



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FULL BOARD MEETING
THURSDAY, NOVEMBER 14, 2013

Call to Order / Pledge of Allegiance

Alderman Anglace called the meeting of the Board of Aldermen to order at 7 p.m. All those present stood and pledged allegiance to the flag.

Roll Call

Alderman John F. Anglace, Jr., President – present
Alderman Lynne Farrell – present
Alderman John “Jack” Finn – present
Alderman Stanley Kudej – present
Alderman Noreen McGorty – present
Alderman John P. Papa – present
Alderman Eric McPherson - present
Alderman Anthony Simonetti – present

Administration:

Corporation Counsel Tom Welch

Also in Attendance:

Freeman Burr, Superintendent of Schools
Allan Cameron, BOE Director of Finance
Judson Crawford, Board of A&T

PUBLIC PORTION

FREEMAN BURR, 17 LIVINGSTONE RD, BLOOMFIELD, CT

Thank you, President Anglace. We wanted to come here this evening to thank President Anglace, Alderman Kudej and Alderman Simonetti, for holding the Special Finance Meeting the other evening, in support of our school security upgrades. With that, we showed you photos the other night, but we wanted to bring these and we will take these away: this is the actual firing test on different types of glass structures that we use in the district, along with the security film on both sides of the structure. If Ben Trabka were here, he would've explained the firing test, but the firing test included many things. Not only did it include your standard handgun weapons, it also included a shotgun, an assault rifle, etc. They blew rounds into these three glass panels, conducted at a firing

range from both distance, as well as close up. We put them here, in addition to the photos that we shared the other evening, so that everyone can see that these structures have maintained their security. As I have stated the other evening, we are looking at our buildings that have a great deal of glass exposure. In some schools, it is the side and cafeteria entrances, the bus loop at Shelton High School. Out of the Board's budget, we will be able to take care of Booth Hill School, as well as Sunnyside School; those three schools that I have decided are the schools that have a large square footage of glass. That is what our maintenance and operation budget can hold, but we were hopeful as the Aldermen consider, in addition to the surveillance cameras and for each of the three entry ways and the exterior door change outs of Long Hill, Elizabeth Shelton and Booth Hill, that we also looked at this because in the scope of things this is a relative low cost project. Similarly to what we have done to technology, the Board of Aldermen can choose to keep this on the City budget, but in order to get this done, you have to get a contractor who not only distributes the film, but actually installs it. This is somewhat of an art and it has to be installed on both sides. While we can probably train personnel to install it, the likelihood of a waste factor in attempt to learning how to do it correctly and to do it so that it is able to hold to tests, like these. The vendor, as well as his staff did this, and this was done in coordination with Ken LaCroix, from Maintenance and Operation. We bought a small amount of the film, but the key thing before looking into how reasonable this film was to first get the Shelton Police Department involved for the firing test because you can look at this stuff online, etc- one of the things that we felt was that we wanted to see the actual results, with actual assault weapons.

I also want to point out that one there, because after they penetrated with several rounds of ammunition, they also went at it with a pickaxe and a shovel. As you can see, this still has maintained its integrity. While eventually someone can break through this; if you followed anything relative to school security not just in Connecticut, but the aftermath of Sandy Hook all over the country, everything talks about a delaying factor. How long can you delay someone to have access? This window film does exactly that. Again, the primary purpose, even though we did share photos the other night I think these are more realistic to see it up close in person. Again, on behalf of the Board of Education, our school community and our principals extend their appreciation and gratitude to the Aldermen at the Finance Committee the other night, and all of the Aldermen for supporting our efforts in order to maintain school safety and school security for all of our kids. Thank you very much.

Alderman Anglace: Does anyone have any questions?

Alderman Finn: Mr. Superintendent, you have indicated that this is low cost project. What would we be looking at for something that would be a higher cost?

Freeman Burr: For a high cost, or something like this?

Alderman Finn: A high cost, not just for the windows.

Freeman Burr: Clearly, the three schools: Long Hill, Booth Hill and Elizabeth Shelton, which have original construction in terms of not only the entryways, the exterior door

change outs and the window replacements- those, would be a high cost. It would be difficult for me to put a price on those; I am going to guess on the exterior window change outs, depending on the size of the building, probably a quarter to a million dollars. However, you would also have to consider giving the age of those buildings, there's some need for asbestos removal and possibly at that age, possibly PCB abatement as well.

