

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

Meeting Minutes

February 11, 2020

The February 11, 2020 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:35 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko - Chairman
Judson Crawford - Treasurer
Roberta Sutkowski - Secretary
Margaret Keane

Also Attending

Doreen Laucella
Gerry Janofsky

Absent

Jill Bruno – Vice - Chairman
Cheryl Dziubina
Marilyn Terlaga
Barbara Hayslip

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY JUDSON CRAWFORD TO ACCEPT THE JANUARY MINUTES OF THE SHELTON SENIOR COMMITTEE. MARGARET KEANE SECONDED. MOTION PASSED.

TREASURER'S REPORTS:

Judson Crawford reported that the interest earned from the Senior Committee's CD's for 2019 was \$1,311.79.

Judson Crawford read the Shelton Senior Committee's treasurer's report for the month ending January 31. He reported a balance forward of \$13,652.40 receipts \$96.60, disbursements \$594.11. leaving a balance of \$13,154.89 Interest on the four CD's for the month was \$112.49 bring the total amount in CD's \$61,103.37. The total amount in all accounts is \$74,258.26.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER'S REPORT FOR JANUARY. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Gerry Janofsky read the Membership Council treasurer's report for the month ending January 31. He reported a balance forward of \$20,790.12, receipts \$3,407., disbursements \$2,272.20, leaving an ending balance of \$21,924.92. When added to the \$2,059.08 in the Memorial Checking account the total cash balance is \$23,984. There is \$33,451.65, in the four CD accounts leaving a total balance of \$57,435.65.

A \$100 donation was added to the memorial fund in memory of Charles Greco.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE MEMBERSHIP COUNCIL TREASURER'S REPORT FOR JANUARY. JUDSON CRAWFORD SECONDED. MOTION PASSED.

DIRECTOR'S REPORT:

- Doreen let the Committee know that George Hayden passed and his family is asking that any donations in his name be made to the Shelton Senior Center. The

funds will be deposited into the Memorial Fund. George was an avid pool player at the Center.

- Shauna & Doreen attended class for restaurant management. Both are now certified for 5 years. Having Shauna certified covers the kitchen whenever Doreen is away on vacation.
- The Anniversary Party tickets went on sale Friday and sales were better than expected. Doreen and Gina took care of selling the tickets and after a slightly rough start they got it running smoothly. They sold 150 tickets in two and a half hours. At present over 200 tickets have been sold. The Committee discussed the people who would be invited guests to the Anniversary Party. It was decided that 13 people would receive invitations. Doreen will take care of sending out the invites.

A MOTION WAS MADE BY MARGERET KEANE TO HAVE DOREEN SEND INVITES TO THE 13 HONORED GUESTS TO THE ANNIVERSARY PARTY. JUDSON CRAWFORD SECONDED. MOTION PASSED.

- Doreen gave a copy of the menu to the recording clerk.
- Doreen explained that she told the Committee for the Festival of Trees that the date needed to be the weekend after Thanksgiving Weekend. At the time everyone led her to believe it wasn't a problem. As discussed at the last meeting it is too much work to have it at the earlier date. Doreen then received a phone call from TEAM representative stating that they have the Toys for Tots program at the time the Center would be available and that she couldn't do it then. Doreen asked the Committee how they felt if she were to tell them they should find another venue to have the event. The Committee agreed with Doreen. It is way too much work to decorate for Thanksgiving, take the decorations down for the Festival of Trees, then put them back up for the Boys & Girls Club Thanksgiving Dinner and then redecorate for Christmas. The Committee was in agreement for Doreen to tell them to find another venue.
- Discussion took place regarding the strength training class that Bobbi teaches. She is planning on using a tape when she goes on vacation. There was a problem with the tape when she tried it. Some discussion took place regarding getting a substitute. Doreen and Walter want to see the tape before they decide whether to use the tape or get a substitute.
- Doreen will be attending a meeting with the Mayor at the end of February. She is looking for a full-time position. At present time Shauna and Gina work 29 hours and Diane work 35 but doesn't have benefits.

Budget:

Doreen went through the budget with the Committee.

She put in her request for full time help.

Exercise classes will stay the same.

Travel expenses were lowered \$2000. because there are no services on Tuesday and Thursday.

The lunch program was increased by \$2,500. The lunch program is growing and the Center is feeding many more people.

Doreen stated the postage is kind of high. She is leaving it the same for now. In the future she is considering having the members pick the newsletter up at the Center or having them read it on line.

Doreen lowered the building Maintenance line item.

Doreen put \$10,000 in Capital outlay in case it is needed to replace the refrigerator.

There was discussion regarding the paperwork for the budget. The figures don't add up correctly. The change column is not correct. Doreen explained that when she turns in the budget and they put in her figures it should be correct.

The Committee commented that the budget is unrealistic. The Center returns money to City hall for the exercise, lunch and membership programs. The money is listed as part of the budget. They feel it shouldn't be a line item. It looks like the Center is getting more money in their budget than they really are.

Doreen has to submit the budget by January 15.

A vote won't take place until all the new figures are submitted and the budget paperwork is correct.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE JANUARY DIRECTOR'S REPORT. JUDSON CRAWFORD SECONDED. MOTION PASSED.

OLD BUSINESS:

A MOTION WAS MADE BY JUDSON CRAWFORD TO TABLE THE PROPOSED BY-LAW CHANGE AND THE SWIPE CARD USE TO A LATER DATE. MARGARET KEANE SECONDED. MOTION PASSED.

NEW BUSINESS:

Walter Oko spoke to the Committee about having a contractor come in to the Center and look into putting up individual heaters in some of the colder rooms. After some discussion it was decided Doreen will call a few people to come in and get some opinions and quotes.

Doreen told the Committee that the boiler is going to be replaced. This may help with some of the heating issues.

Margaret Keane brought up the concern of having small children at the Center. After some discussion it was decided that is really isn't an issue that needs to be addressed at this time. The few children that do come in are well behaved and not a problem. If the issues change in the future it will be discussed again.

Doreen asked the Committee to consider collecting tickets or being greeters at the Anniversary Party.

A MOTION WAS MADE BY JUDSON CRAWFORD TO ADJOURN AT 5:10 PM. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Attested to: *Carie Blanch* Date: 2/11/2020