

**BOARD OF ALDERMEN
FINANCE COMMITTEE**

TUESDAY, MARCH 28, 2006

AT 6:00 PM IN ROOM 104

SHELTON CITY HALL, 54 HILL STREET, SHELTON, CT

AGENDA

◆ **CALL OF THE MEETING/PLEDGE OF ALLEGIANCE**

◆ **PUBLIC PORTION**

◆ **AGENDA ITEMS**

1. **APPROVAL OF MINUTES - November 29, 2005**
2. **MARCH STATUTORY REFUNDS**
3. **POLICE PENSION CONTRIBUTION – FUNDING**
4. **COMMUNITY CENTER POOL DECK SHOWER**
5. **INVOICE APPROVAL – CLOUGH HARBOUR – PHASE 2 IMPLEMENTATION OF IMPROVEMENTS**
6. **ANTHEM DEMUTUALIZATION LEGAL BILL**
7. **BOY WITH FISH STATUE FOUNTAIN**
8. **MAINTENANCE AGREEMENT – POLICE FIRING RANGE**

OLD BUSINESS

NONE

ADJOURNMENT

1. **APPROVAL OF MINUTES**

MOVE TO RECOMMEND TO THE FULL BOARD TO WAIVE THE READING AND APPROVE THE MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF FEBRUARY 28, 2006



**BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FINANCE COMMITTEE – FEBRUARY 28, 2006**

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at 6 p.m. All those present rose and pledged allegiance to the flag.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Chris Panek - present

Also Present:

Alderman Jack Finn
Alderman Randy York
Sandy Nesteriak – Administrative Assistant
Lou Marusic – Director of Finance

Public Session

Alderman Kudej asked if any member of the public wished to address the Finance Committee.

Alderman Jack Finn, 17 Princess Wenonah Drive

Alderman Finn distributed a memo which has been made an attachment to the minutes.

My name is Jack Finn. I would like to make some comments with regard to the report that was given to the Finance Committee at last months meeting. I'm not going to read the whole thing because it's time consuming and you have a lot on your agenda. So I'll just pass this out to you. I'll just summarize it.

It took time to put this together but I think it came out quite well. I just want to respond the summarized comments that were admitted at the last meeting. Allow me to respond:

All Boards and Commissions that have adopted their own policies and procedures have been in order. That those who are members of Boards And

Commissions have knowledge of all the steps that are necessary for them to conduct their Boards & Commissions as outlined.

We as the Board of Aldermen should have knowledge of their policies and procedures and not to put blinders on when questions are raised.

Alderman Anglace questioned me for the need for the Board of Fire Commissioners to quote " proof of a formal vote of expenditures of a city vehicle was not necessary because the account was under the direct budget control of the Mayors office. Once budget of the Board of Alderman it is within the exclusive control and deemed how it will be spent".

Allow me to respond; The Board of Fire Commissioners policy number 6, "all vehicles secured purchase and/or go out to City of Shelton Fire Dept. shall have the approval of the Board of Fire Commissioners before such action takes place." That's right out of their policies and procedures. What I am questioning is why the Board of Fire Commissioners was never authorized to go out to bid. Mayor Lauretti stated, "that the Board of Fire Commissioners never took any action. We inspected these vehicles and I took it upon myself to purchase the vehicle."

Then why are these policies and procedures for Boards and Commissions if they don't have to be followed? It seemed that Alderman Anglace asked the same questions as I was to the same department heads according to the statement. Duplicating information, how often do two Aldermen ask the same questions in memo format of the same departments? Under the city charter in the state statute, as a member of the Board of Aldermen, we manage to regulate and control the finances of the city to provide the necessary apparatus to extinguish the fires and do all things necessary or described to protect the town from fire. It's right in the state statutes. All of this could have been avoided by a simple thing like following such established policies and procedures already in place by the Board of Fire Commissioners.

That concludes my statement.

Judson Crawford, Judson Ave, Board of A&T

It is a request that one of the members of the Board of A&T brought to the floor with the start of the budget process. I told them I would bring it to the attention of the Board of Aldermen Finance Committee. Would it be possible that under the revenues section of the budget there is a column that lists last years actual revenue that was received. The request is under the expenditure side, could we have under the expenditure section the same column showing the expenditures for last year? Of course we know what they are by going to the annual audit and

going down the list. It is time consuming going from one book to another book. It is just something that it should be reported to this Board and you would have to take it from there.

