

# PURCHASING DEPARTMENT BID OPENINGS

December 7, 2017 AT 3:00 P.M.  
CITY HALL – ROOM 104

---

Type of meeting:                   REGULAR

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. NEW BUSINESS:

4. OLD BUSINESS

AWARD BID # 38-35- Various Fuel: # 2 Heating Oil  
*Award Bid # 38-36: Stationery*  
*Award Bid # 38-37: Office Supplies 2017-2018*  
*Award Bid # 38-38: Next Day Mailing Services*

5. ADJOURNMENT

*Thompson & Fitzgerald*

2017 DEC -5 P 12:19

CITY OF SHELTON  
TOWN CLERK

INTERNAL

Official Contract Award Document  
City of Shelton  
Purchasing Department

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.

DATE 12/7/17  
BOARD OF A & T FINANCE  
COMMITTEE

This document is for Finance Committee Use:

Bid Contract Number:

38-35

Department Requesting  
Purchase:

BUDG MAINTENANCE

Description of item  
Purchased:

#2 HEATING FUEL

General Ledger Account  
Number for finding:

001-4800-716-4016

Are funds approved and  
Available for purchase?

YES

Recommendation to award  
Contract to:

SANTA BUCKLEY ENERGY

Authorized signature:

[Signature]

Company Submitting Bid	Amount of Bid	Specifications Met (Yes/NO)
SANTA BUCKLEY	1.9524	YES
EAST RIVER ENERGY	1.9917	YES
DIME OIL	2.1362	YES

Bid Awarded to Company

Date:

\_\_\_\_\_

\_\_\_\_\_

**Official Contract Award Document**

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.

**City of Shelton**

DATE 12/7/17

**Purchasing Department**

BOARD OF A & T FINANCE  
COMMITTEE

This document is for Finance Committee use:

Bid Contract Number:

**38-35**

Department Requesting  
Purchase:

**DEPARTMENT of PUBLIC WORKS**

Description of item purchased:

**VARIOUS FUELS**

General Ledger Account Number  
for funding:

**VARIOUS**

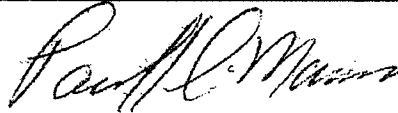
Are the funds approved and  
available for purchase?

**YES**

Recommendation to award  
contract to:

**SANTA BUCKLEY ENERGY**

Authorized signature:



Paul J. DiMauro

Director of Public Works

**Company Name**

**Amount of Bid**

**Specifications Met**

DIME

VARIOUS

YES

EAST RIVER ENERGY

VARIOUS

YES

MIRABITO ENERGY

VARIOUS

NO

SANTA BUCKLEY ENERGY

VARIOUS

YES

STANDARD OIL

VARIOUS

NO

Bid Awarded To Company:

Company Name:

Date:

INTERNAL

Official Contract Award Document  
City of Shelton  
Purchasing Department

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.

DATE 12/17/17  
BOARD OF A & T FINANCE  
COMMITTEE

This document is for Finance Committee Use:

Bid Contract Number:

38.36

Department Requesting  
Purchase:

Purchasing

Description of item  
Purchased:

STATIONERY

General Ledger Account  
Number for funding:

601-5500.412.30.19

Are funds approved and  
Available for purchase?

Yes

Recommendation to award  
Contract to:

Letterhead / All other Bid Items  
Cover / Eveready Pens

Authorized signature:

[Signature]

Company Submitting Bid	Amount of Bid	Specifications Met (Yes/NO)
NOVA	Higher on all	Y
Coverer LH	1000 2500 5000 68. <sup>00</sup> 125. <sup>00</sup> 233. <sup>00</sup>	Y letterhead
Ever Ready	lowest on #10 Reg, #10 Window Business Cards #10 Manilla LH & Envelope	Y

Bid Awarded to Company

Date:

\_\_\_\_\_

\_\_\_\_\_

INTERNAL

Official Contract Award Document  
City of Shelton  
Purchasing Department

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.

DATE 12/2/17

BOARD OF A & FINANCE  
COMMITTEE

This document is for Finance Committee Use:

Bid Contract Number:

38-37

Department Requesting  
Purchase:

Purchasing

Description of item  
Purchased:

office Supplies

General Ledger Account  
Number for funding:

001-5500.412-40.04

Are funds approved and  
Available for purchase?

yes

Recommendation to award  
Contract to:

W. A. Mason

Authorized signature:

*[Handwritten Signature]*

Company Submitting Bid	Amount of Bid	Specifications Met (Yes/NO)
office work	no bid	No
office depot	19,983.79	Yes 1 item noted
School Speciality	STATE CONTRACT	No
CDW-G	13941.68 + 1577.53	no bid items UP5 Delivery Yes
W.A. Mason	14,608.92	Yes

Bid Awarded to Company

Date:

\_\_\_\_\_

\_\_\_\_\_

INTERNAL

Official Contract Award Document  
City of Shelton  
Purchasing Department

APPROVED CONTINGENT UPON  
APPROPRIATION OF NECESSARY  
FUNDS.  
DATE 12/7/17  
BOARD OF A & T FINANCE  
COMMITTEE

This document is for Finance Committee Use:

Bid Contract Number: 38-38

Department Requesting  
Purchase: Purchasing

Description of item  
Purchased: Next Day Mailing

General Ledger Account  
Number for funding: 001-5500-412-40.05

Are funds approved and  
Available for purchase? yes

Recommendation to award  
Contract to: CORPORATE MAILING SERVICES

Authorized signature: [Signature]

Company Submitting Bid	Amount of Bid	Specifications Met (Yes/NO)
CORPORATE MAILING SERVICES	VARIOUS	yes

Bid Awarded to Company

Date:

\_\_\_\_\_

\_\_\_\_\_