



**CITY OF SHELTON
BOARD OF APPORTIONMENT & TAXATION
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING
6:30 PM Thursday, January 14, 2010
SHELTON CITY HALL
54 HILL STREET
Room 104
SHELTON, CT 06484**

Roll Call

Mark Holden, Chairman, present
Faith Hack, Board of A&T, present
Gene Sullivan, Purchasing Agent, present

Others Present

David Pontonque, Siemens Industry
Armand Cuozzo, Fire Tech Engineered Systems
Tony Alogna, Advanced Alarms,
John Neylan, Reflection Sound & Security, LLC
Ron Taylor, Security Solutions

Call to Order

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on January 14, 2010 by Chairperson Mark Holden. Faith Hack, Board of A&T, acted on behalf of Judson Crawford who was not in attendance.

Approval of the Minutes

FAITH HACK MOTIONS TO ACCEPT THE MINUTES FROM THE REGULAR MEETING OF DECEMBER 17, 2009. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Agenda Changes (Add-Ons/Corrections)

FAITH HACK MOTIONS TO ADD-ON THE FOLLOWING ITEMS TO THE AGENDA AS OLD BUSINESS:

- **AWARD BID #30-30 THERMAL IMAGING CAMERA**
- **AWARD BID #30-43 SURPLUS VEHICLES**

- **AWARD BID #30-45 PRINTING & MAILING OF TAX BILLS & DELINQUENT NOTICES**

New Business

OPEN BID #30-46 SLUDGE DISPOSAL SHELTON WATER WASTE TREATMENT PLANT (4 bidders)

Synagro Northeast, LLC of Naugatuck, CT submits a non-collusion affidavit and a bid of 8.24¢ per gallon for transportation and disposal. The price is good for Years 1 & 2 of the contract. In the beginning of Year 3 the price will be increased by the U.S. Department of Commerce Bureau of Labor Statistics for the Boston, Brockton, Nassau, Massachusetts, Maine, New Hampshire, Connecticut CPIU by the twelve months percentage change CPIU for January 2013. They do not submit a bid bond.

Naugatuck Environmental Tech, LLC of Naugatuck, CT submits a non-collusion affidavit, and a Year 1 Bid of 8.95¢ per gallon; Year 2 Bid of 9.2¢ per gallon; Year 3 Bid of 9.5¢ per gallon. Additionally, they submit a bid bond.

Spectra Serv of Kearny, NJ submits a non-collusion affidavit, and bid of 12¢ per gallon. They have provided a bid bond and other financial data.

DW Transport Leasing of Uncasville, CT submits a non-collusion affidavit and a bid of 7.99¢ per gallon. They have provided a bid bond.

*Chairman's Note: Synagro Northeast, LLC of Naugatuck did not submit a bid bond but indicate that they would provide a bid bond for 100% of the amount, if they are awarded the bid. He states that Synagro Northeast, LLC will be disqualified as a bidder.

FAITH HACK MOTIONS TO ACCEPT THE 3 BIDS FOR BID #30-46 SLUDGE DISPOSAL SHELTON WATER WASTE TREATMENT PLANT AND TURN THEM OVER TO THE APPLICABLE DEPT. HEAD FOR REVIEW AND RECOMMENDATION. SYNAGRO NORTHEAST LLC HAS BEEN DISQUALIFIED AS A BIDDER BECAUSE THEY DID NOT SUBMIT A BID BOND. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID#30-47 FIRE ALARM UPGRADE FOR CITY HALL (11 bidders)

Advanced Alarms of North Haven, CT submits a non-collusion affidavit and a bid of \$28,495; Optional Monitoring Cost of \$24.95/month; Service Call \$85/hour (during business hours) and Service Call \$125/hour (emergency service); Spare Detectors \$100 for smoke or heat detector, \$125 for a full station or \$75 for a horn strobe. Exclusions: Advanced Alarms will not be responsible for any costs associated with elevator contractor to program/test system nor will they be responsible to match existing paint in stairwells, corridors or offices.

Security Solutions Inc. of Norwalk, CT submits a non-collusion affidavit and a bid of \$9,885. They offer an Option to lease equipment with periods from 24 months to 60 months. A 2-year lease would be \$504/month ; a 3-year lease would be \$349/month; 4-year lease would be \$282/month; a 5-year lease would be \$239/month with a \$1.00 buyout at the end of the term.

Option 1 Smoke and Heat Detection for coverage in common areas/halls, two lower level boiler rooms, shop, telephone room, auditorium, records storage would then need to budget an approximate \$4,000-\$6,000 additional depending upon actual applications. Expense Option also available.

Option 2 in addition to Option 1 Smoke and Heat Detection extend to the office areas would add an additional \$6,000 to \$9,000 to the above Expense Option also available.

Additional benefits include Certified Fire Alarm Engineers, Local Monitoring Center, 24 hour Emergency Service from trained technicians, extension of parts replacement warranty for a full 2 years. They do not appear to provide options for monitoring or any of the other options.

