



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE MEETING  
6:30 p.m. Thursday, April 8, 2010  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

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**Roll Call**

Mark Holden, Chairman  
Judson Crawford, Board of A&T  
Gene Sullivan, Purchasing Agent  
Karin Tuke, Recording Secretary

**Other Persons Present**

Samuel Irizarry, Cocchiola Paving Inc.  
Armand Cuozzo, Firetech Engineered Systems  
Guy MeMaio, Complete Construction Company  
Jim Palumbo, Protection One Security

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**Call to Order/Pledge of Allegiance**

The meeting was called to order at 6:30 p.m. on April 8, 2010 by Chairperson Mark Holden. All those present rose and recited the Pledge of Allegiance to the flag.

Judson Crawford noted for the record that the Agenda that was sent out to Board of A&T members via mail earlier in the week had inadvertently listed all the New Business agenda items as *Award Bids*. The correct list of items under New Business is for *Open Bids* to be opened this evening for review and recommendation. These New Business agenda items should read: *Open Bid #30-60, Open Bid #30-63, Open Bid #30-64, Open Bid #30-65 and Open Bid #30-67.*

**Agenda Revisions**

**JUDSON CRAWFORD MOTIONS TO CHANGE THE ORDER OF THE AGENDA ITEMS TO TAKE OPEN BID #30-64 OUT OF SEQUENCE AND MOVE IT TO THE FIRST ITEM UNDER NEW BUSINESS. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Minutes for Approval for Regular Meeting of March 25, 2010**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES OF THE REGULAR MEETING OF MARCH 25, 2010. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Open Bid #30-64 Fire Alarm Upgrade City Hall (Re-Bid) - 11 Bidders**

Environmental Systems Corp. of West Hartford submits a non-collusion affidavit and a bid of \$19,333; Option 1 Central Station Monitoring for a monthly fee of \$39.99/month.

Firetech Engineered Systems of West Haven, CT submits a non-collusion affidavit and a bid of \$9,500; Option 1 Central Station Monitoring for an annual cost of \$420.00 (monthly cost of \$35/month).

AFA Protective Systems of Wallingford, CT submits a non-collusion affidavit and a bid of \$24,900. They offer Fire Alarm Monitoring for \$30/month. They also offer a Lease Option which requires an advance service fee of \$20,018 and a monthly fee of \$253.58 that does include the monitoring. They offer an Extended Service Plan with a monthly service charge of \$202.87.

Security Solutions, Inc. of Norwalk, CT submits a non-collusion affidavit and a bid of \$17,884; Local Monitoring \$26/month plus Daily Test Signals at \$10/month; 24-hour Emergency Service from factory-trained technicians \$90/hour during normal hours with time and a half for after hours service. Also, part and trip charges of \$90 to include the first 15 minutes on site. Part costs are additional; adjustable smoke head \$63; adjustable full station \$59; and horn strobes – no dollar amount is shown for horn strobes. Chairman Holden noted that it was unclear if the bidder provided a horn strobe bid.

American Alarm Ltd, Inc. of Norwalk, CT does not submit a non-collusion affidavit. Their bid is in the amount of \$14,850 and Central Station Monitoring \$45/month.

\*Chairman's Note: This bid will not be accepted because it is missing a non-collusion affidavit.

Siemens Industry Inc. of Cromwell, CT submits a non-collusion affidavit and a bid of \$29,900. They show no bid listed for Central Station Monitoring.

Shelton Alarm Systems of Ansonia, CT submits a non-collusion affidavit and a bid of \$34,196; Monthly Central Station Monitoring \$35/month; service calls during normal business hours \$85/hour; service calls after hours \$127.50/hour; spare smoke detectors \$55.10; spare heat detectors \$40.60.

Stanley Security Solutions of Seymour, CT submits a non-collusion affidavit and bid of \$27,265. Cost for monthly Central Station Monitoring is \$25.00/month. They offer a monthly extended service plan for \$232/month.

Barnum Engineered Systems Inc. of Derby, CT submits a non-collusion affidavit and a bid of \$35,350; Central Station Monitoring per month \$35.00. Normal service calls are \$83/hours; after hours service calls \$124.50/hour; spare parts smoke detectors \$76/each; full stations \$102/each; heat detectors \$56/each; horn strobes \$70/each.

Protection One Security of Shelton, CT submits a non-collusion affidavit and a bid of \$12,590.99; Central Station Monitoring cost per month \$30.95/month; extended service plan option for \$69.81/month; signaling no charge. The Chairman noted that he wasn't certain if that means it is not available. Inspections option is \$98.67; no cost for video, recording or secure access. Total of monthly option charges is \$199.43.

Security Specialists of Stamford, CT submits a non-collusion affidavit and a bid of \$24,867. If the Auditorium is to be classified as an "area of assembly," voice evacuation devices can be added in this area only for an additional \$2,362. Pricing based on normal workday (Mon-Fri, 7:30 a.m. – 4:00 p.m.). Duct smoke detectors, if required, are not included in this quote. Permit B not included; patching and painting not included; any required 110 volt connections to the new fire alarm panels not included. They do not appear to have provided a monthly monitoring cost.

