

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Meeting Minutes
Shelton Senior Committee**

October 10, 2017

The October 10, 2017 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:00 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
William Smarz-Vice-Chairman
Roberta Sutkowski-Secretary
Judson Crawford-Treasurer
Jill Bruno
Margaret Keane
Marilyn Terlaga

Absent:

Cheryl Dziubina

Also Attending:

Doreen Laucella
Gerry Janofsky
Rene Caisse
Christine Aldo

PUBLIC PORTION:

Rene Caisse, Chairman of the Membership Committee, spoke in defense of an out of town member who did not renew her membership by July 1st. She didn't think she had to renew because she didn't have to pay as an honorary member. It was posted in the newsletter regarding signing up before July 1st if you were an out of town member. Rene stated she has been an active member for almost 14 years. Rene stated she was just told she would be an honorary member at the end of the year. He stated there is another person who is not a member and comes in and plays bingo, cards and attends lunches. He doesn't understand and he thinks it is an injustice. Walter stated that it was brought up by the Membership Committee and voted on by the Senior Committee to allow out of towns members to be grandfathered in if they renewed their membership by July 1st. Walter stated that even honorary members are supposed to renew their membership and receive a new card. Doreen stated that after April anyone who hasn't renewed does not receive the newsletter. Walter asked that discussion regarding the situation be put on the agenda for next month.

Doreen addressed the second question from Rene regarding volunteers that feel they are allowed to participate in the daily activities of the Senior Center. Doreen would like the Committee to draft a statement that she could hand out to volunteers with expectations and regulations for being a volunteer. Jill Bruno will create a draft and it will be added to next month's agenda.

Christine Aldo comes to the Center to play bridge. She stated that sometimes it is hard to get a foursome together because members are on trips or vacations. She asked if a guest could be brought in to play bridge. The Committee told her that is not allowed. Members can bring guests to parties and on field trips if there is room and they pay an additional \$5. Doreen told Christine that the membership is growing and that she really feels the bridge group will be able to find more members to play bridge.

MINUTES:

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SEPTEMBER MINUTES OF THE SHELTON SENIOR COMMITTEE. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

TREASURER'S REPORTS:

The Shelton Senior Committee Treasurer's Report for the month ending September 30, 2017 was read by Judson Crawford reporting a forwarding balance of \$20,957.71. Receipts of \$1,181.26, Disbursements \$274.51, leaving a balance of \$21,864.46 The four CD's totaling \$46,027.29 added to the accounts total is \$68,891.75.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR SEPTEMBER AS READ. JILL BRUNO SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending September 30, 2017 was read by Gerry Janofsky reporting a forwarding balance of \$19,121.61. Receipts of \$3095.00, Disbursements \$2,192.45, leaving a balance of \$20,024.16. Together with the Memorial Fund Checking \$1950.95 and the Business Value Savings \$1621.61 the accounts total \$23,596.72. Added to the CD's \$20,743.29. leaves a total balance of \$44,340.01.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR SEPTEMBER AS READ. WILLIAM SMARZ SECONDED. MOTION PASSED.

Doreen commented that the parties did very well. Gerry stated that the Sock Hop made \$412. And the Italian Fest made \$222.

DIRECTOR'S REPORT

Doreen reported:

- The Italian Festival went very well and was a big success.
- The cameras are almost all installed. There are 5 working cameras and three more should be installed shortly. IT might move some of them slightly to get better lines of vision. Right now, Doreen has a good view of the back and they have already caught someone using the dumpster. The kitchen and the front door are also covered. The other cameras covering the rest of the areas will be installed shortly.
- Alisha has left and Doreen has hired Sue Legen, a former employee who retired and is coming back to work 20 hours per week in the kitchen and Diana Falanga has also been hired to work 15 hours in the kitchen. Doreen also has a substitute that can fill in when needed.
- The funding from AARP and Triple A for the new TV has been received. Doreen will purchase the TV and let the Senior Committee know the balance that she needs from them. They have previously approved funding up to \$300. for the purchase.
- Doreen is scheduling one more casino trip in December. One is going out next week and then the last one for this year will be in December. The next casino trip after that will be in March.
- Wesley Heights has asked the Senior Center to donate a tree to their Festival of Trees fundraiser. The Senior Committee doesn't feel they could start donating to other non-profits. They decided not to donate a tree.

