

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Meeting Minutes
Shelton Senior Committee**

June 13, 2017

The June 13, 2017 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:00 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
Roberta Sutkowski-Secretary
Judson Crawford-Treasurer
Jill Bruno
Cheryl Dziubina
Margaret Keane
Marilyn Terlaga

Also Attending:

Doreen Laucella
Gerry Janofsky

Absent:

William Smarz - Vice-Chairman

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE MAY MINUTES OF THE SHELTON SENIOR COMMITTEE AS PRESENTED. MARILYN TERLAGA SECONDED. MOTION PASSED.

TREASURER'S REPORTS:

The Shelton Senior Committee Treasurer's Report for the month ending May 31, 2017 was read by Judson Crawford reporting a forwarding balance of \$23,387.30 Receipts of \$1713.25, Disbursements \$1976.49, leaving a balance of \$22,124.06. The four CD's total \$46,926.13 added to the accounts total is \$69,050.19.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR MAY AS READ AND EXPLAINED. MARILYN TERLAGA SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending April 30, 2017 was read by Gerry Janofsky reporting a forwarding balance of \$17,112.82. Receipts of \$3899.50, Disbursements \$3425.47, leaving a balance of \$17,586.85. Together with the Memorial Fund Checking \$2188.20 and the Business Value Savings \$1621.47 the accounts total \$21,396.52. Added to the CD's \$20,684.58. leaves a total balance of \$42,081.58.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR APRIL AS READ. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending May 31, 2017 was read by Gerry Janofsky reporting a forwarding balance of \$ 17,586.85. Receipts of \$2911.00, Disbursements \$2019.68, leaving a balance of \$18,478.17. Together with the Memorial Fund Checking \$1950.95 and the Business Value Savings \$1621.47 the accounts total \$22,050.59. Added to the CD's \$20,684.58. leaves a total balance of \$42,735.17.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR MAY AS READ. MARILYN TERLAGA SECONDED. MOTION PASSED

Gerry mentioned the membership gave a \$1000. scholarship to a Shelton High School graduating senior. He told the Committee it was the first time they had a committee with rules and the student had to write an essay. He stated the Committee was impressed with their recipient's essay. The recipient was Matthew Juliano.

Jill Bruno questioned why the events such as the Giggling Pig painting night, Irish night, and others are run through the Membership not the Center budget. Gerry Janofsky explained that they have always been run by the Membership. Doreen stated that the Center's budget couldn't afford to run the events. The holiday parties and Veteran's party are all sponsored by the Membership. Jill questioned the staff's role in the events. Doreen told the Committee the volunteers run the events but the staff does help. Doreen considers it part of their job.

DIRECTOR'S REPORT

Mother's Day - Doreen reported the Mother's Day party was very successful.

Volunteer Brunch – Doreen honored the volunteers at the annual luncheon. She gave an honorary blanket to Carol Burbank because she gave so much of herself and time to the Center. She also gave a special honor to six other honorees. Doreen tries to recognize all the volunteers who contribute to the activities and events at the Center.

Chorus Concert – The Chorus performed a wonderful concert enjoyed by all.

New Activity – Shauna arranged a Community Day with the first-grade students from Booth Hill School. The students were studying their community in Social Studies. The 65 students took a school bus to the Shelton Senior Center. While at the Center they were paired up with 33 seniors and spent the day playing Bingo, listening to a story read by Walter Oko, interviewing their new senior friend and enjoying an ice cream sundae. The day was a big hit. Both the seniors and students had a wonderful time. Doreen received compliments from parents, teachers, seniors and the superintendent of schools. The Center will plan more activity days with the other grammar schools in the future. The students sent thank you cards to their senior friends.

Cameras – The security cameras are in the process of being installed.

Kitchen – Chris Potucek told Doreen that the bottom half of the kitchen will be replaced. A flood in the kitchen damaged the lower section. Doreen hopes the upper section could be replaced at a later date.

Block Party – Sentimental Journey volunteered to play for the block party Doreen is planning for September. Doreen asked the Committee if they would sponsor the block party instead of the Riverwalk dance because one of the dances was canceled.

