



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FINANCE COMMITTEE – NOVEMBER 24, 2009

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at approximately 5:30 p.m. All those present rose and pledged allegiance to the flag of the United States of America.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Anthony Simonetti – present

Others present:
Alderman John "Jack" Finn

Public Session

Alderman Kudej asked if any member of the public wished to address the committee. Being none, he declared the public session closed.

1. Approval of Minutes

Alderman Anglace MOVED to waive the reading and approve the minutes of the Finance Committee meeting of September 22, 2009; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

2. December Statutory Refunds

Alderman Anglace MOVED to recommend to the Full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of \$3,975.04 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the tax collector with funds to come from the Statutory Refunds

Account 001-0000-311.13.00. SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

3. Funding for Dog Park

This item was referred from the Board of Aldermen for discussion on funding. We'll know in March whether or not the State will fund a dog park with money from LOCIP. Indications are that the issue of a dog park is not a top priority expenditure in these economic times where the Aldermen have to be careful and spend only on priority items. There was some discussion about a possible location, the cost of fencing, volunteers to do some of the work, and holding fundraisers to help defray the expense. No action – take a look again in March.

4. Appropriation of Funds for Hybrid Ford Vehicles for City Use

Alderman Anglace MOVED to recommend to the Full Board to authorize the purchase of two Ford Escape Hybrid vehicles from the State of Connecticut Department of Transportation with funding to be provided by bonding, pursuant to Section 7.16 of the City Charter; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

5. Waiver of Bid for Water Pollution Control Plant

Alderman Simonetti MOVED to recommend to the Full Board, per the recommendation of the Purchasing Agent, to waive the bids for consultants, engineers, licensed environmental professionals, professional labor services, chemicals, parts and equipment for emergency situations that may arise at the Water Pollution Control Plant; SECONDED by Alderman Anglace.

In discussion with Mr. Jeff Shortell, it was agreed that there is no waiver of bid necessary. It was recommended that annual generic RFPs be done for professional services such as electricians, consultants, engineers. RFPs are good for one year, and can be renewed by contract for a period of another year. The committee recommended that Mr. Shortell meet with Corporation Counsel Welch

to discuss what steps are to be taken in the case of an emergency situation and how to arrange for emergency repairs.

No action.

6. Waiver of Bid for Preventive Maintenance Services at the Water Pollution Control Plant

Alderman Simonetti MOVED to recommend to the Full Board, per the recommendation of the Purchasing Agent, to waive the bids for preventative maintenance services performed by McVac Environmental at the Water Pollution Control Plant; SECONDED by Alderman Anglace.

Again, in discussion with Mr. Jeff Shortell, it was determined that a waiver of bid was not needed, as the work has already been done. The WPCA will have to pay the invoice from Mr. Shortell's budget. Bids cannot be waived after the fact.

No action.

7. Waiver of Bid for Library-related Items for City Libraries

Alderman Simonetti MOVED to recommend to the Full Board, per the recommendation of the Purchasing Agent, to waive the bid process for purchases of library supplies, books, DVD's, audio books and other CT Library Consortium pre-bid items but excluding office supplies, office equipment, furniture, etc. provided the CT Library Consortium continues to manage the association's bid process while retaining the option to utilize the City Bid process if that is determined to be in the best interest of the City. SECONDED by Alderman Anglace. A voice vote was taken and the MOTION PASSED 3-0.

8. Waiver of Bids for Printing of Ballots and Authorization of Over-expenditure

Alderman Simonetti MOVED to recommend to the full Board per the recommendation of the Purchasing Agent to waive the bids for the printing of ballots for the Registrar of Voters Office for the November 3, 2009 election; and further,

MOVED to authorize the over-expenditure of the Printing and Advertising Account 001-500-413.30-07; SECONDED by Alderman Anglace.

Mr. Pavone and Alderman Finn were present. In discussion it was agreed that the Registrars had no other choice but to reprint the ballots.

A voice vote was taken and the MOTION PASSED 3-0.

Adjournment

At approximately 6:35 p.m. Alderman Anglace MOVED to adjourn; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Patricia M. Bruder
Clerk, Board of Aldermen