Alderman Anglace asked Mr. Judson to show them specifically on the report where he was looking for this information. A few moments were spent reviewing the current document.

Alderman Anglace asked, what you are asking in this first column, in the revenues, the actual revenues received?

Mr. Judson answered, yes.

Alderman Anglace continued, This column here is the original, and this column is the adjusted budget. Now what is it exactly that you are asking?

Mr. Judson replied, to show the balance of last years, as of June 30th, so we could have a column here to show what was actually expended line item by line item.

Alderman Kudej asked, in other words, all that was turned back to the city at the end of June?

Alderman Panek stated, I believe that's required by Charter. I didn't realize that Jud was going to discuss this tonight. I have a chapter from the Charter section 7.2c. It reads in here that the actual expenditures from each department from the last completed fiscal year and for the current fiscal year of the proposed budget are supposed to be listed on the copy that we have. The problem last night, some of us, Lou gave us copies so I had a copy of what was returned. But I had 2 books open. It should be easier if it was all on one page.

Alderman Anglace stated, You probably won't be able to get that this year.

Alderman Panek agreed however for the future.

Alderman Anglace asked the clerk to make this a part of the record and invited Mrs. Nesteriak to comment.

Mrs. Nesteriak stated, the chairman of the Board of A&T last night announced that he had made that request of the assistant finance director. I don't know why it's being brought up here. He was taking care of it.

Judson replied that he was bringing it to the attention of the Board of Aldermen, as they have the final say on the appropriating of the funds.

Alderman Anglace replied, actually the Finance Committee would do no more than refer this issue. It's a matter of record. We'll just refer it to the Finance Director.

Being no one else wished to speak Alderman Kudej closed the public portion.

Add-On

Alderman Anglace MOVED to add to the agenda item 14, Heating Fuel Oil – Request to Over Expend; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

Alderman Anglace Further, moved to remove item 14, Senior Tax Relief Proposal, from the Agenda; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

1. Purchasing Council Information

Alderman Kudej stated that Mr. Marusic has stepped pout of the room. We will discuss this when he returns.

Mr. Marusic returned.

Alderman Kudej asked Mr. Marusic to address the Committee with his purchasing information.

Lou Marusic, Director of Finance

Several months ago I was browsing the web site of the state purchasing ...(Inaudible).. the capital regions purchasing counsel. They have quite a bit of information there for consumption. I will just give you a brief overview. They are a consortium of about 56 towns. For a fee of \$750.00 dollars the city would be able to participate in joining that consortium. What they do are a lot of routine purchases. In addition to routine purchases they are doing gasoline, heating oil and they are coming up with diesel fuel. I know that there has been a lot of interest in those types of fuels recently so that is why I took a basic interest in it.

I have a bid schedule that will give you somewhat of an understanding of some of the items that they can handle. Basically the towns or cities that are in this particular region, called the capital region area, which is only about 26-29 towns. They have extended it beyond the capital region to include any town or

city. So they are now up to 56 and have exceeded the original 26 in their geographical area.

They did some things that interest us. The immediate things that I took an interest in for the Parks & Rec. Department was grass seed, fertilizer and portable toilets. So they have allowed us to gather our information and send it to them so that they can include us without any commitment on our part to see what pricing we might get using the consortium. I can tell you up front that the procedure is very quick. They provide the staff and do all the paperwork and all you do is provide them with the vendors and the specifications and quantities and they will handle the rest. It is nice and quick. It's an investment of \$750.00 and you will probably recover that at some point during the year. The most important thing is that you have a yardstick on how we do our purchases here. It's another avenue of saving money if you will. We get one now if you go with the state advertised bids so this is basically in addition. It's quite an interesting thing. I discussed it with one town and they found it very useful for \$750.00 the system and the purchasing of the routine items. In addition to that they got involved in the gasoline and diesel fuel and so forth that also is a second check as to the efficiency to what is happening with the state bid.

There is a lot of information here. My recommendation is that if you think it's a good investment, this would come out of the dues and subscriptions in the purchasing department. There are funds already there that would take care of this membership fee.

