

**BOARD OF ALDERMEN  
FINANCE COMMITTEE**

**TUESDAY, AUGUST 23, 2005**

**AT 6:00 PM IN ROOM 104**

**SHELTON CITY HALL, 54 HILL STREET, SHELTON, CT**

**AGENDA**

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- ◆ **CALL OF THE MEETING/PLEDGE OF ALLEGIANCE**
- ◆ **PUBLIC PORTION**
- ◆ **AGENDA ITEMS**

**1. APPROVAL OF MINUTES**

**REGULAR MEETING OF JULY 26, 2005**

- 2. FUNDING FOR CLERICAL SERVICES FOR THE ENERGY MANAGEMENT BUILDING COMMITTEE**
- 3. REPLACEMENT OF CARPETING AT VARIOUS CITY BUILDINGS**
- 4. HEATING OIL PRICE AND CONSUMPTION FOR 2005/2006**
- 5. REQUEST FOR REVISED CONSTRUCTION PHASE APPROPRIATION FAR MILL DECK REPAIR**

**OLD BUSINESS**

- 6. DVD BOOTH AT COMMUNITY CENTER**

**ADJOURNMENT**

**APPROVAL OF MINUTES**

- 1. MOVE TO RECOMMEND TO THE FULL BOARD TO WAIVE THE READING AND APPROVE THE MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF JULY 26, 2005.**



Board of Aldermen  
Shelton, Connecticut

***FINANCE COMMITTEE - JULY 26, 2005***

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Call to Order / Pledge of Allegiance

**Alderman Stanley Kudej, Chairman, called the meeting to order at 6:30 p.m. All those present rose and pledged allegiance to the flag.**

Roll Call - Finance Committee

**Alderman Stanley Kudej, Chairman, present**  
**Aldermanic President John F. Anglace, Jr. -**  
**absent**  
**Alderman Nancy Minotti - present**

Public Session

Alderman Kudej asked if any member of the public wished to address the Finance Committee.

Judson Crawford  
8 Jordan Avenue  
Board of A & T Member

Last month, I went and spoke to Mayor Lauretti regarding the heating fuel account for next year. I asked if it would be an idea for the Purchasing Department to go out to bid, get all the total amount of gallons that were used last year for all of the buildings within the City and lock in at a fair and reasonable price, saving the Board of Aldermen having to transfer \$60,000 into the overdrawn heating fuel account. I spoke to the Aldermanic President John Anglace. Both stated, "that would be a very good idea." I said I didn't want to bring this out on my own, but you say it would be too. I ran it by the Purchasing Agent, and he said "no, that would not be a good idea." I am speaking to you, the Board of Aldermen, either have the

Purchasing Agent come down here, address you, because next year, where are these prices going? Sky high?

Two people are for this, and it seems that I hit a stone wall. That's why I'm coming to you the Board of Aldermen and making that recommendation to you.

Alderman Kudej stated, we will take your recommendation and try to light a fire under everybody and push it along.

Alderman Finn noted that the City of New Haven Finance Director is following the prices for fuel and has stated that "we're going out to bid to lock in a price." If other cities are doing it we should.

Aldermen Kudej and Minotti stated that they are not opposed to it.

Alderman Kudej then asked if any other member of the public wished to address the Finance Committee. Being none, he declared the public session closed.

### **1. Approval of Minutes**

Alderman Minotti MOVED to recommend to the full Board to waive the reading and approve the minutes of the regular Finance Committee meeting of June 28, 2005; SECONDED by Alderman Kudej. A voice vote was taken and the MOTION PASSED 2-0.

### **2. Anthem Demutualization Lawsuit – Legal Fees**

Alderman Minotti MOVED to recommend to the full Board that \$90.10 (Shelton's share of the Anthem Demutualization Lawsuit) be paid to Sullivan, Schoen, Campana & Connon, LLC, with funds to come from the Professional Services Account 001-1900-411.30-01; SECONDED by Alderman Kudej.

NOTE: A memo has been sent asking for a breakdown of pricing similar to that of Corporation Counsel.

A voice vote was taken and the MOTION PASSED 2-0.

3. Invoice Approval – Appraisal – The Valuation Group, Inc.

Alderman Minotti MOVED to recommend to the full Board to approve the payment of \$1,200 to The Valuation Group, Inc. for the appraisal of property with funding of \$1,200 to come from the Professional Services Account 001-0100-411.30-01; SECONDED by Alderman Kudej.

Alderman Finn asked where in Shelton Connecticut were the services rendered – it is not on the bill.

Alderman Kudej so noted the concern and stated that we'll get a better explanation for the full Board.

A voice vote was taken and the MOTION PASSED 2-0.

4. Legal Bill – Pellegrino Law Firm

Alderman Minotti MOVED to recommend to the full Board per the recommendation of the Board of A & T to approve the payment of \$445 to the Pellegrino Law Firm for legal services regarding the extension of the law date in the case of City of Shelton v. Wernick with funding to come from Account 001-1900-411.30-03; SECONDED by Alderman Kudej.