Alderman Finn: Would you come back to us around budget time, and have that as part of your five-year capital improvement?

Freeman Burr: The Mayor asked us one year ago to get the architectural bids. We had three architectural bids. When the Mayor returns, I am hoping to set up a meeting where we can entertain the requests for qualifications. We are going to meet with those three architects, and we are going to tell them what our concerns are for the entryways, windows and the exterior door change outs. We are going to listen to their proposals, their discussions on what would be the best approach to do each of these. Once that would be done, each of those designers would submit a proposal. At that point we would then be able to quantify what that cost would look like.

Alderman Finn: At Back to School night at Elizabeth Shelton School, some of the parents were talking about security for the schools. One gentleman said, "what is going to stop me from getting in my truck and driving through the front door of the school?" All of the schools are the same way: they are wide and they are made for the kids to all enter, get out and get to the school buses. What do we have planned to ensure that no one can take a vehicle and drive it through the front door of the school?

Can you put planters there, like Sikorsky?

Freeman Burr: Well, we have emergency plans in place, not only with the Shelton Police Department, Mike Maglione has been involved and we have had State Police come down and do walk throughs of all of our buildings. In order to get the school security grant, that is the homeland security checklist.

Allan Cameron: That is the homeland security checklist that we have completed in conjunction with the State Police Facilities Unit.

Freeman Burr: So, there is this homeland security checklist that we are not allowed to walk through our schools in check. You have to have people who are affiliated with emergency operations, police, etc to go through in order to qualify for the camera surveillance grant. We have submitted those for every one of our schools, even though we put the bid in for camera surveillance for the five elementary schools. We had that done for eight of our schools.

Alderman Finn: With the increase of the amount of money that is going into the local communities to include even far greater schools, than what we originally received. Does Shelton receive any additional funds from the State, for the schools that you have originally mentioned?

Freeman Burr: For the camera surveillance?

Alderman Finn: Yes.

Freeman Burr: Camera surveillance is a reimbursable grant, which was what we discussed with the Finance Committee the other night. Basically, Shelton is a city that qualifies for reimbursement to approximately 37% to 40%. We have engage in the work, and the State then reimburses. We are in the process of completing the bid specs for that project; in which it should be done in a week or so. Based on our meeting the other night, those specs will go to Gene Sullivan and then the bid will be sent out for service providers.

Alderman Finn: Will it include all school stuff?

Freeman Burr: Yes it will.

Alderman Finn: Ok, thank you.

Alderman Kudej: If I remember correctly from the other night, rounds will puncture through that glass? It just will not shatter the glass?

Freeman Burr: Yes, this is the actual glass.

Alderman Kudej: I just want people to know.

Freeman Burr: The film is put on both sides and it maintains its integrity, so it certainly does shatter but the integrity is not damaged.

Allan Cameron: You cannot get your hand through.

Alderman Kudej: So the glass stops the bullet from impact.

Freeman Burr: Right, that was what we talked about the other night. There is no such thing as bulletproof glass, per se. While this is not bulletproof, somebody would have to fire- we will send you the video. This is a great example because after they have done the damage to this one, you can still hear the glass in there. They continued to try to get into this with a pickaxe and a shovel. You will see in the video that after the shooting, this is another ten to fifteen minutes to try to get in.

Alderman Papa: This gives the police the time to get there.

Freeman Burr: Absolutely, and this is at a relatively low cost option. Essentially, if you take the Shelton High School bus loop, or better yet, the front of Perry Hill School. Perry Hill has the ideal secure front entrance, but it is one of the newly designed buildings. If someone gets in, they are still in the vestibule. So even if they buzz you in, you are still in the vestibule because you have to get buzzed in twice. If you note the front of Perry Hill,

you have all of this glass all the way down to the next entrance. What we are proposing is that glass would be covered on two sides. The other thing is that you do not have to go to the very top. You only have to go up high enough about six to eight feet, because even someone blew out the glass on the top, because it maintains its integrity and they would need a ladder or whatever else to climb up and get in. When we checked this out to do it, we had police guidance even before we did this. The police department would even tell you that they were very skeptical about all of this, at first. However, these are the results of their firing test with assault rifles, .223 or .233, handguns, shotguns, and these are the results here. This is relatively low cost per school.

