



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FINANCE COMMITTEE – JANUARY 22, 2008

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at approximately 6:30 p.m.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Anthony Simonetti – present

Public Session

Judson Crawford, 8 Jordan Avenue

Mr. Crawford, a member of the Board of Apportionment and Taxation, noted that since the runoff of November 2007 there have been certain line items that should be brought to the Finance Committee's attention.

Alderman Anglace stated that he will add this to the agenda as Item 7.

Al Cameron, 307 Meadow Ridge Road

Mr. Cameron, Finance Director for the Board of Education, addressed the Board in favor of the proposed change to the resolution in regard to the RFP process which will change the amount from \$5,000 to \$10,000. He noted that he is speaking tonight as a private citizen, because he has not had an opportunity to get the official Board of Education opinion.

Add-On

Alderman Anglace MOVED to add to the agenda as Item 7 – Line Item Discussion; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

1. Approval of Minutes

Alderman Anglace MOVED to waive the reading and approve the minutes of the Finance Committee meeting of November 27, 2007; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

2. February Statutory Refunds

Alderman Anglace MOVED to recommend to the full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of \$4,551.12 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13-00; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

3. Amendment to RFP Process – Identification of Professional Services

Alderman Anglace MOVED to recommend to the full Board to amend the list of professional services included in the Resolution entitled 'Request for Proposal Process' and adopted by the Board of Aldermen on June 11, 1998, amended December 14, 2000, further amended January 11, 2001 and January 11, 2007 to include Licensed Environmental Professionals, pursuant to Section 7.14.3 of the City Charter; and further,

MOVED to amend the Resolution entitled 'Request for Proposal Process' adopted by the Board of Aldermen on June 11, 1998 and amended on June 8, 200 to change the dollar amount for professional services from \$5,000 to \$10,000, pursuant to Section 7.143 of the City Charter; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

4. Relocation of a Person Displaced by Fire

Alderman Anglace MOVED to recommend to the full Board to transfer \$4,100 from Contingency General Account #001-9900-900.99-00 to an account number to be determined by the Finance Director to cover the expenses from the December 16, 2007 relocation of a person displaced by fire per Connecticut's Uniform Relocation Assistance Act (Connecticut General Statutes 8-266 et. seq.; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

5. Waiver of RFP Process for Services to Prepare and Administer the Radio Frequency Changes for the Police and Fire Departments

Alderman Anglace MOVED to recommend to the full Board to approve the waiver of the RFP process and authorize Mayor Mark A. Lauretti to enter into contract with Oliver Associates to prepare, administer and manage the request for radio frequency changes for the Fire Department and Police Department with total costs not to exceed \$8,500 with an account number to be determined by the Finance Director; SECONDED by Alderman Simonetti.

Fire Commissioner Bruce Kosowsky was in the audience and noted the concurrence of the Board of Fire Commissioners on this item.

A voice vote was taken and the MOTION PASSED 3-0.

6. Request for Funding to furnish and Install Remote Door Openers at White Hills Company 5 Fire Department

Alderman Anglace MOVED to recommend to the full Board to authorize funding in the amount of \$4,000 to furnish and install remote door openers at White Hills Company 5 Fire Department with funding to come from the Fire Department Building Maintenance Account 001-4800-716.65-09; SECONDED by Alderman Simonetti.

Alderman Anglace MOVED to AMEND the motion to change the account description from "Fire Department Building Maintenance Account" to "Municipal Property Maintenance Account." The account number remains the same; SECONDED by Alderman Simonetti.

Alderman Finn was present and noted as Chairman of Energy Management that he recommends the installation at White Hills Fire Company, and that the other fire companies already have them.

A voice vote was taken and the AMENDMENT PASSED 3-0.

A voice vote was taken and the MOTION PASSED AS AMENDED 3-0.

7. Budget Line Item Discussion

Alderman Anglace explained the various aspects of the line item budget to Mr. Crawford, as pertained to his questions on several accounts that were over-expended, and several accounts that still had no expenditures from them whatsoever at this point in the fiscal year.

Alderman Simonetti MOVED to accept the report; SECONDED by Alderman Anglace. A voice vote was taken and the MOTION PASSED 3-0.

Adjournment

At approximately 7:08 p.m. Alderman Anglace MOVED to adjourn; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Patricia M. Bruder
Clerk, Board of Aldermen