There would have to be an authorization that the purchasing agent is authorized to join and then somebody would have to be appointed as a member to that particular counsel. They meet periodically and it would be a good opportunity for that individual to voice particular changes and it would be beneficial to the city of Shelton. I have ...here. If you're interested and you think it's a wise investment for \$750.00 I'll just make the recommendation. This should go, their procedures, to corporation counsel, and I would sit down with corporation counsel to make a resolution if the committee thinks it's worthwhile. I think it's great. I think it's a great investment for \$750.00. this would also include the Board of Ed. I am going to pass out the bid schedule and you can take a look to see how we would participate as a city and the Board of Ed.

If you think we should go with it, I recommend that you recommend to have the Finance Director sit down with corporation counsel to come up with some sort of recommended resolution to see how it ties into the city charter. If that is feasible then you would want to take it to the next step and authorize us to join. I'll pass out this bid schedule so you can see how we might benefit by it.

Jud, I know that you have a lot of interest in going out for bid for these types of things. This would be a cheap way of doing that without burdening us with additional paperwork, including staff and this would actually be like an extension of our staff. You want a paperless society, all the paperwork is done over there

and all we do is email the information over there to them. They respond on that. It is very easy for the department head to gather the information and email to the state Capital Regions Purchasing Council and they take it from there. So the schedule is, go out to bid, open bids and then advise us of the results of those bids. Then we have the option of whether we want to avail ourselves of those savings, if there are savings. It's a win win situation.

Alderman Panek asked how the city currently handles fuel purchases.

Mr. Marusic replied, it is under state bid prices. The state went and advertised for fuel oil and gas. Then they set up suppliers by major counties like Fairfield County. That there would be one supplier but would serve all the towns and all of the entities of the state and subdivisions in Fairfield county. What Buckley is mandated to do is provide deliveries according to the state bid awards, So its so many pennies above the published harbor prices or railroad car or tanker prices. That varies. The State allows them to make only so much profit and when their cost goes up, your price goes up. But it always limited to a fixed amount of profit.

Alderman Panek asked, Could you still compare that to this and go with the cheapest.

Mr. Marusic continued, the one thing that is good about the state is that they will put up \$50,000. They go around checking the tanks to make sure that the fuel oil being delivered by Buckley and somebody else in Fairfield County actually meet specifications. So if someone wants to go out and save 2 or 3 cents a gallon on fuel oil and you think you're getting a great deal. You might be getting a great deal on the surface but when you go to measure the BTU content you might save 3 cents per gallon but you might lose 10 % just on the Btu content of that fuel. You've got to be very careful about the what if's. It's so important, I keep harping about specs, specs, that is the reason it's so important. The state spends something like \$50,000 and they have their own inspectors that go out. They will go down into that tank and dipstick for samples. If they don't have the right specification in there they will take it out of the suppliers performance bid bonds. Then they will have the tank pumped out and have the correct stuff put in. (inaudible) Another thing is delivery times. When you are out of fuel here at the city of Shelton's town hall, the middle of winter you need a drop tonight, you better get it cause it's the middle of February, this is a public building and you don't want to have to shut it down. That is another reason that you want to have a reliable vendor. Basically I think that it's a good investment for \$750.00 dollars. Take it over to corporation counsel and see how it will fit and we take it from there. The next sentence was inaudible.

It goes very fast, it would go fast for parks & rec. Dept. and the board of Ed.

Mr. Marusic distributed paperwork at this time to the Aldermen.

Mr. Marusic continued, I had conversations with Hedy Aires, of Capital Region Purchasing Council. I can tell you she is top notch. I was impressed with her knowledge and how quick that she was able to provide us with information. I am comfortable they know what they are doing. Here is her response to our interest. If there are any questions?

Alderman Anglace stated, would the next step be to run it by corporation counsel?

Mr. Marusic replied, yes if you so choose, run it by him.

Alderman Kudej thanked Mr. Marusic.

2. Approval of Minutes

Alderman Anglace MOVED to recommend to the full Board to waive the reading and approve the minutes of the Finance Committee meeting of January 24, 2006; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

3. February Statutory Refunds

Alderman Anglace MOVED to recommend to the full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of **\$19,683.40** be approved and that the Finance Director be directed to make payments in accordance with the Certified List received from the Tax Collector. Funds to come from the Statutory Refunds Account #001-0000-311.13.00; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

At this time Mr. Marusic returned and discussion of item 1 began.

