

**WOOD/COAL BURNING STOVE PERMIT**  
**BUILDING DEPARTMENT – CITY OF SHELTON, CT**

The Undersigned Hereby Applies for a Permit to Install \_\_\_\_\_ Wood/Coal  
Burning Stove on the \_\_\_\_\_ Floor (s) of a \_\_\_\_\_  
Structure Located at \_\_\_\_\_

Owner Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Intended to Heat \_\_\_\_\_ Rooms \_\_\_\_\_ Floors

As Supplemental Heat? \_\_\_\_\_ Other? \_\_\_\_\_

Make & Model # of Stove \_\_\_\_\_

Approved By (Name of Testing Agency) \_\_\_\_\_

For \_\_\_\_\_ BTU Output

Material & Character of Floor Base \_\_\_\_\_

Material & Character of Adjacent Wall \_\_\_\_\_

Clearance From Wall \_\_\_\_\_ Floor \_\_\_\_\_ Ceiling \_\_\_\_\_

Please show in the space provided below the location, size and construction of all chimney's,  
gas vents, and ducts and their connection to the appliance(s):

\_\_\_\_\_

Thickness & Character of Insulating Materials:

(1) Floor \_\_\_\_\_

(2) Walls \_\_\_\_\_

(3) Flue Pipe \_\_\_\_\_

All chimney's shall extend at least 2 feet above highest peak of roof. If using existing chimney, give all connections and intended connections, when it was last used, and approximate age of the chimney. In reference to existing chimney: The undersigned assumes responsibility for any defects not now known but which may appear through usage of the chimney.

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Contractor Address \_\_\_\_\_

Contractor Signature \_\_\_\_\_ Value of Job \$ \_\_\_\_\_

**Fees: Permit Fee \$ \_\_\_\_\_ State Fee \$ \_\_\_\_\_ Technology Fee \$ 5.00**

**Receipt # \_\_\_\_\_  Cash  Check**

**Permit # \_\_\_\_\_ Permit Date \_\_\_\_\_**

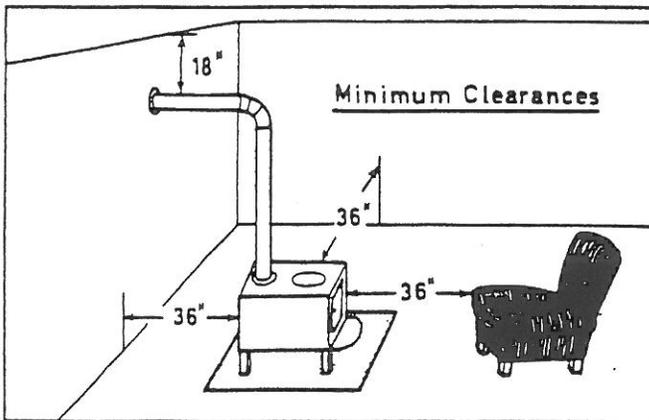
# Safe Wood Stove Installation Checklist



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Wood stoves and heaters are being installed as a result of increased home heating costs. To protect your family and property, this equipment must be properly installed and operated. Use this checklist before starting the first fire in your stove to be sure it is safely installed.

- \_\_\_1. The stove does not have broken parts or large cracks that make it unsafe to operate.
- \_\_\_2. A layer of sand or brick has been placed in the bottom of the firebox if suggested by the stove manufacturer.
- \_\_\_3. The stove is located on a non-combustible floor or an approved floor protection material is placed under the stove.
- \_\_\_4. Floor protection extends out 6 to 12 inches from the sides and back of the stove and 18 inches from the front where the wood is loaded.
- \_\_\_5. The stove is spaced at least 36 inches away from combustible material. If not, fire-resistant materials are used to protect woodwork and other combustible materials.



- \_\_\_6. Stove pipe of 22 or 24 gauge metal is used.
- \_\_\_7. The stove pipe diameter is not reduced between the stove and the chimney flue.

- \_\_\_8. A damper is installed in the stove pipe near the stove unless one is built into the stove.
- \_\_\_9. The total length of stove pipe is less than 10 feet.
- \_\_\_10. There is at least 18 inches between the top of the stove pipe and the ceiling or other combustible material.
- \_\_\_11. The stove pipe slopes upward toward the chimney and enters the chimney higher than the outlet of the stove firebox.
- \_\_\_12. The stove pipe enters the chimney horizontally through a fire clay thimble that is higher than the outlet of the stove firebox.
- \_\_\_13. The stove pipe does not extend into the chimney flue lining.
- \_\_\_14. The inside thimble diameter is the same size as the stove pipe for a snug fit.
- \_\_\_15. A double walled ventilated metal thimble is used where the stove pipe goes through an interior wall.
- \_\_\_16. The stove pipe does not pass through a floor, closet, concealed space or enter the chimney in the attic.
- \_\_\_17. A UL approved ALL FUEL metal chimney is used where a masonry chimney is not available or practical.
- \_\_\_18. The chimney is in good repair.
- \_\_\_19. The chimney flue lining is not blocked.
- \_\_\_20. The chimney flue lining and the stove pipe are clean.
- \_\_\_21. A metal container with tight fitting lid is available for ash disposal.
- \_\_\_22. The building official or fire inspector has approved the installation.
- \_\_\_23. The company insuring the building has been notified of the installation.

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