A MOTION WAS MADE BY MARGARET KEANE TO SPONSOR THE BLOCK PARTY AT THE CENTER IN THE AMOUNT OF \$250. JILL BRUNO SECONDED. MOTION PASSED.

Jill Bruno suggested inviting a local farm to the block party. It was discussed asking if they might donate ice cream or Italian ice for the block party. Walter Oko suggested sending out a cover letter to all local businesses asking them to sponsor events.

Landscaping – Doreen is putting the proposals from Allison Menendez for the rest of the landscaping on hold because she would like the sign replaced before the landscaping is

done. She received a price for replacing the entrance sign. The quote was \$3350. for raised lettering and \$2350 for flat vinyl lettering. The quotes come from the city's sign vendor, Archer Signs. The maintenance department requested that Doreen use the city's vendor. Doreen is going to put the request in through the building department. She will inform the Committee if it is approved by the Mayor.

T- Shirts – Membership has designed t-shirts and will be selling them for \$15.00.

The membership designed the logo. They are black with orange lettering.

Posting – Doreen will post the new policy requiring the number of out of town members be limited to 200 beginning July 1. (All current out of town members will be grandfathered in. No new out of town members will be allowed to join until the number drops to 200. (This was a motion voted on at the May meeting.)

Meet w/Mayor – Doreen will be meeting w/the Mayor on Wednesday.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE DIRECTOR'S REPORT FOR MAY. JUDSON CRAWFORD SECONDED. MOTION PASSED.

OLD BUSINESS:

Automatic Doors: A MOTION WAS MADE BY JILL BRUNO TO TABLE THE DISCUSSION ON AUTOMATIC DOORS UNTIL THE SEPTEMBER MEETING. MARILYN TERLAGA SECONDED. MOTION PASSED.

Scanning & Identification: A MOTION WAS MADE BY MARILYN TERLAGA TO TABLE THE DISCUSSION ON THE SCANNING AND IDENTIFICATION UNTIL THE SEPTEMBER MEETING. MARGARET KEANE SECONDED. MOTION PASSED.

OLD BUSINESS:

Membership: Doreen told the Committee that during the last three months 71 new members have registered at the Center. 51 were Shelton members and 20 were from out of town. A lengthy discussion followed regarding new policies for joining the Center. Last month the limiting of out of town members to 200 was voted on and approved. Raising the dues for out of town members, policy for signing up for trips and parties and registration for classes were all concerns that were brought to the Committee's attention. The amount to raise dues was discussed in length. Many pros and cons were discussed. Other Center's policies and prices were discussed. The honorary membership (paid membership for ten years or more and 80 years of age) and changing the policy were discussed. Many members over 80 years old are still registered members even though they haven't come in January to renew their membership. Making it mandatory to come in and re-register each January was included in the discussion. Allowing members to sign up for parties in groups and policies for signing up for trips were questioned. Some members feel that it is easier for the staff to sign up a group through one person. Others feel each person needs to sign up individually. Having individuals sign up earlier than signing up groups at a later time was considered. Another issue brought up was someone signing up then trying to transfer their class membership to another member. The Committee is in agreement that the class registration are to be non-refundable and non-transferable. This will be voted on at the July meeting. The Committee members were advised to think about the issues brought to the table and be ready to make some decisions at the July meeting. It was brought to the attention of the Committee that some officers and volunteers are out of town members. Allowing Committee and Membership officers free or discounted membership was suggested. It was suggested to put discussion

of membership, party policies, registration for classes and trips on the agenda for the July meeting.

A MOTION WAS MADE BY JILL BRUNO TO TABLE THE MEMBERSHIP DISCUSSION FOR FINAL DECISION MAKING TO THE JULY MEETING. MARILYN TERLAGA SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO TABLE ALLISON'S PROPOSALS, LANDSCAPING BY THE SIGN, ENTRANCE TO THE PARKING LOT AND THE LIVING MULCH TO THE JULY MEETING. MARILYN TERLAGA SECONDED. MOTION PASSED.

NEW BUSINESS:

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ADJOURN THE MEETING AT 6:35 P.M. MARILYN TERLAGA SECONDED. MOTION PASSED.

Attested to: Corie Blanck Date: 6/15/17