



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING  
6:30 PM Thursday, March 26, 2009  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

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**Roll Call**

Mark Holden, Chair, present  
Gene Sullivan, Purchasing Agent  
Judson Crawford, present

Other Persons Present:  
Samuel Irizarry, Jr. – Cocchiola Paving Inc.  
Robin Skowronski -City of Shelton  
Chuck Matula – Richards Corp, Terryville, CT

**Call to Order**

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on March 26, 2009 by Chairperson Mark Holden.

**Approval of the Minutes**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES FROM THE REGULAR MEETING OF MARCH 12, 2009. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Agenda Add-Ons/Deletions**

**JUDSON CRAWFORD MOTIONS TO DELETE THE FOLLOWING ITEMS UNDER OLD BUSINESS:**

- A. AWARD BID #29-74 CITY WIDE RECYCLING COLLECTION BECAUSE IT WAS AWARDED AT A SPECIAL MEETING OF THE BOARD OF FINANCE ON 3/24/09.**

**JUDSON CRAWFORD MOTIONS TO ADD THE FOLLOWING ITEMS UNDER OLD BUSINESS:**

- A. THE AWARD BID #29-77 BUILDERS RISK INSURANCE FOR THE BOE**
- B. THE AWARD BID #29-75 PERMANENT PAVING OF STREET OPENINGS**

**MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

**New Business**

**OPEN RFP #29-67 CITY & BOARD OF EDUCATION MEDICAL INSURANCE (8 Bids)**

Anthem Blue Cross & Blue Shield of North Haven, CT submits their non-collusion affidavit, and numerous varied dollar amounts for A, B, C, and D.

PBIRX of Milford, CT submits their non-collusion affidavit and quotes for Section G Pharmacy Benefits and a non-collusion affidavit for the Section G Prescription Drugs.

CIGNA of Hartford, CT submits their non-collusion affidavit and a quotes for A, C, and D.

Healthnet of North Haven/Shelton, CT submits their non-collusion affidavit and bids for A, B, C and D.

United Health Group of Hartford, CT submits their non-collusion affidavit and bids for A and B.

Connecti Care Inc. of Farmington, CT submits their non-collusion affidavit and bids for A, B, C and D.

Securian Financial Group of St. Paul, MN submits their non-collusion affidavit. Chairman notes that this bid is improperly labeled on the box; it is actually material for Bid #29-68 Life/AD&D Long Term Disability.

AETNA of Norwalk, CT submits their non-collusion affidavit and they quote amounts for A and C.

Maxor Plus LTD of Amarillo, TX submits their non-collusion affidavit and provides information for Section G only.

In reference to RFP #29-67, 8 bids were received but one package that was opened had been improperly labeled on the box and is a bid for RFP #29-68.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 8 BIDS RECEIVED  
FOR RFP #29-67 AND TURN THEM OVER TO THE CITY ADMINISTRATION AND  
BOARD OF EDUCATION ADMINISTRATION FOR REVIEW AND  
RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN.  
MOTION PASSED (2-0).**

**Open RFP #29-68 City of Shelton & BOE Life/AD&D Long Term Disability  
Insurance (4 Bids)**

SUL Life Financial of Glastonbury, CT submits their non-collusion affidavit and bid amounts for Category A - \$144,709/year; and Category B - \$25,813/year. Additionally, they provide information about their insurance plans.

Hartford Life & Accident Insurance Company of Simsbury, CT submits their non-collusion affidavit and bid amounts for Category A - \$225,566/year; and Category B - \$26,542/year.

Metropolitan Life Insurance of Westport, CT submits their non-collusion affidavit and bid amounts for Category A - \$139,417/year; and Category B - \$36,213/year.

Securian Financial Group of St. Paul, MN submits their non-collusion affidavit and bid amounts for Category A - \$189,739/year. They are not quoting under Category B.

