

# PURCHASING DEPARTMENT SPECIAL BID OPENING

December 12, 2017 AT 9:00 AM  
CITY HALL IN ROOM 104

Type of meeting: **SPECIAL**

## AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. NEW BUSINESS:

4. OLD BUSINESS:

AWARD BID # 38-19: Replacement Boiler at Sunnyside School

5. ADJOURNMENT

*Stephanie D. Fitzgerald*

2017 DEC - 8 A 11: 25

CITY OF SHELTON  
TOWN CLERK

INTERNAL

Official Contract Award Document  
City of Shelton  
Purchasing Department

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.

DATE 12/12/17

BOARD OF A & T FINANCE  
COMMITTEE

This document is for Finance Committee Use:

Bid Contract Number: 38-19

Department Requesting Purchase: BOE / John Calhoun

Description of item Purchased: Boiler

General Ledger Account Number for funding: TBD

Are funds approved and Available for purchase? TBD

Recommendation to award Contract to: SK Mechanical LLC

Authorized signature: \_\_\_\_\_

Company Submitting Bid	Amount of Bid	Specifications Met (Yes/NO)
SK Mechanical	67,600.	Y

Bid Awarded to Company  
\_\_\_\_\_

Date:  
\_\_\_\_\_



SHELTON PUBLIC SCHOOLS  
382 Long Hill Avenue, Shelton, CT  
203-924-1023, ext. 357

John Calhoun  
Facilities Manager

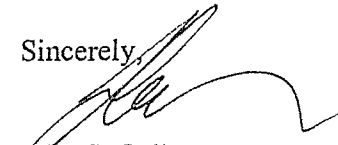
TO: Gene Sullivan, Purchasing Agent  
DATE: December 8, 2017  
RE: Sunnyside Boiler Replacement

The purpose of this letter is to recommend SK Mechanical, LLC., the bid award for the Sunnyside Elementary School Boiler Replacement Project: SK Mechanical was the lowest bidder out of seven (7) for the sum of **\$67,600.00**. Prevailing wage is not in force for this project.

We have reviewed all of the bidder's references, project lists, experience and histories, to make this determination.

I am comfortable in awarding this bid to this firm, and look forward to working with them to provide our Sunnyside Elementary School with a quality heat source that will provide us not only with immediate energy savings, but future energy savings with a much high efficiency rated boiler and dual fuel capabilities.

Sincerely,



John E. Calhoun  
Facilities Manager

Cc: Dr. Christopher Clouet, Superintendent of Schools  
Edward Drapp, Director of Finance & Business Services

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