



**Board of Aldermen
Shelton, Connecticut
FINANCE COMMITTEE – JUNE 27, 2006**

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at 5:30 p.m. All those present rose and pledged allegiance to the flag.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Christopher Panek - present

Public Session

Judson Crawford, 8, Jordan Avenue, Member, Board of Apportionment & Taxation

I was wondering if you found out when the broker of record be making his next yearly presentation to you?

Alderman Kudej replied that he didn't have an answer yet.

Mr. Crawford stated, okay. Thank you.

Alderman Kudej asked if any member of the public wished to address the Finance Committee. Being none, he declared the Public Session closed.

1. Approval of Minutes

Alderman Anglace MOVED to recommend to the full Board to waive the reading and approve the minutes of the regular Finance Committee meeting of May 23, 2006; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

2. June Statutory Refunds

Alderman Anglace MOVED to recommend to the full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of \$5,986.64 be approved and that the Finance Director be directed to make payments in accordance with the Certified List received from the Tax Collector. Funds to come from the Statutory Refunds Account #001-0000-311.13.00; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

3. Long Hill Cemetery Restoration

Alderman Anglace moved to recommend to the Full Board to approve funding for the restoration of the Long Hill Cemetery. Funding not-to-exceed \$3,000 to come from LOCIP. Further move to add this item to the capital improvements account; Seconded by Alderman Panek.

Alderman Panek asked if this was LOCIP eligible and if not will we still be donating the money from another account.

Alderman Anglace replied that if it wasn't LOCIP eligible, we probably will not donate.

A voice vote was taken and the motion passed 3-0.

4. Business New Haven

Alderman Anglace MOVED to not advertise in the magazine, Business NewHaven; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

Alderman Anglace noted that anything that people need to know about the City of Shelton they can find out without us paying taxpayers money to advertise in a private publication.

5. Facilities Management System Bid Approval

Alderman Anglace moved per the recommendation of the Energy Management Building Committee to forward to the Full Board to award Bid 27-31 to the low bidder, RCMS Controls, Inc. for a cost not to exceed \$248,664.00 with funding to come from LOCIP. Further, move to add this item to the capital improvements account; Seconded by Alderman Panek.

Alderman Anglace asked about the list of items from RCMS Controls, page 3 & 4, they aren't all going to be done at once are they?

Alderman Finn replied; no they aren't they will all be phased in building by building. Hopefully one the full board passes this we can start working at the Shelton Community Center. It is my understanding that the pool is going to be closed for repairs and at the same time that its closed we can start moving in and installing controls.

Alderman Anglace continued; I would like to suggest, of course we have been supportive of this project, the Energy management Project, since the beginning. However to approve \$248,000 and just let it sit out there, committed, of LOCIP money. I'm not sure how much of LOCIP is uncommitted but I will find out.

Is it possible to get a list of the priority order in which these items are going to be done? When the money would be needed? For instance, we could give you a 3 month supply of money to cover your projects.

Alderman Finn replied that yes it would be possible. I'm sure that the consultant could supply us with that information. The Community Center has to be the first.

Alderman Anglace replied, that is what I mean, if they have a schedule of how they are going to do the work. Let us know how much you need this quarter and next quarter. We can approve it quarterly as opposed to approving the lump sum.

Alderman Panek stated that he would support that as long as we know the money is definitely going to be there, we're not going to get 4 buildings done and say we don't have any more funding available.

Alderman Anglace answered that we can word the motion to approve the \$248,664.00 with the stipulation that we draw upon the money on a quarterly basis according to a schedule given to us by the building Committee.

Alderman Finn stated that as of right now our main goals would be to address the Community Center first, then the Police Dept, and then the Plumb Memorial Library. Those are the 3 most important facilities that need to be addressed.

Alderman Anglace requested Alderman Finn to provide a list of the projects that will be done in the third quarter, then the fourth quarter. Then we can incorporate that into the motion at the Full Board meeting.

Alderman Finn replied that was ok as long as RCMS Controls is aware of the fact that the bid is going to be approved and eventually they will paid that amount in full. It is important that the company know that they are going to be paid for all the services.

Alderman Panek asked how the RFP written up?

Alderman Finn replied that it wasn't by quarter originally, this would be a change.

Alderman Kudej asked if we take this \$248,000 dollars and give it to them in one lump sum then there will be nothing left in LOCIP. We can be committed to the project but prorate it somehow.

Alderman Finn replied that each invoice would have to be sent to the committee for approval.

Alderman Finn reminded the committee that as each job is completed United Illuminating would be presenting the City of Shelton with incentives totaling \$87,000 for the complete job.

Alderman Anglace asked when those funds would come in.

Alderman Finn replied that the funds would not be available to the City until the jobs were complete and reviewed by the UI Company.

Alderman Anglace asked, when this money comes in does it go into the LOCIP account?

Alderman Finn replied that he believed it went into the general funds as unanticipated income.

Alderman Anglace stated that was fine. You'll need to provide a schedule to go by and we'll approve the \$248,664.00 subject to disbursement according to the schedule.

Alderman Anglace amended the motion to approve the \$248,664.00 but disperse it by the schedule provided by the Energy Management Building Committee prior to the full board meeting; Seconded by Alderman Panek. A voice vote was taken on the motion as amended and the motion passed 3-0.

6. Invoice Approval – Sheehy LLC.

Alderman Anglace moved to recommend to the full board to approve the Sheehy LLC. Invoice dated May 18, 2006 in the amount of \$3,500.00 for the Wiacek Farm estates appraisal with funding to come from the professional services account 001-0100-411.30-01; Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

7. Funding Request – Hunting & Fishing License

Alderman Anglace moved to recommend to the full board to approve the following actions:

- Increase account 0000-341.15-00 Hunting & Fishing License revenues by \$20,000
- Further, increase account 001-1400-415.40-06 Hunting & Fishing License Expenditures by \$20,000

Seconded by Alderman Panek. A voice vote was taken and the motion passed 3-0.

8. Connecticut Coalition for Justice in Education Funding

No Action Required.

Discussion

Members discussed having the Coalition come to a meeting to discuss this with the Aldermen.

Adjournment

At approximately 5:50 p.m., Alderman Anglace MOVED to adjourn; SECONDED by Alderman Panek. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Brigitte Plucienik

Brigitte Plucienik
Clerk, Board of Aldermen