



BOARD OF ALDERMEN REGULAR MEETING AGENDA  
THURSDAY, NOVEMBER 9, 2023 AT 5:30 P.M. IN AUDITORIUM  
SHELTON CITY HALL, 54 HILL STREET, SHELTON CT  
*Live-Streamed at [www.cityofshelton.org](http://www.cityofshelton.org)*

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*The Board of Aldermen Regular Meeting will be live-streamed on the City of Shelton's website: [www.cityofshelton.org](http://www.cityofshelton.org). Members of the public may also attend the meeting in person at Shelton City Hall.*

- CALL OF THE MEETING
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- HONORING NICHOLAS VERDICCHIO AS 'FIRE FIGHTER OF THE YEAR' FOR CITY OF SHELTON
- PUBLIC PORTION
- AGENDA ITEMS

**MINUTES FOR APPROVAL**

**1. MINUTES FOR APPROVAL**

1.1 BOARD OF ALDERMEN SPECIAL MEETING – OCTOBER 11, 2023

**5.1 FINANCE COMMITTEE**

5.1.1 NO ITEMS

**5.2 PUBLIC HEALTH & SAFETY COMMITTEE**

5.2.1 NO ITEMS

**5.3 STREET COMMITTEE**

5.3.1 NO ITEMS

**REPORT OF THE MAYOR**

**REPORT OF THE PRESIDENT**

**6– LEGISLATIVE – OLD**

6.1 ITEMS FROM PUBLIC HEARING

6.1 A. NO ITEMS

**7 – FINANCIAL BUSINESS – OLD**

7.1 NO ITEMS

*Stephanie A. Ryan*

2023 NOV 9 P 2:58

CITY OF SHELTON  
TOWN CLERK

**8 - FINANCIAL BUSINESS - NEW**

- 8.1 NOVEMBER STATUTORY REFUNDS
- 8.2 FUNDING FOR LIGHTING FIXTURES FOR THE RIVERWALK, HUNTINGTON GREEN AND VARIOUS OTHER CITY LOCATIONS
- 8.3 FUNDING FOR REPLACEMENT WINDOWS FOR CITY-OWNED PROPERTY AT 279 SOUNDVIEW AVENUE – LOCIP ELIGIBLE
- 8.4 WAIVER OF BID FOR ADDITION TO STORAGE BUILDING NEAR SHS CONCESSION STAND
- 8.5 350 HOWE AVENUE, SIDEWALK REIMBURSEMENT REQUEST
- 8.6 LEASE RENEWALS FOR CITY OWNED PROPERTIES

**9 – LEGISLATIVE – NEW**

- 9.1 ITEMS TO PUBLIC HEARING
- 9.1 NO ITEMS
- 9.2 RESOLUTION IN SUPPORT OF THE CREATION OF A RIVERFRONT WILDLIFE REFUGE AND OPEN SPACE AREA IN SOUTH SHELTON – TWO MILE ISLAND

**10 - EXECUTIVE SESSION**

- 10.A. REQUEST TO MOVE TO EXECUTIVE SESSION
- 10.1 NO ITEMS

ADJOURNMENT

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## **1. MINUTES FOR APPROVAL**

Move to waive the reading and approve the following meeting minutes:

1.1 BOARD OF ALDERMEN SPECIAL MEETING – OCTOBER 11, 2023

*Minutes can be viewed on the city website: [www.cityofshelton.org](http://www.cityofshelton.org).*

## **5.1 FINANCE COMMITTEE**

5.1.1 NO ITEMS

## **5.2 PUBLIC HEALTH & SAFETY COMMITTEE**

5.2.1 NO ITEMS

## **5.3 STREET COMMITTEE**

5.3.1 NO ITEMS

## **REPORT OF THE MAYOR**

## **REPORT OF THE PRESIDENT**

## **6– LEGISLATIVE – OLD**

6.1 ITEMS FROM PUBLIC HEARING

6.1 NO ITEMS

**7 – FINANCIAL BUSINESS – OLD**

**7.1 NO ITEMS**

**8 – FINANCIAL BUSINESS – NEW**

**8.1 NOVEMBER STATUTORY REFUNDS**

Move that the report of the Tax Collector relative to the refund of taxes for a total amount of \$7,660.15 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

