



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE SPECIAL MEETING  
6:00 PM Wednesday, February 16, 2011  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

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**Roll Call**

Mark Holden, Chairman, present  
Judson Crawford, present  
Gene Sullivan, Purchasing Agent, present

**Others Present**

**Call to Order**

The meeting was called to order by Chairman Holden with the Pledge of Allegiance at 6:00 p.m. on Thursday, February 16, 2011 in Room 104.

**Approval of the Minutes**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES OF THE SPECIAL MEETING OF JANUARY 27, 2011. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**New Business**

**OPEN BID #31-49 FIRE DEPARTMENT VEHICLE MAINTENANCE (2 bidders)**

Gowans Knight Co., Inc. of Watertown, CT submits a non-collusion affidavit and various bids for each area except Item #2 which is not applicable.

Tracy's Garage, Inc. of Derby CT submits a non-collusion affidavit and various bids for each area.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE TWO BIDS FOR BID#31-49 FIRE DEPARTMENT VEHICLE MAINTENANCE AND REFER THEM TO THE FIRE DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

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**OPEN BID #31-51 A/C SYSTEM FOR (3) ROOMS IN SHELTON POLICE DEPARTMENT (6 bidders)**

Otto Company of Danbury, CT submits a non-collusion affidavit and a bid of \$22,390.00. Terms are net 30 and they have submitted information about the system they propose to install and a Certificate of Liability Insurance.

Edgerton Inc. of Monroe, CT submits a non-collusion affidavit and a Certified Check in the amount of \$968.80. They submit a bid in the amount of \$19,356.

Environmental Engineering of Milford, CT submits a bid of 31,978.00. They do not submit a non-collusion affidavit.

S.K. Mechanical LLC of Manchester, CT submits a bid of \$47,980. They do not submit a non-collusion affidavit.

Barnes Engineering Systems of Derby, CT submits a non-collusion affidavit and a certified check for 1492.50 in lieu of a bid bond (not required) and a bid in the amount of \$29,850.00. Term the invoices net 10 and information about the a/c they propose to install.

A&E Mechanical of Monroe, CT submits a non-collusion affidavit, a bid of \$34,685.00 and information about the system they propose to install.

Judson Crawford notes that six bids were received however, two of the bidders: Enviromental Engineering and S.K. Mechanical, LLC did not submit non-collusion affidavits and cannot be considered.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS RECEIVED FOR BID #31-51 A/C SYSTEM FOR (3) ROOMS IN THE SHELTON POLICE DEPT. AND REFER THEM TO THE POLICE DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Old Business**

**AWARD BID #31-41 PRECAST FOR CATCH BASINS HIGHWAYS**

**PER THE RECOMMENDATION FROM HIGHWAYS & BRIDGES, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-41 PRE-CAST FOR CATCH BASINS TO CONNECTICUT PRE-CAST OF MONROE, CT. THEY WERE THE ONLY BIDDER AND SPECIFICATIONS WERE MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #31-44 STONE & PROCESSED MATERIAL HIGHWAYS**

**PER THE RECOMMENDATION FROM HIGHWAYS & BRIDGES, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-44 STONE & PROCESSED MATERIAL, HIGHWAYS TO THE STONE CONSTRUCTION COMPANY, INC. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

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**AWARD BID #31-45 FORM FREE SILICONE DEFOAMER**

PER THE RECOMMENDATION OF W.P.C.P., JUDSON CRAWFORD MOTIONS TO AWARD BID #31-45 FORM FREE SILICONE DEFOAMER TO FUTURE SUPPLY CORP. OF LONDONBERRY, NH. ONLY BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

**AWARD BID#31-46 SODIUM NITRATE WITH NUTRIENTS**

PER THE RECOMMENDATION OF W.P.C.P., JUDSON CRAWFORD MOTIONS TO AWARD BID #31-46 TO ABC ENVIRONMENTAL OF KEENE, NH. ONLY BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

**AWARD BID #31-43 FUEL MANAGEMENT SYSTEM**

Chairman Holden indicated that this Award Bid #31-43 would be tabled until they could obtain clarification from the Highway Dept. regarding the two bidders.

Fuel Tagging Solutions, Inc. of Linden, New Jersey submits a non-collusion affidavit and a bid of \$4,999 with a monthly fee of \$399.00.

Bermann Service of Chicopee, MA submits a non-collusion affidavit and a bid of \$23,957; Alternate 2 to supply and install new fuel pump \$5,435. No monthly fee.

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 6:30 p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation  
Tape (1) on File with the City Town Clerk's Office.