



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FULL BOARD MEETING MINUTES
THURSDAY, AUGUST 13, 2015

Call to Order / Pledge of Allegiance

Mayor Mark A. Lauretti called the meeting of the Board of Aldermen to order at 7 p.m. All those present stood and pledged allegiance to the flag.

Roll Call

Alderman John F. Anglace, Jr., President – present
Alderman Lynne Farrell – present
Alderman John “Jack” Finn – present
Alderman Stanley Kudej – present
Alderman Noreen McGorty – not present
Alderman John P. Papa – present
Alderman Eric McPherson – present
Alderman Anthony Simonetti – present

Administration:

Mayor Mark A. Lauretti, City of Shelton
Attorney Tom Welch, Corporation Counsel

HONORING RAY CHRZANOWSKI

Mayor Lauretti opened up the Full Board Meeting with a special presentation to a City employee, whom retired recently after 41 years of service, Ray Chrzanowski.

Mayor Lauretti: We have historically acknowledged the service of our full-time City employees over the course of time, and we have a lot of people who come and stay with us. This really provides an invaluable product to the City, because when you stay with one job for an extended period of time, you develop an inherent knowledge that other people do not know, and do not understand the history of things, how things evolve, how problems were solved in the past, how to approach different issues that come up from time to time. We are fortunate in Shelton that we have a number of people whom come to work with us, and stay with us. Now, 41 years is exceptional, so, Ray, on behalf of the residents of the City of Shelton, we have a Proclamation that I would like to offer you, for your years of service to our Community.

Attached is the following Proclamation, honoring Ray Chrzanowski, read by the Mayor.

PROCLAMATION

WHEREAS, prior to his employment with the City of Shelton, Ray Chrzanowski served his country in the United States Army during the Vietnam War and worked as a Microwave Radio Repair Technician. He is to be commended for his service and dedication to our country; and

WHEREAS, Ray began his career with the City of Shelton on December 17, 1973 as a Maintenance Tradesman in the Shelton Street Department. He was hired under the Connecticut Education Training Act and was an expert in carpentry, masonry, electrical and sewer construction projects. In the winter, when Ray was not involved in trade projects, he would assist with the snow removal throughout the City; and,

WHEREAS, in 1980 Ray's title was changed to Equipment Operator and Maintenance Trade Worker for the Highways and Bridges Department. On May 7, 1985 Ray was promoted to Working Foreman and on September 22, 1999, Ray was assigned to the position of Assistant Highway Superintendent for the Shelton Highways and Bridges Department; and

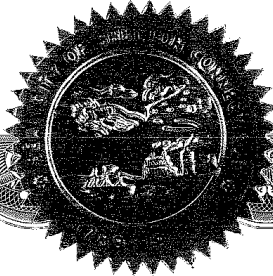
WHEREAS, Ray has had a very successful career with the City of Shelton. He is recognized for his forty-one years of service, hard work and dedication to the City. Ray has been devoted to his position while always maintaining a positive attitude. He will be truly missed by all who have had the pleasure to work with him over the years; and

WHEREAS, upon retirement, Ray will be spending more time with his wife and family. In addition, he will be playing many more rounds of golf.

NOW, THEREFORE, I, Mark A. Lauretti, Mayor of Shelton, am proud to congratulate **Ray Chrzanowski** on his retirement. I want to acknowledge the invaluable service he has provided over the past forty years. On behalf of the City of Shelton, I thank him for his many years of dedication and service to the City. I wish him a happy and healthy retirement.

This is issued under my hand and official seal of the City of Shelton.

August 13, 2015
Shelton, CT



Mark A. Lauretti
Mark A. Lauretti
Mayor

Mayor Lauretti: And Further, I hereby proclaim, that on September 1, 2015, be Ray Chrzanowski Day in the City of Shelton.

PUBLIC PORTION

Judson Crawford, 8 Jordan Avenue, Shelton

Pertaining to, Section 9.7 on this evening's meeting, I attended the bid opening for the 3 companies that submitted their bids to be the new auditors for the City of Shelton. Under Clermont Associates, the awarding of a bid has to be "to the lowest qualified bidder". The gentleman who has worked for the present auditing firm has left them and that is why we are currently in this predicament right now, to find a new auditing firm. I am only making one suggestion to the Board of Alderman. The second firm, CohnReznick. Yes, they are a little bit higher than Clermont Associates, but I think to take an exact amount, over a 5 year period, \$12,385 is an amount that this City could come across with, especially for a firm that would "give a new Prospectus to the Accounting Department". All I am trying to do is make that one quote to you Gentleman. Thank you.