For RFP #29-68, there were 4 bids received on Sections A & B. The last bidder provided information only for bidding on Section A.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS AND TURN THEM OVER TO THE CITY ADMINISTRATION AND THE BOE ADMINISTRATION FOR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

**OPEN BID #29-78 CITY WIDE PAVEMENT REHABILITATION AND PAVEMENT RECLAMATION SERVICES (7 Bids)**

Laydon Industries LLC of New Haven, CT submits their bid containing 39 subcomponents with a total amount of \$613,487.50. They submit a bid bond and a non-collusion affidavit.

Waters Construction Co. Inc. of Bridgeport, CT submits their bid with 39 subcomponents and an amount of \$595,260. They submit a non-collusion affidavit and a bid bond. The Chairman notes that all of the bids will have 39 subcomponents.

Mark IV Construction of Bridgeport, CT submits their bid of \$562,695. They submit their bid bond and the non-collusion affidavit.

A&J Construction of Brookfield, CT submits their bid of \$598,918.50. They submit their non-collusion affidavit and a bid bond.

Cocchiola Paving, Inc. of Oakville, CT submits their bid of \$586,752.50. They submit their non-collusion affidavit and a bid bond.

J.J. Brennan Construction Co. of Shelton, CT submits their bid of \$746,740. They submit their bid bond and non-collusion affidavit.

Complete Construction Co. of Ansonia, CT submits their bid of \$616,370. They submit their non-collusion affidavit and their bid bond.

Judd Crawford indicates that 7 bids were received; however, one bid opened was for Bid #29-79 Echo Hose Slab Replacement.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 7 BIDS RECEIVED FOR BID #29-78 CITY-WIDE PAVEMENT REHAB & PAVEMENT RECLAMATION SERVICES AND TURN THEM OVER TO HIGHWAYS & BRIDGES FOR THEIR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

**OPEN BID #29-79 ECHO HOSE SLAB REPAIR APARATUS ROOM (2 bids)**

Infrastructure Repair of Lincoln Park, NJ submits their non-collusion affidavit and an estimate of \$177,381; it notes that this is based upon the work being done in two phases. They do not have a bid bond.

Richards Corporation of Terryville, CT submits their non-collusion affidavit, a bid bond and their estimate of \$267,700.

Judson Crawford indicates that although 2 bids were received, only one can be accepted because the first bidder neglected to submit a bid bond per the bidding specifications.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID FOR #29-79 ECHO HOSE SLAB REPAIR AND TURN IT OVER TO THE FIRE COMMISSIONERS OF ECHO HOSE FOR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

\*Chairman's Note: This is effectively a single bidder item and there is reason to believe that a re-bid may result in a qualified bid that is less expensive.

**Old Business**

**AWARD BID #29-77 BUILDERS RISK INSURANCE FOR PERRY HILL SCHOOL PROJECT.**

Chairman Holden indicates that this would come from General Ledger Account 401-0000-950.80-75. Funds are approved and available for purchase and the recommendation is to award the bid to CIRMA in the amount \$27,328. This is the only bidder.

**JUDSON CRAWFORD MOTIONS TO AWARD BID #29-77 BUILDERS RISK INSURANCE FOR PERRY HILL SCHOOL RENOVATION TO THE FIRM OF CIRMA IN THE AMOUNT OF \$27,328. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

**AWARD BID #29-75 PERMANENT PAVING OF STREET OPENINGS**

Chairman Holden indicates that they have a letter from the City Engineer, Robert Kulacz, which states that he's reviewed the 5 bids submitted and recommends the contract award be given to Y B Paving LLC of Seymour, CT because their bid contained the

lowest lump sum and unit prices for 52 of 67 of the pavement repair types and sizes specified in the proposal. Additionally, Y B Paving had very positive reviews from their references. Pavement restoration fees paid by a Permittee are the sole source of funding for the work performed under this bid. Chairman Holden indicated that this means that it doesn't come from City funds but from people who are getting the permits to open the streets.

**PER THE RECOMMENDATION OF THE CITY ENGINEER, ROBERT KULACZ, JUDSON CRAWFORD MOTIONS TO AWARD BID #29-75 TO Y B PAVING LLC OF SEYMOUR CT WHO QUOTED VARIOUS PRICES. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED (2-0).**

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:30 p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation

Tape (1) on File with the City Town Clerk's Office.