EMERGENCY MEDICAL SERVICES
EMS COMMISSION
SPECIAL MEETING MINUTES
WEDNESDAY, JANUARY 11TH, 2012
SHELTON CITY HALL / 7:30 p.m. / Room 104

Commissioners Present:
Noreen McGorty, Chairman
Tom DeMarco, Commissioner
Beth Tiberio, Commissioner
Karen Minopoli, Commissioner

1. Convene
The meeting was called to order by Chairman McGorty at 7:30.

2. Pledge of Allegiance
All in attendance recited the Pledge of Allegiance.

Chairman McGorty stated that Melissa Anglace resigned as clerk of the EMS Commission and that Kim Wells was filling in for tonight. Terri Gannon would be taking over as Clerk of the EMS Commission starting on January 23rd, 2012.

3. Public Portion
None

4. Approval of minutes from October 25th, 2011 Special Meeting
Commissioner Minopoli made a motion to accept the Minutes of the October 25th, 2011 Special EMS Meeting. Commissioner DeMarco seconded the motion.
A voice vote was taken; motion passed unanimously.

5. Correspondence
Chairman McGorty stated that the first correspondence material is the budget worksheet, which she will refer back to under the budget review section on agenda. The second correspondence is a letter that came from Tom Taylor (administrative assistant) stating that another Shelton Life is coming up (newsletter). Chairman McGorty stated that she has no ideas right now for something they could submit to it, maybe on the 23rd of this month the Board can discuss if they want to submit something in it.

6. CMED Report for November and December 2011
Chairman McGorty stated that she tries to get them out as early as possible to the Commission. She did include them in packet again today because they haven't met in awhile. Chairman asked if anyone had any questions or concerns. No one had any.

7. Approval of Payment of Bills

Commissioner Minopoli made a motion to pay CMed invoice of $17,037.63 for the months of November, December, and January. Commissioner DeMarco seconded the motion.

A voice vote was taken; motion passed unanimously.

Commissioner Tiberio made a motion to renew the JEMS magazine for the amount of $264.00. Commissioner Minopoli seconded the motion.

A voice vote was taken; motion passed unanimously.

8. Meeting Dates for 2012

Commissioner Tiberio made a motion to accept the meeting dates as posted for the 3rd Monday at 7:30 in City Hall, Room 104. Commissioner DeMarco seconded the motion.

A voice vote was taken; motion passed unanimously.

2012 Meeting Schedule for Shelton EMS Commission

Date:	Time:	Meeting Place:
January 23, 2012	7:30 PM	Shelton City Hall, Room #104
February 27, 2012	7:30 PM	Shelton City Hall, Room #104
March 19, 2012	7:30 PM	Shelton City Hall, Room #104
April 16, 2012	7:30 PM	Shelton City Hall, Room #104
May 21, 2012	7:30 PM	Shelton City Hall, Room #104
June 18, 2012	7:30 PM	Shelton City Hall, Room #104
July 16, 2012	7:30 PM	Shelton City Hall, Room #104
August 20, 2012	7:30 PM	Shelton City Hall, Room #104
September 24, 2012	7:30 PM	Shelton City Hall, Room #104
October 15, 2012	7:30 PM	Shelton City Hall, Room #104
November 19, 2012	7:30 PM	Shelton City Hall, Room #104
December 17, 2012	7:30 PM	Shelton City Hall, Room #104

9. Budget Review and Approval

Commissioner Tiberio made a motion to accept the revised budget. Commissioner Minopoli seconded the motion.

A voice vote was taken; motion passed unanimously.

Budget Form #3

CITY OF SHELTON
EMS COMMISSION
PROPOSED OPERATING BUDGET
FY 2011-12

ACC'T NO.	ACCOUNT	Current 2010-2011	Final FY 2011-12	+/- Diff
01-03	Personnel Training	$ 5,000	$ 5,000	$ -
01-39	C-MED System	$ 75,883	$ 85,000	$ 9,117
01-40	First Responders	$ -	$ -	$ -
30-01	Professional Services	$ 1	$ 1	$ -
30-11	Communication Maintenance	$ 3,500	$ -	$ (3,500)
50-08	Clerical Fees	$ 1,500	$ 1,500	$ -
60-05	Communication Equipment	$ 2,000	$ -	$ (2,000)
30-45	Paramedic Service	$ 30,000	$ 30,000	$ -
30-32	Bundle Billing	$ -	$ -	$ -
	Total:	*$117,884*	*$121,501*	$ 3,617

Budget Form #3

CITY OF SHELTON
EMS COMMISSION
PROPOSED OPERATING BUDGET
FY 2012-13

ACC'T NO.	ACCOUNT	Current 2011-2012	PROPOSED FY 2012-13	+/- Diff
01-03	Personnel Training	$ 5,000	$ 5,000	$ -
01-39	C-MED System	$ 68,150	$ 70,000	$ 1,850
01-40	First Responders	$ -	$ -	$ -
30-01	Professional Services	$ 1	$ 1	$ -
30-11	Communication Maintenance	$ -	$ -	$ -
50-08	Clerical Fees	$ 1,500	$ 1,500	$ -
60-05	Communication Equipment	$ -	$ -	$ -
30-45	Paramedic Service	$ 30,000	$ 30,000	$ -
30-32	Bundle Billing	$ -	$ -	$ -
	Total:	*$104,651*	*$106,501*	$ 1,850

The only increase Chairman McGorty put in for was for C-Med system. Chairman stated that she did reach out to them, but they didn't know their official number yet. Their budget is not due till around March.

Chairman McGorty went on to explain line by line why each number stayed that same on proposed budget (except C-Med). Commissioner DeMarco asked what communication maintenance and communication equipment is on the budget. Chairman McGorty stated that they had those on the budget last year and did not use them. It was used in the past to pay for portables for Echo Hose Ambulance. It was a system they used to do, but do not do anymore. Therefore, the budget is zero dollars. Bundle billing is at zero and *on hold* until further notice. Chairman McGorty felt they did a fight of a lifetime and still ended up with zero last year. Therefore, are not going to go forward with a proposed budget this year.

Budget Form #1

Date:	1/15/2012	Prepared by:	EMS Comm.
Department Name:	EMS Commission	Number:	2100

STATEMENT OF GOALS & PROGRAM OF ACTIVITIES

Increase public awareness of specific health topics including:
-Nutrition
-Recognizing signs for a stroke or heart attack

Increase monitoring of EMS System as governed by Public Act 151.

Continuation of Shelton EMS Plan.

~~Increase~~ coordination of EMS delivery.

Maintain high level of service on a 24/7 basis.

New Statement of Goals and Program of Activities:

Increase public awareness of specific health topics including:
Nutrition
Recognizing signs for a stroke or heart attack

Public Safety Health Concerns
Increase monitoring of EMS System as governed by Public Act 151
Continuation of Shelton EMS Plan
Monitor coordination of EMS delivery
Maintain high level of service on a 24/7 basis

10. Report of Chairman
None

11. Report of Commissioners

None

12. Adjournment

Commissioner Minopoli made a motion to adjourn. Commissioner DeMarco seconded the motion.

A voice vote was taken; motion passed unanimously.

MEETING ADJOURNED AT 8:04 p.m.

Respectfully submitted,

Kimberly Wells

Kimberly Wells / Clerk

1 Tape on file in the Town Clerk's office