



Board of Aldermen Shelton, Connecticut

FINANCE COMMITTEE – NOVEMBER 28, 2006

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at 6:30 p.m. All those present rose and pledged allegiance to the flag.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Christopher Panek - present

Public Session

Alderman Kudej asked if any member of the public wished to address the Finance Committee. Being none, he declared the Public Session closed.

1. Approval of Minutes

Alderman Anglace MOVED to recommend to the full Board to waive the reading and approve the minutes of the regular Finance Committee meeting of October 24, 2006; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

2. November Statutory Refunds

Alderman Anglace MOVED to recommend to the full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of **\$6,220.96** be approved and that the Finance Director be directed to make payments in accordance with the Certified List received from the Tax Collector. Funds to come from the Statutory Refunds Account #001-0000-311.13-00; SECONDED by Alderman Panek.

Alderman Anglace stated, let me just say for the record, once again, that as a result of an earlier Finance Committee meeting, we decided that we would have more dialogue on this, and the dialogue led to a change in the procedure so that the list that you see here on page two is going to be prepared by the Tax Collector versus being prepared by the Clerk of the Board. I think that will give us more validity, more understanding of each of the accounts and a better explanation. She brought the form in tonight and this is the format she is going to follow in the future.

A voice vote was taken and the MOTION PASSED 3-0.

3. Purchase of Air Conditioning Unit – Police Department

Alderman Anglace MOVED to move to recommend to the full Board to add the purchase of an air conditioning unit (including adapters, wiring and fittings for refrigerant costs associated with installation) for the Police Department to the Capital Improvement Plan with funding in the amount of \$15,000 to come from LOCIP; SECONDED by Alderman Panek.

A brief discussion ensued with Superintendent of Maintenance, Joe Sewack, who explained that this will be purchased and installed at the same time as the previously-approved air conditioning unit for the Shelton Senior Center. A cost savings in the rental of a crane is involved by having both premises done the same day, as they are in such close proximity of one another.

Alderman Anglace MOVED to AMEND the motion to add, and to recommend the waiver of bids as well; SECONDED by Alderman Panek. A voice vote was taken and the AMENDMENT PASSED 3-0.

A voice vote was taken and the MOTION PASSED AS AMENDED, 3-0.

4. *Installation of Backflow Preventers at Echo Hose and Huntington Firehouses*

Alderman Anglace MOVED to move to recommend to the full Board to add the purchase of backflow preventers at Echo Hose and Huntington fire houses to the Capital Improvement Plan with funding in the amount of \$6,669 to come from LOCIP; SECONDED by Alderman Panek.

It was noted that on page 2 there is a waiver of the bidding process for Bid #27-64.

Mr. Sewack explained what a backflow preventer is, and that there were no bidders. We will purchase the equipment and utilize the approved bidder for plumbing work for the City to do the installation.

Alderman Panek MOVED to AMEND the MOTION to add the waiver of bid; SECONDED by Alderman Anglace. A voice vote was taken and the AMENDMENT PASSED 3-0.

A voice vote was taken and the MOTION PASSED AS AMENDED, 3-0.

5. *Diversified Technology Consultants Bill*

Alderman Anglace MOVED to recommend to the full Board to approve the invoice dated February 7, 2006 to Diversified Technology Consultants for a portion of the Shelton Intermediate School re-design IN the amount of \$8,250 with funding to come from Contingency General account # 001-9900-900.99-00; SECONDED by Alderman Panek.

This bill has been approved by the Shelton Intermediate School Re-Design Committee.

Alderman Anglace stated that he called the Chairman of the SHS Building Renovation Committee, and Bill Banfe researched it. The total was \$16,500; they already paid half, and the other half is due now.

A voice vote was taken and the MOTION PASSED 3-0.

6. August Democratic Primary Expenses

Alderman Anglace MOVED to recommend to the full Board to transfer \$20,455.78 from Contingency General Account #001-9900-900.99-00 to the following:

<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
001-0500-413.10-04	Poll Workers	\$11,575.00
001-0500-413.30-07	Printing & Mailings	\$3,358.50
001-0500-413.80-41	Commissary	\$1,262.28
01-0500-413.10-02	Part Time Employee	\$4,260.00
	TOTAL	\$20,455.78

SECONDED by Alderman Panek.

The Finance Committee discussed this with the Registrars. It was agreed that when a special election is anticipated, the registrars will come to the Finance Committee and work out an estimated budget, so that the Finance Committee can earmark the money from contingency.

A voice vote was taken and the MOTION PASSED 3-0.

Adjournment

At approximately 7:05 p.m., Alderman Anglace MOVED to adjourn; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Patricia M. Bruder
Clerk, Board of Aldermen