



Board of Aldermen & Board of Education  
Special Joint Budget Workshop Minutes  
Tuesday, May 18, 2021 at 6 p.m.  
Shelton City Hall, 54 Hill Street  
*Live-streamed at [www.cityofshelton.org](http://www.cityofshelton.org)*

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Aldermanic President John Anglace called the budget workshop to order at 6:15 p.m. All those present rose and pledged allegiance to the flag of the United States of America.

Roll Call:

**Board of Aldermen**

Alderman John Anglace, President - present  
Alderman Eric McPherson, Vice President – not present  
Alderman Cris Balamaci – present  
Alderman Joanna Carloni – present  
Alderman David Gidwani – present via phone  
Alderman Noreen McGorty – present via phone  
Alderman Anthony Simonetti - present  
Alderman Bernie Simons – not present

**Board of Education**

Ken Saranich – Superintendent - present  
Rick Belden – Director of Finance - present  
Carol Pannozzo – Chief of Staff - present  
Kathy Yolish – Chairman, present  
Jim Oraziotti – Vice-Chairman, present via phone  
John Fitzgerald – present via phone  
Amanda Kilmartin - present  
Kate Kutash - present  
Diana Meyer - present  
Patricia Moonan - present  
Carl Rizzo – present  
Amy Romano - present

The following workshop items were discussed.

1. BOE TECHNOLOGY AUDIT UPDATE
2. BOE TECHNOLOGY PROGRAM PLAN FORWARD
3. ESSR II GRANT FUND UTILIZATION
4. SCHOOL CONSTRUCTION REIMBURSEMENT UPDATE
5. BUDGET NEEDS CONFIRMATION

No motions were passed. Entire meeting can be viewed online at [www.cityofshelton.org](http://www.cityofshelton.org). Documents regarding discussion are attached.

**ADJOURNMENT**

Alderman Anglace closed the workshop at 7:15 p.m.

Respectfully submitted,

*Theresa Adcox*

Theresa Adcox  
Clerk, Board of Aldermen

**Technology Audit Financials:**

Estimated Cost Post Audit	\$1,047,846.14
Estimated Cabling	\$150,000.00
Total Estimated Cost	\$1,197,846.14
Total Cost minus E-Rate reimbursement	\$813,078.14
Annual Licensing / Support after first year	\$45,551.47
Annual Licensing / Support after three years	\$76,223.47
Meraki WiFi Licensing every 5 years	\$78,520.73

Shelton Public Schools  
Technology Capital Plan  
2021-22 Budget (Revised)

5/17/2021

	Funding Source	2021-22	2022-23	2023-24	2024-25	2025-26	Comments
<b>Technology Capital Program - Revised February 2021</b>							
Chromebook Carts for K-4 and Loaners for SIS/PHS (435 units @ \$456 each including warranties and licensing)	3	\$ 198,360					Included in IT Operating budget in 2021-22 - eligible for ESSR II funding
Apple Macintosh Computers (High School Journalism Program) 26 units @ \$1,846 each	1	\$ 47,996					Included in IT Operating budget in 2021-22 (carryover from 2020-21 budget)
1:1 Chromebooks 5th & 7th Grade (800 units @ \$456 each including warranties & licensing) Staff Laptops (625 units @ \$1,005.70 each including 5 year warranty)	2-3	\$ 364,800	\$ 364,800				We can allocate non end-of-life units to K-4 as we replace these for a cost-effective solution until we get funding for new 1:1 devices (see 2024-25 funding)
Network Upgrades LAN and WiFi (including install and configuration)	2-3	\$ 628,563					Distance learning identified the need for staff to provide instruction on District devices
Interactive Displays (425 units at \$2,327.14 each including install and 7 year warranty)	2		\$ 1,459,957				Estimates are Pre-Audit and may end up lower. Eligible starting 2022-23 for \$384,768 in E-Rate reimbursement
1:1 Chromebooks for K-4 (1800 units @ \$456 each including warranties & licensing)	2			\$ 989,035			Classroom interactive displays at end of life. This represents replacement of all interactive displays in all schools
1:1 Chromebooks 9th, 10th, 11th, & 12th Grade (1450 units @ \$456 each including warranties & licensing)	2				\$ 820,800		Provide 1:1 for K-4 and replace end of life devices 3 years of warranty on units purchased in 2019-20 expires in 2023 - we then repair these devices for two years and need to replace after 5 years total utilization at this level.
<b>Total</b>		\$ 993,363	\$ 1,824,757	\$ 989,035	\$ 820,800	\$ 661,200	

