



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING  
6:30 PM Thursday, July 9, 2009  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

---

**Roll Call**

Mark Holden, Chairman, present  
Gene Sullivan, Purchasing Agent, present  
Judson Crawford, present

**Other Persons Present:**

Norman Nagy, Nagy Bros. Construction  
Henry Gettenberg, EGI  
Dana Urban, Board of Education Information Systems  
Jim Tate, Tate /City of Shelton

**Call to Order**

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on July 9, 2009 by Chairperson Mark Holden.

**Approval of the Minutes**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES FROM THE REGULAR MEETING OF JUNE 25<sup>th</sup>, 2009. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN (2-0). MOTION PASSES.**

**Agenda Changes**

**JUDSON CRAWFORD MOTIONS TO ADD TWO AGENDA ITEMS TO NEW BUSINESS - AWARD BID #29-83 FIRE ALARM SYSTEM FOR PLUMB MEMORIAL LIBRARY AND AWARD BID #29-84 FIRE ALARM SYSTEM UPGRADE FOR THE SENIOR CENTER. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN (2-0). MOTION PASSES.**

**Old Business**

**AWARD BID #29-83 FIRE ALARM SYSTEM FOR PLUMB MEMORIAL LIBRARY**

**JUDSON CRAWFORD MOTIONS TO AWARD BID #29-83 FIRE ALARM FOR PLUMB MEMORIAL LIBRARY TO THE SHELTON ALARM COMPANY IN THE AMOUNT OF \$10,879 WITH OPTIONS. SPECIFICATIONS WERE MET. FUNDS AVAILABLE FROM LOCIP. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

\*Chairman's Note: Shelton Alarm was the only bidder.

**AWARD BID #29-84 FIRE ALARM UPGRADE FOR SENIOR CENTER**

**JUDSON CRAWFORD MOTIONS TO AWARD 29-84 FIRE ALARM UPGRADE FOR THE SENIOR CENTER TO SHELTON ALARM COMPANY IN THE AMOUNT OF \$2,462. SPECIFICATIONS WERE MET. THEY WERE THE LOWEST BIDDER. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

Chairman Holden called a five minute recess at 6:40 p.m. to deliver the Awarded Bids to the BOA meeting across the hall.

**New Business**

**OPEN BID #30-02 – DESKTOPS – BOARD OF ED (9 Bidders/3 No Bids)**

The Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and their bid for \$153,114.

Dell Marketing of Round Rock, TX submits their non-collusion affidavit and their bid for Option 1: \$161,479.40 - Optiplex 360 with monitors; \$128,096.32 without monitors. They submit a bid for Option 2: \$176,996.16 - Optiplex 760 with monitors; \$143,607.04 without monitors.

Global Company of Fletcher, OH submits NO BID.

mwave.com of Walnut, CA submits NO BID.

HB Communications Inc. of North Haven, CT submits NO BID.

Advanced Office Systems of Cromwell, CT submits their non-collusion affidavit and a bid bond. They submit their bid for Option 1: \$181,379 - Optiplex SFF 760 with monitors; \$147,543 without monitors. They provide an option for the Optiplex 320 which would be \$45/unit less with the monitor.

ASI Systems Integration of New York, NY submits their non-collusion affidavit and a bid of \$298,409.22 with monitors; \$45,124.84 without monitors.

CDWG of Shelton, CT submits their non-collusion affidavit and a bid of \$157,040 - HP Compact DC 7900.

SAI Systems of Shelton, CT submits their non-collusion affidavit and a variety of bids. \$150,094 Lenovo 420 based on an E7300 for the tower; \$15,704 three year maintenance; Acer monitor \$22,784. As an alternative, they offer an HP 8400 at \$214,024 with on-site service for \$21,140. They quote two different displays with this bid: HP 17" \$45,300; HP 19" \$42,887.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 9 BIDS FOR BID #30-02 – DESKTOPS AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-03 – LAPTOPS – BOARD OF ED (12 bidders/3 no bids)**

Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and a bid of \$513,000 for HP 35 Notebook; \$448,200 for HP 6930P; mobile laptop carts for \$16,090.