Agenda Items

MINUTES FOR APPROVAL

Alderman Anglace MOVED to waive the reading and approve the following meeting minutes with one amendment to the Regular Full Board Meeting of July 9, 2015 regarding a typo in the account number for Item 9.7 Long Hill Cemetery Association. The correct account number for Long Hill Cemetery Association is 001-6500-414.81-31.

1. REGULAR FULL BOARD MEETING – JULY 9, 2015
2. SPECIAL MEETING – JULY 28, 2015

SECONDED by Alderman Papa.

A voice vote was taken and the MOTION PASSED unanimously.

Minutes can be viewed on the city website: www.cityofshelton.org.

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 NO ITEMS

REPORT OF THE MAYOR - none

REPORT OF THE PRESIDENT – none

6.0 LEGAL REPORT

6.1 CORPORATION COUNSEL BILLING

Alderman Anglace moved to authorize a total payment of \$3,649.00 to Corporation Counsel, Welch, Teodosio, Stanek & Blake, LLC, for services rendered per statement dated August 5, 2015 with funds to come from the following Legal Services Accounts:

Professional Services	001-1900-411.30-01	
Legal Fees	001-1900-411.30-03	\$ 2,461.50
Foreclosure Fees	001-1900-411.50-01	\$ 837.50
Miscellaneous Fees	001-1900-411.80-03	
Court Costs	001-1900-411.80.84	\$ 350.00

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED unanimously.

6.2 ASSISTANT CORPORATION COUNSEL BILLING

Alderman Anglace MOVED to authorize a total payment of \$471.29 to Assistant Corporation Counsel Ramon Sous for services rendered per statement dated August 1, 2015 with funds to come from the following Legal Services Accounts:

Professional Services	001-1900-411.30-01	
Legal Fees	001-1900-411.30-03	\$ 453.75
Foreclosure Fees	001-1900-411.50-01	
Miscellaneous Services	001-1900-411.80-03	\$ 17.54

Court Costs 001-1900-411.80-84

SECONDED by Alderman Kudej. A voice vote was taken and the MOTION PASSED unanimously.

7 LEGISLATIVE - OLD

7.1 ITEMS FROM PUBLIC HEARING

7.1. NO ITEMS

8 FINANCIAL BUSINESS OLD

8.1 NO ITEMS

9 FINANCIAL BUSINESS NEW

***9.1 RESURFACING OF COMMUNITY CENTER GYMNASIUM & DANCE STUDIO FLOORS
- LOCIP ELIGIBLE***

-DELETED

9.2 FUNDING FOR EQUIPMENT FOR HIGHWAYS & BRIDGES

Alderman Anglace MOVED to appropriate \$420,343.00 for the purchase of equipment for the Highways & Bridges Department with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

Seconded by Alderman Papa.

Discussion:

Alderman Finn: The bids were awarded this afternoon. I have a question on bid number 3579, which pertains to the new Drum Roller. It indicates that it is a new Drum Roller, but if you go down to the company submitting the bid, it indicates that it is a new roller. Which one are we getting, a new one or old one?

Mayor Lauretti: It all depends on how it was bid, and I don't have the bid in front of me. Sometimes, we bid it both ways and ask for a new and used. Some of this used stuff is only a year old, and they take it back in foreclosure or a company goes out of business and you pay a lot less for it.

A voice vote was taken and the motion PASSED unanimously.

9.3 STATE GRANT APPLICATION – GENERATORS

Alderman Anglace MOVED to approve the following:

Be it resolved by the Board of Aldermen that the City of Shelton has applied for and been awarded a grant (FEMA-DR-4046-CT-15-R) from the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, under the Hazard Mitigation Grant Program for the purchase and installation of back-up generators at six critical facilities; the Shelton Police Department, Echo Hose Fire Station, Huntington Fire Station, Pine Rock Fire Station, White Hills Fire Station and the Senior Center.

