

**BOARD OF ALDERMEN
FINANCE COMMITTEE**

TUESDAY, FEBRUARY 28, 2006

AT 6:00 PM IN ROOM 104

SHELTON CITY HALL, 54 HILL STREET, SHELTON, CT

AGENDA

◆ **CALL OF THE MEETING/PLEDGE OF ALLEGIANCE**

◆ **PUBLIC PORTION**

◆ **AGENDA ITEMS**

1. **PURCHASING COUNCIL INFORMATION**
2. **APPROVAL OF MINUTES - November 29, 2005**
3. **FEBRUARY STATUTORY REFUNDS**
4. **ORDINANCE EXEMPTING CERTAIN AMBULANCE-TYPE MOTOR VEHICLES**
5. **LEGAL BILL – SHEEHY & DILLON**
6. **IRRIGATION SYSTEM – PLUMB MEMORIAL LIBRARY**
7. **PROFESSIONAL SERVICES**
8. **MERIT SYSTEM EMPLOYEES SALARY INCREASE**
9. **GASOLINE EXPENDITURES – POLICE DEPARTMENT**
10. **INVOICE APPROVAL – CLOUGH HARBOUR – PHASE 2 IMPLEMENTATION OF IMPROVEMENTS**
11. **FUNDING APPROVAL - BID #27-3 – JOHNSON CONTROLS**
12. **ORDINANCE REGARDING BIDDING OF CITY CONTRACTORS** (*Chris Panek*)
13. **CONNECTICUT CONFERENCE OF MUNICIPALITIES** (*Chris Panek*)

OLD BUSINESS

14. **SENIOR TAX RELIEF PROPOSAL** (*IF READY*)

ADJOURNMENT

1. PURCHASING COUNCIL INFORMATION

APPROVAL OF MINUTES

- 2. MOVE TO RECOMMEND TO THE FULL BOARD TO WAIVE THE READING AND APPROVE THE MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF JANUARY 24, 2006**

3. FEBRUARY Statutory REFUNDS

MOVE TO RECOMMEND TO THE FULL BOARD THAT THE REPORT OF THE TAX COLLECTOR RELATIVE TO THE REFUND OF TAXES FOR A TOTAL AMOUNT OF \$19,683.40 BE APPROVED AND THAT THE FINANCE DIRECTOR BE DIRECTED TO MAKE PAYMENTS IN ACCORDANCE WITH THE CERTIFIED LIST RECEIVED FROM THE TAX COLLECTOR. FUNDS TO COME FROM THE STATUTORY REFUNDS ACCOUNT #001-0000-311.13.00

**4. ORDINANCE EXEMPTING CERTAIN AMBULANCE-TYPE MOTOR
VEHICLES**

DISCUSSION

PROPOSED ORDINANCE EXEMPTING CERTAIN AMBULANCE-TYPE MOTOR VEHICLES

BE IT ORDAINED by the Board of Aldermen of the City of Shelton, CT:

1. **Purpose:** Pursuant to the authority granted to municipalities by Sec. 12-81c of the Connecticut General Statutes, the **City of Shelton** herein enacts an ordinance to exempt from personal property taxation any specially equipped motor vehicle (as herein defined) owned by a person with disabilities or owned by the parent or guardian of a person with disabilities.

2. **Definitions:**

a. **PERSON WITH DISABILITIES** means any person who has a physical impairment which requires the special adaptive equipment referenced in the definition of Specially Equipped Motor Vehicle in order to adapt the use of such vehicle to the physical impairment of that person. Persons with physical impairments of a limited duration shall not be considered as Persons With Disabilities

b. **SPECIALLY EQUIPPED MOTOR VEHICLE** means a motor vehicle which has undergone a permanent **and significant** modification to its frame or other structural member by the bolting or welding of special equipment for the purpose of adapting its use to the physical impairment of a Person With Disabilities. Such equipment shall include raised roofs with roll-bar systems, raised doors, special control stations, dropped floors, kneeling systems, wheelchair lift, ramp, hand controls, cart lift and any other device or mechanism necessary to permit the vehicle's operation by the Person With Disabilities. (or the parent or guardian of the Person With Disabilities.)

c. **MOTOR VEHICLE** means a vehicle as defined by Sec. 14-1(47) of the CT General Statutes.