There is a lot of square footage of glass at those schools. What we estimate to do those three schools; not the two small ones that the Board can handle, but those three schools will probably estimate around \$150,000, and they are not exactly the same. Some have more square footage of glass than others, but we believe by putting this in we will be in a much more secure environment and would not be facing something that was faced at Sandy Hook. Again, that does not negate the fact that we do have to look at the construction of our three oldest schools: Elizabeth Shelton, Long Hill and Mohegan Schools.

Alderman Anglace: Let's put this into perspective: unfortunately the Board of Aldermen were not at the Finance Committee meeting. So what are showing them is out of context. Understand what we are doing here is looking to improve security at our schools. That may take on different measures to do that. Already since the Finance Committee, people have suggested things, like what Alderman Finn has brought up, and that is a car driving into the front door. So, there are other things to look for besides this. What we have done at the Finance Committee, and what we are suggesting to the Board is looking at school security improvements. Not just someone with a BB gun, rifle, shotgun, etc, but across the spectrum.

We brought in the Public Improvement Building Committee, and had them at that meeting so they can get the perspective of what they have to do. What we want them to do is take a broad look at this. Yes, we have some specifics from the grant, from which that has been approved and from which we will get; but we are staying away from the discussion on money. The money is not the issue; the issue is school security. We are going to improve the security of our schools, and that will put our building committee in place. The work and everything that we had said was the building committee, the Board of Education work together on this project. You cannot go out to bid on items that come out of the items, so you go out to bid and you tell us.

We are going to do two things tonight: we are going to put the Public Improvement Building Committee in charge of the operations, as we have discussed with them. They are knowledgeable and they have heard it directly from the Board of Education. They know what to do, they are already thinking and they already have a meeting scheduled. They were told that this is a "priority project". Do what you can, do not let it sit in between meetings; do not delay. This is an item that we want priority on, and we do not want it fumbled. The other thing that we are going to do tonight is generally, in principle, approving this because we want this. This is where the funding will generally come from.

We do not know how much until you go out to bid. Until the Public Improvement Building Committee tells us what they want to do, what is necessary and how much it is going to cost, then you come back to us, and you should expect that we are going to approve it. You should expect it that we are going to approve it; you should expect that we would support this effort. Before we get started with it, we want you to know that this Board; and I believe I am speaking on behalf of the entire Board. We support what you are doing and whatever the ultimate decision is. I do not want to get into specifics here, or what to do because that is not our role. That is the role of the Public Improvement Building Committee and that is the role of the Board of Education to determine on what is safe, and what you want to do.

Alderman Papa: This is mostly for the front doors?

Freeman Burr: This would be for front doors and areas that are exposed by glass.

Alderman Papa: What about the classrooms? In some of these older schools, there are a lot of classrooms. Say these people do not decide to go through the front door, and decide to go through the window from a classroom because it might be easier to get to? There are a lot of windows in those classrooms, so that is a major overhaul and I hope the committee knows that.

Freeman Burr: Certainly the exterior window replacements have been on the long-term list for a while. Now it makes more sense because it is not just the windows; it is the exterior doors and the entryways. So, for the three oldest buildings, we believe that once we get through that process, we will be in a better place. Everything that is done there would be state-of-the-art, and take into consideration of other places, such as the schools that I have mentioned. We have to do large scale areas of exposure first, and then going down the road-

Alderman Papa: So is something going to be investigated about the classrooms, the windows, cafeterias?

Freeman Burr: Large-scale areas with large groups of kids that would be at a given time.

Alderman Anglace: What you guys are looking at is a result of the State and the State's recommendations, with respect to their investigation and their expertise in coming down and saying, "you should do this as a priority". That is where it is coming from.

Freeman Burr: That is correct.

Alderman Anglace: We want to get this done, there are no excuses that we are going to do the windows here, and we have to wait for that person; let's get the project done, just like what we are doing in Downtown Shelton: we take one lot at a time, we build it and we show results. That is what we want to do here, that is what we said to the Public Improvement Building Committee the other night. That is the way that we want to approach this thing.

Alderman Finn: Alderman Anglace, I would like to go back and piggyback on what was said about not delaying the project. Usually we would hear that you would wait until school vacations to address it. I'm sure of what Alderman Anglace has said tonight and the rest of the Board agrees. We would like for you to address it while the kids are still in school.

