CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairperson Cris Balamaci called the Board of A&T meeting to order at 7:34 p.m. All those present, recited the pledge.

ROLL CALL
Cris Balamaci, Chairman – President
Karen S. Battistelli, Vice Chairman
John Belden – Present
Joseph Knapik – Present

Also in Attendance
James Tortora, Fire Marshal
Bob Kozlowsky, Police Department

Cris Balamaci: Two people who are excused from the meeting tonight are Louis Dagostine and Adam Heller. I quickly reviewed the minutes; does anyone have any issues before a motion?

Joseph Knapik: Since the minutes were not given out, there was not sufficient time to give any justice to the minutes.

AGENDA ITEMS
A. Old business
B. Request from fire marshal
C. Request from police

Cris Balamaci: John, do you have the copies?

Joseph Knapik: I have copies of the two transfers and the others also; not copies but what they are essentially about.
**Cris Balamaci:** I’m just going through the agenda, so for the record, the contingency account report are just here – just for the record I am noting that they were in our packet; then we are going to address old business and request from the fire marshal. In addition to what you wrote for your request, do you have anything else to add before we proceed?

**James Tortora:** It’s kind of quite simple, I only have $23.00 left in my vehicle account and I have several vehicles to take care of for next month; and the radio upgrade is more of a safety thing because right now I operate with the police department and fire. On a daily basis I have to use two separate radios and they finally came out with one that does both and I’m looking to purchase that and give my newer radio to my fire inspector because they don’t have one in their car and it will save money. That’s basically what it’s about.

**Cris Balamaci:** Okay, so for the line transfers do I have a motion?

**Joseph Knapik:** Just a comment. These transfer requests normally, historically should be presented to the board of Apportionment & Taxation prior to the meeting and they should be presented through the Finance Director’s office.

**James Tortora:** I did that in April.

**Cris Balamaci:** We tabled them when Paul Hiller was here.

**Joseph Knapik:** I would move that the fire department’s request be granted.

**Cris Balamaci:** We have to read the lines – Karen, will you read please?

**Karen Battistelli:** We are transferring from part-time payroll account 001220051 to 1002 to our vehicle maintenance 0012205124047, in the amount of $1500.00.

**Members:** All in favor.

**Cris Balamaci:** Motion carries; transfer is approved.

**Karen Battistelli:** From part-time payroll account 00122005121002 to communication equipment 00122005126005, in the amount of $6,000.00.

**Members:** All in favor.
Cris Balamaci: Motion carries. Next are police department requests.

Karen Battistelli: The first one is to transfer from regular payroll account 0012500-5111001 to part-time employees account 001205111002 in the amount of $88,000.00. The reason is to pay part-time employees through the last payroll of the fiscal year.

Joseph Knapik: What part-time employees are involved here?

Bob Koslowsky: We have several part-time employees; we have part-time employees that work in dispatch and then do some clerical work inside our police department within the records division and helping out in payroll.

Joseph Knapik: So these are not police officers?

Bob Koslowsky: No, these are not; we have no part-time police officers.

Cris Balamaci: Move for motion?

Karen Battistelli: I second.

Members: All in favor.

Karen Battistelli: Transferring from regular payroll account number account 00125005111001 to operations overtime account number 00125005111007, in the amount of $186,000.00. This is to cover overtime costs through the last payroll through the fiscal year.

Joseph Knapik: Yes, I would just ask the officer if he can explain what this overtime is for.

Bob Koslowsky: Yes, we are currently budged for 62 officers; we have one officer who just graduated the police academy who still has accounted towards minimum which still puts us in the 50’s range. So we are short. It’s to fill in. There are certain mandatory minimums per contract that we have to fill up at all times. There are also just manpower issues that deal with certain cases with investigations.

Joseph Knapik: Okay.
Cris Balamaci: Motion?

Karen Battistelli: Second.

Cris Balamaci: All those in favor of the transfer?

Members: All in favor.

Cris Balamaci: Motion carries. Just for the record, can you give your full name?

Bob Kozlowski: Bob Kozlowski – k o z l o w s k y.

Cris Balamaci: I didn’t see anything new. So you’re saying –

John Knapik: Yeah, parks and recreation, building maintenance, animal control.

Cris Balamaci: To my knowledge, these were all done on April 27\textsuperscript{th} - and the two for the police and the fire department. Motion to adjourn?

Members: All in favor.

\textbf{Adjournment: 7:45 pm}. More in-depth meeting discussions are held on tape.

Respectfully submitted,

Sandra Wasilewski, Recording Clerk