

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Meeting Minutes
Shelton Senior Committee**

September 12, 2017

The September 12, 2017 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:08 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
William Smarz-Vice-Chairman
Roberta Sutkowski-Secretary
Judson Crawford-Treasurer
Jill Bruno
Cheryl Dziubina
Margaret Keane
Marilyn Terlaga

Also Attending:

Doreen Laucella

Absent:

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE JULY MINUTES OF THE SHELTON SENIOR COMMITTEE AS CORRECTED. JUDSON CRAWFORD SECONDED. MOTION PASSED.

Correction: The scoreboard and the bocce balls were donated not purchased.

TREASURER'S REPORTS:

The Shelton Senior Committee Treasurer's Report for the month ending July 31, 2017 was read by Judson Crawford reporting a forwarding balance of \$21,874.59. Receipts of \$469.40, Disbursements \$250., leaving a balance of \$22,093.99. The four CD's totaling \$46,966.44 added to the accounts total is \$69,060.43.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR JULY AS READ. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

The Shelton Senior Committee Treasurer's Report for the month ending August 31, 2017 was read by Judson Crawford reporting a forwarding balance of \$22,093.99. Receipts of \$114.55, Disbursements \$1250.83., leaving a balance of \$20,957.71 The four CD's totaling \$46,966.85 added to the accounts total is \$67,954.56.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR AUGUST WITH THE CORRECTED MATURITY DATE FOR CD #6071 CHANGED TO 5/16/2017. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending July 31, 2017 was read by Walter Oko reporting a forwarding balance of \$19,451.51. Receipts of \$0.00,

Disbursements \$1,246.72, leaving a balance of \$18,204.79. Together with the Memorial Fund Checking \$1950.95 and the Business Value Savings \$1621.55 the accounts total \$21,777.29. Added to the CD's \$20,717.94. leaves a total balance of \$42,495.23.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR JULY AS READ. MARILYN TERLAGA SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending August 31, 2017 was read by Walter Oko reporting a forwarding balance of \$18,204.79. Receipts of \$2,886.00, Disbursements \$1969.18, leaving a balance of \$19,121.61. Together with the Memorial Fund Checking \$1950.95 and the Business Value Savings \$1621.55 the accounts total \$22,694.11. Added to the CD's \$20,717.94. leaves a total balance of \$43,412.05.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR AUGUST AS READ. MARILYN TERLAGA SECONDED. MOTION PASSED.

OLD BUSINESS:

Allison Menendez showed her proposals for the area around the sign and the island. She showed the Committee ground cover called Roseann geranium. She proposed using this for the island. She also suggested using pine mulch which would be a top dressing for the already planted areas close to the building. She also suggested some plantings for the area around the sign. Walter suggested waiting for approval for Allison to go ahead with the plantings until the sign is in and the Mayor has given approval for the labor.

DIRECTOR'S REPORT

Sign: Doreen reported receiving a check from City hall for \$1900 towards the purchase of the sign. This is from budget monies. She asked the Committee for the ok to go ahead and order the sign. The balance is going to be larger than the amount the Committee approved.

A MOTION WAS MADE BY JILL BRUNO TO APPROVE TO PAY THE BALANCE OF THE COST OF THE SIGN UP TO \$1500. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Donation: Doreen received a donation of \$150 from AARP to use toward the purchase of a television for the Bingo room and for use when needed for programs. Triple A is also going to give a donation of \$150. She has asked the Committee for more funds to purchase a larger TV. The Committee felt that she should purchase a larger TV. This will be a flat screen that she can move when needed for programs.

A MOTION WAS MADE BY MARGARET KEANE TO DONATE UP TO \$300 FOR THE PURCHASE OF A TV TO BE USED IN THE BINGO ROOM AND FOR PROGRAMS. JILL BRUNO SECONDED. MOTION PASSED.

Cameras: Doreen told the Committee the cameras are all installed but they are not up and running. She is waiting for IT to hook them up. She also had one put out in the back of the Center because someone is using the dumpster.

Kitchen: Alysha (the kitchen worker) has left. Friday was her last day. She left for a better job and the Committee wishes her well. Doreen has been working in the kitchen again. She has a couple people she has been trying out and is hopeful she will be able to fill the position. Doreen is going to have pizza day on Fridays. She has worked a deal with Antonio's. She is buying 5 pizzas and they will give her one free. She will serve pizza, a salad and fruit. Doreen is concerned that the person she hires will be available to help her when they need to cook for parties.

Scanners: Doreen would like to add discussion on the scanners to the agenda of the next meeting. She would like to get this project moving forward.

Membership: During the month of June, 3 out of town members registered. 22 new members registered. June was the last month that out of town members could register. Walter Oko reviewed the 80 and over honorary paperwork. He is working to get the true figures for that category of membership. He stated that there were 269 Shelton residents, 44 Valley members, and 77 out of town members. He reminded the Committee that these were only the honorary members. As of January, there will not be an honorary category. Everyone will pay according to their residency. Doreen stated that Gina and herself have found a way to extract the members from the computer program that are not current. She is asking the Committee not to make any final decisions regarding membership dues until she has the correct figures on the number of out of town members. There was some discussion on how many of the volunteers are out of town members. Doreen stated that she would not be able to run the Center the same without her volunteers, many of them are from out of town. Jill wondered what Corporate Counsel might say where legal verses practical. She stated that the Center is going to get to a point where it can't accommodate Shelton residents. That, stated Jill, sheds a different light on how to interpret the by-laws. Corporate Counsel might just have to say it is in Shelton's Charter that we serve Shelton residents. The by-laws don't overrule the Charter. We don't have an obligation to serve other communities. Jill stated it is at the discretion of the Committee to change the by-laws to what they feel will work.

A MOTION WAS MADE BY MARGARET KEANE TO RESCIND THE MOTION REGARDING CHANGES TO THE MEMBERSHIP DUES MADE IN JULY. JILL BRUNO SECONDED. MOTION PASSED.

A discussion took place regarding the by-laws. Jill Bruno read excerpts from the by-laws for the committee. The Committee worked on making a change to the by-laws regarding the membership dues and the categories for membership. After a lengthy discussion it was decided to make the following motion. It will be voted on after sitting for 30 days.

A MOTION WAS MADE BY JILL BRUNO TO ADD TO ARTICLE 7 ON PAGE 4 OF THE BY-LAWS TO READ: THE SENIOR COMMITTEE WILL REVIEW AND ESTABLISH NEW MEMBERSHIP CATEGORIES AND MEMBERSHIP DUES FOR THE CENTER ANNUALLY AND ALSO DELETE ON PAGE 5, ARTICLE 2 BEGINNING WITH DUES AND END WITH CITY. CHERYL DZIUBINA SECONDED. MOTION PASSED.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE DIRECTOR'S REPORT FOR JULY. MARGARET KEANE SECONDED. MOTION PASSED.

NEW BUSINESS:

Policy for Trip registration and policy for paper registration for classes and absence rules for non-paid classes be added to the agenda next month.

Doreen told the Committee that on Friday, a collection was taken up at the party last Friday for the victims of hurricane Harvey. The money was needed to get the 2 trucks to Texas. The members donated \$525. to the cause. The funds were very much appreciated. At the end of the meeting the Committee congratulated William Smarz on turning 90 and celebrated with a small birthday party.

MOTION WAS MADE BY WILLIAM SMARZ TO ADJOURN THE MEETING AT 6:30 P.M. JILL BRUNO SECONDED. MOTION PASSED.

Attested to: Corie Blanck Date: 9/12/2017