Dell Marketing of Roundrock, TX submits their non-collusion affidavit and a bid of \$537,057 for Latitude E6400; \$591,607.80 for Latitude E6500; \$12,590 for storage carts.

Global Company of Fletcher, OH submits NO BID.

Mwave.com submits NO BID.

HB Communications Inc of North Haven, CT submits NO BID.

Advanced Office of Cromwell, CT submits their non-collusion affidavit and a bid of \$562,165 for the Dell Latitude E6400 including laptop carts.

Ace Computer of Arlington, IL submits their non-collusion affidavit and a bid of \$686,564.70 for Fujitsu 8420 Notebooks including laptop carts.

ASI Systems Integration of New York, NY submits their non-collusion affidavit and a bid of \$742,383.40 for HP 8530P including laptop carts.

CDWG of Shelton, CT submits their non-collusion affidavit and a bid of \$513,388.80 including laptop carts.

Earthwalk Comm of Manassas, VA submits their non-collusion affidavit and a bid for laptop carts only on HP models \$25,500 and \$31,500 on Dell models.

SAI Systems of Shelton, CT submits their non-collusion affidavit and a variety of bids: HP laptop \$615,060; Lenovo 7300 laptop \$391,500; 3 year 9-5 maintenance /parts/labor services \$89,100; Dell Latitude \$708,780; laptop storage carts \$5,060 (partially assembled) or laptop carts (fully assembled) \$12,300.

Wholesale Computer of Monroe, CT submits their non-collusion affidavit and multiple bids: Thinkpad 7439R series laptop including handcarts \$457,300; Thinkpad Model #2716 \$519,400; Thinkpad Laptop Model #4413 \$427,060; Thinkpad Laptop Model #4414 \$499,960.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 9 FOR BID #30-03 – LAPTOPS AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-04 – LCD MONITORS – BOARD OF ED (8 bidders/1 no bid)**

Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and their bid of \$23,600.

Dell Marketing of Round Rock, TX submits their non-collusion affidavit and their bid of \$26,087.44.

End of Tape 1A 7:20 p.m.

Global Co. of Fletcher, OH submits NO BID.

Advanced Office Systems of Cromwell, CT submits their non-collusion affidavit and their bid of \$27,154.

E-Plus Tech Inc. of Avon, CT submits their non-collusion affidavit and their bid of \$55,824.

ASI Systems Integration of New York, NY submits their non-collusion affidavit and their bid of \$39,546.

CDWG of Shelton, CT submits their non-collusion affidavit and their bid of \$23,600.

SAI Systems of Shelton, CT submits their non-collusion affidavit and multiple bids: HP 17" Display \$35,400; Dell 17" Display \$34,692; ACER Display \$21,712; HP 19" Display \$33,512.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 7 BIDS FOR BID #30-04 – LCD MONITORS AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-05 – SOFTWARE – BOARD OF ED (6 bidders/1 no bid)**

Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and a bid with two options. Option #1 \$42,630.80 including software assurance; Option #2 \$34,137.70 without software assurance.

Dell Marketing of Round Rock, TX submits their non-collusion affidavit and a bid with two options. Option #1 \$41,480.06 including software assurance; Option #2 \$33,318.52 without software assurance.

Global Co. of Fletcher, OH submits NO BID.

Tiger Direct.com of Miami, FL submits their non-collusion affidavit and their bid with two options. Option #1 \$60,341.84; Option #2 \$35,857.34 without software assurance.

SAI Systems of Shelton, CT submits their non-collusion affidavit and multiple bids: Terminal server license \$8,473; with additional software assurance \$12,824; Windows Server Client Access \$68; Windows Server 2008 License \$3,206.