Allan Cameron: That is our intention; we are working on it as we speak. We are putting together bid specs.

To Alderman Anglace's point, one of the things with respect to this particular project is what we had hoped to be a sole source. It turns out that it is not, so we will have to develop a bid spec to get this thing going. We have someone who is working on it, and we expect to be out to bid on the surveillance, the cameras and the monitoring piece, the State grant, within next week or the week after that.

Freeman Burr: We also have the architectural RFQ's, so it's not like we have been waiting.

Alderman Anglace: I am going to ask your indulgence and the Board's permission to open this up to see if there are any questions to anyone in the audience, because I see some interests.

Michelle Binder, 19 Tower Lane, Shelton, CT

I have a first grader at the Shelton Booth Hill School. My question is that I am part of the PTO Committee, and kind of the liaison for the Board of Ed. I go to the Superintendent and Board of Ed meetings, and go back to the PTO. We have been hearing about this since last March, and definitely as a parent, I can say that my concern is nothing has happened. We have been hearing about the plans, and that is great. A lot of people get concerned because there all of these scenarios that can happen. I think my concern, as a parent is can we just start? So even if someone can drive a truck through the school, this is a project that is somewhat inexpensive. I understand that hundreds of thousands of dollars is not a lot of money, but we want to know what it is going to take to get the ball rolling?

Allan Cameron: I think the ball is rolling. I think you heard it tonight, and we certainly heard it as well. On Tuesday night, the Aldermen are supporting this; they want to make sure that this project gets started and it all starts to have someone write a bid spec; that is where we are. The Board of Education had somebody write out the bid spec.

Michelle Binder: So in the future, will there be a timeline? Or when there will be a time to start going out for bids?

Allan Cameron: As I have mentioned to the Aldermen about the camera piece, the camera piece will be out to bid next week or the week after. We had a spec, we looked at it and now we are just dotting the I's and crossing the T's. The next one would be for

the glass. As I mentioned to them, our hope, our belief was that this project for the glass would be a sole source project. In that case, we would then be able to move forward, but we talked to the vendor and the vendor has said that he was not a sole source. So, that means it requires a bid, and according to the City's Charter, this means before we even go out to bid, we have to get contract drawings that says that, that is what they have to bid on. That is going to take a little bit of time, and the guy that is working on this thing. He also said that we are coming into the holiday season, and we are going to be facing Thanksgiving and the other holidays; we have to give it some time.

Michelle Binder: Yes I understand that. I just do not want to be here next year, at this time and being in the exact same spot.

Carla Bucherati, 34 Falmouth Drive, Shelton, CT

I am the PTA President at Long Hill School. We appreciate the urgency that you see because it does need to be done. We have been talking about this project for quite a while now, and I wanted to say thank you for helping to get this ball rolling.

I wanted to relay to you on behalf of the parents, that there is a big sense of urgency, because it can be tomorrow, it can be another day. I have a second grader and a fourth grader, and I would like my children to go to school safe. We have talked about the cameras, we have talked about the film; but at Long Hill School, we are not going to be able to do anything until the bids are made. A timeline would be helpful to go back to the other parents with, but once again, we do not want to be here next year. When they put out the bids, is it going to be the public building?

Allan Cameron: At least for the camera portion, he has told me he expects that we should be able to get the bids back by mid-January, evaluate by February and make an award in March. He feels that the work should be done before the end of the school year.

Carla Bucherati: Is that just for the cameras?

Allan Cameron: Yes, for the surveillance cameras and the communications. These are the panic buttons in the room that people in the office can hit that gets sent to the Police Department.

Carla Bucherati: Now if they are talking about re-facing the front of the school, changing the entire front of the school and they are not going to install the cameras until that is done, and that is the last thing that will be done?

Freeman Burr: Part of this three-school project that we talked about, you are correct. Last year, that was what the Mayor committed to in the aftermath of Sandy Hook. When we talked to them on what their plans are, they will know about the camera surveillances, etc; everything is going to go in there. So the goal is that one should not stall the other. Cameras are going to go in the entire building, as well as around the

building. Even if they had to phase on where they were going to work first, because of construction, it should not impact that fact that cameras will be installed in the building.