*(Supporting documentation from the Tax Collector is on file with the BOA Clerk or Town Clerk's Office)*

2023 Refunds

CITY OF SHELFTON As Of Date 11/01/2023 Cash Type : CITY  
 11/01/2023 Page: 1

Bill #	Year	Dist	To Order By	Bill Number	Include Susp	No Suspense Recap by Bank	No Recap by District	No Tax/Def	All Terminal #	WENONAH TRL	WENONAH TRL
2022-01-0000193			SILINSKY WILLIAM M & JOAN								
2022-01-0000194			SILINSKY WILLIAM & JOAN								
TOT REAL ESTATE	# Of Accts:	2	CITY								
2022-03-00055784			CCAP AUTO LEASE LTD								
2022-03-00060650			ENERGY SOLUTIONS								
2022-03-00061740			FINANCIAL SER VEH TRUST								
2022-03-00061808			FINANCIAL SER VEH TRUST								
2022-03-00065727			HONDA LEASE TRUST								
2022-03-00073386			MEEHAN ERIN E								
2022-03-00085807			TOYOTA LEASE TRUST								
2022-03-00085813			TOYOTA LEASE TRUST								
2022-03-00085866			TOYOTA LEASE TRUST								
2022-03-00085899			TOYOTA LEASE TRUST								
2022-03-00085912			TOYOTA LEASE TRUST								
2022-03-00085932			TOYOTA LEASE TRUST								
2022-03-00085958			TOYOTA LEASE TRUST								
2022-03-00085960			TOYOTA LEASE TRUST								
2022-03-00085962			TOYOTA LEASE TRUST								
2022-03-00085967			TOYOTA LEASE TRUST								
2022-03-00085969			TOYOTA LEASE TRUST								
2022-03-00086009			TOYOTA LEASE TRUST								
2022-03-00086045			TOYOTA LEASE TRUST								
2022-03-00086059			TOYOTA LEASE TRUST								
2022-03-00086075			TOYOTA LEASE TRUST								
2022-03-00086081			TOYOTA LEASE TRUST								
2022-03-00086148			TOYOTA LEASE TRUST								
2022-03-00087072			VAULT TRUST								
2022-03-00087074			VAULT TRUST								
2022-03-00087075			VAULT TRUST								
2022-03-00087077			VAULT TRUST								
2022-03-00087081			VAULT TRUST								

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*November 2023 Refunds*

Refund Report : CITY OF SHELTON As Of Date 11/01/2023 Cash Type : CITY Date: 11/01/2023 Page: 2  
 Conditions : Year 2007 To 2022 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal #: All  
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bnt Paid Tot Paid Bank Prop Loc./Vehicle Last Date RF

2022-03-0087088	VAULT TRUST 87088		-188.67	0.00	0.00	0.00	0.00	0.00	11/01/2023	M019	AX49105	1C4RJFAG6KC805330
2022-03-0087098	VAULT TRUST 87098	CITY	-67.59	0.00	0.00	0.00	0.00	0.00	11/01/2023	M019	AY66901	1C6RR7GG0LS140803
2022-03-0087165	VAULT TRUST 87165	CITY	-344.32	0.00	0.00	0.00	0.00	0.00	11/01/2023	M019	BLANCO	1C4HJXDN9JW248647-
TOT MV	# Of Accts: 31	CITY	-7,057.27	0.00	0.00	0.00	0.00	0.00				
YEAR 2022	# Of Accts: 33	CITY	-7,660.15	0.00	0.00	0.00	0.00	0.00				
GRAND TOTAL	# Of Accts: 33	CITY	-7,660.15	0.00	0.00	0.00	0.00	0.00				

-7,660.15

*7 pages*

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8.2 FUNDING FOR LIGHTING FIXTURES FOR THE RIVERWALK,  
HUNTINGTON GREEN AND VARIOUS OTHER CITY LOCATIONS

Move to appropriate an amount of \$104,500 for the purchase and installation of lighting fixtures for the Riverwalk, Huntington Green and various other city locations with funding to come from aldermanic bonding pursuant to 7.16 of the City Charter.