Wholesale Computer of Monroe, CT submits their non-collusion affidavit and a bid of \$12,126.50. Chairman Holden indicated that it is unclear if that includes the software assurance.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 5 BIDS FOR BID #30-05 – SOFTWARE AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-06 – CISCO SWITCHES – BOARD OF ED (6 bidders)**

Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and two bids: #1 - for orders placed before 7/23/09 \$10,725; #2 - for orders placed after 7/23/09 \$11,544.

Global Co. of Fletcher, OH submits NO BID.

Mwave.com of Walnut, CA submits NO BID.

E-Plus Tech Inc. of Avon, CT submits their non-collusion affidavit and a bid of \$9,525 for the switches; \$867.00 for the transceivers and a performance bond would be an additional \$40 per switch.

ASI Systems Integration of New York, NY submits their non-collusion affidavit and a bid of \$11,125.47.

CDWG of Shelton, CT submits their non-collusion affidavit and a bid of \$12,120.

SAI Systems of Shelton, CT submits their non-collusion affidavit and a bid of \$6,705 for the routers; \$897.00 for the transceiver; \$780.00 one year smart net.

Wholesale Computer of Monroe, CT submits their non-collusion affidavit and a bid of \$12,543.06.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 6 BIDS FOR BID #30-06 – CISCO SWITCHES AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-07 – THIN CLIENTS – BOARD OF ED (8 bidders/2 no bids)**

Ergonomic Group of Rocky Hill, CT submits their non-collusion affidavit and a bid of \$90,085 with an optional \$11,825 3-year warranty/exchange CPU hardware.

Dell Marketing of Round Rock, TX submits their non-collusion affidavit and a bid of \$91,364.25 with a Wyse R90L.

Mwave.com of North Haven, CT submits NO BID.

HB Communication Inc. of Cromwell, CT submits NO BID.

E-Plus Tech Inc. of Avon, CT submits their non-collusion affidavit and two bids in the same amount of \$111,710 not including the bid bond for an HP 573 Thin Client or a recommended replacement HP T5730W.

AIS Systems Integration of New York, NY submits their non-collusion affidavit and a bid of \$92,914.40 with Smart Buy T5730W and a 3-year upgrade warranty.

CDWG of Shelton, CT submits their non-collusion affidavit and a bid of \$90,300.

SAI Systems of Shelton, CT submits their non-collusion affidavit and a bid with two variations for HP using a Sempron \$87,720 or HP using Via Eden \$71,810.

Advanced Office Systems of Cromwell, CT submits their non-collusion affidavit and their bid of \$93,536.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 7 BIDS FOR BID #30-07 – THIN CLIENTS AND REFER THEM TO THE BOE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

End of Tape 1B 8:10 p.m.

**OPEN BID #30-08 – PUMP TESTING – FIRE DEPT (2 bidders)**

Gowans-Knight Co. of Watertown, CT submits their non-collusion affidavit and a bid of \$450 per unit.

Shipman's Fire Equipment Co. of Waterford, CT submits their non-collusion affidavit and a bid of \$165 per unit.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #30-08 – PUMP TESTING AND REFER THEM TO THE FIRE DEPARTMENT FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-09 – APPARATUS REPAIRS – FIRE DEPT. (2 bidders)**

Gowans-Knight Co. of Watertown, CT submits their non-collusion affidavit and a bid for Item #1 \$90/hour; Item #2 \$90/hour; Item #3 \$90/hour. They submit a 15% discount for parts and repairs; pick-up and delivery available for \$90.00; annual brake bi-annual inspection \$200 per axel plus wheel seals.

Tracy's Garage Inc. of Derby, CT submits their non-collusion affidavit and a bid for Item #1 \$65/hour; no bids listed for Items #2 and #3; 10% discount available for parts used for repairs, pick-up & delivery available at no charge; \$120 per axel brake inspection.