Security Specialists of Stamford, CT indicates that their bid is based upon their interpretation of the minimum requirements of the Connecticut State Fire Code. Floor plans showing locations of devices shall be provided here AHJ for approval upon request. Total bid is in the amount of \$15,537. If the Auditorium is to be classified as an area of assembly, voice evacuation devices can be added in this area only for an additional \$2,362. The new grand total would then be \$17,899. Pricing is based upon normal workday, Monday – Friday, 7:30 a.m. – 4:00 p.m. Duct smoke detectors, if required, are not included in this quote. Permit B not included, patching and painting not included. Any required 110 volt connections of the new fire alarm panels not included.

Gene Sullivan inquires if monitoring, service calls and spare detectors are included in this bid. Chairman Holden responds that they have not provided quotes for that. They do submit a non-collusion affidavit.

Shelton Alarm Systems of Ansonia, CT submits a non-collusion affidavit and a bid of \$43,263. They have not included additional labor and materials which may be necessary to work in areas containing asbestos. Under Options, monthly central station monitoring \$35; service call normal business hours \$85/hour; service call after hours \$127.50/hour. Spare smoke detectors \$55.10; spare heat detectors \$40.60.

Integrated Systems Service, LLC of East Hartford submits a non-collusion affidavit and a bid of \$41,492 for system with installation. Under Options, yearly monitoring costs \$250; normal service costs \$89.80/hour; emergency service costs \$134.70/hour and spare detectors and base each \$54.60. They provide information regarding the system that they propose to install.

Barnum Engineered Systems, Inc. of Derby, CT submits a non-collusion affidavit, a bid of \$36,500 and specifics regarding the system that they propose to install. Central station monitoring is available for a \$45 monthly service charge. This includes a daily test report and timers set to send communication signals to central station every 24

hours. Chairman Holden notes that there are no costs for service calls or spare detectors listed.

AFA Protective Systems, Inc. of Wallingford, CT submits a non-collusion affidavit, specifics regarding the components to be installed and a purchase option of \$25,890. They are offering Fire Alarm Monitoring for \$30/month. Additionally, they offer a Lease Option requiring an advance service of \$20,821 and a monthly fee of \$268.50, unless otherwise indicated. This fee includes all normal system maintenance, inspections, repairs and monitoring, as required. They offer an Extended Service Plan for \$214.87/month or the Option of an Annual Test and Inspection at \$800.

Systems Operating Service of East Hampton, CT submits a non-collusion affidavit, a listing of what they propose to install, and a bid of \$7,530.

Fire Engineered Systems of West Haven, CT submits a non-collusion affidavit and a bid of \$9,980 and an annual cost for monitoring of \$420.

Siemens Industry Inc. of Cromwell, CT submits a non-collusion affidavit, a bid bond, a certificate of insurance, details of what they propose to install, and a bid of \$13,900. No options are provided.

Reflection Sound & Security, LLC of Shelton, CT submits a non-collusion affidavit, a materials list and a total bid for labor and materials of \$19,797. They provide an Option for monitoring \$25/month; emergency service calls are billed at \$85/hour; standard service calls are billed at \$65/hour; spare detectors are billed at \$59 per detector.

FAITH HACK MOTIONS TO ACCEPT THE 11 BIDS FOR BID #30-47 FIRE ALARM UPGRADE FOR CITY HALL AND REFERS THEM TO THE FIRE MARSHAL FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Old Business/Add-Ons

AWARD BID #30-30 THERMAL IMAGING CAMERA

Chairman Holden states that per recommendation, Bid #30-30 Thermal Imaging Camera for the Fire Department is to be awarded to New England Fire Equipment & Apparatus. They are the lowest bidder and all specifications have been met. Funds are approved and available for purchase from General Ledger Account #2400-512-60-06.

PER RECOMMENDATION OF DEPT. HEAD, FAITH HACK MOTIONS TO AWARD BID #30-30 THERMAL IMAGING CAMERA FOR FIRE DEPARTMENT TO NEW ENGLAND FIRE EQUIPMENT & APPARATUS OF NORTH HAVEN, CT IN THE AMOUNT OF \$6,570.00. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-43 DISPOSAL OF SURPLUS VEHICLES

Chairman Holden states that per recommendation, this is awarded to Leveilles Auto in the amount of \$971.08. The bid specs were met.

PER RECOMMENDATION OF THE DEPT. HEAD, FAITH HACK MOTIONS TO AWARD BID #30-43 DISPOSAL OF SURPLUS VEHICLES TO LEVEILLES AUTO RECYCLES OF SOMERS, CT IN THE AMOUNT OF \$971.08. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-45 TAX BILL & DELINQUENT NOTICES - PRINTING & MAILING

Chairman Holden states that funds for Bid #30-45 are going to be coming from the budget for the 2010-2011 year. The recommendation is to award the bid to Hygrade Business Group. They were the lower bidder and bid specifications were met.

PER RECOMMENDATION OF THE TAX COLLECTOR, FAITH HACK MOTIONS TO AWARD BID #30-45 PRINTING AND MAILING OF TAX BILL & DELINQUENT NOTICES TO HYGRADE BUSINESS GROUP OF WATERBURY, CT IN THE AMOUNT OF \$17,919.20. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:15 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk's Office.