*City of Shelton*

Building Maintenance Dept.  
41 Church Street, Shelton, CT 06484  
(203) 925-8576

October 20, 2023

To: John Anglace, President of Board of Aldermen  
From: Chris Potucek, Building Maintenance Supervisor  
Re: Lighting fixtures

I am requesting funding in the amount of \$104,500.00 for 20 lighting fixtures (head and base) for the Riverwalk, Huntington Green and various other City locations.



City of Shelton  
Bid Award Document

Bid Number Bid # 2024-05

Description Outdoor Lighting Fixtures

Awarded to F & M Electric

Company, the lowest responsible firm meeting the City's specifications, based on the combination of fee, experience, qualifications, and demonstrated ability to perform the work safely and in conformance with all applicable laws and regulations and the City's terms and conditions. The City reserves the right to reject any and all bids, or to waive any informality to technicalities of proposals, or to accept any proposal deemed to be in the best interest of the City of Shelton. The award / agreement may not be assigned, transferred or sublet in any manner or portion without the specific prior knowledge and consent to do so by the City.

Amount \$ 104,500 Total

Account No. \_\_\_\_\_ Funding Approved Pending  
Yes / No / Pending

Department Building Maintenance

[Signature] \_\_\_\_\_  
Signature - Department Manager Date

[Signature] \_\_\_\_\_  
Signature - Finance Director Date



CLOSED

# Outdoor Lighting Fixtures

Invitation For Bid Building Maintenance

Project ID: 2024-05

Release Date: Tuesday, September 12, 2023 · Due Date: Friday, September 29, 2023 10:30am

Posted Tuesday, September 12, 2023 10:53am

Bid Unsealed Friday, September 29, 2023 11:00am Pricing Unsealed Friday, September 29, 2023 11:00am

All dates & times in Eastern Time

## Line Item Awarding

Vendors with the lowest unit cost will initially be displayed in green.  
Primary award cells are green and Backup award cells are gray.

Report

### Outdoor Lighting Fixtures

Columns

Line Item	Description	Quantity	Unit of Measure	F&M Electric Su...	Unit Cost	Rexel	Unit Cost
1	Light Head	20	Each	\$1,750.00	\$2,800.00		
2	Light Base	20	Each	\$3,475.00	\$2,800.00		

5,225.00 x 20 = \$104,500.00

8.3 FUNDING FOR REPLACEMENT WINDOWS FOR CITY-OWNED  
PROPERTY AT 279 SOUNDVIEW AVENUE – LOCIP ELIGIBLE

Move to add replacement windows for city-owned property at 279  
Soundview Avenue in an amount of \$10,077.05 to come from LoCIP.



*City of Shelton*

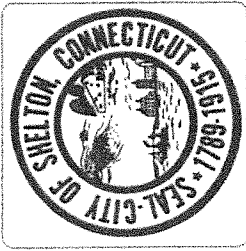
Building Maintenance Dept.  
41 Church Street, Shelton, CT 06484  
(203) 925-8576

October 20, 2023

To: John Anglace, President of Board of Aldermen  
From: Chris Potucek, Building Maintenance Supervisor  
Re: Replacement windows for 279 Soundview Ave

I am requesting funding in the amount of \$10,077.05 for replacement windows for 279 Soundview Ave.

Thank you.



