

CITY OF SHELTON

Public Improvement Building Committee Regular Meeting December 11, 2017 **BOE Administrative Office ~ Conference Room A**

Chairman Bernie Simons called the meeting of the Public Improvement Building Committee to order at 6:36 pm.

The committee said the Pledge of Allegiance.

Roll Call: Present - Bill Banfe, Francis MacIvain, James Oraziotti, Eugene Kierce and Bernard Simons. Absent – Brian Lampart and Beth Gabriel. Quorum: 5 present, 2 absent.

Also in attendance were Gary DeFillipo, project manager, BOE Finance Director Ed Drapp, BOE Security Director Ben Trabka, Fire Chief Fran Jones, Chairman Mike Maglione, President Bob Araujo and Captain Mike Plancan.

Chairman Simons asked if anyone from the public would like to speak three (3) times. There were none.

A motion was made by Francis MacIvain to approve the minutes from the November 13, 2017 meeting, seconded by Gene Kierce, vote 5-0, motion carried.

Fire House Update:

Chief Jones distributed RFQ booklets and thumb drives to all members. He recapped the scope of work for the Committee. He informed the members that a committee of eight (8) fire personnel had been formed to review all the proposals. There was a matrix created and the committee concluded that the top three (4) architects were 5 Bugles Design, Silver Petrucelli, DeCarlo & Doll and Mitchell Associates. Mitchell Associates is only interested in the new Echo Hose building. They are not interested in the renovation of Huntington Station, but said they would consult.

Chairman Simons suggested to have the vendors give a ballpark quote. There was discussion whether to have all eight (8) or just the four (4) that met the matrix. It was decided that all eight (8) should give quotes. Chairman Simons also suggested that the Committee review the information the Fire committee compiled with their suggestions on which vendors would come in for a presentation and interview.

A motion was made by Francis MacIvain to get quotes from all eight (8) vendors that provided RFQ's, then a decision will be made on which ones will come in for a presentation, seconded by Gene Kierce, vote 5-0, motion carried.

Football Field Turf Update:

The committee reviewed the quotes from the five (5) candidates. Chairman Simons read the breakdowns to the Committee. There was discussion about the items that were included and items that would be an add-on cost. After calculations and discussion, it was decided that the WBA Group gave the best quote. It was also noted that this is the same firm that took care of the first turf, which has lasted 14 years. The warrantee was for 10 years, with an average lifetime of 10-12 years. They have an historical background since they have done this field originally.

A motion was made by Jim Oraziotti to give the Chairman the authority to approve the engineering group, WBA Group, after he and Gary DeFillipo have a consultation with the Mayor, seconded by Francis MacIvain, vote 5-0, motion carried.

Gary DeFilippo informed the committee of some updates. Approval was received to go forward with the Elizabeth Shelton window replacement. He will let the architect know and it will go out for bid.

Sunnyside Roof underneath area is complete. There is still some trim work that will be done this week.

A motion was made by Jim Oraziotti to approve the clerical invoice in the amount of \$247.80, seconded by Bill Banfe, vote 5-0, motion carried.

A motion was made to adjourn the meeting by Gene Keirce, seconded by Francis MacIlvain, vote 5-0, motion carried.

Meeting adjourned at 8:13 pm.

Respectfully submitted,

Tina Coppola ~ Recording Secretary

December 16, 2017