A MOTION WAS MADE BY WILLIAM SMARZ THAT THE SENIOR COMMITTEE NOT PARTICIPATE IN THE FESTIVAL OF TREES. JILL BRUNO SECONDED. MOTION PASSED.

- Doreen stated the Health Fair went very well. The vendors distributed a variety of information. Senator Kelly was very pleased. Everyone is excited for the next one which will probably skip next because it is an election year.
- The Center will have their bake sale and will help the Boys and Girls Club put on their Thanksgiving Turkey Dinner. The dinner will be on Monday night, November 20, because the Mayor will have his inauguration at the Center on Tuesday night. The Boy's and Girl's club will host 100 people. There was some discussion on whether to allow more people to attend and if the Committee will pay for them. It was decided that Doreen will call the Mayor to see if they will pick up the extra cost of the 50 additional dinners. Margaret Keane reminded the

Committee that they give the club a donation also. The discussion led to the fact that it is not the Center hosting the dinner it is the Boy's and Girl's Club.

A MOTION WAS MADE BY MARGRET KEANE TO HAVE THE BOY'S AND GIRL'S CLUB PAY FOR THE FIRST 100 DINNERS AND HAVE DOREEN CALL THE MAYOR TO SEE IF HE IS WILLING TO PAY FOR THE ADDITIONAL DINNERS. WILLIAM SMARZ SECONDED. MOTION PASSED.

- The new sign has been installed. Doreen and the Committee are very pleased with it. Discussion will take place at a later date for plantings around it.
- Doreen is going to have registration for classes be on paper. Members will have to fill out applications and send in the checks and proper paperwork. Registration will start on January 2, and continue thru the 22nd. This will allow three weeks for priority registration. Starting January 23, there will be open registration for 2 days for two hours each day. Membership will have to be verified before anyone can register. The Committee suggested that Doreen have a cover letter explaining the paper registration process and to have the Committee read it over before registration.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE DIRECTOR'S REPORT FOR SEPTEMBER. JILL BRUNO SECONDED. MOTION PASSED.

OLD BUSINESS:

- Review Allison's proposal. Mr. Smarz thought the plants are starting to get overgrown and that they already need to be trimmed. He questioned the contract the Senior Committee has with Allison Menendez. Her job description was discussed. Members stated that some of the bushes are supposed to be trimmed in the spring. The Committee decided to have Jill Bruno to contact Allison and have her send in a formal proposal with prices regarding the areas around the sign and the island in the driveway. It hasn't been decided whether the island will be groundcover or stone. The types of plants around the sign have not been chosen yet.
- The Scanner and swipe system will be put on the agenda for next month's meeting.
- Vote on the by-Law change.

Addendum: Addition to the by-laws of the Shelton Senior Committee page 4 article 7. The Shelton Senior Committee will review annually in May, Membership categories and Membership dues for the Shelton Senior Center. Also, delete on page 5, article 2 beginning with dues and ending with city.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE ADDENDUM TO THE BY-LAWS. (See Above) ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

NEW BUSINESS:

- Children being present at the Center was discussed. Doreen doesn't see this as a problem. One day there were a few children brought to the Center when school was not in session. They were a little noisy but Doreen brought them into another room and they were fine. The Committee decided to let Doreen handle any situation that arises. If Doreen feels it needs to be addressed in the future she will bring it up to the Committee.
- Policy for Trip sign up. There was slight discussion on the trip sign up. It was stated that deadlines for members signing up need to be discussed as well as a rule for allowing guests on trips. It was decided to put the topic on the agenda for next month.
- Also added to the agenda for next month is discussion on the elimination of the honorary membership category and the out of town membership cost of dues. Reviewing the rules for absences by members in non-paid classes.

MOTION WAS MADE BY MARILYN TERLAGA TO ADJOURN THE MEETING AT 5:55 P.M. JILL BRUNO SECONDED. MOTION PASSED.

Attested to: Corie Blanck Date: 10/10/2017