Alderman Anglace: This will begin to unfold a lot clearer to the scope of the job, and the timeline for completion will unfold a lot clearer when the Public Improvement Building Committee starts to do its work because we have charged them the other night. Normally, when we take a project and we give it to the Public Improvement Building Committee, we sit here and say that you are in charge of that project. That is not what we did. We called a special meeting with them, so we can explain to them that there is a sense of urgency, as you put it we called it a "priority project". I think we are talking about the same thing, and we said to them that we want them to determine the scope of this project and get a timeline developed because a lot of people are interested and concerned. I think they understood that, and we also told them to not delay. If something has to be done, and you are ready to do it, call a special meeting and do not wait for the next meeting.

Carla Bucherati: We really appreciate that.

Alderman Anglace: That is what we did, and we called a special meeting the other night to bring them in because when we were told by the Board of Education what the sense of urgency was that they conveyed to us, we said we are not waiting and we are doing this immediately, and we did it within a couple of days. Everyone was good enough to come and revise their schedules. I think we made that point.

Carla Bucherati: Yes you did, and I really want to thank you on behalf of the Long Hill School district because we really want to keep our children safe.

Alderman Anglace: Absolutely, and that is the bottom-line.

Beth Gabriel, 77 Cedarcrest Court, Shelton, CT

I have a third grader at Long Hill School. I attended the special meeting the other night, and I was very happy to hear the progress that was being made, and the efforts from the Board of Aldermen, the Public Improvement Building Committee and the Board of Education.

With regards to the bid spec, for the company that I work for, I am the one that is responsible to respond to the bids so I am very well of the timelines, and everything. I see a lot of bids that come out today and they want answers within two weeks; full proposals back in two weeks for the job to start two months from now. I guess my inquiry is, when do you want to have all of the security cameras installed by? Is it the end of August? Before the start of the upcoming school year, in September? To take it one step further, with regards to the architectural improvements to the three elementary schools, what is the end goal? When do you want to see that project completed? If the community knew those goals, it would put their minds more at ease and summon their anxiety.

Alderman Anglace: I think what I heard is what you are looking for a timeline for completion. What we charged the Public Improvement Building Committee with is determining the scope of the operation. Parts of what have to be done, will be done in one point in time and other parts will be done later. It will not be done all at the same time, and there may be a few ideas that could pop up and may be added to the scope of the project. Alderman Finn pointed out earlier about someone driving in with a car. Some ideas would be put forward after our meeting, by individuals and in which, we will refer to them. I think at this point it is going to be hard to give you a final completion date, because we do not even know what to complete yet.

Freeman Burr: Not to correct you, John, but we have submitted a timeline for the camera surveillance. The timeline was that all work would be completed by December 31, 2014. So, as Allan talked about the bid specs, that should be more than enough time. If we are not completed by then, then we have to let the State know that we would not be completed and to make sure that they are on board. However, as Allan said, we will be out to bid by February latest and the awarding could start as early as March. Once the bid specs are done they should be pretty easy.

The major one is the three schools, because that is major. Until we sit with the architectural firms that are being qualified to get information from them and to start to get proposals. That one is much more difficult to predict.

Alderman Finn: Just one question to go back to the video cameras: The video cameras are going to be installed, and usually the office is going to be able to tell who is coming towards the door, and observe whatever is going on in the hallways. Will they be hooked up to the Shelton Police Department, so they will be able to see what is going on in the school, as well?

Freeman Burr: Correct. They will also be installed in police vehicles; it would be monitored in police vehicles, as well. Also, they will be set up in central locations in the building, and a monitor that will show every camera's view. So, I can literally be in the hallway and look up. If something were amiss somewhere, you would see it on a main screen.

Alderman Papa: Freeman, don't they have this in Perry Hill?

Freeman Burr: Yes, they do have something similar to this at Perry Hill School. This would be put in various common areas, in which it will show the square boxes across that would capture different views.

Alderman Finn: What is the time frame you are required to retain those tapes? Would you be using the same tape over and over again?

Allan Cameron: I am not sure, Jack. I would guess 30 days, but I am not sure. I also do not think we will be using tapes, but we will be using hard drives.

Alderman Finn: Would you be purchasing new hard drives?

Freeman Burr: Yes we would. This is going to be a web-based camera system; state-of-the-art.