\*Chairman's Note: According to Gene Sullivan, Purchasing Agent, this bid was logged into the Town Clerk's Office at 12:15 p.m. on April 8, 2010. The individual submitting the bid was present in the Town Clerk's Office at the time receiving a notarization for the non-collusion affidavit; therefore, this bid will be accepted.

Judson Crawford notes that for the Re-Bid of Bid #30-64 Fire Alarm Upgrade for City Hall, 11 bids were received; however one bid from the American Alarm Ltd. Inc. of Norwalk, CT was rejected because it was missing the Non-Collusion Affidavit form.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 10 BIDS RECEIVED FOR RE-BID #30-64 FIRE ALARM UPGRADE CITY HALL AND REFER THEM TO THE FIRE MARSHAL'S OFFICE FOR REVIEW AND RECOMMENDATION. A VOICE VOTE WAS TAKEN. MOTION PASSES (2-0).**

**Open Bid #30-60 (RFP) Custodial & Maintenance Equipment for Shelton Public School (5 bidders)**

Chairman's Note: This is a bid in which there are numerous components. He will identify the sections where there is no bid, if that is the case; otherwise, he will list the prices as "various" because there are so many.

Judson Crawford asked if this was put out as a straight bid or an RFP. Chairman Holden responded that it was an RFP; however, he will still mention what the bidder didn't bid on.

Rovic Inc. of Manchester, CT submits a non-collusion affidavit and various pricing. However, there is no bid for Light Tampico Bowl Brush similar to BRU62-17. There is no bid on the Ariens Pro 36" Snow Blower with electric start. There is no bid on the John Deere Gator. There is no bid on the Broadcast Spreader for Ice Melt. There is no bid on the Storage Shelving; no bid on the Warehouse Shelving and no bid on the One-Man Lift.

Janitorial Supplies of Newington, CT submits a non-collusion affidavit and various pricing. There is no bid on the Ariens Snow Blower; no bid on the John Deere Gator; no bid on the Storage Shelving, Warehouse Shelving or One-Man Lift.

E-Z Way Products of Waterbury, CT submits a non-collusion affidavit and various pricing. There is no bid for the 36" Fine/Medium Sweep Floor Brush similar to BRU-20236 or for the 36" Medium-Heavy Duty Floor Brush similar to BRU-20636. They did not put in a bid for the Ariens Pro "36 Snow Blower or the John Deere Gator. It appears they do not have a bid for Activian Pro Clean Solution or similar; or the SunCast 18" Snow Shovel with Ergonomic Handle. They do not show bids for Storage Shelving, Warehouse Shelving, the Two-Way Convertible Hand Truck or the One-Man Lift.

I-Ric Corp. of Wallingford, CT submits a non-collusion affidavit and various pricing. There is no bid for the Windsor Sensor S-15 Vacuum or similar to Part No. EG4315. They did not submit a bid for the Ariens Snow Blower, the John Deere Gator, the Clark 28" Auto Scrubbers with Boost Technology, the Activian Pro-Cleaning Solution, the Sun-Cast Snow Shovel, the Broadcast Spreader for Ice Melt, the Heavy-Duty Platform Truck (48"x24"), the Storage Shelving, the Warehouse Shelving. Additionally, it appears they may have left one off (the One-Man Lift?); however that is their last page. Chairman Holden concluded from the Page Numbering of the submittal that there is no bid on the One-Man Lift either.

Benman Industries Inc. of Bridgeport, CT submits a non-collusion affidavit and various pricing. There is no bid for the Ariens 36" Snow Blower; the John Deere Gator; the SunCast "18 Snow Shovel; the Warehouse Shelving or the One-Man Lift.

Judson Crawford noted that it is not their responsibility to go through these bids and make any determination of what is vital and what is not. However, it seems to him that every single one of the bidders is leaving off similar items such as the Ariens Snow Blower, the John Deere Gator tractor, the shelving – they are not bidding on them.

Chairman Holden responded they will have to split them out; perhaps they went out to bid with a comprehensive list of what they were looking for. Actually, even having John Deere and Ariens on the same bid is a little iffy because people who handle one brand likely do not handle the other brand.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE FIVE BIDS FOR OPEN BID (RFP) #30-60 CUSTODIAL & MAINTENANCE EQUIPMENT FOR PERRY HILL SCHOOL AND REFER THEM TO THE BOE MAINTENANCE DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Open Bid #30-63 City-Wide Pavement and Rehabilitation and Pavement Reclamation Services (8 Bidders)**

Chairman's Note: This is a bid is something where they have a number of different locations involved; it appears as though there are 39 of them; rather than reading all 39 locations per bid, he will read the bottom line total amount for everything.

Cocchiola Paving Inc. of Oakville, CT submits a non-collusion affidavit, a bid bond and a total bid of \$621,872.50.