\*Chairman's Note: Suggestion to clarify if Items #2 and #3 are intended to be the same as #1 or if they just aren't listed.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #30-09 – APPARATUS REPAIRS AND REFER THEM TO THE FIRE DEPARTMENT FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-10 – PORTABLE EQUIPMENT REPAIR – FIRE DEPT. (No bidders)**

**OPEN BID #30-11 – BREATHING AIR COMPRESSOR SYSTEM – FIRE DEPT. (3 bidders)**

Shipman's Fire Equipment Company of Waterford, CT submits their non-collusion affidavit and two bids.

Bid #1 for a Bauer UNICUS Air Compressor (19.2 cubic feet per minute, 15 horsepower 6000 psi ) \$46,765; 2 Bauer ASME Cylinders installed in the UNICUS at \$4,870; Bauer Carbon Monoxide Monitor \$2,865; Bauer Remote Fill Hose and 75 feet of hose \$2,115. Alternate Bid #2 to tie into the existing station Bauer UNICUS Air Compressor \$30,965 (19.2 cubic feet per minute, 15 horsepower, 600 psi) ; Bauer Cylinders installed in a rack \$11,650; Bauer Carbon Monoxide Monitor \$2,865; Bauer Remote Fill Hose & Regulator \$2,115.

Air Compressor Eng. of Milford, CT submits their non-collusion affidavit and their all inclusive bid of \$51,359.

Independent Compressor Service of Upton, MA submits their non-collusion affidavit and their bid of \$55,500.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS FOR BID #30-11 – BREATHING AIR COMPRESSOR SYSTEM AND REFER THEM TO THE FIRE DEPARTMENT FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #30-12 – SHELTON HIGH SCHOOL ASBESTOS ABATEMENT (10 bidders)**

Mt. Caramel Construction of North Haven, CT submits their non-collusion affidavit and a base bid of \$17,900 and Alternate #1 \$2,500.

Mota Bros. Asbestos of Hartford, CT submits their non-collusion affidavit and a base bid of \$10,500 and Alternate #1 \$999.00.

Stamford Wrecking of Trumbull, CT submits their non-collusion affidavit, a bid bond and a base bid of \$94,675 and Alternate #1 \$650.

New England Yankee Construction of Wallingford, CT submits their non-collusion affidavit and a base bid of \$50,970 and Alternate #1 \$4,500.

DSA Services Inc. of Linden, NJ submits their non-collusion affidavit and a base bid of \$24,000 and Alternate #1 \$1,800.

Enviro Guard LLC of Bridgeport, CT submits their non-collusion affidavit and a base bid of \$13,444.48 and Alternate #1 \$4,032.

Accurate Insulation LLC of Bristol, CT submits their non-collusion affidavit and a base bid of \$17,924 and Alternate #1 \$750.

Integrated Bldg Services of Milford, CT submits their non-collusion affidavit and a base bid of \$26,000 and Alternate #1 \$1,700.

DEC-TAM Corp. of North Redding, MA submits their non-collusion affidavit and a base bid of \$18,900 and Alternate #1 \$2,700.

Oscar's Abatement LLC of Hartford, CT submits their non-collusion affidavit and a base bid of \$17,500 and Alternate #1 \$4,500.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 10 BIDS FOR BID #30-12 – ASBESTOS ABATEMENT AND REFER THEM TO THE SHELTON HIGH SCHOOL BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**BIDS POSTPONED FROM JUNE 25, 2009 MEETING ARE AS FOLLOWS:**

**OPEN BID #29-95 LONG HILL SCHOOL RENOV. PROJECT – IRRIGATION**

National Lawn Sprinklers Inc. of White Plains, NY submits their non-collusion affidavit, a bid bond and their bid for an irrigation contract in the amount of \$57,435 with some options.

Executive Landscaping of Hamden, CT submits their non-collusion affidavit, a bid bond and a bid in the amount of \$44,820 with two adjustments. There is a \$200 difference under #5 and a \$2,800 difference under #6.

Greenacres Company of Bethel, CT submits their non-collusion affidavit, and a bank check in the amount of \$6000 in lieu of a bid bond. They submit a bid of \$55,560 with a \$250 deduction for Item #5 and \$1,280 deduction for Item #6.