Aderman Simonetti: President Anglace, I think to the people that are here from the schools, you should know that the schools already received the grants, which is a big project within itself with writing the grants and getting them approved. So they are on their way with what they are going to do, and I think you will see things move along fairly quickly. As President Anglace has said the other night, whatever it takes with calling special meetings; we do have to give a 24-hour notice that is part of our protocol but we can get five of us together, to sit down and do whatever it takes to make sure there are funding approvals that need to go forward in every step of the process.

Jessica Sciamanna, 131 Yutaka Trail, Shelton, CT

I have a fourth and a first grader at Long Hill School. I'm sorry, this is my first public hearing, so I do not understand all of this, but the other committee that you met with the other night, the Public Improvement Building Committee-

Freeman Burr: The other night was the Finance Committee meeting with the Board of Aldermen, held on Tuesday night.

Jessica Sciamanna: A new committee is coming in and they are in charge of the project?

Freeman Burr: Yes, that is correct.

Jessica Sciamanna: So all of this work that you have done with the project, such as investigating as to what should be done in your proposal and what you think should be done. The Shelton Police Department has been involved, the State has been involved; we have received these great recommendations and a great plan in place. So, now you are saying that an entirely new committee is going to come in and relook at everything? Isn't that going to delay things instead of moving forward?

Allan Cameron: This is an existing committee. The way the City Charter is setup is that any building project that is over \$100,000, has to be supervised by a building committee. This building committee is an existing committee. They have completed other projects, and what Alderman Anglace and the Finance Committee of the Board of Aldermen done was bring them in, and instruct them that work has already been done; we do not need to investigate anymore. What we need to do is find ways to move forward, and that was the urgency that they have created; is that what we need to do is find ways to move forward.

Freeman Burr: We should not be going to them to reinvestigate, or relook at everything that we have just researched with Emergency Management and the Police Department.

So the security film should be a no brainer; we still have to go out to bid. For the security cameras, the award has already been made by the State; they may need to know the specifics but that should be a no brainer. The bigger project as I've said before, is the three-school project, because that involves so much. That will take time until we get architectural quotes and such. We won't be moving as quickly in that area.

Jessica Sciamanna: So Carla also asked this question: Will the cameras be installed at those three schools, in all other areas besides the front of the buildings? Or, are you going to wait on everything until you start the project?

Allan Cameron: No the schools will get done, too. If we do have to relocate cameras when we redo the facades-

Jessica Sciamanna: Ok, I just wanted to make sure that those three schools would not be waiting.

Allan Cameron: We probably won't have to buy a lot of new stuff, but when the contractors do the first batch of cameras between March through August and the start of school, that contractor will know that we have plans to change the facades; so put some extra wires in the ceiling and we can disconnect this camera and relocate it or do whatever we need to do.

Jessica Sciamanna: Ok, thank you very much. Thank you for your urgency, especially the first anniversary coming up this month. It is unbelievable that it has been one year already, and it has gone by like that and to also think if we are not moving quick enough, so sometimes it can be frustrating. However, it is good to hear that everyone is feeling our same sense of urgency.

Alderman Simonetti: The meetings are public meetings, so you can attend those meetings. You can listen to what is going on so you can see the progress that they are making. President Anglace said before, as they go forward, something might be dumped on their plates for another project. We are reinforcing the project, and it would not stop them from making progress. You can attend those meetings.

Jessica Sciamanna: How would we know about the meetings?

Allan Cameron: The meetings are on the City website, and the Board of Ed website. The meetings are held on Mondays at 6:30 PM, at the Board of Education Central Offices.

Judson Crawford, 8 Jordan Avenue, Shelton, CT

First of all, congratulations to all of the Board members that were reelected.

Secondly, I was speaking to Mr. Simons after the meeting of the Finance Committee. I had said to him, "Have we looked at a building that has the cameras already installed,

and already inside a building to actually go into an office and you are going to sit and be able to watch everything that is going on in the whole building?" Bernie said that he has not seen it.

I would like to make a recommendation for you, Bernie: we can make arrangements to come with me to go down where I used to work, DiChello Distributors. I have a surveillance system that is installed on the front of the building, the sides of the building, down the building, all the way; at least an acre and you are constantly on camera. Soon as you drive onto the property of DiChello's, you are on camera. Bernie said that would be something that we can look into. I told Bernie that I would be more than willing to take him there and show him the system, how it was installed and the security that is in place for the company that I used to work for.

I have one other thing to say to you: there is an account, personal property audits. Mr. Anglace, is that the item that you put forth back on September 12, 2013?