EVALUATION

# Window Purchase

Invitation For Bid Building Maintenance

Project ID: 2024-09

Release Date: Friday, September 29, 2023 · Due Date: Friday, October 20, 2023 11:00am

Posted Friday, September 29, 2023 11:39am

Bid Unsealed Friday, October 20, 2023 11:00am Pricing Unsealed Friday, October 20, 2023 11:00am

All dates & times in Eastern Time

## Bid Tabulations

Report

### Selected Vendor Totals

#1 Ener-G Tech Inc	
\$10,077.05	

Table 1

				Ener-G Tech Inc	
Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
100-1	2200 Series, Double Hung, 19	1	Each	\$206.00	\$206.00
200-1	2200 Series, Double Hung, 27	5	Each	\$279.11	\$1,395.55
300-1	2200 Series	2	Each	\$270.11	\$540.22

Item ID	Description	Quantity	Unit	Bid Tabulations	Price
400-1	Double Hung, 27	1	Each	\$206.00	\$206.00
500-1	2200 Series, Double Hung, 19	2	Each	\$282.84	\$565.68
600-1	2200 Series, Double Hung, 27	1	Each	\$349.83	\$349.83
700-1	2200 Series, Double Hung, 31	6	Each	\$349.83	\$2,098.98
800-1	2200 Series, Double Hung, 31	1	Each	\$349.83	\$349.83
900-1	7000 Series, Awning, 41 3/4 x	1	Each	\$393.60	\$393.60
1000-1	2200 Series, Double Hung, 27	5	Each	\$275.39	\$1,376.95
1100-1	2200 Series, Double Hung, 27	1	Each	\$334.93	\$334.93
1200-1	7000 Series, Awning, 57 x 37	1	Each	\$745.29	\$745.29
1300-1	2200 Series, Double Hung, 27	1	Each	\$282.84	\$282.84
1400-1	2200 Series, Double Hung, 27	1	Each	\$301.44	\$301.44
1500-1	2200 Series, Double Hung, 27	1	Each	\$301.44	\$301.44
1600-1	2200 Series, Double Hung, 27	1	Each	\$331.36	\$331.36
<b>Total</b>					<b>\$10,077.05</b>

8.4 WAIVER OF BID FOR ADDITION TO STORAGE BUILDING NEAR SHS  
CONCESSION STAND

Move, per the Finance Director, to waive the bidding process for the addition to be put on the storage building near the Shelton High School concession stand.



203-924-1555

*City of Shelton  
54 Hill Street  
Shelton, CT 06484*

City of Shelton  
Purchasing Department  
Waiver of Bid

Date: November 2, 2023  
TO: Board of Alderman  
FROM: Paul H. Hiller, Finance Director, City of Shelton  
RE: Waiver of Bidding Process regarding Building an Addition to the Existing Storage Building near the SHS Concession Stand

In accordance with Charter Section 7.14.3(d), and the information from John Calhoun (See attached paperwork), a waiver of bid is hereby recommended for Aldermanic consideration as this project went out to bid (Bid # 2024-04), on August 31, 2023 and had no bidders. It is impractical and unwise to re-bid as time is of the essence for this project.

Sincerely,

Paul H. Hiller,  
Finance Director  
City of Shelton

cc: Mark Lauretti, Mayor

**SOUND CONSTRUCTION, INC**  
**52 FLAT ROCK RD**  
**EASTON, CT 06612**  
**(203)395-6301 Phone**  
**(203)367-0719 Fax**  
[peter@soundconstructioninc.com](mailto:peter@soundconstructioninc.com)  
[soundconst@aol.com](mailto:soundconst@aol.com)

**PROPOSAL/CONTRACT**

**October 3, 2023**

ATT: John Calhoun  
Shelton Public Schools  
382 Long Hill Ave.  
Shelton, CT 06484

RE: Shelton High School  
Shelton, CT

Thank you for considering Sound Construction for the following work:

All Associated work required to Build Dry Storage Building per Plans Supplied by Sound.