<b>Funding Source Legend:</b>	
1 - BOE Operating Budget	
2 - City Debt Financing	
3 - ESSR II Grant Funding	

Qualified as an allowable ESSR II grant fund expense \$ 927,960  
Possible qualified as an allowable ARP ESSR grant fund expense \$ 2,088,519

BOE Approved Utilization of Funds

Description	ESSR II Cost Allocation	Included in 2021-22 Budget - Amount to be reduced	Included in Technology Capital Plan	Included in Facilities Short and Long Term Capital Plan	Comments
<b>Teaching &amp; Learning</b>					
Great Minds Eureka Math K-6	\$ 269,097	\$ 11,260			Acquisition of standardized math curriculum, including assessment materials, to address learning recovery in Math - two years of licenses and supporting materials
Lexia Software Licenses	\$ 138,250	\$ 13,125			Acquisition of Lexia licenses for all students K-4, Special Needs students 5-12. Three year agreement with discount.
Summer School Intervention Program	\$ 40,000	-			Provide remedial services during Summer 2021 for identified students
Sub total Teaching & Learning	\$ 447,347	\$ 24,385	\$ -	\$ -	
<b>I.T./Technology</b>					
Chromebook Carts / 435 units	\$ 175,740	\$ -	\$ 198,650		Required for K-4 and loaners for SIS / PHS at a cost of \$404 each. Includes all warranties and licensing. Model adjusted to obtain lower price per unit.
1:1 Chromebooks / 800 units	\$ 323,200	\$ -	\$ 364,800		5th and 7th Grade Chromebooks at a cost of \$404 each including warranties and licensing. Model adjusted to obtain lower price per unit
Pure Storage Flash Array	\$ 68,704	\$ 68,704			Replacement of end of life unit. Required for data back up purposes. Paired with HP rack servers.
HP Rack Servers - 2 units	\$ 19,798	\$ -			Replacement of end of life units. Purchase paired with Pure Storage Flash Array.
Staff Laptops / 450 units	\$ 518,775	\$ -	\$ 628,563		Provide laptops at a cost of \$1,005.70 each to certified staff, nurses, IT staff, Administration and Board members. Reduced planned quantity from 625 to 515. Also includes \$820 for Overtime for I.T. setup.
Sub total I.T. / Technology	\$ 1,106,217	\$ 68,704	\$ 1,191,993	\$ -	
<b>Facilities</b>					
Rooftop HVAC unit	\$ 45,000	\$ -	\$ -	\$ 45,000	Long Hill School - Indoor Air Quality remediation to replace non-functioning existing unit.
Building Controls - Rooftop Units	\$ 102,000	\$ -	\$ -	\$ 10,000	SIS - Building Environmental and Indoor Air Quality improvements.
Roofing Repairs	\$ 33,568	\$ -			SIS - Building Environmental and Indoor Air Quality improvements.
Fuel Cell / Boiler Replacement	\$ 110,000	\$ -			SHS - Building Environmental Improvements
Building controls	\$ 160,313	\$ -	\$ -	\$ 2,000	BHS, ESS, LHS, MOH, SSS - Building Environmental and Indoor Air Quality improvements
Sub total Facilities	\$ 450,881	\$ -	\$ -	\$ 57,000	
<b>Total Proposed ESSR II Expenditures</b>	\$ 2,004,445	\$ 93,089	\$ 1,191,993	\$ 57,000	

Shelton Public Schools  
Open School Construction Projects  
Status as of 5/18/2021