Alderman Anglace: The Board of Aldermen took that up, and yes, we have approved it.

Judson Crawford: It is a new line and that is why when I started going back through, and I came across it.

Alderman Anglace: Yes, we have authorized the personal property audits.

Judson Crawford: Thank you very much.

Add-Ons

Alderman Papa MOVED to add the following items to the agenda:

FINANCIAL BUSINESS- NEW

**9.3 APPROPRIATION FOR PORTABLE VEHICLE LIFTS IN THE MAINTENANCE GARAGE-
RIVERDALE AVENUE**

9.4 LIBRARY PARKING LOT EXPANSION PROJECT AGREEMENT

9.5 SHS BOY'S LOCKER ROOM VENTILATION ISSUE AGREEMENT

EXECUTIVE SESSION

11.4 ARSENAULT WORKER'S COMPENSATION

SECONDED by Alderman McPherson. A voice vote was taken and the MOTION PASSED 8-0.

Agenda Items

MINUTES FOR APPROVAL

Alderman Papa MOVED to waive the reading and approve the following meeting minutes:

1. Special Full Board Meeting- October 17, 2013

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED 8-0.

Minutes can be viewed on the city website: www.cityofshelton.org.

5.1 FINANCE COMMITTEE

5.1.1 APPOINTMENT OF PUBLIC IMPROVEMENT BUILDING COMMITTEE TO OVERSEE SCHOOL SECURITY GRANT

Alderman Kudej MOVED, per the recommendation of the Finance Committee, to appoint the Public Improvement Building Committee to oversee the school security improvements.

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED 8-0.

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

No items.

5.3 STREET COMMITTEE

No items.

REPORT OF THE MAYOR

None presented.

REPORT OF THE PRESIDENT

None presented.

6.0 LEGAL REPORT

6.1 CORPORATION COUNSEL BILLING

Alderman Papa MOVED to authorize a total payment of \$1,012.50 to Corporation Counsel Welch, Teodosio, Stanek and Blake, LLC, for services rendered per statement dated November 1, 2013, with funds to come from the following Legal Services Accounts:

Legal Fees	001-1900-411.30-03	\$825.00
Foreclosure Fees	001-1900-411.50-01	\$187.50

SECONDED by Alderman Kudej. A voice vote was taken and the MOTION PASSED 8-0.

6.2 ASSISTANT CORPORATION COUNSEL BILLING

Alderman Papa MOVED to authorize a total payment of \$900.00 to Assistant Corporation Counsel Ramon Sous for services rendered per statement dated November 1, 2013 with funds to come from the following Legal Services Accounts:

Legal Fees	001-1900-411.30-03	\$900.00
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SECONDED by Alderman Kudej. A voice vote was taken and the MOTION PASSED 8-0.

7 LEGISLATIVE - OLD

7.1 ITEMS FROM PUBLIC HEARING
7.1 A NO ITEMS

8 FINANCIAL BUSINESS OLD
8.1 PROFESSIONAL SERVICES- PAYLOCITY CORPORATION

No action taken at this time.

9 FINANCIAL BUSINESS NEW

9.1 NOVEMBER STATUTORY REFUNDS

Alderman Papa MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of \$3,703.80 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come to from Statutory Refunds Account 001-0000-311.13.00.

SECONDED by Aldermen McPherson. A voice vote was taken and the MOTION passed 8-0.

9.2 R-SAR, INC. LICENSE AGREEMENT

Discussion:

Attorney Welch: Mr. President, I do think it should be tabled because of the issue with the ordinance change.

Alderman Papa: We forgot to change the ordinance.

Attorney Welch: My memo that was addressed to the Board of Aldermen indicated that there was currently a Section 10-5, that you shouldn't change and take this up at the same time. If you intend on doing this, from a discussion standpoint wishing to proceed with this, then you would have to amend 10-65 to exclude this type of thing. Currently, every dog has to be on a leash.

Alderman Anglace: So, what Counsel is saying to table this and address the issue of the ordinance amendment.

Attorney Welch: If that is the Board's intention, then we can prepare that, accepting it out of there. It looks like this is something that the Board wants to proceed with, and we can put them both on for next month.

Alderman Anglace: So we will hold off on any action on this item, but could we submit tonight to Public Hearing, the change to the ordinance?