Be it further resolved that the City will initially fund this project at a total cost of \$410,000 with funding to come from General Fund Surplus Account and that the State Reimbursement of \$307,500 to be received following completion of the project will revert back to the General Fund Surplus Account.

Be it further resolved that Mayor Mark A. Lauretti is authorized to execute any and all documents necessary to effectuate same.

Now therefore, the City does hereby accept with gratitude the Emergency Assistance bestowed upon our municipality by the CT Department of Emergency Services and Public Protection, Division of Homeland Security.

SECONDED by Alderman Finn.

Discussion:

Alderman Simonetti: The cost of \$410,000 is just for the generators. Does anybody know how much it is going to cost to install them?

Mayor Lauretti: I think that includes everything. Most of these places have generators already, so we are just going to take the old ones out and put the new ones in.

Alderman Finn: Alderman Simonetti, the back up indicates that this also includes all of the site work for the generators; it includes the cost of delivery, the cost of rigging, and the cost of the cranes to come in and place it on the concrete path.

A voice vote was taken and the motion PASSED unanimously.

9.4 REFUND OF BUILDING PERMIT #P201500966

Alderman Anglace MOVED per the recommendation of the Building Department, to refund the building permit #P201500966 in the amount of \$210.00 to Southern New England Windows, 26 Albion Road, Lincoln, RI 02865 with money to come from the General Miscellaneous Reimbursements Account #001-0000-381.34-00.

SECONDED by Alderman Simonetti.

Discussion:

Mayor Lauretti: I just want to note for the record that, while we don't get a lot of these, we find no statute or ordinance that requires the Board of Alderman to approve these refunds, and we may handle these differently in the future. I'm not completely sure on that, and it is going to require a bit more research, so if it happens again in the future and you get wind that it didn't go in front of the Board (of Alderman), I would just like to let you know this is where we are at.

Alderman Anglace: It appears that this is more of an Administrative thing, similar to what we do in the Tax Collector's office with the monthly Statutory Refunds Account. Once it is verified by them, then they have the authority under state statutes to refund. It seems to me that these are small amounts here. It should be administrative. In fact, the Board of Alderman can pass a motion to make it Administrative if you'd like. We don't have to do it now.

Mayor Lauretti: I just don't want people to think that everything comes in front of the Board (of Alderman) for their approval when in fact in the future it may not.

A voice vote was taken and the motion PASSED unanimously.

9.5 REFUND OF BUILDING PERMIT #P201500048

Alderman Anglace MOVED, per the recommendation of the Building Department, to refund the building permit #P201500048 in the amount of \$220.00 to Southern New England Windows, 26 Albion Road, Lincoln, RI 02865 with money to come from the General Miscellaneous Reimbursements Account #001-0000-381.34-00.

SECONDED by Alderman Finn. A voice vote was taken and motion PASSED unanimously.

9.6 REFUND OF BUILDING PERMIT #P201500125

Alderman Anglace MOVED, per the recommendation of the Building Department, to refund the building permit #P201500125 in the amount of \$110.00 to All American Heating & Air Conditioning, P.O. Box 6397, Wolcott, CT 06716 with money to come from the General Miscellaneous Reimbursements Account #001-0000-381.34-00.

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

9.7 CLERMONT & ASSOCIATES AGREEMENT

Alderman Anglace MOVED to approve the agreement between Clermont & Associates, LLC and the City of Shelton for auditing services.

Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

SECONDED by Alderman Papa.

Discussion:

Mayor Lauretti: Just for the record, I don't know, Tom, if you have seen the agreement. Are we all set to go?

Attorney Welch: Yes.

Alderman Anglace: I have a question. In looking at the agreement, is this a 1 year agreement?

Alderman Finn: Five.

Attorney Welch: It is written that the City has the right to terminate after each year, so it has 5 years in it. But the City can terminate after each year.

Mayor Lauretti: Up to five years.

Alderman Finn: I have some questions, Mr. Mayor. Clermont Associates presented a bid for the City side at \$45,000, O'Connor and Davis at \$33,000, and CohnReznick for \$37,800, but yet the lowest bidder was with Clermont for the Board of Education, which was \$8,500, CohnReznick for the Board of Education \$25,200, and O'Connor and Davis \$27,000 for Board of Education. What are we going to be getting for \$8,500 that the other companies are bidding so high?

