

BUILDING IN SHELTON

The Building Department of the City of Shelton has prepared this information to aid you in obtaining the permits required for any kind of construction, addition or home improvements.

It is our aim to better service all applications, issue permits promptly and in general help as much as we can to the completion of your project. Whether your project is large or small, we want to service your needs as quickly and efficiently as possible in accordance with all the Statutes, Codes and Ordinances that apply.

Remember, safety and health are keynotes in any kind of construction. Our prime interest is to assure that you; your customer, or your buyer will have the best-finished product possible.

**Procedure For Obtaining a Building Permit
And
Sequence of Inspection for Completion of Construction**

This applies to all construction. It includes new homes, renovations and rehabilitation, single and multiple dwellings, garages, swimming pools, sheds, barns, commercial and industrial buildings, signs, and all demolition, as well as all fences, walls, and terraces exceeding six feet in height.

- 1. Site plan approval, plot plans (includes engineer, architect, landscape, etc. drawings for approval), as applicable to project-developments, condominiums, etc.- Planning and Zoning Commission and approval of Inland Wetlands.**
- 2. Apply for zoning compliance (Planning and Zoning Office)- Zoning Officer.
 - a. Apply to Engineering Dept. for street number assignment for all building lots.**
 - b. Apply for Inland Wetland Compliance.**
 - c. Apply for Tree Warden Compliance.**
 - d. Copy of Contractors License**
 - e. Certificate of Insurance****
- 3. Sewage system permit and approval of plans- Valley Health Dept. or (Shelton Sewer Commission approval or) Sewer Administrator.**
- 4. Driveway Permit Application- Engineering Dept.**
- 5. Permits- Issued by Chief Building Official or Assistant:
Building
Electrical
Plumbing
Heating
Air Conditioning
Demolition
Swimming Pools
Signs**
- 6. Construction begins – Inspections required:
 - A. Footing (before concrete is poured)**
 - B. Foundation or finished masonry (before back-fill)**
 - C. Rough inspection including: Framing (shell, roof, bearing walls, fireplace, etc.)****