Attorney Welch: No, I think you want to see it.

Alderman Papa *MOVED* to table the item, and take no action at this time.

SECONDED by Alderman Kudej. A voice vote was taken and the *MOTION PASSED 8-0.*

9.3 APPROPRIATION FOR PORTABLE VEHICLE LIFTS IN THE MAINTENANCE GARAGE- RIVERDALE AVENUE

Alderman Papa *MOVED* to appropriate the sum of \$48,950 for six portable vehicle lifts in the Maintenance Garage (Riverdale Avenue) for the Highway & Bridges Department and the Fire Department with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Kudej. A voice vote was taken and the *MOTION PASSED 8-0.*

Discussion:

Alderman Finn: Sometime ago, there was talk about the possibility of rescinding the motion that we passed, in regards to the self air breathing station for Company 1, and I believe it is in the same amount that we are approving tonight. We are not going to be

rescinding the monies for the air- filling station? Am I correct? This is an altogether different motion from what is in front of us?

Alderman Anglace: Correct, this is a separate motion that is in front of us.

9.4 LIBRARY PARKING LOT EXPANSION PROJECT AGREEMENT

Alderman Papa MOVED to approve the agreement between the City of Shelton and G. Pic and Sons Construction Company for the Plumb Memorial Library Parking Lot Expansion Project.

Further, authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 8-0.

9.5 SHS BOY'S LOCKER ROOM VENTILATION ISSUE AGREEMENT

Alderman Papa MOVED to approve the contract between the City of Shelton and Environmental Testing & Balancing, Inc. for the SHS Boy's Locker Room Ventilation Issue.

Further, authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

SECONDED by Alderman Finn. A voice vote was made and the MOTION PASSED 8-0.

10. - LEGISLATIVE - NEW

10.1 ITEMS TO PUBLIC HEARING

No items.

10.2 APPOINTMENT TO THE SHS CODE COMPLIANCE COMMITTEE

Alderman Papa MOVED to appoint Darren Toth to the SHS Code Compliance Committee effective immediately.

Darren Toth- U
41 Far Mill Street
Shelton, CT 06484

203-926-1967

SECONDED by Alderman McPherson. A voice vote was taken and the MOTION PASSED 8-0.

EXECUTIVE SESSION

At approximately 8:00 PM, Alderman Anglace MOVED to enter into Executive Session to discuss the following items:

- 11.1 GIORDANO WORKER'S COMPENSATION
- 11.2 ZIELINSKY WORKER'S COMPENSATION
- 11.3 STIHL INC. TAX APPEAL
- 11.4 ARSENAULT WORKER'S COMPENSATION

and invited Corporation Counsel Welch to remain in the auditorium during the Executive Session; SECONDED by Alderman Papa. A voice vote was taken and the MOTION PASSED 8-0.

RETURN TO EXECUTIVE SESSION

At approximately 8:15 p.m. Alderman Anglace MOVED to return to Regular Session; SECONDED by Alderman Papa. A voice vote was taken and the MOTION PASSED 8-0.

It was noted that no votes were taken in Executive Session.

11.1 GIORDANO WORKER'S COMPENSATION

No action was taken.

11.2 ZIELINSKY WORKER'S COMPENSATION

No action was taken.

11.3 STIHL INC. TAX APPEAL

Alderman Papa MOVED to approve the stipulation for judgment in the tax appeal entitled, Stihl Inc, versus the City of Shelton, relative to property located on Assessor's Map #63, Lot 26 and Lot 27, which reduces the fair market value to \$3,600,000.

SECONDED by Alderman McPherson. A voice vote was taken and the MOTION PASSED 8-0.

11.4 ARSENAULT WORKER'S COMPENSATION

Alderman Papa MOVED to approve the Permanent Partial Disability rating, as indicated from correspondence from Attorney Blake, dated November 8, 2013.

SECONDED by Alderman Simonetti. A voice vote was made and the MOTION PASSED 8-0.

ADJOURNMENT

Alderman Papa MOVED to adjourn; SECONDED by Alderman Kudej. A voice vote was taken and the MOTION PASSED 8-0.

The meeting adjourned at approximately 8:20 p.m.

Respectfully submitted,

Brittany Gannon, Clerk
Board of Aldermen

DATE APPROVED: _____ BY: _____

Mark A. Lauretti
Mayor, City of Shelton