Mayor Lauretti: The same audit we get every year.

Alderman Anglace: I don't know if I am the right person to answer the question.

Alderman Finn: Anyone can answer it.

Mayor Lauretti: It's the same audit that we get every year. They only audit certain accounts. They do not audit every line item.

Alderman Anglace: The principles at Clermont have audited our books in the past. That saves us considerable funds and time, rather than having to start from scratch and have our people dig up paperwork. He knows where to go to find paperwork and knows how to do it on his own without our people assisting him.

Alderman Finn: Now, I notice it is a different company, but what we need to remember is that this auditor was on-board when funds were missing from the accounting department, some \$1,000,000 and never caught it. Also, this past year, I caught a \$700,000 error in the Mayor's office and one in Bill's office. And there's other areas. Is he going to improve on things so all of these errors don't show up in the audit?

Mayor Lauretti: Any other comments?

A voice vote was taken, (6) in favor; (1) opposed (Alderman Finn) and the motion PASSED.

10. - LEGISLATIVE - NEW

10. 1 ITEMS TO PUBLIC HEARING

10.1 A. NO ITEMS

10.2 APPOINTMENT TO WATER POLLUTION CONTROL AUTHORITY

Alderman Anglace MOVED to appoint Steve Chuckta, Jr. to the Water Pollution Control Authority to fill the balance of the existing vacancy which expires December 13, 2015.

Steve Chuckta, Jr. (R)
33 Cranston Avenue
Shelton, CT 06484
Tel. 203-261-0415

SECONDED by Alderman McPherson. A voice vote was taken and the motion PASSED unanimously.

10.3 RESCISSION OF ACTION - ITEM 10.2 OF JUNE 11, 2015 REGULAR FULL BOARD MEETING

Alderman Anglace MOVED to amend the action taken at the June 11, 2015 Board of Aldermen Regular Full Board Meeting regarding Item 10.2 Resolution Regarding Designation of Single Special Events by adding to the end of said resolution the following:

"But, in no event, shall the total amount paid in any calendar year exceed \$200". So MOVED.

SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

***10.4 ACKNOWLEDGEMENT OF PARTNERSHIP BETWEEN THE CITY OF
SHELTON & DERBY-SHELTON ROTARY***

Alderman Anglace MOVED to authorize Mayor Mark A. Lauretti to sign an agreement between the City of Shelton and the Derby-Shelton Rotary Club to acknowledge the partnership between the City of Shelton and the Derby-Shelton Rotary Club during the Shelton Day activities to be held on Sunday, October 4, 2015.

SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

EXECUTIVE SESSION

At approximately 7:25 PM, Alderman Papa MOVED to enter into Executive Session to discuss the following items:

- 11.1 C-MED
- 11.2 6 ARMSTRONG ROAD TAX APPEAL
- 11.3 49 MAPLE LANE – ANTI-BLIGHT LIEN

and invited Attorney Jim Sheehy and Bill Gaffney, City Assessor, to remain in the auditorium, one at a time, during the Executive Session, beginning with Bill Gaffney; SECONDED by Alderman McPherson. A voice vote was taken and the MOTION PASSED unanimously.

RETURN TO EXECUTIVE SESSION

At approximately 7:50 p.m. Alderman Anglace MOVED to return to Regular Session; SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

It was noted that no votes were taken in Executive Session.

11.1 C-MED

No Action.

11.2 6 ARMSTRONG ROAD TAX APPEAL

Alderman Anglace MOVED to not approve the stipulated agreement regarding Armstrong Road Tax Appeal.

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED unanimously.

AUGUST 13, 2015

**BOARD OF ALDERMEN
FULL BOARD MEETING**

11.3 49 MAPLE LANE – ANTI-BLIGHT LIEN

Alderman Anglace MOVED to accept the sum of \$10,000 as full payment of the outstanding blight lien.

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED unanimously.

ADJOURNMENT

Alderman Papa MOVED to adjourn; SECONDED by Alderman Anglace. A voice vote was taken and the motion PASSED unanimously.

The meeting adjourned at approximately 8:00 p.m.

Respectfully submitted,

Nicholas Twigg, Clerk
Board of Aldermen

DATE APPROVED: _____ BY: _____

Mark A. Lauretti
Mayor, City of Shelton