



FINANCE COMMITTEE MEETING

Shelton, Connecticut

AUGUST 28, 2007 - MOTIONS

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Alderman Kudej called the meeting to order at approximately 7:40 P.M. in the auditorium at Shelton City Hall. All in attendance recited the pledge of allegiance.

ROLL CALL

Alderman Stanley Kudej - present
Alderman John Anglace - present
Alderman Chris Panek - present

Also in attendance: Mayor Mark A. Lauretti

There was a quorum of 3 present, 0 absent

Public Portion

Judson Crawford, 8 Jordan Ave.

Good Evening. As I address you last month and I requested certain information, has that information been drawn up?

Alderman Kudej asked if he was referring to the meeting with the Board of A&T?

Alderman Panek questioned; you are not referring sitting down with the Board of A&T and the BOA to go over the budget process? The increment line item?

Mr. Crawford asked are you making any physical changes?

Mayor Lauretti arrived.

Alderman Anglace stated that the nature of the request was unclear and that line items not spent by June 30th of each year the money goes back into the general fund. No matter what account it is it reverts back the general fund.

Mr. Crawford asked; in years past what has the increments account been used for?

Mayor Laretti stated; the increments account has been used for different bargaining units that have been negotiated through out the course of the year before the budget was set and any other increases that were not contemplated while the budget was being set.

Mr. Crawford replied; you are absolutely correct Mr. Mayor.

Mayor Laretti asked; but what is the question?

Mr. Crawford answered; this past year when the Board of Aldermen made the year end transfers, instead of taking items from individual accounts, there was one transfer and all other funds were placed back into the general fund. That is the question I am asking.

Mayor Laretti responded; Why did we do that? From my perspective and I think from the accounting point of view it's easier to do it that way because once the line item is transferred out anyone picking up the budget run at the end of the year would be misled if they didn't see , \$10000 because it wasn't expended was transferred to another line item. When you look at a budget run you should see what was actually expended out of that account at the end of the year. You take the money out of the general fund and then it rolls back into the general fund as a wash. When you look at a budget run at the end of the year it best reflects what each line did during that year, which is a little bit different that we have done in the past. I have never understood why Lou did it the other way.

We should have been doing it like this all along. After the auditors go through it and time and adjusting accounts, yes you'll see it but why go through that. I think we went through this one other time before.

Mr. Crawford replied; very good, thank you Mr. Mayor.

Alderman Kudej asked if anyone wished to speak from the public. The public session was closed at 7:45 pm

Alderman Anglace moved to add the following items to the agenda:

6. Metcalf and Eddy Invoices for AAI Studies on Roflite, Axton Cross and Chromium Process

7. Bonding resolution for Reconstruction & Improvements to Fort Hill Road, Riverview Ave. and Rocky Rest Road.

Seconded by Alderman Panek; a voice vote was taken and the motion passed 3-0.

Agenda Items

1. Approval of Minutes

Alderman Anglace moved to recommend to the full board to waive the reading of and approve the minutes of the July 24, 2007 regular Finance Committee; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

2 Statutory Refunds

Alderman Anglace moved to recommend to the full board that the report of the tax collector relative to the refund of taxes for a total amount of \$19,275.77 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the tax collector with funds to come from the Statutory refunds account 001-0000-311.13.00; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

3. City Hall Two Way Radio Antenna System Replacement

Alderman Anglace moved to recommend to the full board to add the City hall Two-way radio Antenna System to the Capital Improvement Plan with funding to come from LOCIP; seconded by Alderman Panek.

Alderman Anglace noted that per a note from the Administrative Assistant if the missing two bids were not received by tonight's meeting, there should be no action taken.

No Action Taken.

4. Long Hill Ave. Curbing

Alderman Anglace moved to recommend to the full board to add the removal of existing substandard curb and the installation of new curbing at Long Hill Ave. to the Capital Improvement Plan with funding in the amount of \$43,166.00 to come from LOCIP; seconded by Alderman Panek for Discussion.

Alderman Panek moved to recommend to forward this to the Street Committee for review and recommendation; seconded by Alderman Anglace. A voice vote was taken and the motion passed 3-0.

5. Non Collusive Bid Certificate

The Finance Committee and Mayor Laretti discussed the non collusive bid certificate and were in agreement that this is a good thing. There was much discussion on when the supplier should complete the certificate, when submitting a bid or at the contract signing. There was discussion on how the certificate should be incorporated, ordinance, charter, or regulation. It was agreed that Alderman Panek will write a motion to go directly to the full board for discussion and approval at the next full board. No action at this time.

6. Metcalf and Eddy Invoices for AAI Studies on Roflite, Axton Cross, and Chromium Process.

Alderman Anglace moved to recommend to the full Board the payment of invoices to Metcalf and Eddy in the amount of \$7,137.50 for AAI studies on Roflite, Axton Cross, Chromium Process with funding to be taken from contingency general account 001-9900-900.99-00; seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

7. Bonding Resolution for Reconstruction and Improvements to Fort Hill Road, Riverview Ave. & Rocky Rest Road

Alderman Anglace moved to recommend to the full board to appropriate the sum of \$200,000 from the Capital Project Fund account #401-0000-950.80-75 for reconstruction and improvements to Fort Hill Road, Riverview Ave., and Rocky Rest Road with reimbursement from funding to be provided by bonding, pursuant to section 7.1.6 of the city charter; seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

Adjournment

Alderman Kudej MOVED to adjourn the Finance Committee Meeting, SECONDED by Alderman York. All were in favor, MEETING ADJOURNED at 8:30 PM.

Respectfully submitted,
Brigitte Plucienik

Brigitte Plucienik
Clerk, Board of Aldermen

MAYOR MARK A. LAURETTI

DATE