Mr. Marusic addressed the Committee regarding the Purchasing Council
See item 1 for detailed discussion

4. Ordinance Exempting Certain Ambulance –Type Motor Vehicles

Alderman Anglace distributed a final copy of the proposed ordinance to the committee. There was some discussion on what changes had been made. All of the Aldermen were in agreement with the changes.

Alderman Anglace moved to forward this to the full board for public hearing on Ordinances; seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

PROPOSED ORDINANCE EXEMPTING CERTAIN MOTOR VEHICLES ADAPTED FOR DISABLED.

BE IT ORDAINED by the Board of Aldermen of the City of Shelton, CT:

1. **Purpose:** Pursuant to the authority granted to municipalities by Sec. 12-81c of the Connecticut General Statutes, the **City of Shelton** herein enacts an ordinance to exempt from personal property taxation any specially equipped motor vehicle (as herein defined) owned by a person with disabilities or owned by the parent or guardian of a person with disabilities.

2. **Definitions:**

a. **PERSON WITH DISABILITIES** means any person who has a physical impairment which requires the special adaptive equipment referenced in the definition of Specially Equipped Motor Vehicle in order to adapt the use of such vehicle to the physical impairment of that person. Persons with physical impairments of a limited duration shall not be considered as Persons With Disabilities

b. **SPECIALLY EQUIPPED MOTOR VEHICLE** means a motor vehicle which has undergone a permanent **and significant** modification to its frame or other structural member by the bolting or welding of special equipment for the purpose of adapting its use to the physical impairment of a Person With Disabilities. Such equipment shall include raised roofs with roll-bar systems, raised doors, special control stations, dropped floors, kneeling systems, wheelchair lift, ramp, hand controls, cart lift and any other device or mechanism necessary to permit the vehicle's operation.

c. **MOTOR VEHICLE** means a vehicle as defined by Sec. 14-1(47) of the CT General Statutes.

3. **Exemption:** Any Specially Equipped Motor Vehicle shall be exempt from personal property taxation upon compliance with the terms of this Ordinance. Any such exemption shall expire when the vehicle is sold **or ceases to be used for transportation of the disabled person.**

4. **Medical Documentation and Expiration of Exemption:** The Assessor shall require written and signed documentation verifying that the installation of the special equipment is directly related to the physical impairment of the Person With Disabilities in order to adapt the operation or the accommodation of the Specially Equipped Motor Vehicle to such Person With Disabilities. A

physician licensed to practice medicine in the State of CT shall provide such documentation. Any such exemption shall expire when the vehicle is sold **or ceases to be used for transportation of the disabled person.**

5. **Applications:** Applications to establish eligibility for the exemption permitted by this ordinance shall be filed annually with the office of the Assessor not later than October 1st. For motor vehicles purchased on or after October 1st in any assessment year, said application shall be filed not later than the following September 30th.

6. **Assessment Year:** This ordinance shall be first applicable to the assessment year commencing October 1, 2006.

7. **Effective Date and Manner of Publication:** This ordinance shall take effect 15 days after publication of a summary of this ordinance in a newspaper having a general circulation **in the City of Shelton** as provided by CT General Statutes Sec. 7-157(b).

5. Legal Bill – Sheehy & Dillon

Alderman Anglace Moved to recommend to the full board to authorize a total payment of \$5,776.80 to Sheehy & Dillon for services rendered to the Shelton board of ethics per statements dated JULY 2005 AND DECEMBER 2005 with funding to come from the professional services account. Further move to transfer \$5,394.30 fro the contingency general account 001-9900-900.99-00 to the professional services account 001-0100-411.30-01; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

Alderman Anglace stated, Corporation Counsel negotiated the price down from \$150.00 per hour to \$140.00.

6. Irrigation System – Plumb Memorial Library

Alderman Anglace Moved to recommend to the Full Board to award the work for an irrigation system for Plumb Memorial Library to Greenway Inc., Water Management, who submitted the low price of \$4,275.00.

Further, move to add this project to the capital improvements plan with funding to come from LOCIP.

