



SPECIAL ORGANIZATIONAL MEETING MINUTES

BOARD OF ALDERMEN

CITY OF SHELTON

NOVEMBER 18, 2025

Shelton Senior Center, 81 Wheeler Street, Shelton, CT

Call to Order/Pledge of Allegiance

Mayor Laretti called the Special Organizational Meeting of the Board of Aldermen meeting to order at 7 p.m. at the Senior Center at 81 Wheeler Street which followed the Inauguration Ceremony.

Roll Call

Alderman John F. Anglace, Jr. - Present

Alderman Lorenzo Durante – Present

Alderman Porter McKinnon – Present

Alderman Anthony Simonetti – Present

Alderman Bernie Simons – Present

Alderman Ben Perry – Present

Alderman Bryan Lizotte – Present

Administration

Mayor Mark A. Laretti

Agenda Items:

1. BOARD MEETINGS TO BE GOVERNED BY ROBERTS RULES OF ORDER

Alderman Anglace MOVED, pursuant to the Code of Ordinances Article II Section 2-28, that all meetings shall be conducted under and governed by parliamentary procedure as defined by Robert's Rules of Order.

Seconded by Alderman Simonetti.

A voice vote was taken and motion PASSED unanimously.

2. ADOPTION OF BOARD POLICY GOVERNING PUBLIC PORTION OF REGULAR BOARD OF ALDERMEN MEETINGS

Alderman Anglace MOVED to adopt the Board of Alderman Policy that allows for Public Comment at the beginning of each meeting (at regular meetings and any special meetings that may contain a public portion) of up to 5 minutes per speaker with such comments being summarized in the minutes of the meeting. Further, any member of the public wishing to add more comment may do so by submitting comments in writing to the Board of Aldermen.

Seconded by Alderman Simons.

A voice vote was taken, the motion PASSED unanimously.

3. ELECTION OF THE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the President of the Board of Aldermen.

Alderman Simons MOVED to nominate John F. Anglace, Jr. for the Office of President of the Board of Aldermen.

Seconded by Alderman Simonetti.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Hearing none, we will close the nominations.

A voice vote was taken, the motion PASSED unanimously.

4. ELECTION OF THE VICE PRESIDENT OF THE BOARD OF ALDERMEN

Mayor Lauretti: At this time, I will entertain a motion for the nomination of the Office of the Vice President of the Board of Aldermen.

Alderman Durante MOVED to nominate Bernard Simons for the Office of the Vice President of the Board of Aldermen.

Seconded by Alderman Simonetti.

Mayor Lauretti: Are there any other nominations? Are there any other nominations? Hearing none, we will close the nominations.

A voice vote was taken, the motion PASSED unanimously.

5. APPOINTMENT OF ASSISTANT CORPORATION COUNSEL

Alderman Anglace MOVED, per the City Charter Section 6.2.3., to appoint Attorney Thomas Galvin Cotter of Cotter Law Firm, Stratford, CT, as Assistant Corporation Counsel effective immediately with said term to expire November 18, 2027.

Seconded by Alderman Simonetti.

A voice vote was taken, the motion PASSED unanimously.

6. ADOPTION OF THE 2026 BOA MEETING SCHEDULE

Alderman Anglace MOVED to adopt the following Board of Aldermen Meeting Schedule for 2024 as attached hereto:

- 6.1 A. Board of Aldermen Full Board Regular Meeting
- 6.1 B. Board of Aldermen Public Hearing on Ordinances Meeting
- 6.1 C. Board of Aldermen Finance Committee Meeting
- 6.1 D. Board of Aldermen Public Health & Safety Committee Meeting
- 6.1 E. Board of Aldermen Street Committee

6.1 A FULL BOARD OF ALDERMEN

The second Thursday of each month shall be established as the regularly scheduled meeting date of the Full Board of Aldermen with the exception of February 12th when City Hall is closed for Lincoln’s Birthday and the meeting will take place on Wednesday, February 11th. Meetings are to be held in the auditorium at City Hall.

City of Shelton Regular Full Board 2026 Meeting Schedule	
January	08
February	11
March	12
April	09
May	14
June	11
July	09
August	13
September	10
October	08
November	12
December	10

6.1 B PUBLIC HEARING ON ORDINANCES

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Public Hearing on Ordinances. Meetings are to be held in the auditorium at City Hall.

City of Shelton Public Hearing Ordinances 2026 Meeting Schedule	
January	27
February	24
March	24
April	28
May	26
June	23
July	28
August	25
September	22
October	27
November	24
December	22

6.1 C. ALDERMANIC FINANCE COMMITTEE

The fourth Tuesday of each month shall be established as the regularly scheduled meeting date of the Finance Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Finance Committee 2026 Meeting Schedule	
January	27
February	24
March	24
April	28
May	26
June	23
July	28
August	25
September	22
October	27
November	24
December	22

8.1 D. PUBLIC, HEALTH & SAFETY COMMITTEE

The first Wednesday of each month shall be established as the regularly scheduled meeting date of the Public, Health & Safety Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Public Health & Safety Committee 2026 Meeting Schedule	
January	7
February	4
March	4
April	1
May	6
June	3
July	1
August	5
September	2
October	7
November	4
December	2

6.1 E. STREET COMMITTEE

The first Tuesday of each month shall be established as the regularly scheduled meeting date of the Street Committee. Meetings are to be held in the auditorium at City Hall.

City of Shelton Street Committee 2026 Meeting Schedule	
January	6
February	3
March	3
April	7
May	5
June	2
July	7
August	4
September	1
October	6
November	3
December	1

Seconded by Alderman Simonetti.

No discussion.

A voice vote was taken and motion passed unanimously.

ADJOURNMENT

Alderman Simons MOVED to adjourn the Board of Aldermen Special Organizational Meeting.

Seconded by Alderman Simonetti.

A voice vote was taken and the motion passed unanimously. Meeting adjourned at 7:10 p.m..

Respectfully Submitted

Donna Fonda

Donna Fonda
Acting Clerk, Board of Aldermen

DATE APPROVED _____ BY: _____
Mayor Mark A. Lauretti