Waters Construction Co. Inc. of Bridgeport submits a non-collusion affidavit, a bid bond and a total bid of \$645,800.

Mark IV Construction Co. of Bridgeport, CT submits a non-collusion affidavit, a bid bond and a total bid of \$646,295.

Complete Construction Co. of Ansonia, CT submits a non-collusion affidavit, a bid bond and a total bid of \$613,995.

Guerrera Construction Co. of Oxford, CT submits a non-collusion affidavit, a bid bond and a total bid of \$680,855.

Empire Paving Inc. of North Haven, CT submits a non-collusion affidavit, a bid bond and a total bid of \$676,571.50.

Cherry Hill Construction of North Branford, CT submits a non-collusion affidavit, a bid bond and a total bid of \$631,420.

A&J Construction of Brookfield, CT submits a non-collusion affidavit, a bid bond and a total bid of \$642,160.

End of Tape 1A, 6:29 p.m.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 8 BIDS FOR OPEN BID #30-63 CITY-WIDE PAVEMENT AND REHABILITATION AND PAVEMENT RECLAMATION SERVICES AND TURN THEM OVER TO THE CITY ENGINEER FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Open Bid #30-65 Tractor for Highways Mid-Size Excavator w/Rubber Tracks (3 bidders)**

Bobcat of Connecticut of Stratford, CT submits a non-collusion affidavit and a bid of \$55,535. Option 1 is \$2,355; Option 2 for Mechanical Switch Hitch is included; Option 3 Trade-In value of \$1,900 Dynahoe Backhoe is \$1,500.

Ehrbar, Inc. of Yonkers, NY submits a non-collusion affidavit and a bid bond which is not necessary. They have two different excavators that they are proposing.

The first excavator PC50-MR-2 for \$29,500; Option 1 Main Hydraulic Rung \$4,300; Option 2 Mechanical Quick Hitch \$1,987.

The second excavator is for \$99,697; Option 1 Main Hydraulic \$5,140; Option 2 \$2,115; Option 3 Trade-in value is \$5,500.

Lifetech Equipment of Bloomfield, CT submits a non-collusion affidavit and a bid of \$59,750 for a JCD 8080 Mid-Size Excavator Cab. They are also offering, as their own option, to install Left-Hand Mirrors and Travel Alarm for \$1,050.

Option 1 Main Hydraulic Rung \$2,950; Mechanical Quick Hitch is \$1,850; their own Option for a 60" Ditching Bucket for \$1,220. Option 3 Trade in value is \$1,000. Chairman Holden adds that this tractor is a used piece of equipment with a Model year of 2005.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS FOR OPEN BID #30-65 AND REFER THEM TO THE HIGHWAYS & BRIDGES DEPT. FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Open Bid #30-67 (Re-Bid) Long Hill School Field Renovation Project Planting (1 bidder)**

Nancy's Tree Planting Inc. of Shelton, CT submits a non-collusion affidavit, and a bid of \$6,799. Additionally, they submit a cashier's check in lieu of a bid bond in the amount of \$6,799 payable to the City of Shelton.

Chairman's Note: Another bid marked for #30-67 had an envelope that was apparently mismarked for Bid #30-67. However, it is actually an additional bid from Integrated Systems of East Hartford. It should be included in the previously read Open Bid #30-64 for Fire Alarm Upgrade for City Hall (re-bid). The Chairman recommended re-opening of Bid #30-64 to include this additional bid bringing the number of bids accepted to 11.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID RECEIVED FOR OPEN BID #30-67 (RE-BID) LONG HILL SCHOOL FIELD RENOVATION PROJECT PLANTING AND REFER IT TO THE BOARD OF EDUCATION FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

Judson Crawford notes for the record that this bidder has submitted a Cashier's Check #10007307 payable to the City of Shelton in lieu of a bid bond in the amount of the total bid \$6,799.

Chairman Holden indicated they would re-open Bid #30-64 for fire alarm upgrades. This bid would make the total number of bids received 12 with 11 accepted and 1 bid rejected.

**Re-Open Bid #30-64 Fire Alarm Upgrade for City Hall (Re-Bid) (12 bidders total – 11 accepted, 1 rejected)**

Integrated Systems Services LLC of East Hartford, CT submits a non-collusion affidavit and a bid of \$31,635; Option 1 Central Station Monitoring annual cost of \$250 or \$28.12/month; normal service cost \$89.90/hour; emergency service is \$134.70/hour; spare detector and base is \$54.60.

**JUDSON CRAWFORD MOTIONS TO RE-OPEN RE-BID #30-64 TO ACCEPT THE BID FROM INTEGRATED SYSTEMS SERVICE LLC AND TURN IT OVER TO THE FIRE MARSHAL FOR REVIEW AND RECOMMENDATION AS THE 11<sup>TH</sup> BID FOR THE FIRE ALARM UPGRADE FOR CITY HALL. A VOICE VOTE WAS TAKEN. MOTION PASSES (2-0).**

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:41 p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation

Tape (1) both sides on File with the City Town Clerk's Office.