Further, move to authorize Mayor Mark A. Lauretti to sign any necessary documents; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

7. Professional Services

Alderman Anglace moved to recommend to the full board of Aldermen to approve the list of professional services:

LEGAL & LIBRARY BOOKS	APPRAISALS
ACCOUNTANTS	TITLE SERVICES
PHYSICIANS	ATTORNEYS
ENGINEERS	DRUG TESTING SERVICES
ARCHITECTS	CONSULTANTS
SURVEYORS	TITLE INSURANCE COMPANIES
AUDITORS	TRAINING PROVIDERS
RECRUITMENT TESTING	PROFESSION LABOR SERVICES
MUNICIPAL SOFTWARE PROVIDERS	

Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

8. Merit System Employees Salary Increase

Alderman Anglace moved to recommend to the full board to approve a salary increase of four (4%) percent for merit employees for fiscal year 2006-2007 to be applied as described in section 5.6 of the merit system and personnel rules.

Further, move that the beginning salary schedule for all classes be adjusted by five (5%) percent; the maximum salary schedule shall be adjusted by ten (10%) percent; Seconded by Alderman Panek.

Alderman Anglace stated that the only question he had was if this had been included in the budget. Mrs. Nesteriak replied that it was included under increments account.

Mrs. Nesteriak explained the difference between the two different percentages. One is a salary schedule, minimum – maximum. We have to review that every year. We've increased the Maximum in order to keep competitive, we don't to

put someone in the position where there is no raise ever, it's not fair to merit employees. It adjusts the salary schedule. It a moving target that needs to be reviewed yearly. The other is the an evaluation of the Federal Job Bureau statistics site and determined a 4% raise for Merit Employees.

A voice vote was taken and the motion passed 3-0.

9. Gasoline Expenditures – Police Department

Alderman Anglace moved to recommend to the full board to approve the over-expenditure of the police department gasoline account #001-2500-511.40-01 through the end of fiscal year 2005-2006; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

10. Invoice Approval – Clough Harbour – Phase 2 Implementation of Improvements

Alderman Anglace moved to forward to the full board per the recommendation of the Energy Management Building Committee to approve the payment of the invoice dated January 2006 to Clough Harbour for a partial payment of \$22,500.00 for phase 2 of the Energy Asset Assessment Study – Implementation Of Improvements. Funding to come from acct. LOCIP. Further, move to add this item to the Capital Improvements Plan; Seconded by Alderman Panek.

Alderman Anglace stated that we have a contract with Clough Harbour to do the original phase the study. Now we are doing the implementation to make energy improvements. This is for municipal buildings not educational buildings. Energy savings items such as boilers, this like that. They figure that the city will recupe it's cost within five years or more. They city will spend the LOCIP money. In some cases we will receive grants / incentives for these implementations from companies like United Illuminating.

Alderman Finn explained that the committee has been assigned a task. They will be changing all the controls throughout all the buildings.

We have issued a bid for the replacement of the boilers at the police department and the library.

Alderman Anglace stated that this is the contract with the consultant. He manages the implementation, oversee the project and makes sure it's done right. We need to pay him as we go along and the portion of the job is complete.

Alderman Paenk noted that the amount on the invoice did not match the motion. The motion was amended to \$22,750.

Alderman Anglace moved to amend the motion to read \$22,750; Seconded by Alderman Panek.

A voice vote was taken and the original motion passed 3-0

A voice vote was taken on the motion as amended, amended motion passed 3-0.

11. Funding Approval – Bid #27-3 – Johnson Controls

Alderman Anglace moved to forward to the full board per the recommendation of the Energy Management Building Committee bid #27-3 for funding and approval of Johnson Controls, Inc of Windsor CT to install a web based Johnson Controls facility management system.

Further, move that this item be added to the capital improvements plan and that funding of \$262,000 to come from LOCIP.

Further, move that Mayor Mark A Lauretti be authorized to sign any necessary documents. Seconded by Alderman Panek.

Alderman Finn advised the committee that the UI company had informed the committee that they could expect \$85,000 back in incentives for implementing these changes.

Alderman Anglace asked if this was the cost of the complete job.

Alderman Finn replied that is for the web based control system only. We are currently out to bid for boilers for the police dept. and the library. Currently the system at the community center is not working.

Alderman Anglace asked why there was only one bid.

Alderman Finn replied that according to our consultant, even though we only received one bid, the consultant indicated that it was well below what was budgeted for the project.

Alderman Anglace questioned whether or not the consultant is doing his job. This is a rhetorical question. Shouldn't he have lined up bidders and had a pre-bid conference? Is the Johnson system proprietary or is it a standard system? I'm trying to determine if more people should have bid.