Winterberry Irrigation of Southington, CT submits their non-collusion affidavit and a bid bond. They submit a bid of \$65,366.95 and a \$180 reduction under Item #5 and \$750 reduction under Item #6.

Anderson Turf Irrigation Inc. of Plainville, CT submits their non-collusion affidavit and a bid bond. They submit a bid of \$69,748 with a \$281.29 reduction under Item #5 and a \$2,655 reduction under Item #6.

Three T's LLC of Trumbull, CT submits their non-collusion affidavit and a bid of \$50,395. They submit an alternate bid with a reduction of \$600 and sensor drawings included.

Aqua Lawn Inc. of Fairfield, CT submits their non-collusion affidavit, a bid bond and a bid of \$99,910 with a \$400 reduction for Item #5 and a \$2,000 reduction for Item #6.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 7 BIDS FOR BID #29-95 LONG HILL SCHOOL RENOV. PROJECT - IRRIGATION AND REFER THEM TO THE BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #29-96 LONG HILL SCHOOL RENOV. PROJECT – FENCING (4 bidders)**

Carjen Fence Corp of Peekskill, NY submits their non-collusion affidavit, a bid bond and a bid of \$69,927.

Quality Fence of Peekskill Inc. of Peekskill, NY submits their non-collusion affidavit, a bid bond and a bid of \$38,400.

Britain Fence of Monroe, CT submits their non-collusion affidavit, a bid bond and bid of \$72,000.

The Conn. Fencemen Inc. of Stratford, CT submit their non-collusion affidavit, a bid bond and bid of \$64,837.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS FOR BID #29-96 – LONG HILL SCHOOL RENOV. PROJECT - FENCING AND REFER THEM TO THE SCHOOL RENOVATION BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #29-97 LONG HILL SCHOOL RENOV. PROJECT – PLANTING (No Bids)**

**OPEN BID #29-98 LONG HILL SCHOOL RENOV. PROJECT – FIELD FINISHING (2 Bidders)**

Aqua Turf Irrigation of Orange, CT submits their non-collusion affidavit and a Cashier's Check in lieu of a bid bond in the amount of \$15,924. They submit their bid in the amount of \$159,240 with Alternate #1 adding \$62,040 and Alternate #4 adding \$1,200.

Nagy Bros. Construction Company of Monroe, CT submits their non-collusion affidavit, a bid bond and a bid of \$393,000 with Alternate #1 to add \$67,000 and Alternate #4 with no difference.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #29-98 –LONG HILL SCHOOL RENOV. PROJECT – FIELD FINISHING AND REFER THEM TO THE SCHOOL RENOVATION BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #29-99 LONG HILL SCHOOL RENOV. PROJECT – EARTH WORK (1 Bidder)**

Nagy Bros. Construction Company of Monroe, CT submits their non-collusion affidavit, a bid bond and a bid of \$216,000 with Option #1 for \$18,000 deduction and Option #3 for \$3,500 deduction.

Chairman's Note: This is a single bidder - consider the possibility of rebidding.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 1 BID FOR BID #29-99 – LONG HILL SCHOOL RENOV. PROJECT – EARTHWORK AND REFER IT TO THE SCHOOL RENOVATION BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**OPEN BID #29-00 LONG HILL SCHOOL RENOV. PROJECT – RETAINING WALL (1 Bidder)**

Nagy Bros. Construction Company of Monroe, CT submits their non-collusion affidavit, a bid bond and a bid of \$177,300. There were no applicable options.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 1 BID FOR BID #29-00 – LONG HILL SCHOOL RENOV. PROJECT - RETAINING WALL AND REFER THEM TO THE SCHOOL RENOVATION BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. SECONDED BY MARK HOLDEN. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Adjournment**

Chairperson Mark Holden states to adjourn the meeting due to no further business on the agenda at 9:10p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation  
Tapes (2) on File with the City Town Clerk's Office.