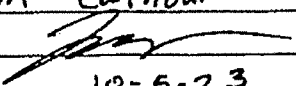
Excavation & Backfill of Foundation  
Form & Pour Footings, Walls & Slabs  
Demo Existing Roof/Framing  
Supply & Install CMU Block Walls-Painting by Others  
Cut Opening to Existing CMU Wall for Access to Existing Building  
Frame Roof, Shingle, Siding & Trim Per Detail  
Supply & Install 8' x 14' Metal Roll Up Garage Door  
Install Gutter w/ Downspout  
Electric, Plumbing Not Included

Total Price ~~\$67,000.00~~

*# 57,000.00*

Supply Douglas Fir Lumber & Frame Walls w/ Texture 111 Siding instead of CMU Blocks  
DEDUCT \$10,000.00 from the above Price

Purchase Requisition

Requested by (print):	John Calhoun
Authorized Signature:	
Date:	10-5-23
Reason for Purchase:	ADD ON TO STORAGE Building near STADIUM at Shelton High School
Account Title:	BOA Approved small CAPITAL PLAN 200K
Suggested Vendor:	Sound Construction
If NEW Vendor, Include: Address:	52 Flat Rock Road
City, State, Zip Code:	Easton, CT 06612
Telephone Number:	203-395-6301
Fax Number:	203-367-0719

Quantity	Com-Sub Com #	Description	Price	Total
1	-	Build an addition to the existing storage building located on The SHS grounds NEXT TO THE CONCESSION STAND.	\$ 57,000.	\$ 57,000.-
	-	This was put out to Bid with NO Bidders - we then solicited bids from local contractors, ONLY 1 responded. Requires Bid Waiver due TO CIRCUMSTANCES		
	-	Shipping & Handling:		
	-	TOTAL:		\$ 57,000.00

Account #: \_\_\_\_\_

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Requisition#: \_\_\_\_\_ Date Entered: \_\_\_\_\_

PO #: \_\_\_\_\_

8.5 350 HOWE AVENUE, SIDEWALK REIMBURSEMENT REQUEST

Move to approve a reimbursement of \$4,270.00, made payable to Kalici Management LLC, 350 Howe Avenue, Shelton, CT 06484, for the repair of a sidewalk at 350 Howe Avenue, per Ordinance #877 (Section 14-9 of the Code of Ordinances) with funding to come from the Sidewalk Reimbursement Account #001-3600-713.80-43.



**City of Shelton**  
Office of the City Engineer  
54 Hill Street  
Shelton, Connecticut 06484-3207

203-924-1555 ext 1509  
Fax: 203-924-1136  
Email: shelton.eng@cityofshelton.org

**Rimas J. Balsys**  
City Engineer

October 24, 2023

Eric McPherson, Chairman  
Street Committee, Board of Aldermen  
City of Shelton  
54 Hill Street  
Shelton, CT 06484-3207

Re: Howe Avenue, Sidewalk Reimbursement Request

Dear Mr. McPherson:

This office issued a permit for the replacement of a portion of the public concrete sidewalk that abuts 350 Howe Avenue. The work was completed in a workmanlike manner, and the owner is entitled to reimbursement in the amount of \$4,270.00 as per Ordinance No. 877 (Section 14-9 of the Code of Ordinances.)

I seek your concurrence with this reimbursement request. Payment will be charged to General Fund Account No. 3600-713.80-43, Sidewalk Reimbursement. The current balance is \$10,228.98. The check will be issued to:

Kalici Management LLC  
350 Howe Avenue  
Shelton, CT 06484

Very truly yours,

Rimas J. Balsys  
City Engineer

cc: ✓ Theresa Adcox, Clerk, Board of Aldermen

Enc: Original Bill; Permit

File: 1) Sidewalks  
2) Howe Avenue





ENGINEERING DEPARTMENT  
CITY OF SHELTON, CONNECTICUT  
**DRIVEWAY PERMIT**

Permit No. **DRV-23-15**

Issued to: **ELTONS MASONRY LLC**

Expiration Date: December 9, 2023

**PROJECT INFORMATION**

<b>Project Location:</b> 350 HOWE AVE, Shelton, CT, 06484	<b>Nearest Cross Street:</b> Cornell st
<b>Call Before You Dig No.</b> 20233403009	<b>Project Start Date:</b> September 15, 2023
<b>Driveway Addition Comments:</b>	
<b>Additional Comments:</b> We will remove the current asphalt of the front walkway and we will replace it with new concrete walkway. And also the section where the city will plant trees we will install bricks on stone dust to match the other side .	