Alderman Finn noted that this invoice did not have any breakdown whatsoever, unlike the same firm's February bill that had a total breakdown of the bill. He would like to see a bill that contains the hours, amount, lawyer, as done in past practice.

A voice vote was taken and the MOTION PASSED 2-0.

5. Fire Department Request for Funding

Alderman Kudej noted that the Fire Department is looking for \$30,000 for Company 5 and \$22,000 for Company 1.

Alderman Finn stated that the request came before the Finance Committee a few months ago.

After discussion concerning the equitable distribution of equipment throughout the various firehouses in the City, and noting that there is no clear cut description of which company is getting what equipment, the Committee agreed to send a letter to the Board of Fire Commissioners. The letter will ask them to explain which company is getting which equipment and why one company is requesting \$30,000 and the other \$22,000.

Alderman Finn noted that the body and chassis have already been ordered will arrive at the end of August regardless.

Alderman Kudej stated that he is not opposed to them getting new equipment, but would like a better description of what they're really getting.

Alderman Finn explained that they are requesting the City's share.

Alderman Kudej suggested that perhaps the captain or other Fire Company representative could be present to explain it.

**Adjournment**

At approximately 6:45 p.m., Alderman Kudej MOVED to adjourn; SECONDED by Alderman Minotti. A voice vote was taken and the MOTION PASSED 2-0.

Respectfully submitted,

Patricia M. Bruder  
Clerk, Board of Aldermen

## **2. FUNDING FOR CLERICAL SERVICES FOR THE ENERGY MANAGEMENT BUILDING COMMITTEE**

**MOVE PER THE RECOMMENDATION OF THE ENERGY MANAGEMENT BUILDING COMMITTEE TO RECOMMEND TO THE FULL BOARD THAT AN ACCOUNT BE ESTABLISHED FOR CLERICAL SERVICES FOR THE ENERGY MANAGEMENT BUILDING COMMITTEE IN THE AMOUNT OF \$900.00 FOR YEAR 2005/2006 WITH FUNDING TO BE TRANSFERRED FROM CONTINGENCY GENERAL ACCT# 001-9900-900.99-00 TO A NEW LINE ACCT TO BE SET UP BY THE FINANCE DEPT. CALLED ENERGY MANAGEMENT BUILDING COMMITTEE CLERICAL SERVICES.**

**3. REPLACEMENT OF CARPETING AT VARIOUS CITY BUILDINGS**

**MOVE TO APPROVE STATE BID# RFP023-A-13-0384-C TO BARTHOLOMEW CONTRACT INTERIORS FOR THE PURCHASE AND INSTALLATION OF CARPETING IN FOUR (4) PARKS AND RECREATION OFFICES, MEETING ROOM #3 AT THE COMMUNITY CENTER, TWO OFFICES AT THE PINE ROCK PARK FIREHOUSE, CITY HALL ADMINISTRATION OFFICES AND THE AUDITORIUM AT CITY HALL WITH FUNDING OF \$22,501.00 TO COME FROM LOCIP.**

**FURTHER , MOVE TO ADD THIS ITEM TO THE CAPITAL IMPROVEMENTS ACCOUNT.**



**4. HEATING OIL PRICE AND CONSUMPTION FOR 2005/2006**

**DISCUSSION AND POSSIBLE ACTION**

**NOTE: ED DUGGAN, PURCHASING AGENT, HAS BEEN INVITED TO ATTEND THE MEETING.**

## 5. REQUEST FOR REVISED CONSTRUCTION PHASE APPROPRIATION FAR MILL DECK REPAIR

MOVE PER THE RECOMMENDATION OF THE CITY ENGINEER TO AWARD THE BALANCE OF THE FARMILL DECK REPAIR APPROPRIATION, NOT TO EXCEED \$51,834.00, TO THE LOW BIDDER NJR CONSTRUCTION INC. WITH FUNDING TO COME FROM LOCIP. FURTHER, MOVE TO ADD THIS TO THE CAPITAL IMPROVEMENTS PLAN.

**Note:**

Total appropriation \$191,834.00. Backup attached.

Original Motion: Dtd July 14, 2005

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### **5.1.9 Far Mill Deck Repairs**

Alderman Kudej MOVED per the recommendation of the Finance Committee and the City Engineer to award the deck repairs of Far Mill Crossing Bridge to NJR Construction, LLC, with funding not to exceed \$140,000, to come from LOCIP; and further,

MOVED to add this item to the Capital Improvements account; SECONDED by Alderman Lanzi.

Alderman Finn asked if this is the bridge on Buddington Road.

Alderman Anglace replied, yes.

A voice vote was taken and the MOTION PASSED 6-0.

Mayor Laretti arrived at this point, 7:30 p.m.

**OLD BUSINESS**

**6. DVD BOTH AT COMMUNITY CENTER**

**DISCUSSION**