapy was discussed.

Parks Superintendent Report:

Dean Cawthra spoke about cracked header in one of the tractors, which will be an approximate \$6,000.00 repair. Funding was already approved by Mayor Mark A. Lauretti and repair should be done soon.

Gary Cahill made a motion to accept all Staff Reports, seconded by Jeff Van Scoy. All were in favor, motion carried.

COMMITTEE REPORTS:

Finance Committee: Ron Herrick mentioned that large sums of money has gone out for various sports and leagues programs

Gazebo Committee: Vice Chairman David Zamba discussed bid requests for annual fireworks. Date is July 2nd, 2015, with rain date of July 5th, 2015. Half of the bands have already committed.

Field Maintenance: Stan Kudej discussed damage to Riverview Park parking area from snow being put there last year that needs to be repaired.

Robert Zuraw made a motion to accept all Committee Reports, seconded by Joseph DeFilippo. All were in favor, motion carried.

CHAIRMAN'S REPORT

- No Chairman's Report given.

OLD BUSINESS: No old business to report.

NEW BUSINESS: Ron Herrick went over the budget and discussed various line items included. He mentioned hiring of the two new Recreation Supervisor. Discussed payroll

increases for various staff sectors. Also, discussed increase in part time summer maintenance employees to 4 employees. Also, discussed a slight increase in Boat Ramp, senior crew maintenance stayed the same due to increase last year. Also, discussed outside service budget number. Also, discussed playground equipment budget for replacement parts, field supplies, recreation equipment, services for conducting minutes, community center equipment, which was taken out of budget last year and was returned into budget this year. Also, discussed equipment repair budget, fence repair, and sports and leagues. Shelton Youth Football and Cheer was discussed, and how to accommodate the cheerleading portion. Storage of the mats used in cheerleading was an issue due to size. Also, discussed registration fees for various youth sports programs. Discussed concert budget, which had a slight decrease in the budget, reimbursable accounts budgets, special programs, revenue projections, and equipment listings for insurance purposes. Also, discussed pavement of roadway for Riverview Park, which was confirmed to still be in new budget.

Michelle Haywood made a motion to approve 2015-16 Parks and Recreation budget in the amount of \$1,592,899.00 at 8:16 pm, seconded by Robert Zuraw. All were in favor, motion carried.

Robert Zuraw made a motion to adjourn the meeting at 8:17 pm, seconded by Joseph DeFilippo. All were in favor, motion carried.

Respectfully Submitted,

Nicholas Twigg
Clerk

1 tape on file in the City Clerk's office