



CITY OF SHELTON  
FIRE DEPARTMENT OFFICERS' COUNCIL  
REGULAR MEETING  
Tuesday, December 12, 2017  
7:00 P.M. Huntington Co.3  
44 Church St.

**CALL TO ORDER**

*Chief Francis Jones*  
*Deputy Chief Tim Hongo*  
*Assistant Chief Joe Constantino- Not Present*  
*Assistant Chief Nick Verdicchio*  
*Assistant Chief Shaun Wheeler- Not Present*  
*Assistant Chief Paul Wilson- Not Present*  
*Fire Marshal James Tortora – Not Present*

**ALSO, PRESENT**

Captain Plavcan  
1<sup>st</sup> Lieutenant Zak  
1<sup>st</sup> Lieutenant Ferris  
Captain C. Ovesny  
2<sup>nd</sup> Lieutenant Tatun  
FF Kyle Kosiorowski

Assistant Chief Nick Verdicchio called the regular meeting of the Officers' Council to order at 19:00.

**A. PLEDGE OF ALLEGIANCE**

**All in attendance recited the Pledge of Allegiance**

**B. PUBLIC PORTION**

None

**C. APPROVAL OF MINUTES**

**Motion by D/C Hongo, 2<sup>nd</sup> by Lt. Zak, to accept minutes from the August 8,2017 meeting. Motion passed 8-0.**

**D.COMMUNICATIONS** – None

**E. REPORTS**

**Chief Francis Jones** – Reported that The Building committee for Huntington and Echo Hose, are moving the process forward. They are going to be requesting RFQ, so they can select vendors to submit proposals.

**Deputy Chief Tim Hongo**– Talked about Department physicals, made some minor paperwork changes. Department Fitness program will be starting in January. Also, hoping to work with the BOFC to establish an EAP program for the department.

**Assistant Chief Constantino** – Not Present

**Assistant Chief Nick Verdicchio** – Updated VHF radios with new Stratford and Bridgeport Fire frequencies. Stated Norcom will be in next week to do a PM and tuning of the entire fire system.

**Assistant Chief Shaun Wheeler**- Not Present

**Assistant Chief Paul Wilson** – Not Present

**Fire Marshal James Tortora**– Not Present

**F. Committees**

1. Spec Purchase – Nothing to report. Chief Jones would like new committee to start looking into smaller TICs for purchase.

**G. OLD BUSINESS**

1. None

**H. NEW BUSINESS**

1. 2019 State Convention- Lt. Zak stated that Co.3 will be hosting the convention which is slated for September 2019. This will coincide with the HFC 100-year anniversary. They will be requesting that all SFD fire companies participate.

2. 2018 Meeting Dates- **Motion by D/C. Hongo, 2<sup>nd</sup> by Chief Jones to accept meeting dates. Motion passed 8-0.**
3. By-Laws- **Motion by D/C Hongo, 2<sup>nd</sup> by Captain Plavcan to accept By-Laws as written. Motion passed 8-0.**
4. Dispatching- Still in the process of training. Possibility that there might be more p/t hires, nothing definite.
5. Responding to Alarms- Discussion on slowing trucks down whenever possible, this includes staff vehicles.

#### **I. REMARKS FOR THE GOOD OF THE COUNCIL**

None

#### **J. ADJOURNMENT**

**Captain Plavcan made a motion to adjourn at 20:20, Lt. Zak seconded the motion. A voice vote was taken; all were in favor. The motion passed 8-0.**

Respectfully submitted,

*A/C Nick Verdicchio*

Chairman  
Officers Council

\*No tape available\*