State Project #	Description	Project Completion Date	State of CT Approved Project Costs	Total Project Expenditures per City Financial Records	Total Eligible Expenditures per School Construction Guidelines	Expenditures Requested for Reimbursement To Date	Remaining Eligible Expenditures Balance to be Requested for Reimbursement	Estimated Balance of Reimbursement to be received	Comments	
1260079EA	High School Renovations & Code Compliance	2010-2011	\$ 23,286,070	\$ 23,432,694	\$ 23,031,605	\$ 23,031,605	\$ -	\$ 5,896,502	Final ED049F Closeout filed May 7, 2021. Waiting for audit assignment	
1260084CV / 1260089CV	High School Code Compliance (Sprinklers)	2017-18	\$ 1,168,000	\$ 1,200,000	\$ 1,168,000	\$ 1,200,000	\$ -	\$ 413,316	Final ED049F processed by State - Awaiting final audit report	
1260085RR	Sunnyside Roof Replacement / Renovations	2018-19	\$ 1,214,500	\$ 1,266,707	\$ 1,214,500	\$ 1,266,706	\$ -	\$ 149,985	Final ED049F submitted to State in February 2021 - awaiting final reimbursement	
1260090EC	Elizabeth Shelton Window Project	2018-19	\$ 1,595,306	\$ 1,064,984	\$ 1,064,984	\$ 1,064,984	\$ -	\$ 340,088	Final ED049F processed by State - Awaiting final audit report	
<b>Totals</b>								<b>\$ 6,799,891</b>	<b>\$ 3,280,914</b>	

Shelton Public Schools  
Use of COVID Related Grant Funds

5/17/2021

<u>Description</u>	<u>Total Grant Funds Utilized</u>	Reduction in 2021-		Reduction in 2020-		Reduction in 2020-
		Expenditures for Non-Budgeted programs	22 budgeted expenditures	2026 Technology Capital Plan Expenditures	2026 Facilities Short and Long Term Capital Plan Expenditures	
Coronavirus Relief Fund (CRF)	\$ 237,257	\$ 237,257				
ESSR I Grant	\$ 398,145	\$ 16,394		\$ 381,751		
ESSR II Grant	\$ 2,004,445	\$ 378,270	\$ 93,089	\$ 1,082,205		\$ 450,881
<b>Possible Uses of ARP ESSR Grant:</b>						
Network Upgrades LAN and WiFi (Net of Erate subsidy of \$384,768)	\$ 813,078			\$ 813,078		
Interactive Classroom Instructional Displays	\$ 989,035			\$ 989,035		
<b>Total Expenditures utilizing Grant Funds</b>	<b>\$ 4,441,960</b>	<b>\$ 631,921</b>	<b>\$ 93,089</b>	<b>\$ 3,266,069</b>	<b>\$</b>	<b>\$ 450,881</b>

Shelton Public Schools  
ESSR I Grant Fund Expenditures

<u>Description</u>	<u>Expenditure</u>	<u>Comments</u>
Purchased Services - Professional	\$ 16,394	Social & Emotional Learning Materials (Frieda B)
Property - Equipment	\$ 381,751	Chromebooks and WIFI Hot Spots
<b>Total Grant</b>	<b>\$ 398,145</b>	

	<u>General Fund</u>	
2020-21 Budget	\$	72,765,000
City funding of contractual salary increases	\$	1,179,483
2021-22 Budget - City Funding	\$	73,944,483
Use of American Cares Act funds	\$	999,722
2021-22 BOE approved Budget	\$	74,944,205

<b>Projected 2022-23 Budget Analysis:</b>			
2021-22 BOE approved Budget	\$	74,944,205	BOE base budget
Projected 2022-23 Increase (2.75%)	\$	2,033,473	Increase for Status Quo budget
American Cares Act Funding used in 2021-22 and not available in 2022-23	\$	999,722	
Required 2022-23 budget	\$	77,977,400	
Base budget 2021-22	\$	74,944,205	
Required new funding (assuming no new grant funds available in 2022-23)	\$	3,033,195	represents a 4.05% increase in new funding for a status quo budget

	Total Enrollment	Difference	SPED total	% of SPED
2014-2015	4927		623	12.30%
2015-2016	4905	22	647	12.70%
2016-2017	4776	129	667	13.40%
2017-2018	4678	98	653	13.50%
2018-2019	4677	1	662	13.70%
2019-2020	4661	16	663	13.90%
2020-2021	4413	248	744	16.90%