3. **Exemption:** Any Specially Equipped Motor Vehicle shall be exempt from personal property taxation upon compliance with the terms of this Ordinance. Any such exemption shall expire when the vehicle is sold **or ceases to be used for transportation of the disabled person.**

4. **Medical Documentation and Expiration of Exemption:** The Assessor shall require written and signed documentation verifying that the installation of the special equipment is directly related to the physical impairment of the Person With Disabilities in order to adapt the operation or the accommodation of the Specially Equipped Motor Vehicle to such Person With Disabilities. A physician licensed to practice medicine in the State of CT shall provide such documentation. Any such exemption shall expire when the vehicle is sold **or ceases to be used for transportation of the disabled person.**

5. **Applications:** Applications to establish eligibility for the exemption permitted by this ordinance shall be filed annually with the office of the Assessor not later than December 31st. For motor

vehicles purchased on or after October 1st in any assessment year, said application shall be filed not later than the following September 30th.

6. **Assessment Year**: This ordinance shall be first applicable to the assessment year commencing October 1, 2006.

7. **Effective Date and Manner of Publication**: This ordinance shall take effect 15 days after publication of a summary of this ordinance in a newspaper having a general circulation in the City of Shelton as provided by CT General Statutes Sec. 7-157(b).

Adopted:

Published:

Effective:

5. LEGAL BILL – SHEEHY & DILLON

MOVE TO RECOMMEND TO THE FULL BOARD TO AUTHORIZE A TOTAL PAYMENT OF \$5,776.80 TO SHEEHY & DILLON FOR SERVICES RENDERED TO THE SHELTON BOARD OF ETHICS PER STATEMENTS DATED JULY 2005 AND DECEMBER 2005 WITH FUNDING TO COME FROM THE PROFESSIONAL SERVICES ACCOUNT. FURTHER MOVE TO TRANSFER \$5,394.30 FRO THE CONTINGENCY GENERAL ACCOUNT 001-9900-900.99-00 TO THE PROFESSIONAL SERVICES ACCOUNT 001-0100-411.30-01

6. IRRIGATION SYSTEM – PLUMB MEMORIAL LIBRARY

MOVE TO RECOMMEND TO THE FULL BOARD TO AWARD THE WORK FOR AN IRRIGATION SYSTEM FOR PLUMB MEMORIAL LIBRARY TO GREENWAY INC., WATER MANAGEMENT, WHO SUBMITTED THE LOW PRICE OF \$4,275.00.

FURTHER, MOVE TO ADD THIS PROJECT TO THE CAPITAL IMPROVEMENTS PLAN WITH FUNDING TO COME FROM LOCIP.

FURTHER, MOVE TO AUTHORIZE MAYOR MARK A. LAURETTI TO SIGN ANY NECESSARY DOCUMENTS.

7. PROFESSIONAL SERVICES

MOVE TO RECOMMEND TO THE FULL BOARD OF ALDERMEN TO APPROVE THE LIST OF PROFESSIONAL SERVICES.

LEGAL & LIBRARY BOOKS

ACCOUNTANTS

PHYSICIANS

ENGINEERS

ARCHITECTS

SURVEYORS

AUDITORS

RECRUITMENT TESTING

MUNICIPAL SOFTWARE PROVIDERS

APPRAISALS

TITLE SERVICES

ATTORNEYS

DRUG TESTING SERVICES

CONSULTANTS

TITLE INSURANCE COMPANIES

TRAINING PROVIDERS

PROFESSION LABOR SERVICES

8. MERIT SYSTEM EMPLOYEES SALARY INCREASE

MOVE TO RECOMMEND TO THE FULL BOARD TO APPROVE A SALARY INCREASE OF FOUR (4%) PERCENT FOR MERIT EMPLOYEES FOR FISCAL YEAR 2006-2007 TO BE APPLIED AS DESCRIBED IN SECTION 5.6 OF THE MERIT SYSTEM AND PERSONNEL RULES.