Alderman Finn replied that the committee was looking for more people to bid. Of the 4 companies that we wanted quotes from 2 didn't respond with a quote, 1 wanted an extension of one month of the bid.

We could have gone out to bid again and still only have come back with one bid and then we risk the possibility that Johnson Controls comes back and complains that everyone already knows what my pricing is and anybody can underbid me.

Alderman Anglace made the following rhetorical comments to be entered into the record.

The committee should be aware that the payback period is generally 5-7 years. In the past, with the school system it didn't materialize, it took a lot longer....

Tape 1 side 2

Going out and getting the lowest price possible to make it happen.

Alderman Kudej stated, so you're saying that there are no guarantees on this.

Alderman Anglace replied, I don't think there are.

Alderman Finn stated that he had met with the Mayor pertaining to the steps we were taking and that this is a big ticket item. Clough Harbour attended that meeting and did guarantee to the Mayor that there would be savings.

Alderman Anglace asked what the total cost of this project is?

Alderman Finn stated that he was unable to provide that information at this time as there were still items out for bid.

Alderman Anglace asked to obtain a rough estimate from Clough Harbour on what the complete project will cost. The board would like to know what to expect.

There was discussion on whether there would be enough money in LOCIP to cover this. Alderman Anglace stated that we can certainly recommend this and before the full board meets we can confirm how much is left.

A voice vote was taken and the motion passed 3-0.

12. Ordinance Regarding Bidding of City Contractors

Alderman Panek brought this before the Board for review. The Ordinance was written by Judson Crawford. Mr. Crawford explained his reasons for writing this ordinance. He would like to see city work be awarded to more city businesses. He wanted to put this on the agenda for discussion. It is essentially a way or edge for local businesses bidding on city bids. Possibly allow the city companies a certain percentage within the low bid.

Alderman Anglace spoke to Corporation Counsel prior to the meeting. Counsel advised, the Board of Aldermen cannot enact such an ordinance since the bid process is addressed in section 7.14 of the Charter and the Board of Aldermen can change the Charter by Ordinance. Section 7.14b states that the BOA shall award the contract of the purchase to the lowest responsible bidder. We can't modify it. The same section of the Charter states that the Board of Aldermen may establish such other regulations for purchases and bidding as it deems appropriate. Counsel advised that the Board can add to, but not change the existing Charter. Counsel felt this Ordinance would be a change to the Charter.

Mr. Crawford explained his reasons for wanting to make this change.

Companies are paying their taxes here and he would like to see them get some benefit for being here in Shelton.

Mr. Crawford provided information from the city of Ansonia, who currently uses this type of ordinance.

This cannot be used if Federal Funds are being used.

Mr. Crawford stated that he has tried to put this for review to the Board of A&T also with success. Submitting to Finance Committee for review.

The Aldermen did agree that the concept was good however that it was in violation of the Charter of the City.

Alderman Kudej stated that he would to see the tax-payers of Shelton get preferential treatment.

Mr. Judson felt this would be in the best interest for Shelton to pursue this.

Mr. Crawford thanked the Committee for listening.

13. Connecticut Conference of Municipalities

Alderman Panek stated that he had placed this on the agenda. He and Alderman York were invited to attend a meeting shortly after being elected. He found the information they offered very beneficial. The seminars that they offer are interesting and fit in with the wide array of things that he feels CCM could help with, for example the Senior Tax Relief Ordinance, the Blasting Ordinance, any FOI issues.

Alderman Panek distributed copies of the information to the committee.

Alderman Asked Alderman Panek if he had a motion to go with this.

Alderman Anglace stated that after 14 years they didn't see the value of spending \$22,000 joining this association when they aren't operating in our best interest. We have spoken to them many times over many years and told them if they changed the direction of their lobbying we would reconsider. They play to the big towns, not the medium and small towns.

Alderman Panek stated that he spoke with other towns and they didn't feel that it was money wasted. He is willing to attend these seminars every month. Alderman Panek feels that it would be in his best interest as an elected official, the fire department and Police departments best issue and zoning commission. It's just not about the educational cost sharing. There is so much more that CCM has to offer.

Alderman Anglace stated that the city has participated in seminars as non- members and it hasn't cost \$22,000.

Alderman Panek understood John's opinion. However, he stated that to be more proactive he could have called these communities to see what they are doing with their blasting ordinances, open space ordinances. It's all about networking, what we can learn from other communities and what they can learn from us for different issues.

