

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Meeting Minutes
Shelton Senior Committee**

March 21, 2017

The March 21, 2017 Meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:04 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko - Chairman
William Smarz-Co-Chairman
Roberta Sutkowski-Secretary
Judson Crawford-Treasurer
Jill Bruno
Margaret Keane
Marilyn Terlaga

Also Attending:

Doreen Laucella
Gerry Janofsky

Absent:

Cheryl Dziubina

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE FEBRUARY MINUTES OF THE SHELTON SENIOR COMMITTEE AS PRESENTED. MARGARET KEANE SECONDED. MOTION PASSED.

TREASURER'S REPORTS:

The Shelton Senior Committee Treasurer's Report for the month ending February 28, 2017 was read by Judson Crawford reporting a forwarding balance of \$21,749.19. Receipts of \$1912.09, Disbursements \$1655.74, leaving a balance of \$22005.54. The four CD's total 46,882.05 added to the accounts the total is \$68887.59.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR FEBRUARY AS READ. JILL BRUNO SECONDED. MOTION PASSED.

The Membership Treasurer's report for the month of February 2017 was read by Gerry Janofsky reporting a beginning balance of \$16,988.06. Receipts of \$622.50 Disbursements of \$347.74, leaving an ending balance of \$17,262.82. Together with the Memorial Fund \$2,188.20 and the Business Value Account \$1,621.42 the total account balance in all accounts is \$21,072.44 The four CD's total 20,655.47 added to the account balances the total is \$41,737.91.

A MOTION WAS MADE BY JILL BRUNO ACCEPT THE MEMBERSHIP'S FEBRUARY TREASURER'S REPORT. MARGARET KEANE SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

- Doreen Laucella stated the Center will be taking a trip to Foxwoods on April 14. 31 people have signed up to date.

- Doreen spoke with Dan Bernardsky and Chris Potucek regarding installing a scanning system at the Center. They both feel it is a good idea but noted approval of the Mayor is needed. The cost will be between \$2000.00 and \$2500.00 with equipment and labor. The Committee feels because the Center is a facility with many people entering every day, there is more of a burden to keeping it safe and secure. Chris & Dan suggested the Committee draft a letter to the Mayor with the request and asking for permission. It was decided that Jill Bruno would draft the letter. Discussion took place on what type of scanner would be used and where it would be placed. Doreen would like the system to be in place before the next membership sign up for 2018. Chris Potucek also agrees with using cameras. He strongly suggested using the same system used at other facilities in the City. It will make installation and maintenance of the system much easier. There are 400 to 500 people at the Center on any day and it would help with knowing who is in the building and what is happening in different areas of the building.
- Doreen also reported that the carpets will be cleaned on a Saturday. All the furniture will be removed from the library. The carpets will be cleaned and then no food or drink will be allowed in the library. She will use funds from the budget.
- The St. Patrick's Day Party is sold out.
- There are still 5 tickets left for the Comedy Club Show.
- Painting night will be held on April 6, from 6pm to 8pm. The cost is \$15. So far 34 people have signed up.
- The Chorus will have their Spring Concert on April 21, at 1:00 pm.
- Doreen is waiting for the Membership to decide on how tickets will be sold before starting ticket sales for the Mother's Day Party.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE FEBRUARY DIRECTOR'S REPORT AS PRESENTED. JUSTIN CRAWFORD SECONDED. MOTION PASSED.

OLD BUSINESS:

Fire Bush: Allison Melendez spoke to the Commission. She will be trimming the euonymus bush in the back of the Center patio to 5ft. She will shape it as a hedge. The cost is \$800. The Committee requested a price for mulch. Allison hopes to work with city maintenance asking them to help with spreading the mulch. Doreen will talk to Chris Potucek. Walter asked Allison to look at the stumps by the side of the building in the back. He would like them removed. Mr. Smarz suggested landscaping around the Center's entrance sign. Allison suggested some small ornamental grasses. She stated there is a deer problem that has to be considered. She also suggested doing some work on the island dividing the entrance and exit. Allison will submit a proposal to the Commission for all works requested. She suggested waiting until the plants come up in the Springtime to see how the previous plants are doing before adding anything else. Allison also asked the Committee if they could have the water spigot fixed. Doreen promised to look into it. She will see if Chris Potucek could have the plumber that has done some work on the Center come and fix it.

A MOTION WAS MADE BY JILL BRUNO TO HAVE ALLISON MENENDEZ TRIM THE EUONYMUS IN BACK OF THE BUILDING AT THE COST OF \$800. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Automatic Doors:

The Committee discussed the original plan of the doors. There is still a concern that it is too cold in the lobby when the doors open. The Mayor did not approve enclosing in the desk area. He told Chris Potucek he had other ideas for the Center. Doreen suggested putting up a folding screen temporarily. Walter Oko suggested posting a sign asking patrons to not stand in front of the doors keeping them open. Mr. Smarz mentioned maybe reactivating the heater. Walter is going to look for his copies of the original plans. Mr. Smarz suggested having the doors open opposite each other keeping the cold from

tunneling straight through. Margaret Keane suggested having the architect come back and fix it the way it was originally planned.

Classes:

A short discussion took place regarding charging a yearly fee for classes instead of every six months. Jill Bruno felt the Committee shouldn't deviate from its previous decision. It was brought up that members would have a bigger cost up front and some members don't come during the winter. After a short discussion, it was decided to keep the registration every six months but move it from January when Membership sign ups take place. Gerry suggested moving it to February and August. The Committee agreed with the change.

A MOTION TO PURCHASE AND INSTALL CAMERAS AT A COST OF UP \$2000 TO INCLUDE 8 TO 10 CAMERA UNITS AND A MONITOR WAS MADE BY MARGARET KEANE. JILL BRUNO SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO PAY THE INVOICE FOR THE SLIGHT INCREASE (\$12.59) FOR THE POOL ROOM STOOLS. MARILYN TERLAGA SECONDED. MOTION PASSED.

NEW BUSINESS:

Membership Dues:

The Committee discussed increasing the amount of membership dues to the Center. The increase in membership from out of town members is a concern. Many Shelton members are complaining they can't get tickets to parties because they sell out. The amount to raise the dues was discussed. Setting guidelines for controlling the number of out of town members were discussed. Jill Bruno suggested looking into the previous policies and procedures. Grandfathering in current out of town members and limiting the number of out of town members and the amount dues should be raised were discussed. Doreen suggested \$5.00 for Shelton members, \$10.00 for Valley members and \$25.00 for other out of town members. Higher amounts were discussed. When raising the dues for Shelton members was questioned Jill Bruno stated it shows progressive leadership. The Committee will discuss the matter at future meetings.

Use of Building - Cheerleading:

Doreen informed the Committee that the Cheerleaders will not be using the Center for their practices.

A MOTION WAS MADE BY WILLIAM SMARZ TO ADJOURN THE MEETING AT 6:02 P.M. JILL BRUNO SECONDED. MOTION PASSED.

Attested to: Corie Blanck Date: 3/23/17