FURTHER, MOVE THAT THE BEGINNING SALARY SCHEDULE FOR ALL CLASSES BE ADJUSTED BY FIVE (5%) PERCENT; THE MAXIMUM SALARY SCHEDULE SHALL BE ADJUSTED BY TEN (10%) PERCENT.

9. GASOLINE EXPENDITURES – POLICE DEPARTMENT

MOVE TO RECOMMEND TO THE FULL BOARD TO APPROVE THE OVER-EXPENDITURE OF THE POLICE DEPARTMENT GASOLINE ACCOUNT #001-2500-511.40-01 THROUGH THE END OF FISCAL YEAR 2005-2006.

**10. INVOICE APPROVAL – CLOUGH HARBOUR – PHASE 2
IMPLEMENTATION OF IMPROVEMENTS**

**MOVE TO FORWARD TO THE FULL BOARD PER THE
RECOMMENDATION OF THE ENERGY MANAGEMENT BUILDING
COMMITTEE TO APPROVE THE PAYMENT OF THE INVOICE DATED
JANUARY 2006 TO CLOUGH HARBOUR FOR A PARTIAL PAYMENT OF
\$22,500.00 FOR PHASE 2 OF THE ENERGY ASSET ASSESSMENT STUDY
– IMPLEMENTATION OF IMPROVEMENTS. FUNDING TO COME FROM
ACCT. _____ .**

11. FUNDING APPROVAL - BID #27-3 – JOHNSON CONTROLS

MOVE TO FORWARD TO THE FULL BOARD PER THE RECOMMENDATION OF THE ENERGY MANAGEMENT BUILDING COMMITTEE BID #27-3 FOR FUNDING AND APPROVAL OF JOHNSON CONTROLS, INC OF WINDSOR CT TO INSTALL A WEB BASED JOHNSON CONTROLS FACILITY MANAGEMENT SYSTEM.

FURTHER, MOVE THAT THIS ITEM BE ADDED TO THE CAPITAL IMPROVEMENTS PLAN AND THAT FUNDING OF \$262,000 TO COME FROM LOCIP.

FURTHER, MOVE THAT MAYOR MARK A LAURETTI BE AUTHORIZED TO SIGN ANY NECESSARY DOCUMENTS.

12. ORDINANCE REGARDING BIDDING OF CITY CONTRACTORS (*Chris Panek*)

DISCUSSION

13. CONNECTICUT CONFERENCE OF MUNICIPALITIES *(Chris Panek)*

DISCUSSION

*****Notes*****

Minutes from the Presidents Report of March 10, 2005

Alderman Anglace stated, I'd like to read into the record for the benefit of the Aldermen an inter-office memo we received from the Connecticut Conference of Municipalities – the annual request to join their organization, and I wrote back this memo to the Administrative Assistant.

I am pleased to consider membership in CCM once again for the 14th straight year. By this time, I have committed their manuals and services to memory. CCM represents 142 Connecticut municipalities, 84 percent of Connecticut cities and towns, but they have not been able to successfully lobby changes to the unfunded educational mandates and the affordable housing statutes – two of the most important municipal issues. I cannot conceive how our membership in CCM will change what they have failed to accomplish. There are also a number of competing issues facing the CCM member towns, and CCM cannot be all things to all people. For instance, Shelton would prefer that the State of Connecticut assume full responsibility for education. Let the State make the rules and let the State fully pay the costs. Cities like Hartford, Bridgeport, New Haven and Waterbury who receive major State educational assistance want an even bigger share of the pie, and CCM represents their interest. I fear our interests are not compatible and that CCM cannot represent our interests as well as we can. As you know, Shelton is a member of CIRMA, and we do participate in many of their amicus curiae cases. I do not have a problem paying non-member fees for programs we feel are of benefit to our city. This approach does not cost us anywhere near the requested annual membership fee that CCM requires. Consequently, once again, I cannot justify and recommend to my colleagues on the Board of Aldermen the expenditure of over \$22,000 annually for services that we just do not need.

If anybody feels differently, and would like to bring that up for further discussion in the future, I just want to make you aware that I do not intend to.

OLD BUSINESS

14. SENIOR TAX RELIEF PROPOSAL *(IF READY)*