<b>Permitted Company:</b> ELTONS MASONRY LLC	<b>Application Submit Date:</b> August 23, 2023
<b>Name of Applicant:</b> abidinpajo	<b>Permit Issue Date:</b> August 31, 2023
<b>Subcontractors?</b> No	<b>Name(s) of Subcontractor Companies:</b>

*This permit is hereby granted to ELTONS MASONRY LLC to excavate at 350 HOWE AVE, Shelton, CT, 06484 for the project work associated with Call Before You Dig Request No. 20233403009.*

*This permit is granted upon the express condition that every person acting under the same shall conform to the representations of the application, therefore, to the foregoing terms and the Ordinances of this City, applicable to the subject matter thereof, it may be revoked at any time for a breach of its conditions.*

**CONDITIONS OF PERMIT**

1. The Office of the City Engineer, Telephone (203) 925-1555 ext. 1509 **MUST BE NOTIFIED 24 HOURS IN ADVANCE** of starting any work authorized under this permit.
2. **Work authorized under this permit shall not commence until the business day following the day of issue.**
3. This permit is valid for three (3) months after its issue date.
4. Permit must remain on the job site.
5. **NO WORK IS TO BE PERFORMED ON ANY MONDAY WITHOUT PRIOR AUTHORIZATION FROM THE OFFICE OF THE CITY ENGINEER.**
6. **SPECIAL CONDITIONS:**

Driveway Location Approved By:

Curbing Required?

Date Approved:

Additional General Details: Need updated insurance and bond.

**Permit Fee Collected:** \$25.00

**Date Collected:**

## Rimas Balsys

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**From:** Agni Kalici <kalici5@icloud.com>  
**Sent:** Saturday, October 14, 2023 10:41 AM  
**To:** Rimas Balsys  
**Subject:** RE: Reimbursement for Sidewalk and Curb for 350 Howe Ave  
**Attachments:** FILE\_0578.docx; ATT00001.txt

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

To: City Engineer

Please accept as my request for reimbursement from the City of Shelton for the replacement of sidewalk and curb located at 350 Howe Avenue Please also refer to the invoice details from Elton's Masonary LLC Should you have any questions please contact me at (203) 558-5788

Regards,  
Agni Kalici

## 8.6 LEASE RENEWALS FOR CITY OWNED PROPERTIES

Motion and Backup to come

**9 – LEGISLATIVE – NEW**

**9.1 ITEMS TO PUBLIC HEARING**

**9.1 NO ITEMS**

**9.2 RESOLUTION IN SUPPORT OF THE CREATION OF A RIVERFRONT WILDLIFE REFUGE AND OPEN SPACE AREA IN SOUTH SHELTON**

Whereas, the Shelton Citizens Advisory Board (CAB) has recommended the creation of a Riverfront Wildlife Refuge and Open Space Area in south Shelton consisting of 2-mile island and abutting, adjacent coastal property, and

Whereas, the CAB suggests that the most expeditious way to secure the preservation of this riverfront gem would be to apply for its inclusion in the Stewart B. McKinney National Wildlife Refuge, and

Whereas, this suggestion has received an overwhelming show of support from neighborhood residents and citizens throughout the Shelton community,

Now therefore, the Board of Aldermen does hereby endorse such proposal and asks Mayor Mark A. Lauretti to pursue such CAB recommendation with all Connecticut Congresspersons and Senators asking their consideration and assistance to petition the Stewart B. McKinney National Wildlife Refuge for adoption of this most worthy and everlasting undertaking.

Respectfully submitted for adoption,

Alderman John F. Anglace, Jr. President and Alderman Cris Balamaci

**10 - EXECUTIVE SESSION**

10.A. REQUEST TO MOVE TO EXECUTIVE SESSION

10.1 NO ITEMS

Adjournment

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