

City of Shelton  
Shelton Senior Center  
81 Wheeler Street  
Shelton, CT 06484  
(203) 924-9324

**Meeting Minutes  
Shelton Senior Committee**

**December 12, 2017**

The December 12, 2017 meeting of the Shelton Senior Committee was called to order by William Smarz, Vice Chairman, at 4:00 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

**Committee Members in Attendance:**

William Smarz-Vice-Chairman  
Roberta Sutkowski-Secretary  
Judson Crawford-Treasurer  
Jill Bruno  
Cheryl Dziubina  
Margaret Keane

**Also Attending**

Doreen Laucella  
Gerry Janofsky  
Rene Caise

**Absent**

Walter Oko-Chairman  
Marilyn Terlaga

**PUBLIC PORTION:**

Rene Caise spoke on behalf of the membership. He asked the Committee to rescind their motion to raise the out of town dues to \$10. He stated that many of the out of town members come to Shelton and shop, go to lunch and spend money in Shelton. He doesn't think it is necessary to raise the dues. He stated that many of the out of town members are very good volunteers.

**MINUTES:**

**A MOTION WAS MADE BY JUDSON CRAWDORD TO ACCEPT THE NOVEMBER MINUTES OF THE SHELTON SENIOR COMMITTEE AS CORRECTED. MARGARET KEANE SECONDED. MOTION PASSED.**

**Correction: Membership Treasurer's report should read \$21, 100.61 as the balance of the checking account.**

### **TREASURER'S REPORTS:**

The Shelton Senior Committee Treasurer's Report for the month ending November 30, 2017 was read by Judson Crawford reporting a forwarding balance of \$22,050.91. Receipts of \$738.13, Disbursements \$1,963.87, leaving a balance of \$20,825.17. The four CD's totaling \$47,087.26 added to the accounts total is \$67,915.43.

**A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR NOVEMBER AS READ. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

Doreen met with the auditors. They noticed the CD's on the bank statements and had questions regarding where the funds came from. Doreen met with Judson he filled her in and she was able to answer the auditor's questions and they were satisfied with the explanation.

Some discussion took place regarding the roll over of one of the CDs. Members were questioning the spacing of the due dates of the CDs. It was previously discussed that they would like the CDs to mature one each quarter. Judson Crawford explained that in order to get a better rate the maturing dates were changed. He will try to get them spaced out as they mature.

The Shelton Senior Membership Treasurer's Report for the month ending November 30, 2017 was read by Gerry Janofsky reporting a forwarding balance of \$21,100.61. Receipts of \$3808.64, Disbursements \$1982.06, leaving a balance of \$22,927.19. Together with the Memorial Fund Checking \$1950.95 and the Business Value Savings \$1621.64 the accounts total \$26,499.78. Added to the CD's \$20,768.25. leaves a total balance of \$47,268.03.

**A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR NOVEMBER AS READ. ROBERTA SUTOKOWSKI SECONDED. MOTION PASSED.**

### **DIRECTOR'S REPORT**

Doreen reported:

- The Veteran's party went very well. The veterans that received the donated flag and afghan were very pleased and grateful. The donated afghan was beautiful. Doreen send a thank you and called the woman. It was ironic that the gentleman that won it was complaining at town hall because he was on a waiting list to come to the party. He did get to come to the party and apologized to Doreen and was very grateful.
- Walter is still in the hospital. Hopefully he will be coming home in a day or two.

He is doing very well after waiting for two weeks to have the surgery. Marilyn Terlaga is also recuperating from heart surgery. Doreen asked permission to send both of them an edible arrangement to each of them.

- Judson Crawford informed Doreen about the need for more light in front of the building down the walkway. Doreen has looked into some solar lighting and a spotlight to light the walkway. She has talked to maintenance to have the lighting needs resolved.
- The Mayor's Christmas party is on December 20, 5:00 pm, at Bronson Country Club.
- Doreen told the Committee that they needed to vote on the change in membership fees today if they wanted it to take effect in January. It needs to be posted in the December bulletin.
- Marie Zeller passed and her family is going to donate \$200. to the membership in her memory. The funds will go into the memorial fund checking account.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE DIRECTOR'S REPORT. JUDSON CRAWFORD SECONDED. MOTION PASSED.**

**OLD BUSINESS:**

**A MOTION WAS MADE BY JILL BRUNO TO ADOPT THE MOTION MADE AT THE PREVIOUS MEETING TO SET THE MEMBERSHIP FEE AT \$4 FOR SHELTON MEMBERS AND \$10 FOR NON-RESIDENTS. CHERYL DZIUBINA SECONDED. MOTION PASSED.**

Jill passed out a proposal from Allison for the maintenance of the gardens that were planted last year. This included watering, fertilizing, pruning, insect control and planting as needed. The cost will be \$200 per month, at \$25 per hour at 2 hours per week.

The Committee questioned the extra pruning of trees and shrubs. This would be at \$50 per hour not to exceed \$200. Allison also gave a proposal for container arrangements for the back patio. The Center would have to invest in the large planting container. They will need consistent watering and fertilizing. Allison would charge \$25 per hour for the extra time. It would be 3 days per week @ \$75 max. plus the cost of fertilizer. The Committee is not interested in the container arrangements. They would like a proposal for the wood chips in all the gardens and the plants to add color near the sign. Jill will contact Allison for another proposal. Doreen stated that the regular maintenance for the front gardens comes out of her budget line item.

- Jill itemized the requests as:
- 1.) A proposal for adding color around the sign.
  - 2.) Wood chips for all the gardens.
  - 3.) Regular maintenance of the front gardens.
  - 4.) Seasonal pruning.

Mr. Smarz asked how Allison keeps the time when she is working. Doreen comes and checks on Sunday's when Allison is working.

The volunteer statement was tabled until January. Doreen and Jill have to meet to discuss the wording. Special recognition to volunteers who go above and beyond was discussed. Judson Crawford asked that the Budget be put on the agenda for January. Doreen stated that the budget should get to her some time next week.

**A MOTION AS MADE BY MARGARET KEANE TO ADJOURN AT 5:40 PM.  
JILL BRUNO SECONDED. MOTION PASSED.**

Attested to: Corie Blanck Date: 12/13/2017