Mrs. Nesteriak stated that we do get a lot of benefits from CIRMA. We don't need to be a member to attend these meetings. We can go as people who participate in CIRMA which is our insurance program.

Alderman Panek stated that he would like to suggest that when they have seminars coming up such as the one for the Police Dept. and Fire Dept. so they can invest in the cost and possibly attend.

Alderman Kudej asked if there was anything more for discussion.

Alderman Panek stated that he would bring a motion forward at the next meeting.

14. Heating Fuel Oil - Request to Over Expend

Alderman Anglace moved to recommend to the full board to approve the over expenditure of the Heating Fuel Oil account through the end of fiscal year 2005-2006. Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

Adjournment

At approximately 7:15 p.m., Alderman Anglace MOVED to adjourn; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Brigitte Plucienik
Clerk, Board of Aldermen

2. MARCH Statutory REFUNDS

MOVE TO RECOMMEND TO THE FULL BOARD THAT THE REPORT OF THE TAX COLLECTOR RELATIVE TO THE REFUND OF TAXES FOR A TOTAL AMOUNT OF \$33,177.61 BE APPROVED AND THAT THE FINANCE DIRECTOR BE DIRECTED TO MAKE PAYMENTS IN ACCORDANCE WITH THE CERTIFIED LIST RECEIVED FROM THE TAX COLLECTOR. FUNDS TO COME FROM THE STATUTORY REFUNDS ACCOUNT #001-0000-311.13.00

3. POLICE PENSION CONTRIBUTION

DISCUSSION

POSSIBLE MOTION:

MOVE TO RECOMMEND TO THE FULL BOARD TO APPROVE THE OVER-EXPENDITURE OF THE POLICE PENSION CONTRIBUTION ACCOUNT #001-0200-411.20-04 THROUGH THE END OF FISCAL YEAR 2005-2006.

4. COMMUNITY CENTER POOL DECK SHOWER

MOVE TO RECOMMEND TO THE FULL BOARD TO ACCEPT THE LOW BID OF T.C.'S PLUMBING & HEATING, LLC FOR THE INSTALLATION OF A SHOWER ON THE POOL DECK AT THE COMMUNITY CENTER WITH FUNDING OF \$4,200.00 TO COME FROM LOCIP.

FURTHER MOVE TO ADD THIS ITEM TO THE CAPITAL IMPROVEMENTS PLAN.

5. INVOICE APPROVAL – IMPLEMENTATION OF IMPROVEMENTS 50% COMPLETE

MOVE TO RECOMMEND TO THE FULL BOARD TO APPROVE THE CLOUGH HARBOUR & ASSOCIATES LLP, PHASE II IMPLEMENTATION OF IMPROVEMENTS, INVOICE # 13492-4 DATED FEBRUARY 21, 2006 IN THE AMOUNT OF \$9,750.00 WITH FUNDING TO COME FROM LOCIP.

FURTHER MOVE TO ADD THIS TO THE CAPITAL IMPROVEMENTS PLAN.

6. ANTHEM DEMUTUALIZATION LEGAL BILL

MOVE TO RECOMMEND TO THE FULL BOARD THAT \$125.87 (SHELTON SHARE OF THE ANTHEM DEMUTUALIZATION LAWSUIT) BE PAID TO SULLIVAN, SCHOEN, CAMPANE & CONNER, LLC WITH FUNDS TO COME FROM PROFESSIONAL SERVICES ACCOUNT 001-1900-411.30-01.

7. BOY WITH FISH STATUE FOUNTAIN

Discussion with Marty Coughlin.

Marty will provide copies of quotes and possibly ask for funding.

8. MAINTENANCE AGREEMENT – POLICE FIRING RANGE

MOVE TO RECOMMEND TO THE FULL BOARD TO WAIVE THE BIDDING AND AWARD THE CONTRACT TO MEGGITT DEFENSE SYSTEMS CASWELL FOR A TOTAL OF \$1,500.00. FURTHER, MOVE TO AUTHORIZE MAYOR MARK A. LAURETTI TO SIGN THE POLICE FIRING RANGE MAINTENANCE AGREEMENT.

NOTE: THIS AGREEMENT HAS BEEN IN PLACE SINCE THE POLICE DEPT. FIRING RANGE WAS BUILT. THIS IS A PROPRIETARY CONTRACT.